



City of Aberdeen
Weekly Activity Report
August 23 - 29, 2026

I. City Hall

A. Department of Finance

B. Department of Planning and Community Development (DPCD)

C. Department of Public Works (DPW)

1) City Engineering & Administration

2) Maintenance Division

3) Water/Wastewater Plant Operations

D. Human Resources Department

II. Aberdeen Police Department (APD)

A. APD Calls for Service

B. Weekly Traffic Report

C. IT

D. Accreditations

E. Administration

F. 24 Hour Reports

I. City Hall
A. Department of Finance
Weekly Update

Receipts for the week were:

1. General Fund	\$ 599,565
2. Capital Projects Fund	0
3. Water & Sewer Funds	359,171
4. Stadium Fund	0
Total	<u>\$ 958,736</u>

Disbursements for the week were:

1. General Fund	\$ 605,213
2. Capital Projects Fund	7,583
3. Water & Sewer Funds	170,876
4. Stadium Fund	0
Total	<u>\$ 783,672</u>

Significant Receipts:

1. Highway User Revenue \$280,680

Significant Disbursements:

1. Payroll \$509,881

B. Department of Planning and Community Development (DPCD)

The following activities and actions took place this week:

1. Submitted Grant Agreement documents to MD DHCD FY27 for the Maryland Façade Improvement Program award.
2. Submitted the Completion Reports for the MD DHCD Restore 2.0 grant program for 13 N. Parke Street and 18 N. Howard Street.
3. Attended City Council meeting to provide information on the TOD Water and Sewer Area Connection Charge waivers for 11 Locust Lane and 19 West Bel Air Avenue. Provided information on three Ordinances that were introduced for accessory dwelling units.
4. Reviewed plans for Cube Smart, Walmart Supercenter convenience store with fuel pumps, and the Aberdeen Xchange, Lots 2 and 3 consolidation plat.
5. Started the U.S. EPA grant application for the Swan Meadows Water and Sewer infrastructure project.
6. The Board of Appeals Case #819 scheduled for Wednesday, September 16 was sent out to the Applicant, Board members, and the adjacent property owners. The application and supporting documents are on Granicus for review.

Weekly Building Permit Activities:

Permits Processed – Residential

Address	Type	Value of Construction
9 Chesapeake Court	Fence	\$6,345.00
658 W. Bel Air Avenue	Deck	\$20,000.00
3636 Dexter Court	Deck	\$7,200.00
748 Everist Drive	Solar Panels	\$35,150.00
2245 Argonne Drive	Fence	\$10,350.00
817 Forgans Drive	Fence	\$8,994.00
811 Leni Way	Solar Panels	\$17,100.00
823 Forgans Drive	New Construction	\$220,000.00
823 Declan Road	New Construction	\$184,000.00
821 Declan Road	New Construction	\$215,000.00
825 Declan Road	New Construction	\$184,000.00
827 Declan Road	New Construction	\$184,000.00
829 Declan Road	New Construction	\$184,000.00
831 Declan Road	New Construction	\$184,000.00
833 Declan Road	New Construction	\$215,000.00
3615 Dexter Court	New Construction	\$200,000.00
3613 Dexter Court	New Construction	\$200,000.00
3611 Dexter Court	New Construction	\$200,000.00
3609 Dexter Court	New Construction	\$200,000.00
3607 Dexter Court	New Construction	\$200,000.00
3605 Dexter Court	New Construction	\$200,000.00
3603 Dexter Court	New Construction	\$200,000.00

3601 Dexter Court	New Construction	\$200,000.00
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Total:23

\$3,275,139.00

Permits Processed – Commercial

Address	Type	Value of Construction
121 S. Philadelphia Blvd.	Tenant Occupancy	\$3,000.00
979 Beards Hill Road	Roof Replacement	\$472,021.00

Total: 2

\$475,021.00

Permits Issued this Week:

