



City of Aberdeen
Weekly Activity Report
September 20 - 26, 2026

I. City Hall

A. Department of Finance

B. Department of Planning and Community Development (DPCD)

C. Department of Public Works (DPW)

1) City Engineering & Administration

2) Maintenance Division

3) Water/Wastewater Plant Operations

D. Human Resources Department

II. Aberdeen Police Department (APD)

A. APD Calls for Service

B. Weekly Traffic Report

C. Accreditations

D. Administration

E. 24 Hour Reports

I. City Hall
A. Department of Finance
Weekly Update

Receipts for the week were:

1. General Fund	\$ 1,288,956
2. Capital Projects Fund	0
3. Water & Sewer Funds	406,064
4. Stadium Fund	0
Total	<u>\$ 1,695,020</u>

Disbursements for the week were:

1. General Fund	\$ 1,148,676
2. Capital Projects Fund	0
3. Water & Sewer Funds	219,447
4. Stadium Fund	0
Total	<u>\$ 1,368,123</u>

Significant Receipts:

1. Property taxes	\$976,702
2. Hotel tax	\$269,349
3. State grant	\$146,663

Significant Disbursements:

1. Payroll	\$523,612
2. Police Pension Plan	\$539,069

B. Department of Planning and Community Development (DPCD)

The following activities and actions took place this week:

1. Interviewed several candidates to fill the permit coordinator position
2. Participated in bi-monthly meeting with Amtrak and MTA officials.
3. Attended event hosted by the Harford County Health Department aimed at helping navigate both commercial and residential permitting process.
4. Attended MDOT session regarding the Consolidated Transportation Program (CTP) for Harford and Cecil Counties.

Permits Processed – Residential

<u>Address</u>	<u>Type</u>	<u>Value of Construction</u>
205 Hemlock Lane	Foundation Push Piers	\$20,764.00
395 South Drive	Solar Panels	\$19,885.00
518 S. Parke Street	Solar Panels	\$20,893.00
332 Mt. Royal Avenue	Garage	\$29,400.00
222 Baltimore Street	Solar Panels	\$28,121.00
845 Forgans Drive	Fence	\$7,200.00
3606 Dexter Court	Deck	\$11,000.00
650 Poppy Drive	Shed	\$0

Total: 8

\$137,263.00

Permits Processed – Commercial

<u>Address</u>	<u>Type</u>	<u>Value of Construction</u>
640 S. Philadelphia Blvd.	Tenant Occupancy	\$0
210 Research Blvd.	Interior Alteration	\$380,000.00
38 N. Parke Street	Tenant Occupancy	\$18,000.00

Total: 3

\$398,000.00

Permits Issued this Week:

<u>Address</u>	<u>Type</u>	<u>Value of Construction</u>
845 Forgans Drive	Fence	\$7,200.00
205 Hemlock Lane	Foundation Push Piers	\$20,764.00
664 Falcon Lane	Deck	\$80,000.00
845 Forgans Drive	Deck	\$18,500.00
3738 Churchville Road	Amendment	\$50,000.00
957 Swilken Bridge	Solar Panels	\$14,535.00

Total: 6

\$190,999.00

New Commercial Issued Certificates of Use and Occupancy:

10 N. Parke Street – Tenant Occupancy Prosperity-Mart LLC

Amended Permits:

89 Norman Ave – Add Deck & Change Storage Room

3610 Dexter Court – Add Screen to Existing Covered Porch & A 4’X4’ Landing

Plans still under review at DILP and/or Health Department:

1102 S Philadelphia Blvd. – Tiltwall Shell Warehouse; 629 S Philadelphia Blvd. – ALLROADS Addition; 12 Newton Road – New Building; 783 W Bel Air Avenue – Alteration; 48 Aberdeen Avenue – Screen Room Addition; 630 3rd Street – Carport, 36 Lewis Drive– Front porch; 110 S Philadelphia Blvd. – Renovation; 949 Beards Hill Road – Alteration; 949 Beards Hill Road – Roof Alteration; 37 W. Bel Air – Tenant Fit-Out; 31 Lincoln Avenue – Solar Panels; 25 Lincoln Avenue – Solar Panels; 24 Pritchard Avenue – Solar Panels; 35 Lincoln Avenue – Solar Panels; 315 Mt Royal Avenue – Addition; 621 S. Philadelphia Road – Interior Alterations; 100 Rock Glenn Blvd. – Interior Alterations; 748 Everist Drive – Solar Panels; 811 Leni Way – Solar Panels; 521 Walker Street – Renovation; 121 S. Philadelphia Blvd. – Tenant Fit-Out; 222 Baltimore Street – Solar Panels; 332 Mt. Royal – Solar Panels; 89 Norman – Amendment; 3610 Dexter Court - Amendment;

The Preserve at Gilbert Meadows:

176 Total Lots

Total # of Permits Applied for – 176.

