

GRAND VALLEY REGIONAL BIOSOLIDS AUTHORITY



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MEETING MINUTES

July 30, 2026 at 1:30 pm

Wyoming Wastewater Plant

2350 Ivanrest Ave SW – Wyoming

1. **Call to Order**

The meeting was called to order by: Aaron Vis at 1:30

2. **Attendance**

Members/Alternates Present:

Aaron Vis, Wayne Jernberg, Molly Clarin

Others Present:

Jon Burke, Kevin Lynch, Miguel Hernandez, Mike Rummelt, Andrew Meyer, Tai Verbrugge, Bert Carlstrom, Rachael Brower

3. **Approval of Minutes from June 25, 2026 Meeting**

Change made to last months minutes to include “for repairs and services” for agenda item number 8 i.1 to say: “...Approval threshold for repairs and services increased from \$8,500 to \$75,000...”

4. **Ops Team Report – Kevin Lynch**

The Operations Team is providing the following Monthly Report to the Grand Valley Regional Biosolids Authority (GVRBA) Board of Directors for the month of June 2026.

Land Application Report

Durango and Beneficial Connections land applied approximately 2.3 million gallons, 394 dry tons in

June. Wyoming currently has 1.4 million gallons in storage. There are now plenty of fields available as

the crop rotation has opened up more for the fall season.

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Dewatering Facility Report

Operations within the dewatering facility have been going very well. Wyoming sent 1.9 million gallons in the month of June, 220 dry tons. Wyoming is currently sending approximately 66,000 gallons a day of primary sludge. All centrifuges have been performing well. In the past month we have had recovery rates averaging 97.8% which is at above our goal of 95%. We averaged 22.2% solids during this time, which is just below our goal of 25% solids.

5. Resolution Extending Pricing agreement with Polydyne – Kevin Lynch

Renewal of Polymer Contract was discussed by Kevin Lynch and provided a quote: 4.25% increase over last year, but we're significantly under budget this year for our polymer costs. Molly asked about budget numbers and Jon replied that the numbers are getting closer to true as they refine the digester process.

Molly asked about Jar testing, and they have been last year and Polydyne has been the best, and it gets trucked from GA, Wayne asked about what the price fluctuations were over the last years, and if it went up over Covid, Aaron mentioned that it is very specific that this one works well and not all created equal, Jon didn't recall major increases during covid times, not like what they saw with bleach. Wayne asked about consistency and stability, and they don't have an issue for getting orders on time.

*Motion: **Wayne Jernberg**, supported by **Molly Clarin**, moved to approve. Motion carried.*

6. Discussion Topics

- a. Review of GVRBA Bylaws – James Ouzts
- b. Reimbursement for fiscal services – James Ouzts
- c. Operating Budget Preparation – James Ouzts

With James Ouzts being absent to the board meeting this month; Tai Verbrugge answered some questions about what these discussion topics were referring to and it is more about applicability of who handles what and when, but GVRBA didn't bring its budget to the commission and who is responsive for it and how does it get made. Tai wanted to bring the budget at 11 million, it was showing 10.5 and there was some confusion on fy26, and he thinks there is some confusion on who prepares the budget, and who does it, does WY or GR complete it or does it flip, should we be doing it and who should be, and what does the operating agreement say, does it explicitly say that it should be GR, and GR should be keeping track of hours and bill

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hours to GVRBA, and a line item on the budget sheet that lends to it according to Aaron. Miguel has worked on the budget without tracking and charging hours since 2020 and it has never been done even with the previous person. Not done in CGI ever. Going back that far Jon says the budget was prepared by Mike Lunn, Bill Keiser took it over after that, Brian possibly in between, the board has always looked at the ops team to help develop that, once Bill checked out, actually Randy fisher created this format, and when the current board got into who's going to do which parts, there were some problems with that spread sheet, and Jon recreated it and the board approved it 3 years ago, after presenting it to the board. At that point it became a separate thing that goes through the budget process and shows up with the regular budget during the budget process, but got missed this past year on the GR side. Sounds like a spotty adopt to the budget says Molly, and Wayne says it was approved for 10.5 mil and doesn't includes any true ups, so it seams like. The email was missed. Tai went through the budget and explained how it gets parsed out, The number that WY brought and what they went to spend. Jon discussed do we need to maintain the proper debt ratio, so there is a credit and for taking to commission we need to take them what we need to spend - not what our discounted spend is. Aaron mentioned that it was going to be addressed but never had, and they do their budget differently than GR does, and WY might not need to look at the reduced spend, but GR might need to consider looking at the reduced spend because there might be a disparity. Expense budget needs to be appropriated, even if it doesn't always get spent. The authority is asking for deficit spending ... GR appropriating for expenditures, and Wy is appropriating for revenues. We need them to be the same number. True ups weren't happening, and then the balance got to be large, and if you don't do a credit somewhere, and it's going to be worse if the credits don't get spent, but we need to know who's money is which, and we need to do the true up at appropriate splits.

Action item: Budget Sheet for GVRBA will have all definitions for how things are filled out, note was made that not everyone had access so it would be sent out.

Wayne mentioned that budgeting a part of an FTE for the administration of the GVRBA and for Miguel or Tai's time etc. Tracking hours, monitoring, and adjusting budget as needed, and preparing for next year for FTE share, any time used for in the preparation or administration of documents etc.

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6. d – Wyoming Purchasing Policy

The gentlemen from WY explained how their policies worked,

They used the example of replacing the cameras at the GR site, city standard contract, outlining new processes, for repairs and prof services, under 75k and will get quotes as required and reasonable, up to 35k is on. GR Side no need to solicit for under 50k, but over 500. needs a quote. Response within 2 weeks, pretty sure that the WY policy is what the GVRBA goes off of. If and with questions bring it to the board but press on in the meantime.

7. Dickinson – Write change over to Bloom Sluggett

Review of the letter and new agreement from Jessica Wood who has moved from Dickinson-Wright change over to Bloom Sluggett - crickets from D-W in the last month to keep us as a customer, and Molly said she uses them for bond atty's but that's it, and for new bonds could use either. And the other question posed if Jessica Wood had availability to continue us as a client which was answered that she does.

Motion: Wayne Jernberg, supported by Molly Clarin, Aaron Vis signed the new legal services approval document and it was forwarded to Jessica Wood By Wayne Jernberg on July 31, 2026.

Wayne Rests, Molly Rests, Aaron rests and comments that Myron would agree with the change to Bloom Sluggett to keep Jessica Wood.

8. Adjournment

The meeting adjourned at **2:19 p.m.**