

**AGENDA
PUBLIC MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
January 9, 2025
Closed Executive Session to Commence 7:00PM
Meeting to Commence 7:30PM**

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2025 adopted on January 1, 2025 and posted on the bulletin board in the Municipal Building

The Mayor and Council will go into a Closed Executive Session for the following:

- Attorney Client Privilege – Potential Litigation – Affordable Housing

Minutes to be disclosed as per the Open Public Meetings Act matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

ROLL CALL:

Councilmember Arendacs	Councilmember Lane
Councilmember Cudequest	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

PROCLAMATION:

Honoring January as Muslim Heritage Month

POLICE CHIEF, DOUG MCDOWELL, QUARTERLY REPORT

ORDINANCES:

None

MEETING OPEN TO PUBLIC:

Agenda Items Only

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

November 26, 2024

December 12, 2024

Sine Die January 1, 2025

Re-Org January 1, 2025

CLOSED/EXECUTIVE MINUTES:

November 26, 2024

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 45-2025 A Resolution Appointing William Betesh, Esq. Of Boggia, Boggia & Betesh to Represent The Borough of Montvale In Tax Appeal Matters Pending As of December 31, 2024
- 46-2025 Cancellation of Outstanding Checks - Prior Years - Pascack Joint Municipal Court
- 47-2025 Authorize Appointment – Jennifer Lacy - Acting Municipal Court Administrator
- 48-2025 2024 Bergen County Open Space Trust Fund Municipal Grant Program
- 49-2025 A Resolution Amending Resolution No. 178-2024 awarding a Professional Service Contract to Econsult Solutions, Inc. for Litigation Support
- 50-2025 Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement
- 51-2025 A Resolution Awarding a Contract for Professional Engineering and Land Development Consulting Services to Dynamic Engineering Consultants, PC
- 52-2025 Authorize Budget Transfers Between Appropriation Accounts Pursuant To N.J.S.A. 40A:4-58
- 53-2025 Authorizing The Borough Administrator And Chief Financial Officer To Recover Unclaimed Property
- 54-2025 Authorizing The Engagement Of Phoenix Advisors For Municipal Advisor Services Related To The Issuance Of \$10,712,000 General Improvement Bonds, Series 2025
- 55-2025 Authorizing The Execution Of A Contract With Phoenix Advisors For Municipal Advisor And Continuing Disclosure Services
- 56-2025 Authorizing 2025 Debt Service Appropriations
- 57-2025 Authorizing The Engagement Of S&P Global Ratings For Credit Rating Services Related To The Issuance Of \$10,712,000 General Improvement Bonds, Series 2025

BILLS:

REPORT OF REVENUE:

COMMITTEE REPORTS:

ENGINEER'S REPORT:

ATTORNEY'S REPORT:

ADMINISTROR'S REPORT:

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

COMMUNICATION CORRESPONDENCE:

- Police Officer Nick Mazzeo - Professionalism

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

Regular Workshop Meeting of the Mayor & Council to be held at 7:30pm on January 28, 2025

Budget Meeting Dates - on Zoom Only

January 13 @ 6:00 p.m.

January 27 @ 6:00 p.m.

ZOOM information for BUDGET MEETINGS ONLY

Topic: Budget Meeting

<https://us02web.zoom.us/j/88491084325?pwd=L2U5RVpYMGIMeFdaNzdGcFFWUTd3UT09>

Passcode: 222775

By phone

1 929 436 2866

Webinar ID: 884 9108 4325

Passcode: 222775

*******Disclaimer***** Subject to Additions And/Or Deletions**

Borough of Montvale ROCLAMATION

January 9, 2025

 *HEREAS*, the Borough of Montvale takes great pride in the varied religious and cultural traditions of its residents and seeks to afford all people in the Borough of Montvale the opportunity to better understand, recognize, and appreciate the rich histories, cultures, and shared principles of Muslim Americans; and

 *HEREAS*, Muslims have made significant contributions that shape our world, including notable achievements in philosophy, mathematics, astronomy, physics, chemistry, medicine, architecture, music, literature, and the arts; and

 *HEREAS*, the people of the Borough of Montvale benefit from the social benevolence, patriotism, philanthropy, humanitarianism, advocacy, civic engagement, culture, and business of Muslim Americans and Muslim American organizations that operate within the State.

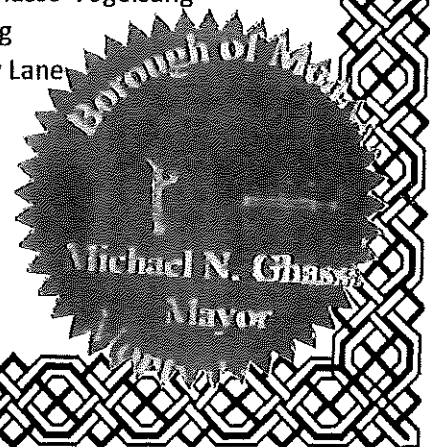
 *OW, THEREFORE*, BE IT RESOLVED that the Mayor and Council of the Borough of Montvale do hereby recognize the month of January as

MUSLIM HERITAGE MONTH

Mayor Mike Ghassali

Councilman Christopher Roche
Councilwoman Theresa Cudequest
Councilman Douglas Arendacs

Councilwoman Annmarie Russo-Vogelsang
Councilman Dieter Koelling
Council President Timothy Lane



**WORK SESSION
MINUTES**

The Work Session Meeting of the Mayor and Council was in the Council Chambers and called to order at 7:30pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Councilmember Arendacs
Councilmember Cudequest
Councilmember Koelling

Councilmember Lane
Councilmember Roche
Councilmember Russo-Vogelsang

Also Present: Mayor Mike Ghassali; Borough Attorney, Dave Lafferty; Borough Engineer, Carl O'Brien; Administrator, Joe Voytus; Municipal Clerk, Fran Scordo

ORDINANCES:

None

MINUTES:

November 14, 2024

A motion to accept the minutes by Councilmember Cudequest; seconded by Councilmember Lane - all ayes with the exception of Councilmember Arendacs abstaining

