



Department of Building Safety

101 4th St E, Hastings, MN 55033

Phone: 651-480-2342

Email: Building@Hastingsmn.gov

www.hastingsmn.gov

Roofing Handout

This handout is a compilation of some of the standard requirements based on the State Building Code and City Ordinance for projects of this type. This information packet does not contain all the specific codes for construction and should only be used as a guide. The permittee is responsible to meet all code requirements applicable to each project.

Note: If home is a Heritage Preservation Site prior approval from city planner and/or HPC is required before issuance of permit.

Submittals:

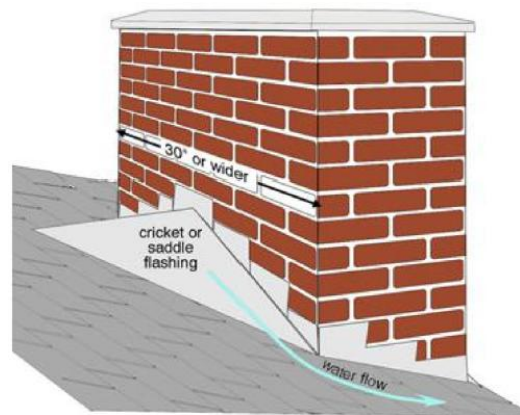
- Permit Application-Siding/Roofing/Windows

Required Inspections:

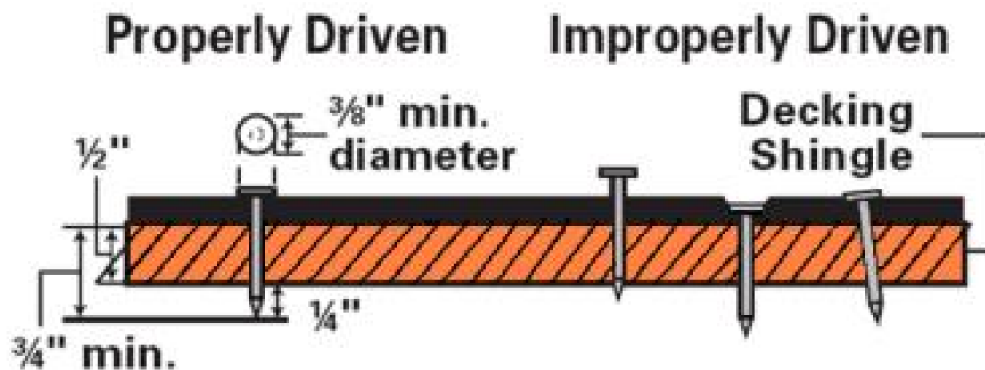
- Underlayment Photos
 - Roof decking replacement (if applicable)
 - Underlayment on all roof planes
- Final
 - Photos must be submitted prior to scheduling final inspection.
 - Access will need to be provided for properties with fenced yards.

Typical Code Requirements

- New roof coverings shall not be installed without first removing existing roof coverings.
- Damaged or deteriorated decking shall be replaced.
- Roof decks shall be solidly sheathed with maximum spacing as allowed by shingle manufacturers' installation requirements.
- Ice and water barriers shall be installed on all roofs, including porches, and attached garages.
- Protection shall be from the eave to a point twenty-four inches inside the exterior wall line.
- Ice and water barrier required at locations with history of ice formation.
- Replace all weathered metal flashing as required by code.
- Shingles must meet 115 mph wind requirement.
- Valley linings must be installed according to the manufacturers' installation instructions.
- Low sloped roofs (2:12-4:12) require double underlayment installed per R905.1.1(2) or continuous ice and water.
- Fiberglass or asphalt shingles are not permitted on roofs with a pitch of less than 2:12.



- A cricket or saddle shall be installed on the ridge side of any chimney or penetration more than 30 inches wide.
- Attics must be provided with ventilation. Minimum ventilation requirements are 1 square foot of vent for each 150 square feet of attic.
- Exhaust vents require screens with openings $\frac{1}{4}$ to $\frac{1}{2}$ inch in size.
- Dryer vents must be free of screens to prevent lint build up.



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Email: Building@Hastingsmn.govwww.hastingsmn.gov**Residential
Roofing/Siding/Window
Application**

SITE ADDRESS: _____

PID#: _____

Owner Name: _____

Phone: _____

Street Address: _____

Email: _____

City: _____ State: _____ Zip: _____

Description of Project: _____ **Valuation:** \$ _____**Note:** If home is a Heritage Preservation Site prior approval from city planner and/or HPC is required before issuance of permit.☐ Roofing Material type: _____☐ Siding Material type: _____☐ Window(s)/Door(s) Qty: _____ Replacement only☐ New window well requires separate permit application☐ New opening size or location requires separate permit application**Building Contractor**☐ Owner Performed
(Owner Waiver Required)

Company/Name: _____ Phone: _____

License # _____ Exp Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Email: _____

The undersigned acknowledges that he/she has read this application, and the above information is correct and accurate. Applicant also understands by signing this application that he/she could be held responsible as representative of this project for any violation of compliance with all applicable laws and ordinances of the City of Hastings.

Signature of Applicant or Authorized Agent_____
Date

NOTICE: This is an **application only**. Permit will be issued after City approval and payment of fees. Permit shall be null and void if authorized work is not started within 180 days or work is suspended for 180 days or more.

Roofing/Siding/Window Permit Fee: \$101.00 Each

OFFICE USE ONLY

Bld Type	☐ SFD ☐ DUPLEX	☐ TOWNHOUSE ☐ CONDO		
Work Type	☐ Roofing	☐ Siding	☐ Window(s)	☐ Door(s)
Required Inspections	☐ Underlayment ☐ Roof Final	☐ WRB ☐ Siding Final	☐ Flashing ☐ Final	☐ Flashing ☐ Final
Fee Notes	☐ Other 	☐ Other 		

Building Approval: _____ Date: _____

Planning Approval: _____ Date: _____