City of Louisville
COLORADO • SINCE 1878

| Department of Public Works & Utilities

**MEMORANDUM**

TO:

FROM: Michael O'Keefe: Engineering Technician II for City of Louisville Public Works

DATE: Friday, October 23, 2026

RE: Road Closure: Main St. between South St. and Rex St.
South St. between Lafarge Ave. and Main St.
Walnut St. between Lafarge Ave. and Main St.
Spruce St. between Lafarge Ave. and Main St.
Parkview St. between Roosevelt Ave. and County Rd.

The City of Louisville annual "Parade of Lights" will take place on **Friday, December 4, between 1:00 P.M. – 9:30 P.M.** The primary area of closure will be on Main St. from South St. to Rex St. There will also be smaller closures of South St., Walnut St., Spruce St., and Parkview St. Diagrams on the following pages illustrate the setup for the event. If there are any comments or questions, please reach out to representatives from the City Clerk's Office at GKline@LouisvilleCO.gov or MRael@LouisvilleCO.gov.

Thank you.

# PARADE OF LIGHTS- DEC 4, 2026

## ORGANIZER INFO

***EVENT TIMELINE***

*1:00 : FRONT PARKING LOT CHASE CLOSED*

*2:00: MAIN STREET CLOSED (REX TO SOUTH)*

*3:00: ORANGE FENCE SET UP*

*4:00: SOUTH & PARKVIEW CLOSED*

*5:30 - 6:30: SANTA VISITS **(LOCATION TO FOLLOW)***

*5:30: 6:45 PERFORMANCES ON MAIN STREET*

*5:30 - 6:30: MONARCH CHOIR ON MAIN ST. NEAR CITY HALL **(TBD)***

*5:30 - 6:30:* PARADE PARTICIPANTS LINE UP ON SOUTH ST.

6:45: ALL PARADE PARTICIPANTS MUST BE LINED UP

7:00: PARADE STARTS

**PARADE LINE UP**

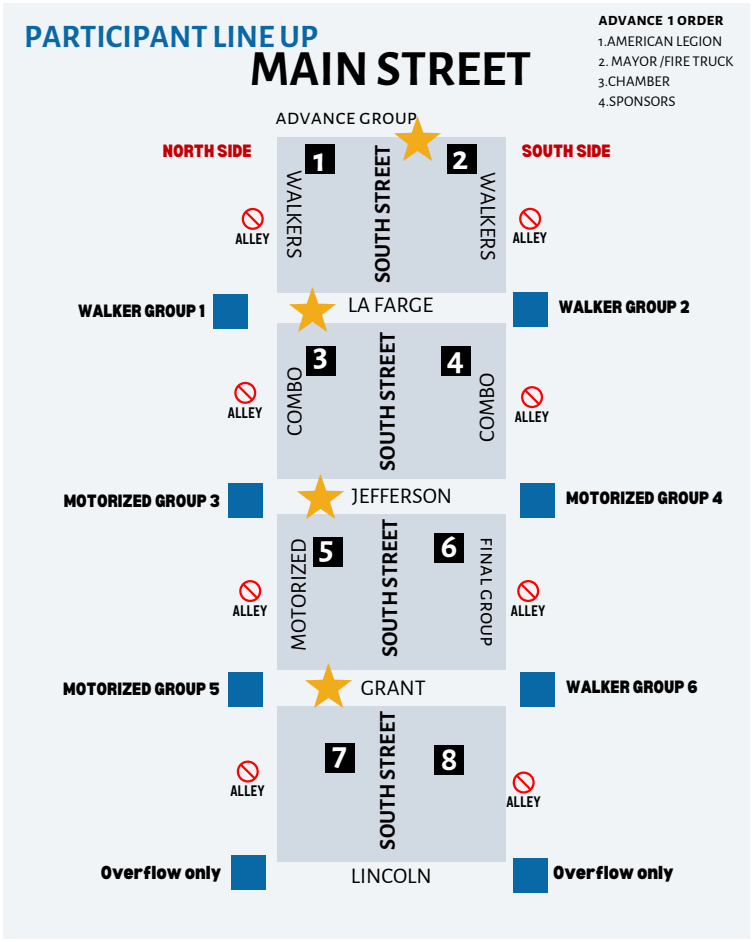
- CROSS STREETS REMAIN OPEN UNTIL 7PM
- NO ACCESS TO ALLEYS FROM PARTICIPANTS
- ALLEY ACCESS BLOCKED ON SOUTH FROM 4PM/ RESIDENTS CAN EXIT ON OTHER SIDE