Address	Type	Value of Construction
19 W. Bel Air Avenue	Tenant Occupancy Permit	\$0
11 Locust Lane	Tenant Fit-Out	\$150,000.00
9 Chesapeake Court	Fence	\$6,345.00
210 Research Blvd.	Interior Demolition	\$4,300.00
800 Leni Way	Deck	\$10,500.00
11 Hillman Court	Fence	\$12,037.00
3636 Dexter Court	Deck	\$7,200.00
658 W. Bel Air Avenue	Deck	\$20,000.00
837 Declan Road	Amendment	\$184,000.00
813 Forgans Drive	New Construction	\$258,000.00
815 Forgans Drive	New Construction	\$240,000.00
2245 Argonne Drive	Fence	\$10,350.00
817 Forgans Drive	Fence	\$8,994.00

Total: 13

\$911,726

Amended Permits:

837 Declan Road – Change House Type; 3646 Gerald Drive – Convert Sales Center Back to Garage; 814 Paradise – Change Micro-Inverter Type for solar panels.

New Commercial Issued Certificates of Use and Occupancy:

810 Edmund Street – Type 1 U&O Portable Classroom; 810 Edmund Street – Type 1 U&O Portable Classroom; 36 Baker Street – Type 1 U&O Portable Classroom; 36 Baker Street – Type 1 U&O Portable Classroom;

Plans still under review at DILP and/or Health Department:

1102 S. Philadelphia Blvd. – Tiltwall Shell Warehouse; 629 S. Philadelphia Blvd. – ALLROADS Addition; 12 Newton Road – New Building; 783 W. Bel Air Avenue – Alteration; 48 Aberdeen Avenue – Screen Room Addition; 630 3rd Street – Carport, 36 Lewis Drive– Front porch; 110 S. Philadelphia Blvd. – Renovation; 949 Beards Hill Road – Alteration; 949 Beards Hill Road – Roof Alteration; 957 Swilken Bridge Road – Solar Panels; 3738 Churchville Road – Tenant Fit-Out; 37 W. Bel Air Avenue – Tenant Fit-Out; 852 Forgans Drive – Solar Panels; 31 Pritchard Avenue – Solar Panels; 402 Chadsworth Court – Solar Panels; 31 Lincoln Avenue – Solar Panels; 25 Lincoln Avenue – Solar Panels; 24 Pritchard

Avenue – Solar Panels; 35 Lincoln Avenue – Solar Panels; 315 Mt. Royal Avenue – Addition; 209 Angus Drive – Solar Panels; 621 S. Philadelphia Road – Interior Alterations; 100 Rock Glenn Blvd. – Interior Alterations; 748 Everist Drive – Solar Panels; 811 Leni Way – Solar Panels; 979 Beards Hill Road – Roof Replacement

The Preserve at Gilbert Meadows:

176 Total Lots

Total # of Permits Applied for – 176.

Total # of permits released: 168 (83 SFD/85 TH)

Total # of Type I Certificates of Occupancy released – 17.

Total # of Type II Certificates of Occupancy released – 144.

Aberdeen Overlook

344 Total Lots

Total # of Permits Applied for – 290.

Total # of permits released: 267 (91 SFD/176 TH)

Total # of Type I Certificates of Occupancy released – 13.

Total # of Type II Certificates of Occupancy released – 232.

