



Application for Water/Sewer Underground Contractor Registration

City of Grand Rapids Design & Development Services Department

Building Inspections Office / Utility Engineering

1120 Monroe Ave. NW STE 300

Grand Rapids, MI 49503

616-456-3041

www.grcity.us

Fee: \$60

Note: If you provide an email address, you will automatically gain access to useful online features, including online renewal of this license / registration, and various online application forms.

Instructions:

- Complete and sign application. Type or print in ink.
- Enclose evidence of insurance for public liability and property damage for \$50,000.00 each person, \$100,000.00 each accident. \$25,000.00 property damage and original \$5,000.00 performance bond insuring the public against negligent or wrongful deeds in performing work. Bond shall be continuous unless canceled with 30-days notice.
- Enclose evidence of 2years experience for underground water/sewer work.
- Enclose a check or money order payable to the City of Grand Rapids. Paper forms mailed to our office are not eligible for credit card payment.
- Mail completed application, required documents, and payment to the address listed above..

Information:

- Your City Registration expires on May 1 of each year and must be renewed before that date.
- If you are contracting work in the city of Grand Rapids you must register as an Underground Water/Sewer Contractor before permits will be issued.

Contractor of Record			
EMPLOYER/COMPANY			
OWNER NAME		FEDERAL TAX ID	ONLINE USER ID
ADDRESS	CITY	STATE	ZIP
OFFICE PHONE	MOBILE PHONE	E-MAIL ADDRESS	

Contractor of Record Signature _____

(Sign again to authorize person listed below to obtain permits under this registration; else leave this line blank)

Permit Authorization _____

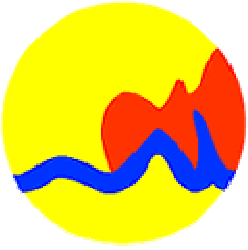
Authorized Applicant			
NAME:		ONLINE USER ID	
ADDRESS	CITY	STATE	ZIP
OFFICE PHONE	MOBILE PHONE	E-MAIL ADDRESS	

Authorized Applicant Signature _____

The above business is registering as a Water/Sewer Underground Contractor in the City of Grand Rapids and hereby agrees to abide by the Ordinance, rules, and regulations passed or which may be hereafter passed by the Grand Rapids City Commission.

Please return this application with check or money order payable to the City of Grand Rapids.

OFFICE USE: Reg # _____ Paid _____ Check _____



Bond # _____

THE CITY OF GRAND RAPIDS

DEVELOPMENT CENTER
WATER DEPARTMENT

BOND FOR WATER SERVICE AND DRAINAGE SYSTEM PERMITS

KNOW ALL MEN BY THESE PRESENTS, THAT _____,
of _____, as Principal
and _____, as Surety

are held and firmly bound unto the city of grand rapids, or its assigns, in the penal sum of Five Thousand (\$5,000.00) Dollars lawful money of the United States of America, for the payment of which well and truly made to the City of Grand Rapids, or its assigns, we bind ourselves, our heirs, executors and administrators, jointly and severally, firmly by these presents.

Sealed with our seals and dated this _____ day of _____, 20_____.

WHEREAS, Principal desires from time to time to apply to the Development Center - Water Department of the City of Grand Rapids, Kent County, Michigan, for permits to do those acts, or some of them, referred to and enumerated in Ordinance No. 75-39, as found in Section 8.51 to 8.65 of Chapter 132, Title VIII of the Grand Rapids City Code, adopted on May 6, 1975, and entitled "Underground Contractors Licensing and Permits".

NOW, THEREFORE, the condition of this obligation is such that if the above named Principal shall well and truly carry out, execute and perform all things by it to be carried out, executed and performed according to the terms and conditions of any and all permits issued to it during the existence of this bond, pursuant to and under the provisions of Ordinance No. 75-39, as found in Section 8.51 to 8.65 of Chapter 132, Title VIII of the Grand Rapids City Code, as amended, and according to the terms and conditions therein, then this obligation shall be null and void; otherwise it shall be in full force and effect.

STATE OF MICHIGAN)
CITY OF GRAND RAPIDS)

SS

Applicant _____

Surety

ARTICLE V

WATER SERVICE AND DRAINAGE SYSTEMS

8.034 Underground Contractor License Required. It shall be unlawful to install, extend, alter, or repair a water service pipe or drainage system connecting to a public sewer or water systems without holding a Underground Contractor License for such work and obtaining the proper permits. This section shall not apply to work being performed by or on behalf of any public body or its employees working on or in public property.