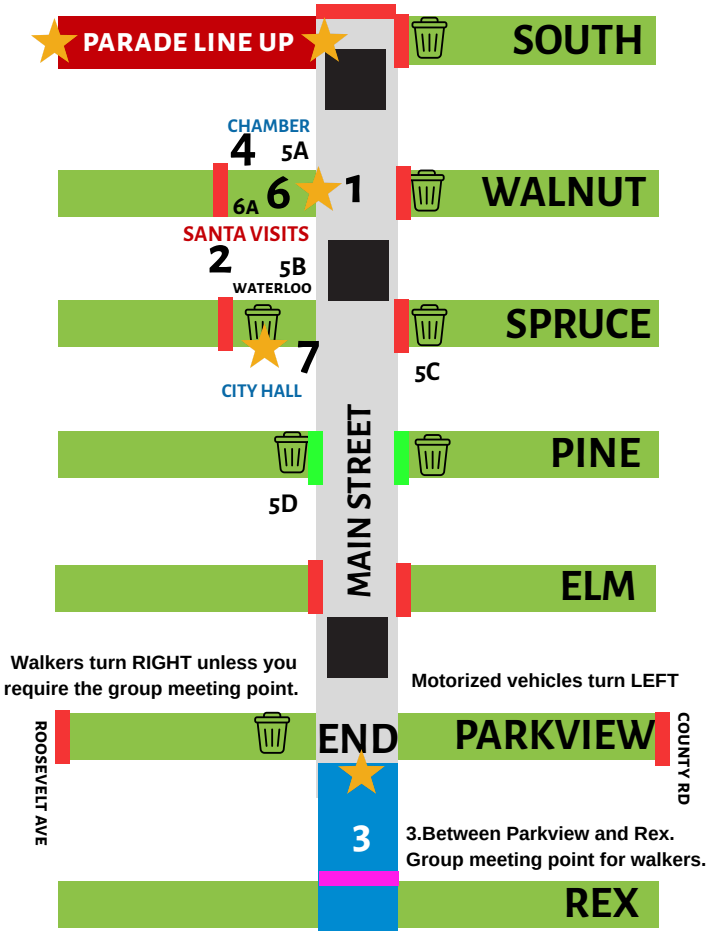
**PARADE EXIT / PARKVIEW**

- WALKERS EXIT RIGHT UNLESS REQUIRE THE GROUP MEETING POINT
- GROUP MEETING POINT : MAIN ST. BETWEEN PARKVIEW AND REX
- MOTORIZED EXIT LEFT (MAY STOP BRIEFLY 2 MIN MAX. ON PARKVIEW TO UNLOAD PARTICIPANTS)

PARKING

- NO PARKING ON MAIN , PARKVIEW AND SOUTH. CITY WILL PLACE NO PARKING SIGNS 24HRS BEFORE. CHAMBER WILL SHARE COMMUNICATIONS AND LETTER TO RESIDENTS.




**KEY CHAMBER CONTACTS**

**EVENT MANAGER**: GILLIAN: 720 470 8810

**CHAMBER OFFICE**: 303 666 5747

**SOUTH STREET LEADER:** IONA: 970 691 2330

**END OF PARADE:** MELANIE: 703 755 5881

(LEADERS TBD)

1. PERFORMANCE SPACE ON MAIN
2. SANTA VISITS AT OLD CHASE PARKING LOT FRONT ONLY.BACK LOT REMAINS OPEN FOR USE
3. LARGE GROUPS MEETING POINT (END PARADE)
4. DUMPSTER
5. HOT CHOCOLATE STANDS
   - A. TO FOLLOW
   - B. TO FOLLOW
   - C. TO FOLLOW
   - D. TO FOLLOW
6. VENDOR TENTS AND PERFORMANCE MEETING POINT
   - A. TO FOLLOW
   - B. TO FOLLOW
   - C. PERFORMANCE MEETING POINT
7. RUSH COFFEE TRUCK
8. ANDREW - OFFICIAL PARTNER TO SELL GLOW LIGHTS / ADAM - OFFICIAL PHOTOGRAPHER

