



City of Clarksburg
Amended Meeting Agenda
July 16, 2026 – Council Meeting - 6:00 pm

Agenda for the **regular session** of Council in the City of Clarksburg to be held Thursday, July 16, 2026, in the Clarksburg Municipal Building – Council Chambers, 222 W. Main Street, Clarksburg, West Virginia at 6:00 pm

Order of Business

- 1) Roll Call
- 2) Prayer and Pledge (Mayor Worth)
- 3) Approval of Minutes:
 - Regular Session – June 4, 2026
 - Regular Session – June 18, 2026
 - Special Session – July 1, 2026
- 4) Petitions, Communications and Public Hearings
- 5) City Manager's Report

City Clerk's Information:

- a) Zoning Form in connection with an application for a license to operate a WVABCA licensed Vape or Smoke Shop – filed by Happy Smoke Cigar, 521 Emily Drive – returned to the applicant on June 24, 2026
- b) Zoning Form in connection with an application for a license to operate a WVABCA licensed Vape or Smoke Shop – filed by Emily Tobacco & Vape Inc., 548 Emily Drive – returned to the applicant on July 1, 2026
- c) Zoning Form in connection with an application for a license to operate a WVABCA licensed Vape or Smoke Shop – filed by Puff Tobacco, Vape & Cigar, 254 Emily Drive – returned to the applicant on July 1, 2026
- d) Zoning Form in connection with an application for a license to operate an ABCA licensed private club, private wine restaurant or tavern – filed by Midtown Lounge II, Inc., 159 West Pike Street – returned to the applicant on July 13, 2026

6) Unfinished Business:

- a) Consideration of **Second and Final Reading and Public Hearing of an Ordinance of the City of Clarksburg, West Virginia, Proposing an Amendment to the City Charter to Change Water Board to an Appointed Board and Not Elected; Providing for Certain Changes to the Operation of the Water Board and its Meetings; and Providing for the Submission of Said Referendum to the Qualified Voters of the City for Ratification**
- b) Consideration of **Second and Final Reading and Public Hearing of an Ordinance Transferring 765 Glendale Avenue from the City of Clarksburg to the Clarksburg Land Reuse Agency**

7) New Business:

- a) Consideration of **First Reading of an Ordinance Establishing Salaries or Compensation for Municipal Officers and Employees for Fiscal Year 2026-2027 and Repealing All Inconsistent Ordinances**
- b) Consideration of **First Reading of an Ordinance Creating Section 109.08 Setting Forth Contractor Eligibility Requirements for Persons or Entities Owing Delinquent Debts to the City**
- c) Consideration of **First Reading of an Ordinance Creating a Section 1712.07 Requiring Owners of Residential Rental Dwelling Units Within the City of Clarksburg to Maintain Valid and Active Occupancy Permits for All Rental Units, or to Have Such Units Lawfully Under Construction or Renovation Pursuant to An Active City-Issued Building Permit, as a Condition of Receiving Building, Demolition, Renovation, Zoning, Site Development, or Other Development-Related Permits From the City and Renumbering Subsequent Sections**
- d) Consideration of **First Reading of an Ordinance Creating Section 1712.08 of the Codified Ordinances of the City of Clarksburg Establishing Building Permit Eligibility Requirements for Property Owners, Permit Applicants, Principal Owners, and Related Companies or Affiliated Entities Owing Delinquent Debts to the City and Renumbering Subsequent Sections**
- e) Consideration of a **Resolution to Approve Revision to the Coal Severance Budget for Fiscal Year 2026-2027**
- f) Consideration of a **Resolution to Approve Revision to the City Budget for Fiscal Year 2026-2027**
- g) Consideration of appointment to the Clarksburg-Harrison Regional Housing Authority

- h) Approval of recommendation of audit procurement committee (consisting of Councilmember Jerry Riffle, City Manager Tiffany Fell, Finance Director Kim Karakiozis, Assistant Finance Director Cherie Greathouse and Community Planning & Admin. Project Manager Steve Pulice)
- i) Consideration of a letter of support requested by Harrison Economic Development Corporation
- j) Discussion and update on the Clarksburg Comprehensive Plan
- k) Discussion on expanding board membership to the Land Reuse Agency
- l) Discussion on Mayor's appointments of council liaisons to boards, commissions and committees
- m) Discussion regarding Council comments on Council meeting agendas
- n) Discussion of the development of the governance and rules of procedure for City Council
- o) Discussion and update regarding the Waldo project and reconstruction process
- p) Presentation and discussion of the West Virginia Open Governmental Proceedings Act and West Virginia Governmental Ethics Act
- q) Consideration of a change order for the asbestos abatement and demolition of structures located at 423 Ben Street in the amount of \$6,700 and 741 Locust Street in the amount of \$16,500 and that the same be awarded to SafeCo Environmental Services, Inc.
- r) Discussion and/or consideration of the creation of a safety committee
- s) Discussion and/or consideration of the purchase of 2 Stadium Drive (Executive Session Anticipated)
- t) Discussion of pending litigation matter(s) – Attorney/Client Privilege (Executive Session Anticipated)
- u) Discussion and update regarding YMCA
- v) Discussion and/or consideration of cancelling/rescheduling the regular session of Council scheduled for August 6, 2026

8) Council Comments

9) Adjournment