CLOSED SESSION MINUTES:

October 29, 2024

A motion to accept closed session minutes by Councilmember Lane; seconded by Councilmember Roche - all ayes

November 14, 2024

A motion to accept closed session minutes by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

200-2024 RE: A Resolution Authorizing the Execution of a Grant Agreement with the BMED Gateway Fund for the Borough's Health and Wellness Program for 2025

WHEREAS, the Borough of Montvale affirms its understanding that the BMED Gateway Fund offers a grant opportunity to its member agencies who wish to initiate a partnership with the Fund to incentivize employee participation in health and wellness programming and awareness; and **WHEREAS**, the Borough of Montvale understands that the grant is a matching grant and that participation in the Program requires local budgetary support and administration; and **WHEREAS**, the application for grant consideration requires a resolution of the governing body's understanding and support for promoting health and wellness concepts within their employee population.

NOW THEREFORE BE IT RESOLVED that the Borough of Montvale authorizes the submission of a grant application for \$5,000.00 to the BMED Gateway Fund to enable their participation in the Fund's Health and Wellness Program for the 2025 calendar year.

201-2024 RE: Authorize Release of the Performance Surety Bond for - Montvale Development Associates II, LLC - Block 2802; Lot 2 and Posting of Two-Year Maintenance Bond

WHEREAS, Montvale Development Associates II, LLC has requested a release of their Performance Surety Bond; and

WHEREAS, a completed inspection of the site has been conducted by Colliers Engineering and takes no exception to the release of the Performance Surety Bond in the amount of \$111,103.00 and cash portion of the Performance Bond in the amount of \$12,345.00; and

WHEREAS, the cost of this project was \$123,448.00, therefore a two-year maintenance bond in the amount of \$15,431.00 is required as a condition of the release of the cash bond portion in the amount of \$12,345.00 of the Performance Guarantee; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the Borough Treasurer is hereby authorized to release the cash performance bond for Montvale Development Associates II, LLC in the amount of \$12,345.00 and the Performance Surety Bond in the amount of \$111,103.00; when the Two-Year Maintenance Bond in the amount of \$15,431.00 shall be posted with the Municipal Clerk. A copy of this resolution shall be sent to Antimo A. DelVecchio of Beattie Padavano, LLC Counsellors At Law, 200 Market Street, Suite 401, Montvale, NJ 07645.

202-2024 Award Professional Service Contract – Affordable Housing Planning Consultant – LJS Consulting, LLC

WHEREAS, the Borough of Montvale has a need to hire an Affordable Housing Planning Consultant through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Lara J. Schwager of LJS Consulting, LLC, has demonstrated the necessary expertise to provide such services to the Borough of Montvale; and

WHEREAS, Lara J. Schwager of LJS Consulting, LLC, has submitted a proposed Consulting Agreement, annexed hereto; and

WHEREAS, it is the desire of the Mayor and Borough Council to appoint Lara J. Schwager of LJS Consulting, LLC, 68 Equestrian Drive, Burlington, New Jersey 08016 for affordable housing planning services for the Borough; and

WHEREAS, the cost of this Agreement is not to exceed \$10,000.00; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, LJS Consulting, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit LJS Consulting, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Consulting Agreement with LJS Consulting, LLC.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

This Agreement shall not exceed \$10,000.00 without further approval of the Governing Body.

1. A Notice of this action shall be printed once in the official newspaper of the Borough.

203-2024 Re: A Resolution Approving A Shared Service Agreement Between The Borough Of Montvale And The County Of Bergen For The Provision Of Secure High-Speed Fiber Optic Internet Services

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes municipalities such as the Borough of Montvale to enter into Shared Services Agreements (SSA) with other local units of government, including the County of Bergen; and

WHEREAS, the Borough of Montvale is in need of the provision of secure high-speed fiber optic internet services; and

WHEREAS, the County of Bergen through its Department of Administration and Finance – Division of Information Technology, currently provides, through its County Owned Information Technology (IT) infrastructure, Secure High Speed Fiber Optic Internet, and basic supportive Services in connection with the same, for many Bergen County facilities; and

WHEREAS, the County of Bergen has the expertise and sufficient resources to provide these services to the Borough of Montvale on the infrastructure of the County of Bergen; and

WHEREAS, the County of Bergen has provided a Shared Services Agreement in the form annexed hereto for the provision of Secure High Speed Fiber Optic Internet, and basic supportive services for an initial term of three years, with a one year option to renew for a monthly fee of \$150.00; and

WHEREAS, the Mayor and Council are desirous of entering into such Agreement between the Borough of Montvale and County of Bergen;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Montvale, County of Bergen, in the State of New Jersey that a Shared Services Agreement between the County of Bergen and the Borough of Montvale for the provision of secure high-speed fiber optic internet service be and same hereby is approved; and

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and/or Borough Attorney are hereby authorized to execute such Shared Services Agreement on behalf of the Borough of Montvale.

204-2024 RE: Authorize Release of the Performance Surety Bond for – LC Developers, LLC Block 712, Lot 9 – 69 Montvale Ave

WHEREAS, The Commercial Agency, Inc representing LC Developers has requested a release of their Performance Surety Bond; and

WHEREAS, a letter dated October 4, 2022 by Colliers Engineering attached to original resolution takes no exception to the release of the Performance Surety Bond in the amount of \$21,660.00; and

WHEREAS, a renewal of a two-year surety bond is not required, this project is deemed complete; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that a copy of this resolution shall be sent to The Commercial Agency, Inc., 141 Kinderkamack Road, Park Ridge, NJ 07656 Attn: Meredith Adams

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - a roll call was taken - all ayes

205-2024 Re: Requesting Approval of Items Of Revenue And Appropriation N.J.S.A. 40a:4-87 – Drive Sober Or Get Pulled Over Year-End Holiday Crackdown

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law, and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the CY 2024 Municipal Budget in the sum of \$7,000, which is now available as revenue from:

Miscellaneous Revenues – Section F:

Special Items of Revenue Anticipated with Prior Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

Drive Sober or Get Pulled Over Year End Holiday Crackdown (FCOA 10-509).