Total # of permits released: 176 (83 SFD/93 TH)

Total # of Type I Certificates of Occupancy released – 17.

Total # of Type II Certificates of Occupancy released – 149.

Aberdeen Overlook

344 Total Lots

Total # of Permits Applied for – 291.

Total # of permits released: 267 (91 SFD/176 TH)

Total # of Type I Certificates of Occupancy released – 13.

Total # of Type II Certificates of Occupancy released – 247.

C. Department of Public Works (DPW)

1. City Engineering & Administration

City Engineer

No Report

Program Manager

Out of Office

Code Enforcement

Gilbert Meadows

- ESC inspection. In compliance. Home and townhome building continue in phase E. Sediment controls weekly inspections. Builder pre-start inspections for lot 0. Water vault inspections for lot 0. Use and Occupancy inspections for lot 0.

Aberdeen Overlook

- ESC inspection. In compliance. Home and townhome construction continues in phases 2, 4, & 5. The community center construction is completed. Pre-start inspection for lot 0. U&O Inspection for lot 0. WM inspections for lots 24 & 25. Sediment controls weekly inspections. Builder pre-start inspections. Water vault inspections. U&O inspections.

Fields of Aberdeen

- ESC inspection. In compliance. Completed report. All lots are completed. Site activity has become dormant.

WashX

- ESC inspection. In compliance. Building construction complete. Temporary type 1 U&O inspection and report is complete.

Chick-Fil-A

- ESC pre-start inspection completed on 2026-09-14. The grading permit was issued to the contractor.

MISC

- Northgate Business Park – Beginning punch list inspections. Final paving to begin the week of 2026-09-28.

FY2027 Curb, Sidewalk, and Street resurfacing 27-01:

- Dorsey St – Goettner Construction began the undercutting work.
- Sidewalk connectivity on Beards Hill Rd is complete.

City Compliance

- 9 facilities from FY24 failing due to HOA accountability (Windemere) pending legal action.
- 1 facility failing from FY25 (Windy Hill Business Park) pending contractor correction. Work continues.
- SWM Triennial Inspections for FY27 have begun.

Code Enforcement

Code Enforcement	Active	Letters Sent	Follow Up	Closed
Calls	13	-	-	-
Emails	26	-	-	-
Cases	40	3	14	7
Tall Grass Cases	10	0	0	8

Sewer Cap Cases	28	0	0	0
Smoke Test Cases	2	0	0	0
Sink Hole Cases	0	0	0	0
Violations Posted	6	0	0	0
Citations Written	0	0	0	0

- **114 Philadelphia Blvd** – The house has been demolished. Cleanup of the lot is ongoing.
- **217 Carol Ave** - Reinspect property on 2026-09-30. Homeowner is getting another dumpster. In progress.
- **700 Maxa Rd** - Code Compliance sent out a final notice letter for tying into city sewer, one certified, one regular. Waiting for 3 estimates or a signed contract. Property owner has till 2026-08-31 to send in a signed contract or 3 estimates. An email was sent to Mrs. Williams asking for a progress update on 2026-09-03. In progress. 700 Maxa to contact the city by 2026-09-18 with another update. No update provided.
- **215 Sunnyside Dr** – Sent out three letters one certified, one regular and one hand delivered. Letters were written for code 250-16 & 250-17. Code Compliance spoke with property owner and recommended a professional exterminator to treat rats and to contact the city when they have a signed contract. **2026-09-22** – Received a treatment invoice for the inside and outside of property. Exterminator company set traps inside of property. Driveway and front porch have been cleaned up.

