Instructions for obtaining a Building Permit

for Moving a Residential Structure

City of Elkhart, Indiana
229 S. 2nd Street, Elkhart, IN 46516
(574)294-5474

Required Applications & Documents

Building Permit: *Moving Structures - Residential* (see page 2)

Construction Plans/Drawings: plans/drawings must be submitted with the Building Permit application and must include details of the foundation that it will be placed on.

Moving Requirements & Information

A moving permit is **not** required for mobile homes.

If the structure is being moved to a location inside the City of Elkhart, then another Building Permit and Zoning Permit for **New Structures** will also need to be obtained.

A **licensed Moving Contractor** must obtain the permit.

Fee Schedule

Building Permit Fee: $40

Building Permit Application

Demolitions, Moving, Temporary Tent - Residential

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Property Owner Information

Owner's Name:

Owner's Email Address: Phone #:

Is Owner the Applicant? ☐ Yes ☐ No

Property Information

Property Address: # of Units:

Parcel #: # of Stories:

Description of Work Information

Scope of Work (select one): ☐ Demolition ☐ Moving ☐ Temporary Tent

Estimated Value of Work: $

Description of Work:

Contractor Information

Contractor Name/Company Name:

Contractor Email Address: Phone #:

NOTICE: Separate permits are required for Electrical, Mechanical, and Plumbing. These permits must be secured by the Licensed Contractor. This permit becomes null and void if work or construction authorized is not commenced within 365 days or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

I HEREBY certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local law regulating construction or the performance of construction.

_____ _____

Signature of Contractor Date