BE IT FURTHER RESOLVED that the like sum of \$7,000 is hereby appropriated under the caption:

General Appropriations:

(A) Operations – Excluded from “CAPS”

Public and Private Revenues Offset by Revenues

Drive Sober or Get Pulled Over Year End Holiday Crackdown (FCOA 41-509).

BE IT FURTHER RESOLVED that a copy of this Resolution shall be electronically filed with the Director for approval as required by law.

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - a roll call was taken - all ayes

199-2024RE: A Resolution Authorizing The Borough Of Montvale To Withdraw From The Pascack Joint Municipal Court

WHEREAS, on or about February 8, 2011, the Borough of Montvale (“Montvale”) entered into a Shared Services Agreement (“SSA”) along with the Borough of Woodcliff Lake (“Woodcliff Lake”) and the Borough of Park Ridge (“Park Ridge”) (collectively, “the Municipalities”) which established the Pascack Joint Municipal Court (“Joint Court”) pursuant to N.J.S.A. 2B:12-1(b); and

WHEREAS, prior to the establishment of such Joint Court, the Boroughs of Montvale, Woodcliff Lake and Park Ridge each maintained separate municipal courts; and

WHEREAS, prior to the establishment of the Joint Court, the Municipalities conducted a mutually-supported study of the feasibility of either a joint municipal court pursuant to N.J.S.A. 2B:12-1 or a shared municipal court pursuant to N.J.S.A. 2B:12-1(c); and

WHEREAS, the municipalities ultimately determined it to be in their best interests to establish a joint municipal court; and

WHEREAS, N.J.S.A. 2B:12-1, et seq. authorizes the formation of a joint court provided that an agreement is entered into by all of the Municipalities, and provided that such Agreement is approved by and filed with the State of New Jersey Administrative Office of Courts and the Assignment Judge of the Superior Court of New Jersey, Bergen County; and

WHEREAS, the SSA was established in accordance with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. and designated Montvale as the lead agency; and

WHEREAS, the SSA was renewed in or about July 2023 by the Municipalities on substantially similar terms as the 2011 SSA; and

WHEREAS, Article VI, Section VI, Paragraph 1 of the New Jersey Constitution requires that the Judge of the Joint Court be nominated and appointed by the Governor of New Jersey with the advice and consent of the New Jersey Senate; and

WHEREAS, the 2023 SSA also provides that the Judge of the Joint Court shall be nominated and appointed by the Governor with the advice and consent of the Senate, following the recommendation of such Judge by the Joint Court Advisory Committee, established under Section VII(D) of the SSA; and

WHEREAS, a Judge of a single-municipality Municipal Court or a Shared Municipal Court does not have to be nominated and appointed by the Governor or confirmed by the Senate; and

WHEREAS, the position of Judge of the Joint Court has been vacant since approximately December 31, 2023; and

WHEREAS, the Joint Court Advisory Committee advanced the name of a qualified individual to serve as Judge of the Joint Court to the Governor in or around January of 2024; and

WHEREAS, the Governor has failed to nominate and the Senate has failed to confirm said individual; and

WHEREAS, the Joint Court has been operating with temporary judges designated by the Bergen County Assignment Judge and without a permanent Judge for approximately the last ten months with no indication a permanent judge will be soon nominated, appointed and/or confirmed; and

WHEREAS, for this and other reasons, Montvale has determined that it is no longer in its best interest to continue membership in the Joint Court and that it is in its best interest to withdraw from same as provided for in Section III(C) of the 2023 SSA; and

WHEREAS, upon its withdrawal from the Joint Court, Montvale is agreeable to continue as a shared municipal court pursuant to N.J.S.A 2B:12-1(c) along with Park Ridge and/or Woodcliff Lake or other municipalities or to resume operating as a single Municipal Court;

NOW, THEREFORE, BE IT RESOLVED, the Governing Body of the Borough of Montvale, County of Bergen, in the State of New Jersey hereby authorizes the Borough Administrator or Borough Attorney to serve a written notice to the Joint Court and the Municipalities of its intention to withdraw from the Joint Court effective January 1, 2026 and that such notice be delivered to the Joint Court and the Municipalities on or before December 31, 2024; and

BE IT FURTHER RESOLVED, nothing herein shall foreclose Montvale from negotiating with the Municipalities regarding the continuation of the Joint Court, the establishment of a shared municipal court or such other agreement as may be in the interests of Montvale or the Municipalities.

*Introduced by: Councilmember Lane; seconded by Councilmember Roche - a roll call was taken
- all ayes*

Councilmember Lane stated that according to the agreement of the joint court, you have to give a year's notice to withdraw; given the uncertainty of Trenton appointing a judge and the governance issues of all 3 towns, we are proposing it to be a shared court rather a joint court. This way the borough would be the lead and be able to hire a judge and attorneys.

BILLS: Administrator read the Bill Report

Motion to pay bills by Councilmember Lane; seconded by Councilmember Roche - all ayes

ENGINEERS REPORT: Carl O'Brien

In the process to do a 5-year plan for the pump stations; preparing for budget items including the road program; will review options for the Huff park playground;

ATTORNEY REPORT: David Lafferty, Esq.

