

## **Electrical License & Reciprocity Information**

The City of Elkhart requires that electrical work be performed by or supervised by a licensed electrician. For the sake of future Electrical Examining Boards (*The Board*) and to provide consistency in Board decisions these guidelines are established. This action does not abrogate any of the Board's powers, duties, or responsibilities in accepting or rejecting test results from other testing facilities.

1. The Board does **not** accept the electrical license from another jurisdiction, but it will recognize test results as proof of code knowledge. **Test results must be from a National Masters Exam and must show a score of 75% or higher.**
2. Persons applying for a reciprocal license must fill out the **electrical reciprocity application** prior to the review of test scores by the Electrical Examining Board.
3. Reciprocity applications with the \$100.00 application fee must be submitted in person and received by the time specified in the City Electrical Ordinance.
4. **Test results are to be sent directly from the jurisdiction that gave the test** and the applicant must have maintained an active license in that jurisdiction. A lower score than 75% will be rejected.
5. The test must have been taken within 4 NEC code cycles or 12 years previous of the current code cycle enforced by the City of Elkhart. Those applicants that passed the test more than 12 years prior may submit documentation of 20 contact hours of continuing education credits, (2.0 CEU), in the electrical field to satisfy this requirement. This training must have been taken during the 4-year period prior to the test application date. Amended 4104
6. Any jurisdiction that will not accept test results from the City of Elkhart is a NON- reciprocal jurisdiction. Test results from a NON-reciprocal jurisdiction will be rejected and the rejection may be extended to previously accepted test results.
7. The Chairman of the Electrical Examining Board will present requests for recognition of reciprocal test results to the Board for consideration at their regular quarterly meeting.

### **DECISIONS OF THE BOARD SHALL BE FINAL.**

8. Appeal to the Board's decision may be made to the Electrical Review Board, with the Chairman of the Examining Board representing the Examining Board.

RESPECTFULLY,

*Daniel Riddle*  
ELECTRICAL INSPECTOR  
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