City of Aberdeen

Weekly Activity Report

November 1 - 7, 2026

I. City Hall
- A. Department of Finance
- B. Department of Planning and Community Development (DPCD)
- C. Department of Public Works (DPW)
    1) City Engineering & Administration
    2) Maintenance Division
    3) Water/Wastewater Plant Operations
- D. Human Resources Department

II. Aberdeen Police Department (APD)
- A. APD Calls for Service
- B. Weekly Traffic Report
- C. IT
- D. Accreditations
- E. Administration
- F. 24 Hour Reports

I. City Hall

A. Department of Finance

Weekly Update

Receipts for the week were:

1.	General Fund	$ 28,601
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	327,360
4.	Stadium Fund	0
	Total	$ 355,961

Disbursements for the week were:

1.	General Fund	$ 591,344
2.	Capital Projects Fund	13,110
3.	Water & Sewer Funds	583,337
4.	Stadium Fund	0
	Total	$ 1,187,791

Significant Receipts:

1. N/A

Significant Disbursements:

1.	Payroll	$546,610
2.	Raw Water Filtration Project	$127,624
3.	Water Tank Project	$243,259

B. Department of Planning and Community Development (DPCD)

The following activities and actions took place this week:

Permits Processed – Residential

Address	Type	Value of Construction
233 Carol Ave	Deck w/Steps	10,000.00
344 Mount Royal Ave	Deck w/Roof	41,000.00
840 Forgans Drive	Fence	6,980.00
812 Forgans Drive	New SFD	275,000.00
3601 Dexter Court	Porch w/Steps	6,000.00
3603 Dexter Court	Porch	5,000.00
3605 Dexter Court	Porch w/Steps	5,800.00
3611 Dexter Court	Porch	5,000.00
3613 Dexter Court	Deck w/Steps	5,200.00
3615 Dexter Court	Porch w/Steps	6,000.00
Total:10		$365,980.00

Permits Processed – Commercial

Address	Type	Value of Construction
1104 S. Philadelphia Blvd	Tenant Fit-Out	120,000
Total: 1		$120,00.00

Permits Issued this Week:

Address	Type	Value of Construction
606 3rd Street	Driveway	$4,200.00
840 Forgans Drive	Fence	$6,980.00
614 Law Street	Porch	$7,500.00
207 Northeast Road	Deck	$44,712.00
89 Norman Ave	Driveway	$5,350.00
851 Declan Road	Amendment	$184,000.00
816 Forgans Drive	New Construction	272,000.00
10 N. Parke Street	Wall Sign	300.00
31 Prichard Ave	Solar Panel	12,744.00
Total: 9		$537,786.00

New Commercial Issued Certificates of Use and Occupancy:
629 S. Philadelphia Blvd – Tenant Fit – Out for All Roads

Plans still under review at DILP and/or Health Department:
1102 S Philadelphia Blvd. – Tiltwall Shell Warehouse; 629 S Philadelphia Blvd. – ALLROADS Addition; 12 Newton Road – New Building; 48 Aberdeen Avenue – Screen Room Addition; 949 Beards Hill Road – Roof Alteration; 37 W. Bel Air – Tenant Fit-Out; 31 Lincoln Avenue – Solar Panels; 25 Lincoln Avenue – Solar Panels; 24 Pritchard Avenue – Solar Panels; 35 Lincoln Avenue – Solar Panels; 315 Mt Royal Avenue – Addition; 621 S. Philadelphia Road – Interior Alterations; 100 Rock Glenn Blvd. – Interior Alterations; 719 S Philadelphia Blvd. – Amendment; 210 Research Blvd. – Interior alteration; 210 Research Blvd.(3rd floor) – Interior alteration; 910 Old Philadelphia Road – Trailer Installation; Ten Aberdeen Shopping Plaza – Tenant Fit-Out; 1104 S. Philadelphia Blvd Suite 200 – Tenant Fit-Out; 621 S. Philadelphia Blvd – Detached Garage; 3738 Churchville Road Suite A – Interior Alteration; 223 Carol Ave – Porch; 344 Mount Royal Ave -Deck with Roof.