GIS Specialist

On Leave

DPW Administrative Assistant

Facebook/Instagram

- Posted re: Maryland Italian Festival this weekend
- Searched/collected photos of Oktoberfest and created a reel with music
- Posted re: Fall Park Fun Fest for Aberdeen IronBirds event on 10/24
- Posted re: Reminder Maryland Italian Festival starts today
- Passed along a message from citizen re: White Cane Law to APD for crosswalk safety
- Passed message to Mayor re: sponsorship of AHS drama club
- Fwd. message to Josh/Brian/Costa re: positive feedback from citizen re: new sidewalk at Beards Hill Rd

Facebook Data (August 28 – September 24)		
Performance Measure	Qty.	Increase or Decrease
Content Views	119.0k	+ 107.3%
New Followers	66	+ 50%
Page Visits	3.6k	+ 58.6%
Interactions	1.1k	+ 265.8%
Videos & Reels	5.1k	+ 771.4%

Canva

- Designed a 5S workplace poster
- Designed new Fall cover for Facebook page and sent to Mayor

Website

- Request from City Council to improve the Harford County Emergency Alerts and Aberdeen City Alerts page. Divided into two separate pages/tabs with clearer details of each system.

Finance

- Processed 9 invoices for payments totaling \$124,031.00
- Submitted 1 requisition totaling \$2,800.00

Utility Permits

- Issued permit 26-55 to Comcast for 425 Dawn Ct.
- Issued permit 26-56 to Comcast for 453 Manor Rd.

Misc.

- Completed online Customer Service Training module.
- Scheduled meeting for 10/12 w/ Cassidy George, Josh, and Fred, to discuss the city's Constellation contract
- Began writing Code Enforcement retention schedule policy
- Resolved email request from HOA community mgr. at Gilbert Meadows re: Yard Waste. Furnished our single stream recycling and trash 2026 flyer that covers all our environmental dept. schedules as well as, referenced our website and Facebook page for residents to follow.
- Attended follow-up meeting with Enterprise Fleet Management, Josh, Jason, and Fred
- Scheduled another follow-up meeting with Enterprise Fleet Management for 10/2
- Updated historical data spreadsheet for city trash collection
- Reconciled Josh's August credit card statement.
- Ordered new cell phone for Chrissy in HR.
- Witnesses/signed PH employment agreement w/ Mayor

2. Maintenance Division

Buildings & Grounds

Performance Measure	Qty.
Service Requests	12
Chipper Service	6
Sign Installation	4
Trees Trimmed	1

Streets & Stormwater

- Repaired storm water pipe on William Powell.
- Hauled out asphalt and concrete spoils.
- Water plant access road regraded.
- Replaced 3 temporary roadway patches with 5.1 tons of asphalt.

Performance Measure	Qty.
Inlets Checked	2,403
Inlets Cleared	86
Inlet Debris	695 lbs.
Roadside Vegetation (Cut)	0 LF
Roadside Trash	14,466 LF
Repaired Potholes	4

Water & Sewer

- Root cut Center Deen sewer main.

Performance Measure	Qty.
Service Request	4
Res. Water Meters Installed	9
Water Leak Repairs	1
Lift Station Cleaning	6
Sewer Mains Cleaned	5,529 ft.
Sewer Mains Inspected	6,079 ft.

Fleet

Performance Measure	Qty.
Service Requests	2 (APD)
Scheduled Repairs	9
Emergency Repairs	8
OOS for Surplus	32

Department

- 6 openings in Maintenance.

3. Water/Wastewater Plant Operations

Waste Water Treatment Plant

- WWTP admin. Tile floor replacement project finished.
- KCI installed new fiber optic line for the data flow SCADA system.
- Replaced block heater on Giles Lane SPS generator.
- Prepping WWTP operations room for new paint.

Performance Measure	Qty.	Dates
COA WWTP - Treated	12.4 MG	9/16 – 9/22
APG WWTP - Treated	3.1 MG	9/16 – 9/22

Water Treatment Plant

- Installed new blow off and pressure gauge on well #9 discharge line.
- Repaired leaking seal line on Plater St. BPS pump #2
- Investigated pressure anomaly in Zone 3. No leaks were found system was recovering.
- Restarted network connection at Northeast EWT to the HMI.

Performance Measure	Qty.	Dates
COA WTP - Treated	6.4 MG	9/16 – 9/22
APG WTP - Treated	5.8 MG	9/16 – 9/22
Bacterial Samples	11	9/16 – 9/22

Department

- 3 operator vacancies, 1 facility worker vacancy, 1 plant mechanic vacancy.
- 2 after hours service calls.

Superintendents

- APG Contract 20 hours
- WTP PFAS project design progress meeting with GHD.
- Toured Perry Point VA Hospital Water Treatment Plant.