No Report

ADMINISTRATOR REPORT: Joe Voytus

No Report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- a. Schedule Re-Organization Meeting – January 1, 2025 at Noon
- b. Schedule Budget Meetings Jan 6, 13 and 27 at 6pm on Zoom
- c. Change Council meeting dates in 2025

Councilmembers agreed on all dates

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Roche – all ayes

No Public Comment

A motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Arendacs – all ayes

ADJOURNMENT:

Motion to adjourn by Councilmember Koelling; seconded by Councilmember Roche – all ayes

Meeting adjourned at 8:00pm

Respectfully submitted, Frances Scordo, Municipal Clerk

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in Council Chambers and called to order at 7:33PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Ghassali, Borough Attorney, Dave Lafferty; Borough Engineer, Carl O'Brien and Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Arendacs
Councilmember Cudequest
Councilmember Koelling

Councilmember Lane - via telephone
Councilmember Roche
Councilmember Russo-Vogelsang - absent

PROCLAMATION: Declaring April 19, 2025 Arbor Day

PROCLAMATION: Honoring Richard Voorhees - Retirement

ORDINANCES:

PUBLIC HEARING OF ORDINANCE NO. 2024-1561 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 170 OF THE BOROUGH CODE TO REVISE ENGINEERING FEES TO A "FLAT FEE" STRUCTURE

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 170 OF THE BOROUGH CODE TO REVISE ENGINEERING FEES TO A "FLAT FEE" STRUCTURE

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale as follows:

Section 1. Chapter 170, "Construction Codes, Uniform," Section 11, "Other certificates and permits," is hereby amended by replacing Subsection H thereof to read as follows:

§170-11 Other certificates and permits.

H. Engineering fees.

- (1) In order to ensure that the Borough standards are met for all site improvements, including curbs, sidewalks, driveway pavement, seepage pits and to create zero runoff from new residential single-family dwelling construction and additions, swimming pools, tennis and retaining walls over four feet, the following fees shall be collected at the time an application is made that will require engineering plan review and construction inspection. An administrative fee of 20% will be added to the base fees to be retained by the construction department.

	Engineering	Administrative	Initial Fee	Re-Review
New single-family dwelling	\$1000	\$200	\$1200	\$200
Additions to single- family dwelling	\$1000	\$200	\$1200	\$200
Swimming pools, tennis courts	\$1000	\$200	\$1200	\$200
Retaining walls over four feet in height	\$500	\$100	\$600	\$150
Other site improvements affecting impervious coverage or runoff	\$500	\$100	\$600	\$150

- (2) If the submitted plans are insufficient or need to be revised by the applicant requiring an additional review by the Borough Engineer, the applicant shall be required to additionally pay the "re-review" fee identified above. There shall be no administrative charge on the "re-review" fee.
- (3) In the event that there is a material change in the scope of the project (defined as an increase or decrease in the value of the anticipated improvements by 50% or more), the applicant shall be required to deposit additional engineering fees according to the original schedule above. *(By way of example, an applicant proposes a \$100,000 addition and deposits \$1,000 in engineering fees plus a \$200 administrative fee. The applicant then revises the plans to propose a \$200,000 addition instead. The applicant is required to submit an additional \$1,000 in engineering fees, not the "re-review" fee. No additional administrative fees would be collected.)*
- (4) Upon withdrawal of the application or completion of the work specified in the application, the total engineering fee deposited, including any re-review fees, shall be paid to the engineer.

Section 2. All other provisions of Section 170-11 other than subsection H shall remain unchanged.

Section 3. Any article, section, paragraph, subsection, clause, or other provision of the Borough of Montvale Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

Section 4. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

Section 5. This ordinance shall take effect January 1, 2025, after its passage and publication as required by law.

Section 6. All applications submitted prior to the effective date of this ordinance shall continue to be processed under the existing engineering fee schedule and procedure.

*A motion Introduced for second reading **Ordinance No. 2024-1561** by Councilmember Cudequest; seconded by Councilmember Roche; Clerk read by title only.
Motion to open meeting to public by Councilmember Cudequest; seconded by Councilmember Roche
- all ayes*

No Public Comment

Motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche - all ayes Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Lane; seconded by Councilmember Cudequest; Clerk read by title only - All ayes on a roll call vote

PUBLIC OF ORDINANCE NO. 2024-1562 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 344 OF THE BOROUGH CODE TO REVISE THE BOROUGH'S STORMWATER MANAGEMENT ORDINANCE

WHEREAS, the New Jersey Department of Environmental Protection ("NJDEP") has adopted amendments to the Stormwater Management regulations found at N.J.A.C. 7:8. As a result of the amendments, the NJDEP has developed a model ordinance to ensure municipalities have adopted ordinances which are consistent with the NJDEP stormwater management statutes and regulations. The Borough Engineer has reviewed and recommended that the Code be amended. The recommendation includes amending Chapter 344 "Stormwater Management".

*A motion Introduced for second reading **Ordinance No. 2024-1562** by Councilmember Cudequest; seconded by Councilmember Roche; Clerk read by title only.*

*Motion to open meeting to public by Councilmember Cudequest; seconded by Councilmember Roche
- all ayes*

No Public Comment

Motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche - all ayes Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Roche seconded by Councilmember Cudequest; Clerk read by title only - All ayes on a roll call vote

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche - all ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

None

CLOSED/EXECUTIVE MINUTES:

None

RESOLUTIONS: (CONSENT AGENDA*)

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206-2024 Granting Tenure - Construction Code Official - Christopher Gruber

WHEREAS, Christopher Gruber, completed his first four year appointment as Construction Code Official with the Borough of Montvale on December 12, 2024; and

WHEREAS, his performance has been deemed satisfactory; and

WHEREAS, the position of Construction Code Official is required to be tenured in the State of New Jersey and is appointed for a term of four years.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that tenure be and is hereby granted to Christopher Gruber as Construction Code Official for the Borough of Montvale, effective December 12, 2024.

207-2024 Authorize McNerney & Associates, Inc. for Appraisal Services on 12 Van Riper Road

WHEREAS, the Borough of Montvale (hereinafter the "Borough") is the taxing authority for all properties located within its municipal boundaries, and;

WHEREAS, the owner of real property located at 12 Van Riper Road and identified as Block 3302 Lot 1 (hereinafter the "Subject Property") has recently developed the subject property with multi-family housing, and;

WHEREAS, the Borough is seeking to retain the services of an appraisal company to assist in the valuation, and to memorialize its conclusions of value in a certified appraisal report, and;

WHEREAS, the Borough had received a proposal dated August 22, 2024 from McNerney & Associates, Inc. (hereinafter the "Proposal") to prepare the desired appraisal report for the total amount of \$5,000.00, and;

WHEREAS, a copy of the aforementioned Proposal is attached hereto as an Exhibit to this resolution, and;

WHEREAS, the appointment of McNerney & Associates, Inc. is considered a professional service appointment exempted by N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that McNerney & Associates, Inc. is hereby appointed to prepare an appraisal report for the property located at 12 Van Riper Road, at Block 3202 Lot 1 in the Borough of Montvale, in accordance with the terms set forth in the attached Proposal.