The Preserve at Gilbert Meadows:
176 Total Lots

Total # of Permits Applied for – 176.

Total # of permits released: 176 (83 SFD/93 TH)

Total # of Type I Certificates of Occupancy released – 17.

Total # of Type II Certificates of Occupancy released – 150.

Aberdeen Overlook
344 Total Lots

Total # of Permits Applied for – 294.

Total # of permits released: 277 (94 SFD/183 TH)

Total # of Type I Certificates of Occupancy released – 13.

Total # of Type II Certificates of Occupancy released – 252.

C. Department of Public Works (DPW)

1. City Engineering & Administration

City Engineer

- 09-04/2007-11 COPT Northgate Research Blvd – Contractor working on final punch list items. COPT to open discuss with Harford County to receive ownership/maintenance of City-owned streetlights on transferred parcel. Received copy of recorded easement assigning COPT maintenance responsibility of SWM Pond 3.
- 21-03 Preserve at Gilbert Meadows – No change. Storm Drain As-Built Plans comments provided 10/6/2026. Awaiting response.
- 22-05 Aberdeen Overlook – No change. Construction active.
- 22-07 Rutter's – No change. Awaiting submittal of RDSD As-Built. SWM As-Built approved 3/5/2026. SS As-Built approved 3/13/2026. Bonds will be reduced to maintenance upon RDSD As-Built approval. AutoCAD files have been requested.
- 23-02 Fields of Aberdeen – No change. Sidewalk along Long Drive will need to be constructed. Final site layout pending Long Drive/Gilbert Road traffic circle design. Construction active.
- 24-02 WashX – No change. Awaiting As-Built submittals.
- 24-03 Ripken Phase 2 Citizens Bank and National Park Turf Fields – No change. SWM comments provided 10/30/2026.
- 24-04 Hickory Ridge Lot 4 – No change. Waiting for developer to schedule pre-construction meeting. Permit fees paid, bonds secured, plans approved, Agreements recorded. Renewal of plans requested and approved
- 25-02 Residences at Festival Square – No change. Awaiting execution of APFO Agreement.
- 25-04 502 South Pulaski Highway – No change. Developer plans to begin project in 2027.
- 25-06 Walmart Fuel Station – No change. Concept SWM Plan clarification provided 10/8/2026. Conditional use approval for Wellhead Protection provided 9/23/2026.
- 25-08 Chick Fil A Drive Thru – No change. Construction complete. Awaiting As-Built submission.
- 25-09 Cranberry Run FRP – Concept SWM Plan with revised layout re-submitted 10/15/2026 review comments being prepared to be provided by 11/14/2026.
- 25-10 Aberdeen XChange Lots 2 & 3 – No change. Plans approved. Awaiting permit fees, bonds, and execution of PWA and recordation of PWA and SWM Maintenance Agreement.
- 25-11 Greenside Reserve – APFO Agreement draft under review.
    - Phase 1A - Phase 1A RDSD, WS, and SWM plans approved. Final 378 Ponds signature approvals obtained 10/27/2026.
    - Phase 1B - Phase 1B RDSD, WS, and Phase 1B&3 SWM plans approved. Final 378 Ponds signature approvals obtained 10/27/2026.
    - Phase 2 - Phase 2 RDSD, WS, and SWM plans approved. Final 378 Ponds signature approvals obtained 10/27/2026.
    - Phase 3 – Phase 3 RDSD & WS Plans approved.
    - Phase 4 – Phase 4 RDSD & WS plans provided 10/15/2026. Phase 4 SWM Plan comments provided 11/3/2026.
    - SPS – Plans approved 8/10/2026.
- Tenant Fit-Out Reviews – Water Capacity Request (WCR), Commercial Wastewater Survey (CWS), and Grease Trap (GT) if needed:
    - 1104 S Philadelphia Blvd – WCR and CWS reviewed and approved.
- 727 Old Philadelphia Road, CubeSmart – No change. Project submitted for November Planning Commission meeting 11/18/2026.
- 900 Beards Hill Road SWM Waiver Request –Response to request for SWM Waiver pending. Per MDE SWM Design Requirements, requested waiver is not permitted. Per City Code, fee-in-lieu is not permitted.
- MS4 Design Scopes:
    - FY25 and FY26 Biannual Permit Report – Report submitted.