PUBLIC WORKS KEEP OPEN UNTIL JUST BEFORE THE PARADE THEN SECURE AT 7PM

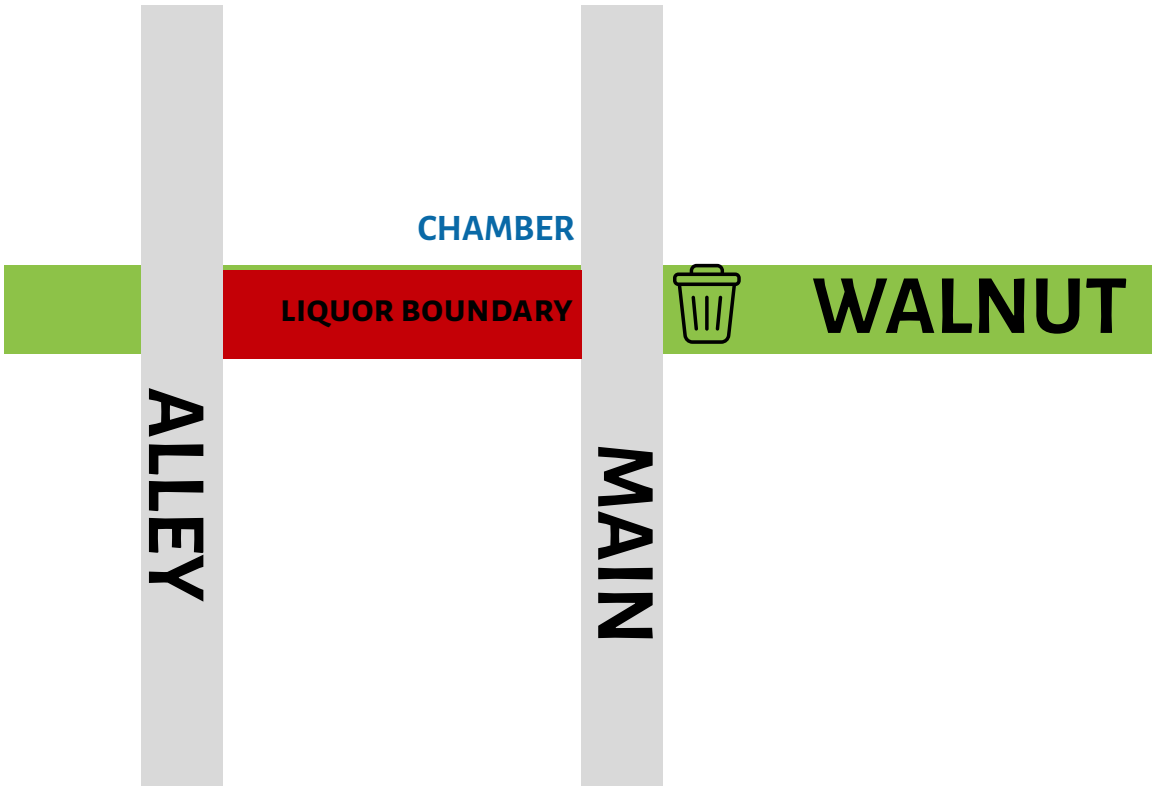
CROSS STREETS CLOSED TO TRAFFIC AT 2PM

CROSS STREETS OPEN TO PEDESTRIANS UNTIL 6:45PM

CHAMBER VOLUNTEERS

# PARADE OF LIGHTS- DEC 4, 2026

**ORGANIZER INFO**




**NEW IN 2026 - LIQUOR LICENSE**

**SECTION OF MAIN TO ALLEY ON WALNUT**

**- SELLING SPIKED HOT CIDER IN TENT OUTSIDE THE CHAMBER**

# PARADE OF LIGHTS- DEC 4, 2026

# PARADE PARTICIPANT INFO

## RULES

- ALL ENTRIES MUST USE LIGHTS AS PART OF THE ENTRY.
- USE OF MUSIC IS ENCOURAGED.
- **NO ONE MAY BE DRESSED AS SANTA.**
- NO CANDY OR ITEMS MAY BE TOSSED/HANDED TO SPECTATORS; DO NOT ENCOURAGE SPECTATORS TO APPROACH VEHICLES.
- NO DIRT BIKES OR MOTOR BIKES ALLOWED.