208-2024 Cancellation of Tax and Excess Sewer Overpayments or Delinquent Amounts Less than \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax and excess sewer overpayments or delinquent amounts in the amount of less than \$10.00; and

WHEREAS, the Mayor and Council may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax and excess sewer overpayments or delinquencies of less than \$10.00

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to cancel said property tax and excess sewer amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to the Tax Collector and Chief Finance Officer.

209-2024 Resolution Providing For The Combination Of Certain Issues Of General Improvement Bonds, Series 2025, Of The Borough Of Montvale, In The County Of Bergen, New Jersey, Into A Single Issue Of Bonds Aggregating \$10,712,000 In Principal Amount.

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY, AS FOLLOWS:

Section 1. Pursuant to the provisions of N.J.S.A. 40A:2-26(f), the Bonds (as defined herein) of the Borough of Montvale, in the County of Bergen, New Jersey (the "Borough"), authorized pursuant to the bond ordinances of the Borough heretofore adopted and described in Section 2 hereof shall be combined into a single and combined issue of general improvement bonds in the aggregate principal amount of \$10,712,000 (the "Bonds").

Section 2. The principal amount of Bonds authorized by each bond ordinance to be combined into a single issue as above provided, the bond ordinances authorizing the Bonds described by reference to the number, the improvement description and the date of adoption, and the period or average period of usefulness determined in each of the bond ordinances are respectively as follows:

Principal Amount of Bonds	Bond Ordinance Number	Description of Improvement and Date of Adoption of Bond Ordinance	Useful Life
\$2,790	2019-1470	Various capital improvements, finally adopted May 28, 2019.	11.46 years
\$55,210	2020-1482	Various capital improvements, finally adopted May 12, 2020.	9.56 years
\$1,605,500	2022-1519	Various capital improvements, finally adopted May 31, 2022.	10.11 years
\$2,588,500	2023-1535	Various capital improvements, finally adopted April 25, 2023.	10.40 years
\$4,900,000	2023-1537	Acquisition of property, finally adopted May 30, 2023.	40 years
\$1,560,000	2024-1552	Various capital improvements, finally adopted April 30, 2024.	9.89 years

Section 3. The following matters are hereby determined with respect to the combined issue of Bonds:

- The average period of usefulness, computed on the basis of the respective amounts of Bonds presently authorized to be issued pursuant to each of the bond ordinances and the respective periods or average period of usefulness therein determined, is not less than 23.81 years.
- The Bonds of the combined issue shall be designated "General Improvement Bonds, Series 2025" and shall mature within the average period of usefulness herein determined.
- The Bonds of the combined issue shall be sold and issued in accordance with the provisions of the Local Bond Law applicable to the sale and issuance of bonds authorized by a single bond ordinance and, accordingly, may be sold with other issues of bonds.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- None of the Bonds described in Section 2 hereof have been sold or issued heretofore, and the several bond ordinances described in Section 2 hereof have not been rescinded and now remain in full force and effect as authorizations for the respective amounts of Bonds set opposite the descriptions of the bond ordinances in Section 2 hereof.
- The several purposes or improvements authorized by the respective bond ordinances described in Section 2 hereof are purposes for which bonds may be issued lawfully pursuant to the Local Bond Law and are all purposes for which no deduction may be taken in any annual or supplemental debt statement.

Section 5. This resolution shall take effect immediately.

210-2024 Resolution Determining The Form And Other Details Of \$10,712,000 General Improvement Bonds, Series 2025, Of The Borough Of Montvale, In The County Of Bergen, New Jersey, And Providing For Their Sale.

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY, AS FOLLOWS:

Section 1. (a) The \$10,712,000 General Improvement Bonds, Series 2025, of the Borough of Montvale, in the County of Bergen, New Jersey (the "Borough"), referred to and described in a resolution of the Borough duly adopted on December 12, 2024 and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds, Series 2025, of the Borough of Montvale, in the County of Bergen, New Jersey, Into a Single Issue of Bonds Aggregating \$10,712,000 in Principal Amount" and the bond ordinances referred to therein, each in all respects duly approved and published as required by law, shall be issued as "General Improvement Bonds, Series 2025" (the "Bonds").

(b) The Bonds shall mature in the principal amounts on January 15 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2026	\$427,000	2034	\$825,000
2027	435,000	2035	825,000
2028	465,000	2036	825,000
2029	500,000	2037	850,000
2030	535,000	2038	850,000
2031	825,000	2039	850,000
2032	825,000	2040	850,000
2033	825,000		

(c) The actual principal amounts may be adjusted by the Borough, at its option, in accordance with N.J.S.A. 40A:2-26(g). Any such adjustment shall not exceed 10% of the principal for any maturity with the aggregate adjustment to maturity not to exceed 10% of the principal for the overall issue.

(d) The Bonds shall be subject to redemption prior to their stated maturity in accordance with the Notice of Sale attached hereto as Exhibit A (the "Notice of Sale").

(e) The Bonds shall be fifteen in number, with one certificate being issued for each year of maturity, and shall be numbered GIB-1 to GIB-15, inclusive.

(f) The Bonds shall be dated their date of issuance and shall bear interest payable semiannually on the fifteenth day of January and July in each year until maturity or prior redemption, commencing on July 15, 2025, at a rate or rates per annum, expressed in a multiple of 1/8 or 1/20 of 1%, proposed by the successful bidder in accordance with the Notice of Sale.

(g) The Bonds shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under the official seal (or facsimile thereof) affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Municipal Clerk.