D. Human Resources Department

Current Posted Openings – 21 total

- APG Maintenance Shop – 1 -Foreman, 1 Maintenance Worker
- DPW Maintenance Shop – 7 - Maintenance Workers
- W/WW – 4 Operators, 1 Mechanic, 1 Facility Worker
- APD Non-Sworn –1 Admin Tech, 1 On call Crossing Guard
- APD Sworn – 3 Officers
- Planning – 1 Permit Coordinator

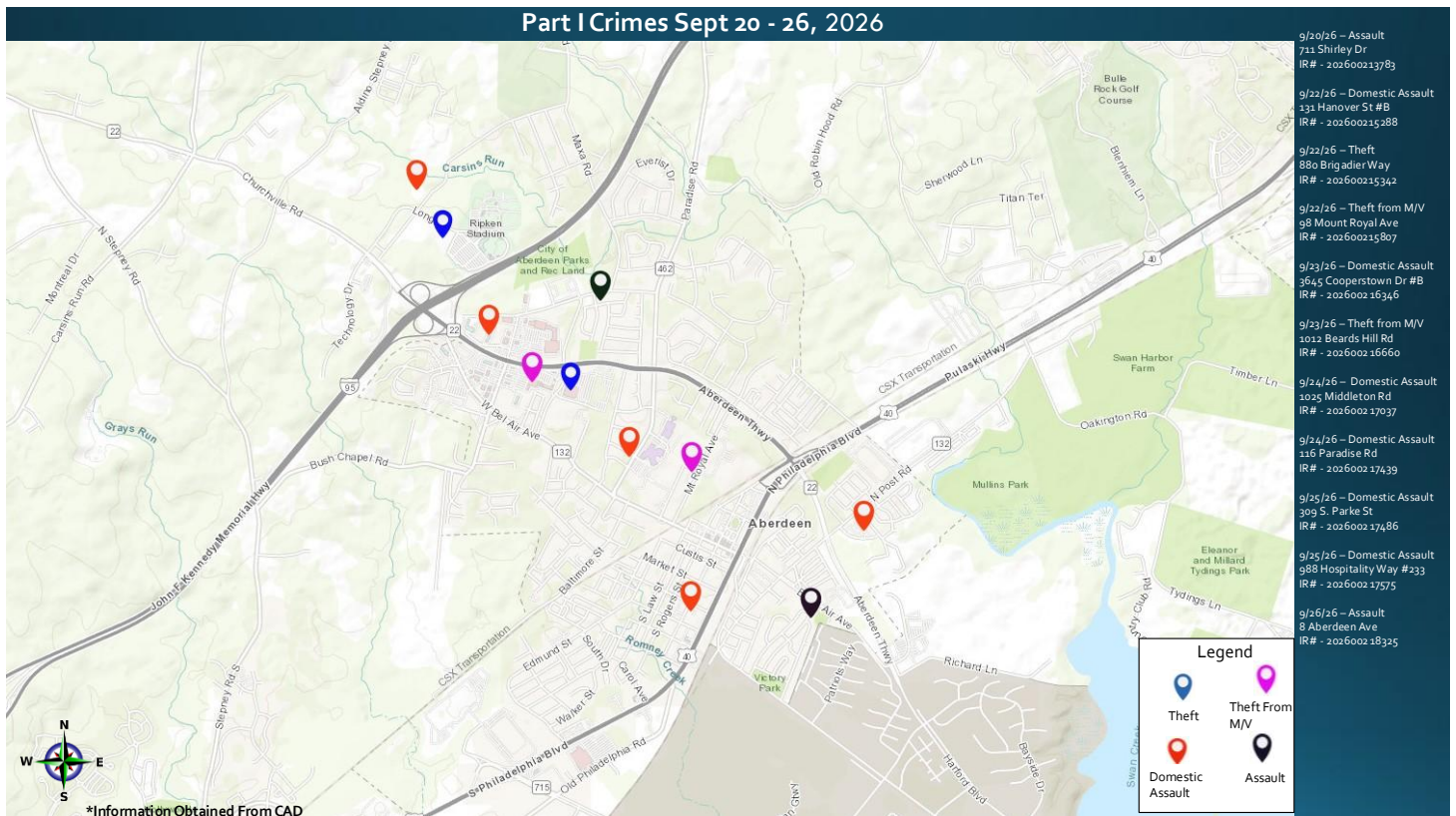
1 Maintenance Worker pending start 9/28/2026, a few more going through pre employment screening.