C. Department of Public Works (DPW)

1. City Engineering & Administration

City Engineer

Project	Task	Notes
Reserve at Greenside	APFO Agreement	APFO Agreement needs to be executed.
	APFO Considerations	Evaluate sewer improvements timeline per APFO recommendations.
	SPS	Plan approval processed 8/10/2026
	Phase 1A RDSD WS Approval	Plans approval 8/7/2026 processed
	Phase 1A SWM	Comments rc'd EN 8/10/2026 to respond week of 8/17/2026.
	Phase 1B RDSD WS Review	Plans rc'd 8/6/2026 for final approval to be processed week of 8/17/2026.
	Phase 1B SWM	Plans rc'd 8/7/2026 with EN for review. Turnaround date 9/11/2026.
	Phase 2 RDSD WS	Plans rc'd 7/29/2026 for review response 8/14/2026.
	Phase 2 SWM	Plans rc'd 7/24/2026 with EN for review. Turnaround date 8/28/2026.
	Phase 3 RDSD WS	Plans rc'd 5/14/2026 for review response 8/14/2026
Aberdeen XChange	Final signature approval	Plans rc'd for Final approval 8/12/2026 to be processed week of 8/17/2026.
Rutter's	Rutter's RDSD As-Built	Under review for project closeout.
Walmart	SWM	Comments rc'd 8/7/2026. Response week of 8/17/2026.
46 Norman Avenue	Sidewalk Construction and Utility Connection Plan.	Insufficient fee-in-lieu from Horne concrete. Requested utility connection plan for reuse of existing and new connection.
19 W Bel Air Avenue	WC IWS GT review	WC letter provided. Reviewing GT Approval and CWS
37 W Bel Air Avenue	H2O capacity request	Reviewing WC. Will need to receive GT and CWS from client.
Chick-Fil-A Drive Thru	PWA & SWM Maintenance	Bohler to pick up documents 8/13/2026 for recordation. Pre-construction meeting scheduled for 8/18/2026
Fields of Aberdeen	ESC/SWM Permit Renewal	Permit renewals processed. New expiration date 8/7/2026
Festival Square	APFO Agreement – Utility improvements	Project pending signed APFO Agreement. Will create Draft Agreement for review.
900 Beards Hill Road	AMI - requesting SWM waiver	No resolution provided to client.
Argonne Drive	SD Outfall on Telestar Way	Email request from Harford County 6/3/2026.
110 Bouzarth Lane	It is a public road 443-206-0588	Email request

MS4	FY27 MS4 Permit	KCI to prepare scope of services for FY27 MS4 to focus on SR10 and Railbird parcel. Requesting FY27 POs for NPDES Permit services and SR2 contracts.
Harford County WS	Fall 2026 updates to public water and sewer utilities	Chris Dombeck.
727 Old Philadelphia Road	Site Plan and Concept SWM Review for Planning Commission consideration.	SWM Comments provided 7/17/2026. Flood Protection Setback comments provided 7/31/2026.
Hickory Drive Warehouse	Ready for Project Start - Plans approved, documents recorded, site development permits processed, bonds provided.	Emailed developer. They are working out building permit. Anticipated start date Spring 2027.
Cranberry Run	Review of Old Philadelphia Rd Improvements	Cost estimate to re-build road to commercial standard.

Program Manager

- 22-05 I-95 Water Tower – Tank is full and holding water for disinfection and testing period. SWM facility inspected by City staff and final approval under review. Awaiting results of Bact and VOC tests.
- 22-18 Swan Meadows Utilities – EPA has final revisions of bid package. Awaiting EPA approval to re-advertise.
- 23-07 WTP PFAS Upgrade – GHD site visit scheduled for 8-13-26. 90% plans are expected by October. MDE permitting ongoing.
- 24-02 Lead Service Line Inventory Compliance – Maintenance staff is testing pitting locations on GHD field validation list. 68 out of 177 completed.
- 26-03 Sewer Rehabilitation – Lining scope for FY26 complete. Scope for second contract year sent to Insituform for confirmation of total pricing. Contract to be sent for execution once pricing is confirmed.
- 26-04 South Drive Sewer Interceptor – DXI began construction 7/31/26 on James Ave. Excavation is ongoing.
- 26-05 WWTP Primary Clarifier #2 – Timeline received. Surveying complete. Submittal and specification of equipment in progress. Manufacturer estimates delivery March 2027.
- 26-06 WWTP Final Clarifier Resurfacing – Pre-con held 8-5-26 and contractor authorized to proceed. Anticipated start date: 9-8-26. Completion is expected by mid-November.
- 27-02 Aberdeen Hills Waterline Phase 2 – Memo to council issued for August 10 meeting recommending award to DXI as low bidder.
- Additional Water Source Exploration – Kick-off meeting held with GTA 8-6-26. Consultant will start with document retrieval and review. City shared GIS data and historical files from server. GTA will file information requests with other agencies to begin records review.

Code Compliance

Gilbert Meadows

- ESC inspection. Corrections needed. Home and townhome building continue in phase E. Sediment controls weekly inspections. Builder pre-start inspections for lot 0. Use and Occupancy inspections for lot 0.

Aberdeen Overlook

- ESC inspection. In compliance. Home and townhome construction continues in phases 2, 4 & 5. The community center construction is completed. Pre-start inspection for lot 64 and 65. U&O Inspection for lots 275-282. WM inspections for lot 0. Sediment controls weekly inspections. Builder pre-start inspections. Water vault inspections. Use and Occupancy inspections.

