

ORDINANCE NO. 1432

AN ORDINANCE OF THE CITY OF KYLE, TEXAS, ORDERING A SPECIAL ELECTION TO BE HELD ON DECEMBER 12, 2026 TO FILL A VACANCY FOR AN UNEXPIRED TERM IN CITY COUNCIL DISTRICT THREE, AT-LARGE; PROVIDING FOR CANDIDATE APPLICATION METHODS, DESIGNATING THE MAIN AND PROVIDING FOR BRANCH EARLY VOTING LOCATIONS FOR SUCH ELECTION; PROVIDING FOR AN ORDER AND NOTICE OF SUCH SPECIAL ELECTION; PROVIDING FOR RELATED MATTERS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the term of office for City Council District Three is set to expire in November 2028; and

WHEREAS, the current member of City Council representing District Three has resigned from office and the City Charter and Texas Constitution require that an election to fill this vacancy must be held within 120 days after the date that the resignation is effective; and

WHEREAS, there is a need to call a Special Election to fill the seat for the remainder of the unexpired term and to prevent vacancy; and

WHEREAS, the Texas Constitution, the *Texas Election Code* (the “Code”), and the City Charter are applicable to said Special Election (hereinafter collectively referred to as the “election”), and in order to comply with applicable laws, an ordinance is required to call the election and establish procedures consistent with the Constitution, the Code, and the Charter; and

WHEREAS, the City has made provision to contract with Hays County, a vote center county, to conduct the City's election, pursuant to *Chapter 31, Tex. Elec. Code*, and *Chapter 791, Tex. Gov't Code* and to conduct the election as a joint election (the “Contracts for Election Services” or “contracts”), and such contracts provide for political subdivisions subject to the contracts that hold election on the same day in all or part of the same territory to hold a joint election as authorized in *Chapter 271, Tex. Elec. Code*;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS THAT:

SECTION 1. A special municipal election is hereby ordered to be held on Saturday, December 12, 2026, for the purpose of voting on the office of:

Council Member District 3 (at-large)

SECTION 2. Early voting by personal appearance will be conducted on the days and at the final branch early voting locations and vote centers approved by Hays County.

The branch early voting locations may be subject to change by Hays County. The election notice shall list the branch early voting locations finally approved by Hays County, and such locations finally approved by Hays County shall control in the event of a conflict with this section.

SECTION 3. On Election Day, Saturday, December 12, 2026, the polls shall be open for voting from 7:00 a.m. to 7:00 p.m. at the final branch voting locations and vote centers approved by Hays County.

The branch vote center locations may be subject to change by Hays County. The election notice shall list the branch vote center locations finally approved by Hays County, and the City hereby approves and designates the vote center locations finally approved by Hays County. The branch vote centers finally approved by Hays County shall control in the event of a conflict with this section.

SECTION 4. Applications for ballot by mail shall be mailed to Jennifer Doinoff, Hays County Elections Administrator, 120 Stagecoach Trail, San Marcos, Texas 78666. The Elections Administrator may also be reached at (512) 393-7310 or by electronic mail at elections@hayscountytexas.gov. Jennifer Doinoff is hereby designated and appointed as the Early Voting Clerk. The website for the Early Voting Clerk is <https://www.hayscountytexas.gov/172/Elections>.

SECTION 5. Applications for ballots by mail must be received no later than the close of business on Tuesday, December 1, 2026. Federal Post Card Applications must be received no later than the close of business on December 1, 2026.

SECTION 6. The period to file an application to become a candidate in the election for the council member position to fill a vacancy for an unexpired term opens upon the City Council calling the election, and will close at 5:00 p.m. on November 2, 2026.

An application to become a candidate shall be filed with the City Secretary at Kyle Public Safety Center, 1700 Kohlers Crossing, Kyle, Texas, or by email. The City Secretary shall post more detailed instructions for submitting applications on the City's website and the City's bulletin board. All applications for candidacy shall be on a form as prescribed by the *Texas Election Code*. The order in which the names of the candidates for each office are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary on November 5, 2026 at 5:00 p.m. at the Kyle Public Safety Center.

SECTION 7. The City Council hereby approves the form of the Order of Special Election attached hereto as Exhibit A; provide that the Order of Special Election. may be revised to list the final branch early voting locations and vote centers approved by Hays County. The Mayor is authorized to execute the final Order of Special Election.