Payroll

<u>Period Ending 9/19/2026</u>	<u># of Hours</u>	<u>Payroll Amt</u>
Regular	10,680.00	\$413,568.64
Sick	418.40	\$12,875.72
Vacation	647.75	\$18,689.85
Overtime	594.25	\$29,403.22
On Call O/T	179.00	\$9,505.10
Comp Time	136.50	\$4,932.16
Call-In Overtime	12.00	\$562.06
Personal	87.75	\$2,997.45
Court On-Call Overtime	156.00	\$8,484.48
Patrol Holiday	127.00	\$5,057.78
Holiday	1,091.00	\$28,504.17
Shift Differential		\$1,959.04
Adjustments/Payroll Corrections		\$126.00
 TOTAL PAYROLL	 14,129.65	 \$536,665.67

II. Aberdeen Police Department (APD)

A. APD Calls for Service



APD Calls for Service

Sept 20 - 26, 2026

Total Call for Service/Events Works - 457

Patrol Checks – 83

Community Policing Detail – 18

Foot Patrols – 52

Eastern District Incidents

- Unattended Death – 1
- Assault – 2
- Missing Person - 1

Central District Incidents

- Assault – 1
- Liquor Law Violation - 1

Western District Incidents

- Assault – 4
- Suspicious Activity - 1
- Theft – 4
- Narcotics – 1
- Trespassing – 1
- Fugitive - 1

Arrest August Sept 13 - 19, 2026

Adult Arrest

9/13/26	202600208022	DUI
9/16/26	202600164599	DUI
9/17/26	202600211312	Disorderly
9/17/26	202600211348	Domestic Assault
9/17/26	202600211691	Vandalism
9/17/26	202600211982	Summons
9/18/26	202600197956	M/V Theft
9/18/26	202600212227	Trespassing
9/18/26	202600212494	CDS
9/18/26	202600057675	Robbery
9/19/26	202600212991	DUI
9/19/26	202600213404	Summons

Juvenile Arrest

9/16/26	202600210560	Assault
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B. Weekly Traffic Report

Sept 20 - 26, 2026

Traffic Stops

55 Stops/Contacts

32 State Citations

50 Warnings

6 Safety Equipment Repair Orders

1 DUI

Crashes (Reportable, PI/PD)

2 (0 Property Damage, 2 Personal Injury)

SMART (Speed Monitoring Awareness Radar Trailer)

- N/A

STATTRAK

- N/A

C. Accreditations

Proofs of Compliance – filed 31 documents

9/23/2026	Y1	Y2	Y3	Y4	Total
Accred	0	0	3	12	15
Admin	0	1	2	17	20
Chief	0	1	8	11	20
CID	0	0	1	3	0
Patrol	0	0	5	20	25

Mock Assessment – Issues with PowerDMS has temporarily halted the mock assessment.

Policies & Procedures maintenance – Policies on the Internet updates in process.

Policies on SharePoint updated.

2 vacation days

D. Administration

Administrative Corporal

Fleet

Arranging for pick up of Side by Side for the Italian Festival.

Created chart for the Salvage Yards and their offers.

Ofc. Russo's patrol vehicle was cleaned and placed back in service as a pool car due to the shortage of pool vehicles.

Unit 204 – scheduled with All Roads for paint on October 8th per Captain Reiber.

Unit 222 – quote for new decals coming – blue Taurus (Potts)

Unit 206 – White SRO vehicle – quote for new decals coming.

Side by Side – DPW gassed it and placed the doors on it. It can now be picked up for the Italian Festival. Lt. Tomlinson was notified.

Side by side – will be dropped off at Image360 after the weekend's Italian Festival events for new decals.

Unit 212 – going to Al Packer for an estimate on water pump. Provided VIN and pickup arrangements to Al Packer.

Grants

MCIN – Submitted the

Community Policing / Relations

Delivered handmade quilts to Harford Family House. Social media posting was handled as well.

Updated the community policing events list for 2026.

Organized and participated in rescue animal calendar with APD.

Personnel

Reminded CSS Thomas that he has POWERDMS items that need his signature.

Obtained the written MPCTC documents about Ofc. Rodgers separation for Lt. Persuhn. Scanned same to her.

All officers were given multiple PoliceOne trainings to bring everyone to the required 18 hours of in service. This must be completed by December 12th.

All officers, supervisors and commanders were given the annual pt test form.

Miscellaneous

PIO postings.

Signed PowerDMS

Entered trainings into Skills Manager

Scanned documents for CALEA.