Section 2. (a) The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of the Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee for The Depository Trust Company, Brooklyn, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with the Securities Depository. The Securities Depository will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests

among its participants. The participants will be responsible for maintaining records recording the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of \$5,000 or any integral multiple of \$1,000 in excess thereof through book-entries made on the books and records of the Securities Depository and its participants.

(b) The principal of and interest on the Bonds will be paid to the Securities Depository by the Borough on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of the Securities Depository as listed on the records of the Securities Depository as of each next preceding January 1 and July 1 (the "Record Dates" for the Bonds).

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Borough to market the Bonds, including in accordance with the requirements of the Securities Depository:

211-2024 Amending Resolution 194-2024 to Award Professional Service Contract to Colliers Engineering & Design, for Tier A Municipal Stormwater Permit, Storm Water Outfall Inspections and Storm Sewer Locations

WHEREAS, the Borough of Montvale is required to perform inspections on all stormwater outfalls. One third has been completed and the final third by end of 2025. This requirement deems it necessary to engage the professional services of an Engineer to provide inspection services for the Montvale's Tier A- Municipal Stormwater General Permit; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Colliers Engineer & Design, 300 Tice Blvd, Suite 101, Woodcliff Lake, NJ 07677 has submitted a revised proposal dated December 4, 2024 which is attached to this resolution; and

WHEREAS, Colliers will perform the preparation of the MS4 compliance report, Storm Sewer Outfall and Detention Basin Inspections, and GIS mapping of approximately one third of the Borough's stormwater conveyance system for a cost not to exceed \$75,000.00; and

WHEREAS, the Certified Municipal Finance Officer certifies funds are available said certification is hereto attached to the original of this resolution; and.

BE IT FURTHER RESOLVED a copy of this resolution shall be published in an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, 12 DePiero Drive, Montvale, NJ 07645.

212-2024 Authorize Release of the Performance Surety Bond for – Village Springs at Montvale Toll Bros. – Block 1903; Lot 7 and Posting of Two-Year Maintenance Bond

WHEREAS, Toll Brothers has requested a release of their Performance Surety Bond; and

WHEREAS, a completed inspection of the site has been conducted by Colliers Engineering and takes no exception to the release of the Performance Surety Bond No. 30090402 in the amount of \$23,681.00 and cash portion of the Performance Bond in the amount of \$8,870.00; and

WHEREAS, a two-year maintenance bond in the amount of \$57,246.75 is required as a condition of the release of the cash bond portion in the amount of \$8,870.00 of the Performance Guarantee; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the Borough Treasurer is hereby authorized to release the cash performance bond for Toll Brothers in the amount of \$8,870.00 and the Performance Surety Bond No. 30090402 in the amount of \$23,681.00; when the Two-Year Maintenance Bond in the amount of \$57,246.75 shall be posted with the Municipal Clerk. A copy of this resolution shall be sent to Jonathan Cerniglia of Toll Brothers Land Development, 100 Willow Brook Road, Suite 200, Freehold, NJ 07728.

213-2024 Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40a:4-87 – Alcohol Education And Rehabilitation Fund

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law, and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the CY 2024 Municipal Budget in the sum of \$1,593.59, which is now available as revenue from:

Miscellaneous Revenues – Section F:

Special Items of Revenue Anticipated with Prior Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

Alcohol Education and Rehabilitation Fund (FCOA 10-501).

BE IT FURTHER RESOLVED that the like sum of \$1,593.59 is hereby appropriated under the caption:

General Appropriations:

(A) Operations – Excluded from "CAPS"

Public and Private Revenues Offset by Revenues

Alcohol Education and Rehabilitation Fund (FCOA 41-501).

BE IT FURTHER RESOLVED that a copy of this Resolution shall be electronically filed with the Director for approval as required by law.

214-2024 Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40a:4-87 – Gateway BMED Fund – Wellness Program

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law, and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the CY 2024 Municipal Budget in the sum of \$2,512.81, which is now available as revenue from:

Miscellaneous Revenues – Section F:

Special Items of Revenue Anticipated with Prior Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

Gateway BMED Fund – Wellness Program (FCOA 10-887).

BE IT FURTHER RESOLVED that the like sum of \$2,512.81 is hereby appropriated under the caption:

General Appropriations:

(A) Operations – Excluded from "CAPS"

Public and Private Revenues Offset by Revenues

Gateway BMED Fund – Wellness Program (FCOA 41-887).

BE IT FURTHER RESOLVED that a copy of this Resolution shall be electronically filed with the Director for approval as required by law.

215-2024 Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40a:4-87 – Clean Communities Grant

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law, and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the CY 2024 Municipal Budget in the sum of \$24,223.22, which is now available as revenue from:

Miscellaneous Revenues – Section F:

Special Items of Revenue Anticipated with Prior Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

Clean Communities Grant (FCOA 10-602).

BE IT FURTHER RESOLVED that the like sum of \$24,223.22 is hereby appropriated under the caption:

General Appropriations:

(A) Operations – Excluded from "CAPS"

Public and Private Revenues Offset by Revenues

Clean Communities Grant (FCOA 41-602).

BE IT FURTHER RESOLVED that a copy of this Resolution shall be electronically filed with the Director for approval as required by law.

216-2024 Authorize Budget Transfers Between Appropriation Accounts Pursuant To N.J.S.A. 40a:4-58

WHEREAS, certain transfers of funds for various 2024 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for the transfer of appropriations with excess over and above the amount deemed necessary to fulfill their purposes to those appropriations considered to be insufficient; and

WHEREAS, the appropriations subject to fund transfers hereby are not within those restricted by N.J.S.A. 40A:4-58 for transfer purposes.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor & Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, that the Chief Financial Officer shall and is hereby authorized to make transfers between appropriations accounts of the 2024 Municipal Budget as follows:

	FROM	TO
General Appropriations (A) Operations – within "CAPS" MUNICIPAL COURT FUNCTIONS Municipal Court Administration Salaries & Wages	\$1,710	
PUBLIC SAFETY FUNCTIONS Prosecutor Other Expenses		\$1,710
(A) Operations – Excluded from "CAPS" Shared Service Agreements Municipal Court Administration Salaries and Wages	\$1,740	
Prosecutor		

BOROUGH OF MONTVALE**DECEMBER 12, 2024**

Other Expenses	\$1,290
Public Defender	
Other Expenses	\$450

Introduced by: Councilmember Cudequest; seconded by Councilmember Roche - a roll call was taken - all ayes

217-2024 Resolution Authorizing Award of a Contract To CDW-G For the Purchase Of Barracuda Total Email Protection and Service For The Borough Of Montvale For Three (3) Years.