SECTION 8. Notice of the election shall be given and the election shall be held in compliance with the provisions of the *Texas Election Code* in all respects. The ballots for the election shall comply with the *Texas Election Code* and be in the form provided by the City to the Hays County Election Administrator for use on the voting devices and ballots used by Hays County.

SECTION 9. The Hays County Election Administrator and her employees and appointees, and the election judges, alternate judges, clerks, and ballot board properly appointed for the election, shall hold and conduct the election in the manner provided by the Contracts for Election Services, the City Charter, and the law governing the holding of general elections; and the official ballots, together with such other election materials as are required by the *Texas Election Code*, shall be prepared in both the English and Spanish languages and shall contain such provisions, markings and language as is required by law.

SECTION 10. Early voting, both by personal appearance and by mail, will be conducted by the Hays County Election Administrator, who is designated and appointed as the Early Voting Clerk, in accordance with the *Texas Election Code*.

SECTION 11. The election precincts for the election shall be the election precincts established by the Hays County Election Administrator in accordance with applicable law and the City Charter. Residents of the election precincts shall vote at the aforementioned polling places as assigned by the Hays County Election Administrator in accordance with applicable law and the City Charter. The returns will be provided by precinct and the Hays County Election Administrator shall tabulate and provide the election returns for the election. Ballots shall be prepared, and the election shall be conducted to allow for a Council Member for District Three to be elected from the City at-large.

SECTION 12. The City agrees to conduct a joint election with other political subdivisions within Hays County, provided that such political subdivision holds an election on December 12, 2026, in all or part of the same territory as the City (the “Political Subdivisions”). Any joint election shall be conducted in accordance with state law, this Ordinance, the City Charter and the Contracts for Election Services with Hays County.

SECTION 13. The City Secretary, or designee, is instructed to aid the Hays County Election Administrator in the acquisition and furnishing of all election supplies and materials necessary to conduct the election as provided by the Contracts for Election Services. The City Secretary is further authorized to give or cause to be given notices required for the election, and to take such other and further action as is required to conduct the election in compliance with the *Texas Election Code*; provided that, pursuant to the Contracts for Election Services between Hays County and the City, the Hays County Election Administrator shall have the duty and be responsible for organizing and conducting the election in compliance with the *Texas Election Code*; and for providing all services specified to be provided in the Contracts for Election Services. The Hays County Election Administrator shall give the notices required by the *Texas Election Code* to be given for the election not required to be given by the City under the Contracts for Election Services.

SECTION 14. The presiding judges, alternate presiding judges, clerks, and ballot board for the election shall be selected and appointed by Hays County and its appointees in compliance with the requirements of state law, and such judges, clerks, and ballot board so selected by Hays County and its appointees are hereby designated and appointed by the City Council as the Election Administrators, judges, clerks, and ballot board respectively, for the holding of said election. The presiding judges, alternate presiding judges, clerks, and ballot board shall perform the functions and duties of their respective positions that are provided by state law. The city council confirms and appoints the election judges and alternate election judges that are appointed by Hays County for the election.

SECTION 15. That notice of the December 12, 2026, Special Election of the City of Kyle shall be posted and published in accordance with the Election Code of the State of Texas, not later than the twenty-first (21st) day before the election, and by publishing said Notice of Election at least one time, not earlier than thirty (30) days nor later than ten (10) days prior to said election, in a newspaper of general circulation in the City. The notice that is posted, and the notice that is published in a newspaper of general circulation within the city, will be written in both English and Spanish.

SECTION 16. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act. *Chapter 551, Texas Government Code.*

SECTION 17. Should any part, section, subsection, paragraph, sentence, clause, or phrase contained in this ordinance be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this ordinance, but in all respects said remaining portion shall be and remain in full force and effect.

SECTION 18. This ordinance is effective immediately upon adoption in accordance with state law and the City Charter.

FINALLY PASSED AND APPROVED on this the 5th day of October, 2026.