- Railbird & SR10 Design Scope – Letters requesting support and consent to build sent to affected property owners. Letters requesting signature support from Fairbrook residents, Aberdeen High School science teacher, and Aberdeen Activity Center being prepared.
- Windy Hill & Middelton Road/UCH Pond – Design scope for BMP at Windy Hill Business Park ($27,749.20) and at Middelton Storm Drainage Area ($28,739.20) received.
- Mason's Law – No Change. Request design scope from KCI to complete inventory of affected drainage inlets for City to meet requirements for Mason's Law by July 2027 deadline.
- MAMSA Member's Meeting – Attend meeting 11/6/2026.

Program Manager

- 22-05 I-95 Water Tower – Site meetings scheduled at HEAT BPS for electrical upgrades ongoing. Pattern for logo painting in production, expected to ship on 10/19/26. Further timeline updates available at that time. Permit & construction closeout by end of month.
- 22-18 Swan Meadows Utilities – *Please see Project Engineer's updates moving forward.*
- 23-07 WTP PFAS Upgrade – Review of 90% plans set for 10/20/26. Waiver received from Harford County Development Advisory Committee for certain permit requirements.
- 24-02 Lead Service Line Inventory Compliance – 68 out of 177 completed. No change.
- 26-03 Sewer Rehabilitation – Cleaning scheduled for 10/26/26. Pipe lining begins 11/9/26. Manhole lining to begin 11/9/26.
- 26-04 South Drive Sewer Interceptor – New sewer mains and manholes on Poplar Alley, Walker Street, Carol Avenue, Poplar Alley, and James Avenue are active including services on Walker Street. Excavation is ongoing to connect and modify existing sewer on South Drive before extending new main on South Drive up to Webb Street. 1100 of 1600 feet installed.
- 26-05 WWTP Primary Clarifier #2 – Submittals received and approved. Equipment on order with Amwell. Manufacturer estimates delivery March 2027. No change
- 26-06 WWTP Final Clarifier Resurfacing – Project is active. Clarifier has been enclosed and surface preparation is complete. Resurfacing ongoing.
- 27-02 Aberdeen Hills Waterline Phase 2 – Preliminary field work is ongoing. As-built documents of existing condition and proposed changes expected from contractor by 10/23/26. Ongoing.
- Additional Water Source Exploration – GTA has reviewed data and historical files from multiple agencies. Meeting requested to review with GTA and discuss proposal for next steps.
- Middelton Road Storm Drain Improvements – Site meeting with aerial inspection service scheduled for 10/29/26. Ongoing.

Project Manager – Swan Meadows

Construction Progress & Schedule

- Contract agreement signed and returned
- Project not active currently
- Survey information provided to Contractor
- Pre-Construction meeting scheduled for 11-17-2026
- Schedules to be provided following pre-construction meeting
- Notice to Proceed to be issued following pre-construction meeting
- Tree trimming by DPW over the next few weeks

Financial Status & Contract Changes

- No changes currently
- Purchase Order to be processed with cost split evenly between water & sewer (20 & 30)

Resident Communication & Service Impacts:

- Responded to additional questions from Aberdeen East Action Committee
- Communicated with residents on tree & access issues
- No service impacts

Field Oversight, Quality, Safety:

- No issues

Open Issues:

- No issues

Code Enforcement

FY2027 Curb, Sidewalk, and Street resurfacing 27-01:

- No scheduled work currently. Contractor is on another job.

City Compliance

- SWM Triennial Inspections for FY27 have begun.