WHEREAS, N.J.S.A. 40A:11-10 et seq. authorizes a municipality to enter into a Cooperating Pricing Agreement with another public entity and

WHEREAS, certain economies can be achieved when public entities purchase goods and services together under a cooperative pricing agreement; and

WHEREAS, the Borough of Montvale wishes to purchase Barracuda Total Email Protection and service from CDW Government, 75 Remittance Drive, Suite 1515, Chicago, IL 60675-151, which is the holder of a cooperative agreement with Sourcewell 081419-CDW-G, and

WHEREAS, the Borough of Montvale's IT Professional, Dino George, states the proposal to be fair and reasonable;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale to accept the proposal from CDW Government not to exceed \$25,000.

Introduced by: Councilmember Cudequest; seconded by Councilmember Koelling - a roll call was taken - all ayes

BILLS: *Municipal Clerk read the Bill Report.*

Motion to pay bills by Councilmember Roche; seconded by Councilmember Koelling - all ayes

REPORT OF REVENUE: *Municipal Clerk read the Report of Revenue for the month of November*

COMMITTEE REPORTS:

Councilmember Lane

Fire Dept

Center of town has been decorated; Elected new officers for 2025;

34 fire calls; 2 Drills; 1 Chief Call; 4 Extra credits; Santa will be arriving at 6pm on Christmas Eve in the Center of town

Finance

The budget process is right around the corner; all budget meetings are open to the public and will start in January on Zoom.

Council President Roche

Chamber of Commerce

Kickoff Event is set for Feb 5th

Recreation

Holiday lights tour, submit your house to be added to the map by December 15th go to recreation website; Snowman show off – send to recreation; Tree lighting was well attended, thanked Fire department for the decorations, thanked Wegmans and Dunkin Donuts for their donations.

Environmental Commission

Soil was removed at Huff Pond to allow better flow of the water; thanked Steve Rich for donating his equipment; Clean-Up day is set for April 19, meet at red shed; 3 scout projects are now completed.

Councilmember Cudequest

Board of Health

Held rabies clinic in November, 54 animals were vaccinated; the well child clinic that ran out of Hillsdale will be closing, Montvale will now use the Walldick Children's Well Clinic; starting in January the Board's meeting will start at 7pm.

Library

Thanks to the DPW for the planting of new bulbs in the reading garden and for removing extra shelving in the storage closet; a new code of conduct was approved.

Seniors

Held their holiday party at Seasons on Dec 3rd holiday party; thanked Tim Lane for attending.

TVAccess

New interviews will be airing shortly.

Wished everyone Happy holidays and healthy new year

Councilmember Arendacs

DPW

Fall clean-up is near complete; busy year with several events; on-going maintenance with pump stations and catch basins.

Engineering

Monthly report included in original minutes;

Wished Christmas Happy and Healthy new year

Councilmember Koelling

Police

Monthly report included in original minutes;

Planning Board

Dunken donuts moving from current location to across the street

MAYOR'S REPORT:

Went to briefing on the drones, very disappointing, link is on Mayor's facebook; affordable housing coalition has 31 towns, court date set for Dec 20; Exit 171, the county and Turnpike authority will not challenge the agreement because of the unanimous consent. Right now, there is nothing we can do.

Dec 24 6pm – Santa will be arriving

Dec 29 6pm – Menorah lighting

ENGINEER'S REPORT: Carl O'Brien

Included in original minutes

ATTORNEY'S REPORT: David Lafferty, Esq.

No Report

ADMINISTRATOR'S REPORT: Joe Voytus

No Report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

a. **Farm Conservation Committee – Mayoral Special Committee**

Mayor Ghassali mentioned the borough would be taking over DePiero's farm in July or August and the Mayor would like to have a committee to oversee the farm, Councilmember's Russo-Vogelsang and Koelling will be the liaisons.

COMMUNICATION CORRESPONDENCE:

The Police Department received 2 thank you emails regarding Police Officers Zagaja, Werba and Garren and Sgt. Lamendola for their professionalism.

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

*Motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche
- all ayes*

Anastasia Kartsev, 34 N. Kinderkamack Road

Received a letter in regards to the proposed day care; Mayor Ghassali stated we have to hear the application at the Planning Board, the public will have a chance to speak; Councilmember Koelling stated this will be a long process, it does not get approved right away

*Motion to close meeting to the public by Councilmember Roche; seconded by Councilmember Cudequest
- all ayes*

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

*Motion to adjourn Public Meeting by Councilmember Koelling; seconded by Councilmember Cudequest
- all ayes*

Meeting was adjourned at 8:15pm

Re-Organization Meeting will be held on Monday, January 1st at 12:00 Noon

The Next Regular Public Meeting of the Mayor & Council to be held at 7:30pm on Thursday January 9th, 2025

Budget Meetings – Via Zoom will be held at 6:00 p.m. Mondays, January 6, January 13 and January 27, 2025 - Link will be provided on Montvale website for these budget meetings.