Fields of Aberdeen

- ESC inspection. In compliance. All lots are completed. Site activity has become dormant.

Wash X

- ESC inspection. In compliance. Building construction is complete. Temporary type 1 U&O inspection and report is complete.

MISC

- Northgate Business Park – Storm drainpipe lining is complete. Video footage to be reviewed. Beginning punch list inspections

FY2027 Curb, Sidewalk, and Street resurfacing 27-01:

- FY27 HUF – City contractor has begun FY27 work.
- Edmund St – Concrete replacement is complete. Surface paving is complete. Line striping is complete.
- Dorsey St – Concrete replacement continues.
- Several crosswalks and stop bars have been repainted throughout the city.

City Compliance

- 9 facilities from FY24 failing due to HOA accountability (Windemere) pending legal action.
- 1 facility failing from FY25 (Windy Hill Business Park) pending contractor correction. Work continues.
- SWM Triennial Inspections for FY27 have begun.

Code Enforcement

- Calls – 18 – Emails – 23.
- Courtesy Fliers posted -0.
- Active cases – 41: Followed up on 13 active cases.
- Closed Cases – 7.
- Letters sent this week – 10.
- Active high grass cases – 20.
- Closed high grass cases – 9.
- Active Sewer Cap Cases – 28 Letters sent – 0 Followed up on – 0 Closed Cases – 0.
- Active Smoke Testing cases – 2 Cases closed: - 0.
- Sink holes near sewer laterals – 6 Follow up – 0.
- Violations posted – 17.
- Citations written – 0.
- **114 Philadelphia Blvd** - BG&E cut & capped the gas service lateral. The demo permit was issued 2026-07-07. In progress.
- **217 Carol Ave** - Reinspect property on 2026-09-30. Homeowner is getting another dumpster. In progress.
- **700 Maxa Rd** - Code Compliance sent out a final notice letter for tying into city sewer, one certified, one regular. Waiting for 3 estimates or a signed contract. Property owner has till 2026-08-31 to send in a signed contract or 3 estimates. Deadline extended until 2026-08-31. In progress.

- **215 Sunnyside Dr** – Sent out three letters one certified, one regular and one hand delivered. Letters were written for code 250-16 & 250-17. Code Compliance spoke with property owner and recommended a professional exterminator to treat rats and to contact the city when they have a signed contract.

GIS

1. Fleet management application

Key Actions:

- a. **Added 2 new columns** to the Survey123 vehicle maintenance invoice form to verify functionality and user access.
 - I reviewed the full GL report and pulled every vendor listed against line items from 07/2025 through 06/2026.
 - Added **45 unique vendors**, sorted alphabetically in the spreadsheet with a numbered list.
 - 45 vendors added to the dropdown list for Survey 123 invoice tracking form.
- b. Coordinated with the Finance Department to retrieve vehicle purchase prices by providing a complete list with VINs and models.
- c. Downloaded some pictures of trucks, trailer and tractor to add to the fleet management application.

DPW Administrative Assistant

Facebook/Instagram

- Posted re: extended deadline for Mayor's Block Party Grant.
- Posted flyer for City Hall phone outage on 9/2.
- META Data Analysis (August 3 – August 29, 2026):
 - **Views = 58.4k up 15%** (The number of times your content was played or displayed. Content includes videos, posts, stories and ads.).
 - **Follows = 46** (The number of times accounts followed you.).
 - **Visits = 2.3k** (The number of times your Page or profile was visited.).
 - **Interactions = 325** (The number of likes or reactions, saves, comments, shares and replies on your content, including ads. Content can include formats such as posts, stories, reels and more.) .

Canva

- Designed logo for Planning and Community Development.
- Redesigned "Know Your H2O" rack cards. Gave to Josh for review.
- Redesigned "Keeping Our Water System Efficient" rack cards. Gave to Josh for review.
- Redesigned our Trees & Vegetation brochure. Gave to Josh for review.
- Designed flyer for City Hall phone outage on 9/2.