Code Enforcement

Code Enforcement	Active	Letters Sent	Follow Up	Closed
Calls	15	7	-	-
Emails	23	-	-	-
Cases	45	18	10	6
Tall Grass Cases	2	0	0	8
Sewer Cap Cases	28	0	0	0
Smoke Test Cases	2	0	0	0
Sink Hole Cases	0	0	0	0
Violations Posted	2	0	0	0
Citations Written	0	0	0	0

- **217 Carol Ave** - spoke with property owner son, and he ask for two more weeks, will reinspect on 2026-11-13. Code compliance informed him that we will contact our contractor for an estimate if not done. In progress.
- **700 Maxa Rd** - Code Compliance sent out a final notice letter for tying into city sewer, one certified, one regular. Met Chavis Septic Services to go over what needs to be done to tie into city sewer system. Received an email informing the city they met with Civil Utility to get drawing to summit to an engineer to approve work that needs to be done, in progress.
- Following up and inspecting on tree reports in Swan Meadows

GIS Specialist

Fleet Master Data Review
Incorporate these new fields requested by workshop to add to our existing fleet Master Table:

  - Text: Warranty, Purch Desc, GL Acct No
  - Date: Warranty Exp, Purch Date
  - Double: Purchase Price, Engine Hours, Total Service Cost
  - Long: Mileage

US 40 Pedestrian Safety Project (SHA HA607) – Utility Plan Review:

- **Utility Plan Review & Gap Analysis:** Completed a comprehensive review of MD SHA's preliminary utility plans (15 sheets, MD 715 to MD 22) against City GIS records, identifying critical mapping discrepancies across municipal water, sanitary sewer, and stormwater assets.
- **SHA Plan Omissions:** Highlighted significant omissions on state plans, including 23 City-owned water mains (notably two 12-inch mains), as well as most City sanitary sewer mains and force mains.
- **GIS Asset Integration:** Cataloged utility infrastructure shown on SHA plans that are currently missing from municipal records for integration into City GIS layers:

    - **Water:** 28 pipe segments (~5,800 LF)
    - **Sanitary Sewer:** 2 pipe segments and 6 manholes
    - **Stormwater:** ~5,300 LF of storm drain lines and 29 structures (20 inlets, 7 manholes, 2 outfalls)

DPW Administrative Assistant

Facebook/Instagram

- Posted National Military Family Appreciation Month
- Posted Christmas Street Parade etc. for 12/5
- Wayback Whensday Post – 1st in Series "Blue Plate Specials"
- Shared APD post re: ABHS Trunk or Treat on 10/29
- Began researching the New Ideal Diner for next week Wayback Whensday.
- Posted Closed for Veterans Day flyer
- Posted November Yard Waste flyer
- Posted KAB (Keep Aberdeen Beautiful) flyer for 11/7
- Scheduled a Veterans Day post w/ flyer for 11/11
- Scheduled a Marine Corps. Birthday post w/ flyer for 11/10

Facebook Data (November 1 – November 6)		
Performance Measure	**Qty.**	**Increase or Decrease**
Facebook Views	23.8k	-13.8%
New Followers	49	+36.1%
Page Visits	518	-42.2%
Interactions	413	+11.9%
Viewers	12.6k	+2.6%

Website

- Updated various projects on the DPW Projects page
- Posted November Yard Waste Collection flyer to the DPW page
- Posted November Yard Waste Collection flyer to the City home page
- Published Weekly Activity Report 10.31 to City Hall page

CANVA

- Designed National Military Family Appreciation Month flyer
- Designed November DPW Service Anniversary flyer
- Designed Closed for Veterans Day flyer
- Designed November Yard Waste Collection flyer
- Designed KAB flyer. Sent to Councilwoman Ridgley for approval.

Finance

- Processed 8 invoices for payments totaling $30,796.19
- Submitted 7 requisitions totaling $5,659,687.03

Misc.