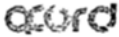
8.035 Application for Underground Contractors License. An application for a Underground Contractors License shall be made to the Department. Applicants for a Underground Contractors License shall have a minimum of Two (2) years experience in this type of work and pass a written examination approved by the Construction Board of Appeals. The examination shall be practical in character and shall relate to Code compliance for health, safety, and workmanship, Licenses shall be issued only to applicants who have passed the examination or who have previously been licensed by the Department.

8.036 Insurance and Bond Required. All applicants for a new Underground Contractors License and for license renewal shall file with the application evidence of insurance for public liability and property damage for Fifty Thousand (\$50,000) Dollars each person, One Hundred Thousand (\$100,000) Dollars each accident. Twenty-Five Thousand (\$25,000) Dollars property damage and a Five Thousand (\$5,000) Dollar performance bond insuring the public against their negligent or wrongful deeds in performing their work.

8.037 Renewal of License. Underground Contractors Licenses shall be renewed annually on May 1 of each year. Licenses which have been allowed to lapse shall not be renewed without examination unless all delinquent annual fees are paid up. However, if the License has lapsed for more than three (3) years, the Department may require a written examination.

8.38 License Fees. Annually, on or before each succeeding May 1, each person licensed hereunder shall pay a fee of Sixty (\$60.00) Dollars and submit certificates of insurance and bond as herein required.

8.39 Revocation of License. Any Underground Contractors License issued hereunder may be revoked or suspended by the Department after a hearing stating the reason for revocation or suspension. Decisions of the Department may be appealed to the Board within thirty days of the hearing. Supplying false information with the application for a license or failure to comply with the provisions of this Chapter or the rules and regulations adopted hereunder, or failure to properly supervise work performed under a license shall be considered sufficient reason for revocation of license.



Certificate of Insurance

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER.
THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW.

NAME AND ADDRESS OF AGENCY

NAME AND ADDRESS OF INSURED

COMPANIES AFFORDING COVERAGES

COMPANY LETTER

A

COMPANY LETTER

B

COMPANY LETTER

C

COMPANY LETTER

D

COMPANY LETTER

E

This is to certify that policies of insurance listed below have been issued to the insured named above and are in force at this time.

COMPANY LETTER	TYPE OF INSURANCE	POLICY NUMBER	POLICY EXPIRATION DATE	Limits of Liability in Thousands (000)		
					EACH OCCURRENCE	AGGREGATE
A	GENERAL LIABILITY	✓	✓	BODILY INJURY	\$ ✓	\$
	☒ COMPREHENSIVE FORM			PROPERTY DAMAGE	\$ ✓	\$ ✓
	☒ PREMISES—OPERATIONS					
	☒ EXPLOSION AND COLLAPSE HAZARD					
	☒ UNDERGROUND HAZARD					
	☒ PRODUCTS/COMPLETED OPERATIONS HAZARD			BODILY INJURY AND PROPERTY DAMAGE COMBINED	\$	\$
	☐ CONTRACTUAL INSURANCE					
	☐ BROAD FORM PROPERTY DAMAGE					
	☐ INDEPENDENT CONTRACTORS					
	☐ PERSONAL INJURY					
	AUTOMOBILE LIABILITY			BODILY INJURY (EACH PERSON)	\$	
	☐ COMPREHENSIVE FORM			BODILY INJURY (EACH OCCURRENCE)	\$	
	☐ OWNED			PROPERTY DAMAGE	\$	
	☐ HIRED			BODILY INJURY AND PROPERTY DAMAGE COMBINED	\$	
	☐ NON-OWNED					
	EXCESS LIABILITY			BODILY INJURY AND PROPERTY DAMAGE COMBINED	\$	\$
	☐ UMBRELLA FORM					
	☐ OTHER THAN UMBRELLA FORM					
	WORKERS' COMPENSATION and EMPLOYERS' LIABILITY			STATUTORY		
	OTHER				\$	(EACH ACCIDENT)

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES

ALL OPERATIONS COVERED.
CITY OF GRAND RAPIDS MI IS NAMED ADDITIONAL INSURED.

Cancellation: Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will ~~notify~~ mail 10 days written notice to the below named certificate holder, but ~~no~~ no such notice shall impose no obligation or liability of any kind upon the company.

NAME AND ADDRESS OF CERTIFICATE HOLDER:

CITY OF GRAND RAPIDS
DEVELOPMENT CENTER
1120 MONROE AVE NW
GRAND RAPIDS MI 49503
ATTN: WATER/SEWER

DATE ISSUED: ✓

AUTHORIZED REPRESENTATIVE