- NO ONE UNDER 18 MAY WALK ALONGSIDE A MOTORIZED UNIT; MINORS MUST RIDE AND REMAIN ON THE FLOAT.
- HEIGHT RESTRICTIONS APPLY; OVERSIZED VEHICLES MUST CONTACT THE CHAMBER IN ADVANCE..

## LINE UP INFORMATION

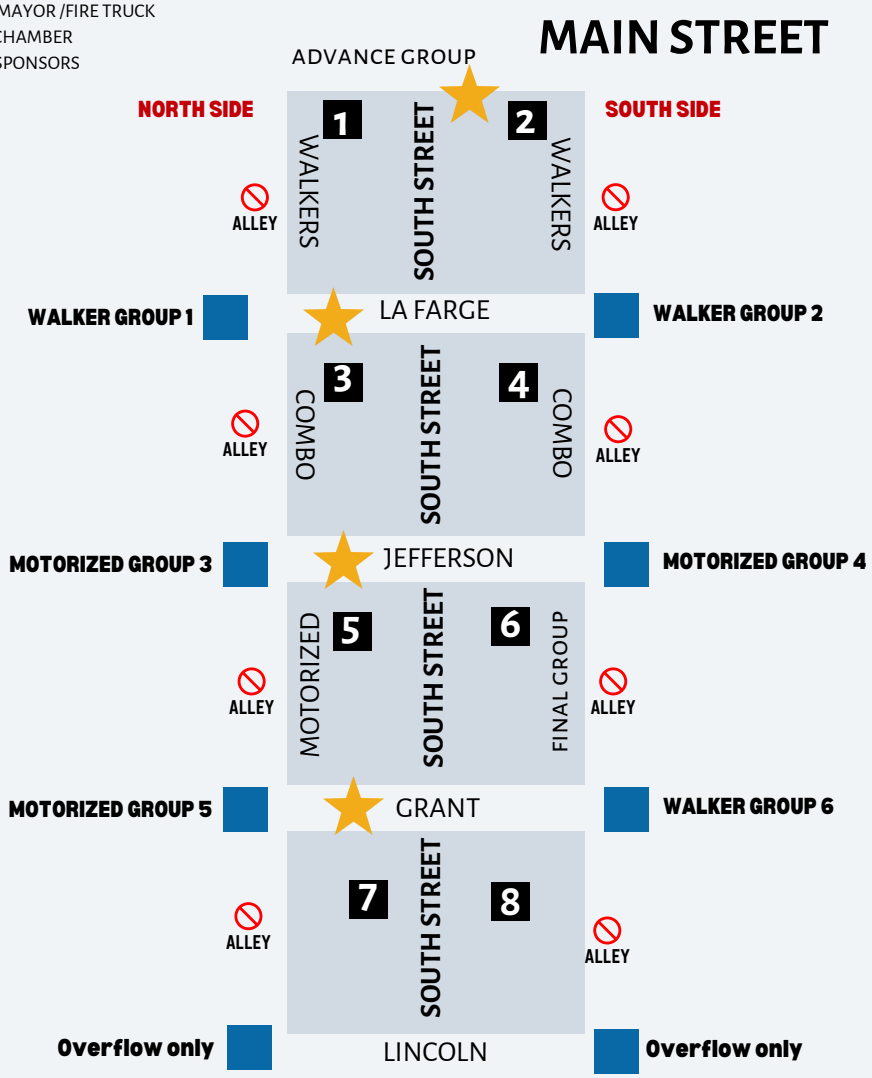
- **LINEUP IS 5:30–6:30PM ON SOUTH STREET** BETWEEN MAIN STREET & LINCOLN AVENUE. SOUTH STREET WILL BE CLOSED, BUT CROSS STREETS WILL REMAIN OPEN FOR YOU TO ACCESS YOUR STARTING POSITION.
- NO ENTRY INTO THE ALLEYS / NO ACCESS TO ALLEY
- YOU WILL BE EMAILED YOUR CROSS STREET AND LINE UP POSITION 1 WEEK BEFORE THE PARADE.
- **6:45: ALL PARADE PARTICIPANTS MUST BE LINED UP.**
- 7:00: PARADE BEGINS.
- **ROUTE: START SOUTH ST & MAIN ST, GOING SOUTH ON MAIN ST., ENDS AT PARKVIEW ST.**