- Reviewed/forwarded Verizon Lease Agreement for Northeast EWT to Josh Q.
- Attended Monday DPW Team Mtg.
- Attended Enterprise Fleet Management Mtg.
- Made updates to all DPW Org Charts and added employee photos
- MSA Records Retention Schedule and Policy Project – Sent "draft" of Code Enforcement schedule and policy to Brian S. for final review before submitting to Maryland State Archives
- Sent W9 and COI for Geo-Technology Associates to Vicki Harter for input into Harris
- Printed off 20 copies of November Yard Waste Collection flyer and put in lobby
- Published upcoming Planning Commission Meeting Agenda to the city website in Granicus
- Researched utility permit for 18 Howard St for Penoni (BGE)
- Scanned/saved PFAS settlement documents
- Created .xls spreadsheet with all DPW employees DOHs to track monthly anniversaries
- Shared DPW November Service Anniversaries flyer with team for posting
- Scanned/sent MDE letter to WWTP

2. Maintenance Division

Buildings & Grounds

- Responded to 13 requests for service.
- Provided chipper service to 7 locations.
- Removed the broken sliding board from Victory Park's playground and installed the new one.
- Performed maintenance to the DPW facility's transfer-station.

Streets & Storm Water

- Clean 5,820 LF of roadside trash.
- Cut vegetation and cleaned up the dead end at Windemere Dr.
- Repaired 2 joints in a 24" storm drainpipe behind 2 Aberdeen Ave.
- Replaced 2 temporary roadway patches with 19 tons of asphalt.
- Assisted with drone cctv inspection on the storm water pipe in Midelton Ln. near W. Bel Air Ave.
- Installed new storm drain inlet behind 226 Baltimore St.
- Milled asphalt near curb to restore water drainage at 117 Law St.

Water & Sewer

- Responded to 11 requests for service.
- Surveyed/inspected water main valves in the Swan Meadows area for upcoming project.
- Surveyed /inspected /cleaned 135 water main valve boxes.
- Repaired a fire hydrant near Dee's Flowers on WBA Ave.
- Cleaned 1,229' of sewer main and CCTV inspected 1,352'.
- Performed an emergency repair on an 8"sewer main where an internal liner failed in the service for 427 W. Bel Air Ave.
- Repaired a sewer manhole near 811 Shirley Dr.
- 3 residential water meters are installed.
- Repaired a sewer manhole near 811 Shirley Drive.

Fleet

- Services: 6
- Scheduled Repairs: 6
- Emergency Repairs: 6
- Unit 26 – DPW Small Dump – Sent to vendor for Backup camera repair.
- Unit 78 – APG WWTP Small Dump Truck – Has a leak causing no steering or brakes.
- Unit 92 – Compost Front Loader – Loose axle – vendor coming to job site for repairs.
- Unit 128 – WWTP Pickup – sent to vendor for steering issue.
- Unit 101 – Trash Truck – Sent to Vender for radiator replacement.

Manpower

- 4 openings in Maintenance.

3. Water/Wastewater Plant Operations

Waste Water Treatment Plant

- COA WWTP treated 11.6 million gallons. Oct. 28th to Nov. 3rd.
- APG WWTP treated 2.6 million gallons. Oct. 28th to Nov. 3rd.
- Installed new connector for compost sweeper.
- Installed new brushed on compost sweeper.
- Reinstalled plant process water pump #4. Pulled plant process water pump #3 sent out to be rebuilt.
- Pulled main sewage pump #1 rotating assembly and pump volute DSI is completing the repairs.
- Continued prep for admin office carpet replacement.

Water Treatment Plant

- COA WTP treated 2.4 million gallons. Oct. 28th to Nov. 3rd.
- APG WTP treated 5.5 million gallons. Oct. 28th to Nov. 3rd.
- Adjusted flow to soda ash feed system.
- Cleaned and replaced lines on WTP chlorine analyzer.
- Cleaned Rail Bird BPS chlorine analyzer.

Department

- 1 operator vacancies-. 1 applicant started November 2nd. 1 declined the offer.
- 1 facility worker vacancy- Limited applicant pool.
- 1 plant mechanic vacancy- Tentative start date November 23rd.
- 2 After hours service calls.
- Reviewed WTP upgrade 90% design.

Superintendents

- 20 APG contract hours.
- Worked on getting quotes for fencing and denitrification capital projects.

