



CHARTER TOWNSHIP OF MERIDIAN
Communications Commission Regular Meeting **APPROVED** Minutes
Wednesday, June 23, 2026 | 6:00 pm

PRESENT: Commissioner (Chair) Lisa Whiting Dobson; Commissioner Amol Pavangadkar;
Commissioner (Vice Chair) Leslie Charles; Commissioner Megan English;
Commissioner Mike Nevells
ABSENT: Angela Demas, Township Clerk
STAFF: Samantha Diehl, Communications Manager
TOWNSHIP: None
COUNSEL: None
COMCAST/AT&T: None

1. **CALL MEETING TO ORDER**

Chair Whiting Dobson called the meeting to order at **6:00 pm**

2. **PUBLIC REMARKS**

None.

4. **APPROVAL OF AGENDA**

Commissioner Nevells moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Commissioner Pavangadkar.

VOICE VOTE: Motion carried unanimously.

5. **APPROVAL OF MINUTES**

Commissioner Pavangadkar moved **TO APPROVE THE MINUTES FOR THE WEDNESDAY, MARCH 23, 2026 REGULAR MEETING**. Seconded by Commissioner Charles.

VOICE VOTE: Motion carried unanimously.

6. **COMMUNICATIONS MANAGER REPORT**

Manager Diehl went over her 2nd Quarter report.

7. **COMMISSION MEMBERS REPORTS AND ANNOUNCEMENTS**

Communications Chair: None.

Township Board Liaison: None.

Commissioners Report: None.

8. **ACTION ITEMS**

None.

9. DISCUSSION ITEMS

A. Communications Commission at the Farmers' Market

At the March 10, 2026 regular Communications Commission meeting, Chair Whiting Dobson presented an idea about the Commission having a booth at one of the farmers' markets. Other Commission members seemed in favor of this idea, so staff believes it is something to pursue.

Manager Diehl spoke to Manager Dempsey about this idea, and he was in favor. He suggested that the Communications Commission test it out before opening it up to other boards and commissions.

Commissioners discussed possible dates and selected Wednesday, July 15 as the market day. Staff will create brochures and printed materials for the booth and will bring a laptop to display HOMTV videos.

10. COMMUNICATIONS

A. Compliments/Complaints

None.

B. Correspondences

None.

11. REPORTS

A. Video Service Provider(s)

None.

B. Programming

None.

C. Website & Social Media

None.

D. Promotions/Publications

Meridian Township mailed the 2026 Prime Meridian Magazine to all residents in mid-April. Staff worked with Allegra Print & Imaging (Lansing) to print and mail the publication.

Extra magazine copies are available at Meridian Township's Municipal Building and Service Center. Staff also converted the magazine into an accessible, digital format that is made available on the Meridian Township website.

The 2026 edition was more expensive than in 2025. The increase in cost was primarily from postage. Even with this increase, the magazine came in under budget.

A breakdown of the numbers can be found below. 2026 Prime Meridian Magazine Costs:

- 2026 Total: \$19,088
 - 2025 Total: \$17,801
- Printing and Mailing Service Costs:
 - 2026: \$11,093
 - 27,800 24-page printed copies
 - 2025: \$11,030
 - 28,700 24-page printed copies
- Postage and Mailing Service Costs:
 - 2026: \$7,994 (18% increase from 2025)
 - We mailed out the magazine to 281 more addresses than in 2025. The postage rate also increased by \$0.05 in 2025.
 - 2025: \$6,771

Staff expressed their gratitude to Commissioner Leslie Charles for her support in editing the 2026 magazine and Commissioner Pavangadkar for his help tracking down the family of the child on the cover. A digital copy of the Prime Meridian Magazine is attached to this memo.

E. Finance

None.

F. HOMTV Internship/Alumni

None.

12. PUBLIC REMARKS

None.

13. ADJOURNMENT

Commissioner Nevells moved **TO ADJOURN THE MEETING**. Seconded by Commissioner Pavangadkar.

VOICE VOTE: Motion carried unanimously. Meeting adjourned at **7:07 pm**.