City Website

- Uploaded new logo for Code Enforcement on their page.
- Uploaded new livability code form on Code Enforcement page with a blurb.
- Posted flyer for City Hall phone outage on 9/2.

Utility Permits

- Issued permit 26-54 to BGE for 2000 Rock Glenn Blvd.

Finance

- Processed 8 invoices for payment totaling \$46,281.08.

- Submitted 1 requisition totaling \$2,603.08.

Misc.

- Scheduled, attended, scribed at meeting with Amerit Fleet.
- Researched Records Retention Policies for Cecil and Harford Co. DPW, other MD municipalities, and existing records retention policies for Aberdeen (Finance, Planning, Police) in preparation for meeting on 9/2 to discuss writing/implementing DPWs Records Retention Policy.
- Fwd. chipper request to Shop for 759 Everist.
- Fwd. 2 MPIA requests.
- Revised the livability code form to include Josh as Director and added new Code Enforcement logo to the form.
- Ordered UPS back up battery and phone case from Amazon.
- Followed up on water meter request for the upcoming Italian Festival.

2. Maintenance Division

Buildings and Grounds

- Responded to 10 requests for service.
- Provided chipper service to 15 locations.
- Prepared for event at Festival Park.
- Performed maintenance to the Transfer station at DPW Maintenance.

Streets and Stormwater

- Removing brush from the Railbird Alley City property.
- Performed maintenance to 3 storm water ponds.
- Repaired a storm water inlet near 28 Defense St.
- Checked 801 storm water inlets and cleared 25 removing approx. 200LBs of debris.
- Replaced 2 temporary roadway patches with 1.2 tons of asphalt.
- Replaced 30 LF of sidewalk.
- Filled 12 potholes.

Water and Sewer

- Responded to 7 requests for service.
- Installed 3 residential water meters.
- Finished installing the 2" Water main to the Windemere lift station.
- Installed new water service at 537 Windemere Dr. and 615 Paradise Rd.
- Replaced 37 LF of sewer pipe to repair the service at 430 Dorsey St.
- Replaced 5 LF of sewer pipe to repair the service on Locust Ln.
- Cut roots from the service line at 627 Robbie Ct.

Fleet

- Scheduled Repairs: 4
- Emergency: 1
- Services: 2 APD: 6

Department Staffing

- 6 openings in Maintenance.

3. Water/Wastewater Plant Operations

Wastewater Treatment Plant

- COA WWTP treated 15.0 million gallons. Aug. 19th to Aug. 25th.
- APG WWTP treated 2.8 million gallons. Aug 19th to Aug. 25th.
- Pulled new wire for Chestnut SPS transducer.
- Repaired leak weir washer and replaced rotary seal on final clarifier #2.
- Worked on men's bathroom sink drains and repaired urinal.
- Unclogged plant polymer pump #2.

Water Treatment Plant

- COA WTP treated 6.3 million gallons. Aug. 19th to Aug. 25th.
- APG WTP treated 6.6 million gallons. Aug. 19th to Aug. 25th.
- Put production well 15 back Inservice.
- AC Shultes camera production well 6.
- SCADA programming for Heat center booster pump station.
- I95 water tower start up.

Department Staffing

- Six operator vacancies.
- Two after hours service call.

Superintendents

- 20 APG contract hours.
- Submitted APGN WWTP July discharge monitoring report to MDE.
- MDE inspection at APG WWTP.
- MDE pretreatment review for COA & APG.

D. Human Resources Department

Weekly Notes 8/28/26

Current Posted Openings – 18 total

- APG Maintenance Shop – 1 -Foreman, 1 Maintenance Worker
- DPW Maintenance Shop – 6 - Maintenance Workers
- W/WW – 4 Operators, 1 Mechanic
- APD Non-Sworn – 1 Admin Tech
- APD Sworn – 3 Officers