D. Human Resources Department

Current Posted Openings – 15 total

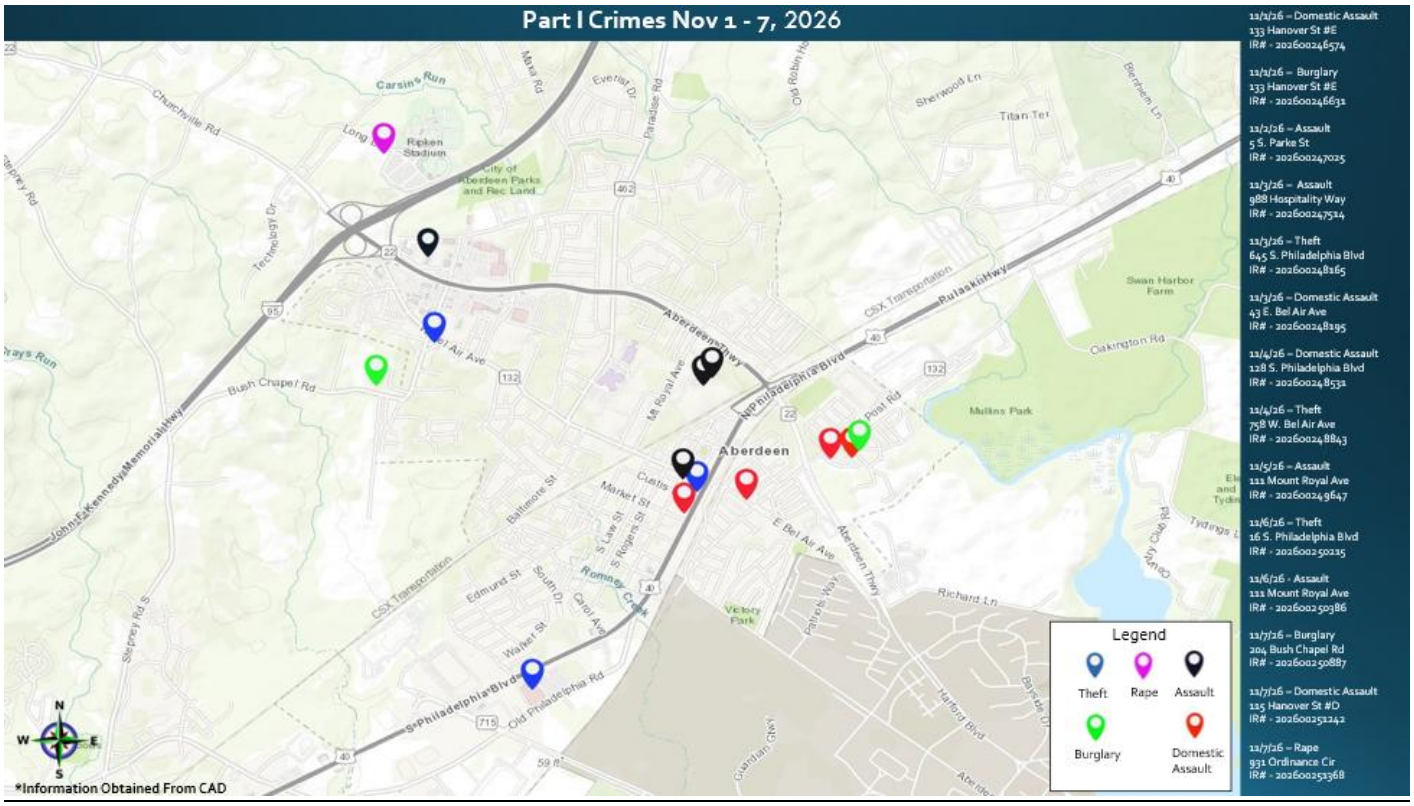
- APG Maintenance Shop – 1 -Foreman
- DPW Maintenance Shop – 3 - Maintenance Worker 1 - Mechanic
- W/WW – 1 Operators, 1 Mechanic (Pending Start 11/23), 1 Facility Worker
- APD Non-Sworn –1 Admin Tech, 2 Community Safety Specialist
- APD Sworn – 3 Officers
- Finance – 1 Customer Service Rep

