7550 Sunwood Drive NW | Ramsey, MN 55303
Building 763-433-9850
Planning 763-433-9824
www.cityoframseymn.gov/permits
permits@cityoframseymn.gov

Escrow Agreement Requirements

- The City of Ramsey requires all required landscaping (typically this includes four [4] inches of topsoil meeting the City's topsoil specification must be applied across all disturbed areas, two [2] shade trees in the front yard, and an established yard) sod is considered established, seed can be used but not considered established until it has germinated and taken hold to the point that it is ready to be mowed] be completed prior to the issuance of a Certificate of Occupancy. If a Certificate of Occupancy is requested prior to completion of required landscaping, a $3,000.00 landscape escrow is required.
- The City of Ramsey requires a driveway to be completed prior to the issuance of a Certificate of Occupancy. If a Certificate of Occupancy is requested prior to completion of the required driveway, a $2,000.00 driveway escrow is required.
- The City deposits that money into an escrow account until such time that the required work is completed (City Code allows six [6] months' time to complete this work).
- There are two required inspections related to the landscaping, which are a topsoil inspection (this should be done before the yard is established to ensure proper depth; inspection is conducted by the Engineering Department) and then the trees/yard inspection (the inspection is done by the Planning Division).
- Upon completion of the required work, the builder/owner is required to contact the City to schedule the required inspections. Once the City has approved the driveway, topsoil and the trees/yard inspections, the Finance Department is notified to release the escrow(s) back to the party that posted it originally.