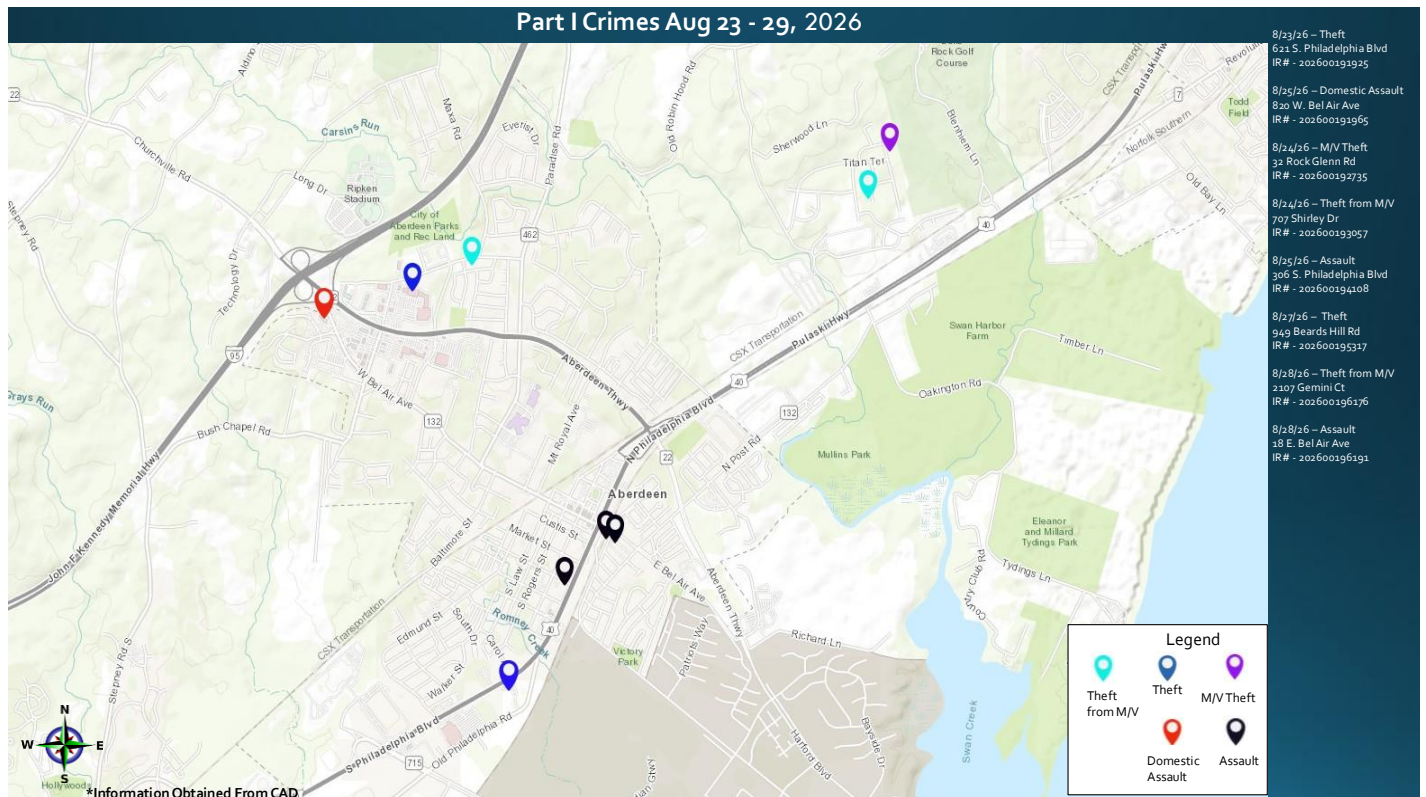
HR Admin position has been filled from within.

Payroll

<u>Period Ending 8/22/2026</u>	<u># of Hours</u>	<u>Payroll Amt</u>
Regular	11,061.25	\$427,050.23
Sick	323.00	\$7,803.88
Vacation	1,089.85	\$29,640.05
Overtime	375.64	\$20,073.08
On Call O/T	164.00	\$8,719.25
Comp Time	128.00	\$4,446.79
Call-In Overtime	36.17	\$1,684.57
Personal	148.50	\$3,463.31
Court On-Call Overtime	100.00	\$5,383.20
Patrol Holiday	296.00	\$11,799.92
Holiday	16.00	\$383.84
Shift Differential		\$1,960.84
Adjustment		\$12.00
Vacation Pay Out (1)		
Bereavement	24.00	\$649.44
 TOTAL PAYROLL	 13,762.41	 \$523,070.40