Payroll

Period Ending 10/28/2026	**# of Hours**	**Payroll Amts**
Regular	12,395.25	$464,132.28
Sick	388.50	$10,907.20
Vacation	636.00	$18,020.72
Overtime	339.25	$17,227.57
On Call O/T	170.00	$8,878.57
Comp Time	70.00	$1,066.79
Call-In Overtime	18.00	$762.54
Personal	136.75	$3,853.83
Court On-Call Overtime	138.00	$7,495.82
Patrol Holiday	177.00	$6,910.92
Holiday	32.00	$808.16
Shift Differential		$2,068.26
Bereavement		
Bonus-APD Education		$19,500.00
TOTAL PAYROLL	14,500.75	$561,632.66

II. Aberdeen Police Department (APD)

A. APD Calls for Service



APD Calls for Service
Nov 1 - 7, 2026
Total Call for Service/Events Works - 585
Patrol Checks – 107
Community Policing Detail – 2
Foot Patrols – 66

Eastern District Incidents

- Assault – 3
- Protective Order Violation – 1
- Burglary – 1
- Overdose - 1
- Fugitive – 1
- Public Intoxication - 1

Central District Incidents

- DUI – 1
- Overdose - 1
- Assault – 2
- Theft – 2
- Unattended Death – 1
- Vandalism – 1
- Child Abuse - 1

Western District Incidents

- Protective Order Violation – 1
- Fugitive – 2

- Assault – 3
- Vandalism – 2
- Theft – 1
- Trespassing – 2
- Child Abuse – 1
- Burglary – 1
- Rape - 1

Arrest Oct 25 - 31, 2026

Adult Arrest

10/25/26	202600241265	Trespassing
10/28/26	202600243461	Warrant
10/28/26	202600243202	Warrant
10/29/26	202600240837	Assault
10/29/26	202600244094	Disorderly
10/30/26	202600245240	Warrant

B. Weekly Traffic Report

Nov 1 - 7, 2026

Traffic Stops

94 Stops/Contacts

50 State Citations

109 Warnings

7 Safety Equipment Repair Orders

2 DUI

Crashes (Reportable, PI/PD)

8 (3 Property Damage, 5 Personal Injury)

SMART (Speed Monitoring Awareness Radar Trailer)

- 887 Edmund St
- Edmund Street / Holly Drive

STATTRAK

- N. Parke Street / N. Rogers Street

C. IT

- 40 Miscellaneous user/computer issues
- Daily surveillance camera check
- Daily firewall inspection and report
- PMI monthly backup
- IDs for HR x3
- Verkada video download for patrol
- Video retrieval with traffic unit
- Video download for patrol from Skyline camera system
- Axon equipment line-item review
- Axon new BWCS inventory
- Body cam deployment
- Meters 8 launch
- AT&T meeting with chief

D. Accreditations

Mock Assessment Results

Studied and quantified Mock Assessors' comments. Many recommendations have to do with updating our procedures.

Policies & Procedures

Ch 33 Police Canines 01 Canine Operations – Received order from Chief Deputy Swain to ad policy texts to current policy. Amended and sent back for review and corrections.

Ch 30 Evidence and Property 05 Releasing or Disposing Property – Received an amendment from Commander Persuhn, inserted it, and sent back to Commander Persuhn for review and approval.

E. Administration

Administrative Corporal

Fleet

Unit 209 – At DPW for evaluation of transmission issues. Serviced and check engine light evaluated. Needed a tune up after finding misfire code. Also needs cowl hood for windshield. This has been ordered.

Unit 225 – Needs new fuel pump. Per Chief, have the vehicle returned to DPW for the repairs but have Al Packer send the parts with the vehicle.

Speed trailer damaged – Ofc. Buettner will be getting a quote from All Roads.

Updated Master Vehicle List

Unit 224 – Received the k9 cage for driver's side. DPW will install. Still need to address the exposed bolts and screws in the rear. Will see if DPW can address these issues while they have the vehicle. I am waiting on Ofc. Epps to let me know if he needs me to deliver the vehicle to DPW.

WASHX - received invoice and processed for payment.