ATTEST:

The City of Kyle, Texas


Jennifer Kirkland, City Secretary

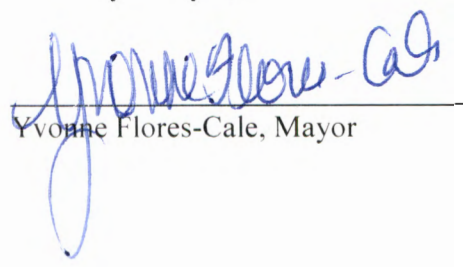

Yvonne Flores-Cale, Mayor

EXHIBIT A

ORDER OF SPECIAL ELECTION FOR MUNICIPALITIES
ORDEN DE ELECCIÓN ESPECIAL PARA MUNICIPIOS

An election is hereby ordered to be held on 12 / 12 / 2026 for the purpose of voting on:
(date)

(*Por la presente se ordena celebrar una elección el 12 / 12 / 2026 con el propósito de votar sobre.*)
(fecha)

List Offices/Propositions/Measures on the ballot (*Enúmere los puestos/proposiciones/medidas oficiales en la boleta*)

Council Member District 3 (*Miembro del Consejo Distrito 3*)

Early voting by personal appearance will be conducted each weekday at:
(*La votación adelantada en persona se llevará a cabo de lunes a viernes en:*)

The Main Early Voting Location (*sitio principal de votación adelantada*)

Location (<i>sitio</i>)	Hours (<i>horas</i>)
Hays County Elections Office 120 Stagecoach Trail, San Marcos	Monday, November 30 – Friday, December 4 7:00 a.m. - 4:00 p.m. (<i>lunes 30 de noviembre a viernes 4 de diciembre 7:00 AM - 4:00 PM</i>) Monday, December 7 – Tuesday, December 8 7:00 a.m. - 4:00 p.m. (<i>lunes 7 de diciembre a martes 8 de diciembre 7:00 AM - 4:00 PM</i>)

Branch Early Voting Locations (*sucursal sitios de votación adelantada*)

Location (<i>sitio</i>)	Hours (<i>horas</i>)
Kyle City Hall, 100 West Center Street, Kyle	Monday, November 30 – Friday, December 4 7:00 a.m. - 4:00 p.m. (<i>lunes 30 de noviembre a viernes 4 de diciembre 7:00 AM - 4:00 PM</i>) Monday, December 7 – Tuesday, December 8 7:00 a.m. - 4:00 p.m. (<i>lunes 7 de diciembre a martes 8 de diciembre 7:00 AM - 4:00 PM</i>)

*Other locations may be added per Joint Election Agreement

**Es posible añadir otras ubicaciones conforme al Acuerdo de Elección Conjunta.*

Early voting by personal appearance will be conducted each weekend at:
(*La votación adelantada en persona se llevará a cabo en el fin de semana en:*)

The Main Early Voting Location (*sitio principal de votación adelantada*)

Location (<i>sitio</i>)	Hours (<i>horas</i>)
Hays County Elections Office 120 Stagecoach Trail, San Marcos	Saturday, December 5 12:00 p.m. - 4:00 p.m. (<i>sábado 5 de diciembre 12:00 PM - 4:00 PM</i>)

Branch Early Voting Locations (*sucursal sitios de votación adelantada*)

Location (<i>sitio</i>)	Hours (<i>horas</i>)
Kyle City Hall, 100 West Center Street, Kyle	Saturday, December 5 12:00 p.m. - 4:00 p.m. (<i>sábado 5 de diciembre 12:00 PM - 4:00 PM</i>)

*Other locations may be added per Joint Election Agreement.

**Es posible añadir otras ubicaciones conforme al Acuerdo de Elección Conjunta.*

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Jennifer Doinoff

Name of Early Voting Clerk

(Nombre del Secretario/a de la Votación Adelantada)

120 Stagecoach Trail

Address (Dirección)

San Marcos

78666

City (Ciudad)

Zip Code (Código Postal)

512-393-7310

Telephone Number (Número de teléfono)

elections@hayscountytexas.gov

Email Address (Dirección de Correo Electrónico)

<https://www.hayscountytexas.gov/172/Elections>

Early Voting Clerk's Website

(Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:

(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

12 / 01 / 2026

(date)(fecha)

Federal Post Card Applications (FPCA)s must be received no later than the close of business on:

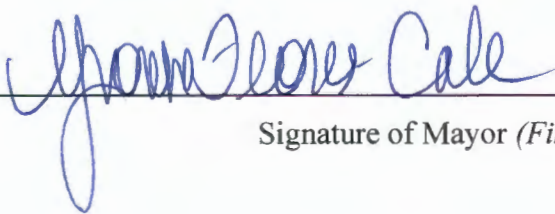
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

12 / 01 / 2026

(date)(fecha)

Issued this 5th day of October, 2026.
(day) (month) (year)

(Emitida este día 5th de October, 2026.)
(día) (mes) (año)



Signature of Mayor (Firma del Alcalde)