II. Aberdeen Police Department (APD)

A. APD Calls for Service



APD Calls for Service

Aug 23 - 29, 2026

Total Call for Service/Events Works - 542

Patrol Checks – 113

Community Policing Detail – 0

Foot Patrols – 87

Eastern District Incidents

- Assault – 2
- Vandalism – 1
- Missing Person – 1

Central District Incidents

- Theft – 1
- Assault – 1
- Fugitive – 2

Western District Incidents

- Assault – 1
- Vandalism – 2
- Missing Person – 1
- Disorderly – 1
- M/V Theft – 1

- Theft – 3
- Fugitive – 1
- Unattended Death – 1

Arrest August 16 - 22, 2026

Adult Arrest

202600186272	8/16/26	Warrant
202600186541	8/16/26	Warrant
202600186358	8/16/26	Domestic Assault
202600187926	8/18/26	Domestic Assault
202600188958	8/19/26	Assault
202600189660	8/20/26	Warrant
202600189859	8/20/26	Warrant
202600190086	8/20/26	Trespassing
202600190086	8/20/26	Trespassing
202600187303	8/21/26	Summons (Sex Offense)
202600191075	8/22/26	Assault
202600191426	8/22/26	Warrant
202600191466	8/22/26	DUI

B. Weekly Traffic Report

Aug 23 - 29, 2026

Traffic Stops

79 Stops/Contacts

33 State Citations

91 Warnings

3 Safety Equipment Repair Orders

0 DUI

Crashes (Reportable, PI/PD)

4 (2 Property Damage, 2 Personal Injury)

SMART (Speed Monitoring Awareness Radar Trailer)

- Adamson Way / Swilken Bridge Road

STATTRAK

- N/A

C. IT

- 29 Miscellaneous user/computer issues
- Daily surveillance camera check
- Daily firewall inspection and report
- Weekly PMI backup checks
- HMAN upgrade prep meeting
- Rice AD removal
- ALPR trailer troubleshoots and deploys
- Video retrieval with CID
- Machine build and deploy
- Verkada archive x2
- XDR deployment x22
- Win 11 version update x8
- Software patching x36
- Symantec removal x54
- Complete quarterly knowbe4 training

D. Accreditations

Proofs of Compliance

Prepared and filed 19 documents in PowerDMS. Total this week: 41.

Policies on the Common Drive – Verified that Chapters are updated. Ch 43 wip.

Position Management – Processed Transfers and Resignation.

Updated Employee List, Headcount stats, and Organizational Chart

Online Training KnowBe4 – Completed:

How to Identify Malicious Links

Spotting Dangerous Attachments

Spot the Phis game Advanced Edition

Hack Attack-Social Engineering

E. Administration

Administrative Corporal

Fleet

Unit 244 – Off. Wangu was notified that this vehicle can be taken with the po, to All Roads.

Unit 235 – Off. Edward's vehicle missed PM.

Unit 236 – Missed PM – Off. Douglas

Unit 219 – Off. Culshaw missed PM.

Unit 229 – Off. Cross missed PM

Unit 227 – DPW for maintenance.

Unit 231 – Moved to WWTP after PM.

Unit 201 – Moved from DPW to WWTP after PM.

Pool car email was sent out addressing officers not complying with filling up the cars gas tank and having a supervisor check them. Signage was also posted in the sign out book and in the officer's room.

Unit 217 – at DPW for PM

Unit 219 – taken to DPW for PM.

Unit 229 – will be rescheduled. I had a conversation with Off. Cross.

Unit 211- tire put on and now they will be dropping the gas tank to find the leak.

Spoke with

Grants

MCIN – We will be receiving 20k for this year's funding.

Documents uploaded on portal for GVRG. Estimates for equipment are forthcoming.

Estimates for GVRG were received and submitted via our procurement policy. We are waiting to receive the funds, and a requisition will be released for purchase.

SAPP year-end report for FY2025 was downloaded on the portal per Mrs. Liberto's instructions.

Community Policing / Relations

Emailed all officers for the overtime. Additional manpower needed on September 5th from 0700 – 1300.

Sent out Public Safety Appreciation Day invitations. 50 were sent out.

Accepted a donation from Tyler at Target of a locker. This was picked up by me and the Recruit. The recruit conducted assembly.