Unit 222 – Image360 for new decals (Ford Taurus)

Notified all officers what to do with new registration stickers as they come in.

Unit 231 – returned from SRO Zwick and he was placed in Unit 206 (SRO marked vehicle). This unit has a check engine light on and was taken to DPW.

Unit 254 – needs new spare tire. Had a flat. DPW was notified to purchase one.

Unit 220 – Preston Ford has overseen the recall notice on this vehicle and will be in touch when it arrives.

Grants

GVRG – Ballistic Shields were received and unboxed. Training is forthcoming.

Due to the discount received on the shields, additional funds allowed us to purchase 2 additional shields to utilize the entire grant.

Worked on training for Ballistic Shields. Todd Persuhn can train the troops pending approval. He has agreed to train the officers free.

Submitted MCIN Monthly report. Calculated invoice/expenditures to date.

Community Policing / Relations

Attended Christmas Street Meeting with DPW and Vickie Horne.

Personnel

Completed Taser Recertification and Test

CIT Refresher link and information was disseminated.

Conducted CVSA exam, preparations, and report for potential new hire.

NPA submitted for Ofc. Potts – return to full duty.

Notified officers that they must sign up for the detail on Dec. 5th by Nov. 6th or they will be assigned.

Entered all taser trainings

Miscellaneous

PIO postings.

Coordinated with the Screaming Bean to do breakfast for officers.

Entered and approved invoices for vehicles.

Entered trainings into Skills Manager.

Training announcements distributed.

In-Service Training Audit – continued to send documentation.

Prepared firearms documents for range date next week.
Requested a copy of the Chief's First Line Admin training certificate for MPCTC.
Locked out of Skills Manager and enlisted assistance of IT.
There are P numbers in Skills Manager that have no value for approval dates. I have reached out to MPCTC to see if they can assist.
Conducted PT Tests for final few.
Three days (2 hour windows) of Skills Manager Training was conducted this week.

F. 24 Hour Reports

Date of Incident: 11/02/26

Incident Type: Agg. Assault/DUI/EP

Incident Report Number: 202600247025

Location of Incident: [redacted]

Reporting Officer: Cross

Synopsis of Events:

On November 2nd, 2026, at approx. 1230 hours, Officer Cross along with additional Officers responded to a reported Hit and Run collision where the suspect vehicle was reported to have struck multiple vehicles and fled. The Suspect returned to area shortly thereafter and was stopped by the Patrol Units.

Further investigation led to information that the suspect had had a prior dispute with one subject and after striking the vehicle then intentionally rammed [redacted] occupied vehicle with his [redacted]. A second vehicle belonging to [redacted] was also struck during this incident.

The Suspect was Mirandized on scene and further displayed signs of impairment. He was transported to Aberdeen Medical Hospital where he was EP'D. An Application for Charged was prepared and taken to the Harford County Commissioner's Office and Citations for DUI issued.

Date of Incident: 11/3/2026

Incident Type: Assault 2nd, MDOP, HCSO Warrant

Incident Report Number: 202600247514

Location of Incident: [redacted]

Reporting Officer: Off. Potts A189

Synopsis of Events:

On November 3, 2026, Officers responded to the [redacted] for an incident where [redacted] had thrown a rock through a hotel window due to the lock malfunctioning and maintenance not being available until morning. Hotel staff did not wish to have her charged for the destruction of property, however, during the incident she suffered a cut to her hand. EMS responded, bandaged her hand, and she refused transportation despite needing stiches. It was then discovered she had a warrant through the HCSO which was confirmed. Upon attempting to get her into a patrol car for transport, she became uncooperative and unwilling to get into the vehicle. She then kicked an officer before finally getting in the vehicle for transport.

Upon arrival at the station EMS again responded for her hand, and while waiting for them to respond, intentionally flung blood onto the booking area wall, cabinets, and chairs. Once her hand was bandaged again, she was placed in cell 1, where she would remove all the bandages again and put them into the toilet. EMS responded a third time, at which she was transported to by EMS to Upper Chesapeake Aberdeen and a Hospital Warrant Form was left with the staff.

An application for charges was filled out against [redacted].