Retrieved subpoenas

Sent out patches.

Checked with Frank Krick to see if he uses Skills Manager.

Worked on PoliceOne training assignments.

Met with WASHX and sent signed contract over.

Met with Erik Davies, US Dept of Army in reference to partnerships and cross training.

Assisted both day shift patrols with calls for service as the DO as well as back up unit.

Completed Audit from MPCTC and provided missing documentation.

Recruit and I cleaned out the supply closet downstairs and organized it. Tossed out old fire extinguishers.

Met with Eric Stone in reference to CALEA.

Met with Eric Stone for training on PoliceOne.

Provided training materials for all squads in reference to the required Eric's Law.

Community Safety Specialist Rodney Thomas #554

09/21 Monday:

- Arrived for foot patrol on S. Philadelphia Blvd to patronize the local businesses.

Dees Flowers, Laundromat, Beacon Staffing, Lisa Nails and Spa, Metro by T-Mobile, Immanual Beauty Supply, Aberdeen Liquor, Szechuan Inn, Inhale Exhale Deli & More, NTB, Alina's Asian Cuisine, Dominos, Auto Zone, Ascend Dispensary and Midas.

The businesses with issue(s):

Dominos complained of individuals dumpster diving around 0100hrs during the week and the same issue around 0200hrs on the weekend. This occurs after the store closes.

Auto Zone complained of a yellow Dodge Challenger being parked in their parking lot during hours they are open and closed.

09/22 Tuesday:

- Arrived at the Police Station to meet with my supervisor.
- Arrived at W. Bel Air Ave and Baker St for crossing guard detail.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Arrived for foot patrol on W. Bel Air Ave to patronize the local businesses.

All In One Smoke, 1st Team Staffing Services, AWA Phone, Image 360, Pro Health Primary Care and Mr. Tire.

The businesses with issue(s):

Image 360 complained of individuals hanging around smoking behind the shed and dumpster at the rear of the shop.

09/23 Wednesday:

- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Arrived at Festival Park for foot patrol.
- Arrived for foot patrol on W. Bel Air Ave to patronize the local businesses.

Bayanihan Food Market, All In One, The Shoppe (Willow House), Katie Did It Grooming, TCA Property Management, Ada's Salon, Supreme Cutz Barber Shop, Hostetler Agency Insurance, Famous & Spang Assoc Insurance, Team Apex and Scoops,

- Arrived at the Police Station to complete paperwork.
- Arrived at Festival Park to conduct a foot patrol of the area until the end of my shift.

09/24 Thursday:

- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Arrived at Festival Park for foot patrol.
- Arrived W. Bel Air Ave for foot patrol. Businesses and surrounding areas, no issues.
- Arrived 2 S. Philadelphia Blvd for foot patrol. Businesses and surrounding areas, no issues until the end of my shift.

09/25 Friday:

- Arrived at DPW to replace old license plates on vehicle 206.
- Arrived at the Wastewater Treatment Plant to ensure vehicle(s) are available when needed by officers.
- Arrived at the Police Station for office duties.
- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave and Baker St for crossing guard detail.
- Arrived at the Police Station until the end of my shift.

E. 24 Hour Reports

Date of Incident: 9/26/26

Incident Type: 1st Degree Assault

Incident Report Number: 2026-00218325

Location of Incident: [REDACTED]

Reporting Officer: Officer Johnson

Synopsis of Events:

On Saturday, September 26, 2026, at approximately 0210 hours, Officers responded to [REDACTED] in reference to a possible stabbing. Upon arrival, [REDACTED] and [REDACTED] were shouting to Officers that the suspect had a knife and the knife was just pulled out on them. The suspect, later identified as [REDACTED], was still on scene and largely uncooperative with Officers. A use of force report was completed after he was taken into custody. Officers learned that a few minutes prior, the victims were in an altercation with someone they only knew as [REDACTED]. [REDACTED] reportedly pulled out a knife and slashed [REDACTED] arm with it. [REDACTED] is the only [REDACTED] associated with [REDACTED] where the victims stated she resided. [REDACTED] suffered only a minor injury that did not require EMS. Another unknown suspect referred to as [REDACTED] unsuccessfully tried to punch [REDACTED] multiple times. [REDACTED] and [REDACTED] fled the scene and then [REDACTED] arrived. [REDACTED] reportedly grabbed [REDACTED] by the hoodie and slashed the knife across it while he was holding him.