Coordinated time for roll call training for the LEAD program to ensure all officers are aware of updates.

Developed OPS Plan for Caribbean Festival and distributed. Notification was sent to Frank Krick of DES.

Personnel

Prepared MPCTC forms for Off. Edwards – Field Training Completion

Prepared to conduct CVSA on recruit. CVSA documentation and computer testing were set up when he canceled.

Submitted MPCTC documents for Off. Edwards.

Turned in Unit 154 radio to Captain Reiber at the direction of the radio shop.

Submitted MPCTC documents for Off. Howard to be FTO certified.

Reviewed the FTO book for Off. Edwards prior to submission of forms for approval. Signed off on review of each page.

Miscellaneous

Uploaded and transferred CALEA files. Worked on finding CALEA files. Completed Year 4.

PIO postings.
Signed PowerDMS
Skills Manager Updates
PBT training was put out to all officers.
Entered trainings into Skills Manager
Scanned documents for CALEA.
Reached out to CCSO and will be meeting with their training coordinator to go over Skills Manager items.

Community Safety Specialist Rodney Thomas #554

08/24 Monday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at West Bel Air Ave for foot patrol.
- Arrived at the Aberdeen Marketplace Shopping Center for foot patrol.
- Arrived at the Beards Hill Shopping Center for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas.
- Arrived at the Police Station until the end of my shift.

08/25 Tuesday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at the Train Station, which had the glass broken for the door that is on the platform side of the station. Notified the Sgt in charge and I was informed that it occurred last night and a report had been taken. I conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Automatic door locked, cleared and secured the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Arrived at the Police Station until the end of my shift.

08/26 Wednesday:

- Arrived at the Police Station to retrieve keys and take vehicle 201 to DPW for PM.
- Arrived at DPW to have PM completed for vehicle 201.
- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas.
- Arrived at the Police Station until the end of my shift.

08/27 Thursday:

- Arrived at the Train Station, which was in good condition, conducted a walkthrough of the Train Station.
- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrive at the Police Station to retrieve keys for Pool vehicles.
- Arrived at Wastewater Treatment Plant (WWTP) to move vehicles to DPW for PM.
- Arrived at DPW to leave vehicles that need PM's completed and return vehicles to WWTP which have had PM's completed.
- Arrived at WWTP with vehicle that had PM completed.
- Arrived at the Train Station, which was in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.

- Auto doors locked, cleared and secured the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas until the end of my shift.

08/28 Friday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at the Aberdeen Marketplace Shopping Centre for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas.
- Arrived at the Police Station until the end of my shift.

F. 24 Hour Reports

Date of Incident: 8/25/2026

Incident Type: Aggravated Assault

Incident Report Number: 2026-194108

Location of Incident: [REDACTED]

Reporting Officer: K9-Ofc. Saraiva A153

Synopsis of Events:

On 8/25/26, at approximately 2122 hours, officers were dispatched to the [REDACTED] located at [REDACTED] Aberdeen, Maryland 21001 regarding an assault with a weapon.

Upon arrival the victim, later identified as [REDACTED] was found with multiple injuries. [REDACTED] had stab wounds on his lower back and his thigh area, as well as multiple contusions. Investigation would reveal the incident took place in front of [REDACTED] restaurant.

Investigation is ongoing.

Date of Incident: 8/30/2026

Incident Type: MV Theft

Incident Report Number: 202600197956

Location of Incident: [REDACTED]

Reporting Officer: Off. Culshaw A188

Synopsis of Events:

On 8/30/26, Officers were dispatched to a Hit and Run single vehicle crash in the area of [REDACTED] and [REDACTED]. Officers were advised by dispatch that the driver of the motor vehicle, a [REDACTED] bearing MD temporary tag [REDACTED], fled the scene of the crash. Officers canvassed the area, but the driver could not be located. Contact was made with the owner of the vehicle, [REDACTED], who advised that the operator of the vehicle had been [REDACTED], and he had taken the vehicle without permission. The group of friends was staying in room [REDACTED] at the [REDACTED], which was where [REDACTED] was located and placed under arrest. [REDACTED] also had confirmed warrants through the Harford County Sheriff's Office.