**IMPORTANT - END OF PARADE (READ INSTRUCTIONS BELOW)**

- WALKERS TURN RIGHT
- MOTORIZED TURN LEFT
- YOUTH GROUP MEETING POINT GO STRAIGHT
  - **YOUTH GROUP MEETING POINT IS ON MAIN STREET BETWEEN PARKVIEW AND REX.**

## PARTICIPANT LINE UP

**ADVANCE GROUP ORDER**
1.AMERICAN LEGION
2. MAYOR /FIRE TRUCK
3.CHAMBER
4.SPONSORS




## END OF PARADE – IMPORTANT EXIT INSTRUCTIONS **PLEASE PLAN YOUR EXIT IN ADVANCE**

**WALKERS EXIT — PARKVIEW STREET**

- **WALKERS EXIT RIGHT ON PARKVIEW UNLESS YOUR GROUP HAS ARRANGED TO MEET AT THE GROUP MEETING POINT.**
- **GROUP MEETING POINT** (RECOMMENDED FOR YOUTH GROUPS): **CONTINUE STRAIGHT ON MAIN STREET AT THE PARADE END.**
  - MAIN STREET BETWEEN PARKVIEW AND REX IS CLOSED TO THE PUBLIC BUT NOT PART OF THE PARADE ROUTE.
  - THIS IS THE SAFEST AND MOST VISIBLE PLACE FOR GROUPS—ESPECIALLY YOUTH GROUPS—TO REUNITE WITH PARENTS.
  - WE STRONGLY RECOMMEND HAVING A GROUP LEADER HOLDING A LARGE, VISIBLE SIGN WAITING AT THE GROUP MEETING POINT.
  - **MAKE SURE YOUR GROUP HAS MADE AN ADVANCED END OF PARADE PLAN.**
  - BRING A HEADLAMP — THIS BLOCK IS DARK.
  - YOU MAY ALSO WALK ONE ADDITIONAL BLOCK AND MEET IN COMMUNITY PARK (ALSO DARK—BRING HEADLAMPS).
  - **ONCE YOUR GROUP IS FULLY REUNITED, PLEASE EXIT THE AREA PROMPTLY SO SPACE IS AVAILABLE FOR THE NEXT GROUPS.**

**MOTORIZED EXIT— PARKVIEW STREET**

- **MOTORIZED ENTRIES WILL EXIT LEFT ONTO PARKVIEW.**
- **PLEASE PLAN IN ADVANCE A SAFE MEETING POINT FOR PASSENGERS TO RECONNECT AND UNLOAD - IDEALLY NOT ON PARKVIEW**
- **IF YOU NEED TO** YOU MAY STOP BRIEFLY (MAXIMUM 2 MINUTES) ON PARKVIEW TO UNLOAD PARTICIPANTS BUT ONLY IF SPACE IS AVAILABLE.
  - IF NO SPACE IS AVAILABLE, CONTINUE UNTIL YOU FIND A SAFE PLACE TO PULL OVER.
  - **DO NOT STOP IN THE TRAFFIC LANE—THIS BLOCKS PARADE FLOW.**
  - **ONCE YOUR GROUP IS UNLOADED PLEASE CLEAR THE AREA PROMPTLY TO KEEP THE EXIT MOVING FOR THE NEXT ENTRIES.**
  - **STRICTLY NO PARKING ON PARKVIEW**