Respectfully submitted, Frances Scordo, Municipal Clerk

**SINE DIE
MINUTES**

The Sine Die Meeting of the Mayor and Council was held in Council Chambers and called to order at 12:00PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Dave Lafferty; Administrator, Joe Voytus; Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Arendacs
Councilmember Cudequest
Councilmember Koelling

Councilmember Lane
Councilmember Roche - absent
Councilmember Russo-Vogelsang

UNFINISHED BUSINESS OF 2024:

None

ADJOURNMENT:

Motion to adjourn the Sine Die by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

FOLLOWED BY RE-ORGANIZATION MEETING FOR THE YEAR 2025

Respectfully submitted, Frances Scordo, Municipal Clerk

**RE-ORGANIZATION MEETING
MINUTES**

The Re-Organization Meeting of the Mayor and Council was held in the Council Chambers and called to order at 12:03pm. Adequate notification was published in the official newspaper of the Borough of Montvale according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

OPENING PRAYER:

Pastor Sam Goertz – Montvale Evangelical Free Church

SWEARING IN OF COUNCILMEMBERS (3 YEAR TERM) – by Mayor Ghassali

Deiter Koelling

AnnMarie Russo-Vogelsang

Tom Sullivan, County Commissioner, presented Councilmembers Koelling and Russo-Vogelsang each of them with a proclamation

SWEARING IN OF THE OFFICERS OF MONTVALE FIRE DEPARTMENT

Geoffry Gibbons – Chief

Bruce Hopper – Deputy Chief

Michael Cintineo – Captain #1

Ray Hutchison - Lieutenant Company #1

Rick Alton – Lieutenant Company #2

MEETING CALLED TO ORDER: ROLL CALL

Councilmember Arendacs

Councilmember Lane

Councilmember Cudequest

Councilmember Roche

Councilmember Koelling

Councilmember Russo-Vogelsang

ELECTION OF COUNCIL PRESIDENT:

(Council Appointment)

Motion by Councilmember Arendacs to nominate Councilmember Lane for Council President; seconded by Councilmember Cudequest - all ayes on roll call vote

ELECTION OF PLANNING BOARD MEMBER:

(Council appointment)

Motion by Councilmember Lane to nominate Councilmember Koelling for Planning Board Liaison; seconded by Councilmember Cudequest - all ayes on roll call vote

NON-CONSENT RESOLUTIONS**00-2025 RE: Temporary Appropriations**

WHEREAS, N.J.S.A. 40A:4-19 provides that, where any contracts, commitments, or payments are to be made prior to the adoption of the 2025 budget, temporary appropriations be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the total appropriation in the 2024 budget, exclusive of any appropriations made for principal and interest of debt, public assistance, and capital improvement fund, is the sum of \$ 20,529,678.00 for the Current Fund; and

WHEREAS, the temporary budget shall not exceed 26.25% of the total appropriations in the 2024 budget, exclusive of any appropriations made for principal and interest of debt service, public assistance, and capital improvement fund, which is the sum of \$ \$5,389,040.48 for the Current Fund.

NOW, THEREFORE, BE IT RESOLVED BY the Mayor & Council of the Borough of Montvale, County of Bergen, that the following temporary appropriations for 2025 operating purposes be made in the amount of \$5,389,040 for the Current Fund.

Introduced by Councilmember Lane; seconded by Councilmember Cudequest – a roll call was taken - all ayes

17-2025 Officers Fire Department

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the following Officers of the Montvale Fire Department be approved for the year 2025:

Fire Chief	-	Geoffrey Gibbons
Deputy Fire Chief	-	Bruce Hopper
Captain Co #1	-	Michael Cintineo
Lieutenant #1	-	Ray Hutchison
Lieutenant #2	-	Rick Alton

Introduced by Councilmember Lane; seconded by Councilmember Cudequest – a roll call was taken - all ayes

18-2025 Professional Service Contract Appointments 2025 - New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4

WHEREAS, on January 2006, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4, et. seq., took effect; and

WHEREAS, the Borough of Montvale has a need to award certain professional contracts for services required by the municipality in calendar year 2025; and

WHEREAS, the Pay to Play Law permits such services to be acquired through the ‘non-fair and open” process as declined in N.J.S.A. 19:44A-20.4 or 20.5 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

WHEREAS, the anticipated term of these contracts is 1 year; and

WHEREAS, the public good and interest of the citizens of the Borough of Montvale will best be served by the “alternative” process to secure experienced professional services, rather than the “fair and open” process awarding a contract to the lowest bidder; and

WHEREAS, each professional will be required to first complete and submit a Business Entity Disclosure Certification which certifies these professionals have not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that said professionals will be prohibited from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

The following professional 2025 contracts shall be awarded under the alternative process at the next regular meeting of the Governing Body:

Borough Attorney:

David S. Lafferty, Esq.
Huntington Bailly, L.L.P.
373 Kinderkamack Rd
Westwood, NJ 07675

Borough Engineer:

Andrew Hipolit
Colliers Engineering & Design
400 Valley Road, Suite 304

Mount Arlington, NJ 07856

Auditor:

Jeff Bliss
Lerch, Vinci & Higgins
1717 Route 208
Fairlawn, NJ 07407

The said professionals, prior to securing such contract, shall execute and file with the Municipal Clerk, a 2025 Business Entity Disclosure Certification pursuant to N.J.S.A. 19:44A-20-8.

Introduced by Councilmember Lane; seconded by Councilmember Cudequest – a roll call was taken - all ayes

RESOLUTIONS (*CONSENT AGENDA)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so requests it, in which case, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

RESOLUTIONS 01-2025 THROUGH 16-2025 and 19-2025 THROUGH 44-2025**01-2025 Cash Management Plan**

WHEREAS, P. L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S. 40A:5-2, has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's moni
NOW THEREFORE, BE IT RESOLVED, that the following Cash Management Plan of the Borough of Montvale be and hereby is adopted:

A. DESIGNATION OF OFFICIAL DEPOSITORIES:

The following financial institutions are designated official depositories:

1. Bank of America
Wells Fargo
N.J. Cash Management Fund
TD Bank
2. Designated Official depositories are required to submit to the Chief Financial Officer of the Borough of Montvale a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act Notification of eligibility, which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year. Said Notices must be available for annual audit.
3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's "Annual Report" on an annual basis.

B. DEPOSIT OF FUNDS

All funds shall be deposited within Forty-Eight (48) hours of receipt in accordance with State statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and Debt service funds may be deposited into interest bearing accounts. Non-Interest bearing accounts shall be regularly monitored for the availability of funds for investment.

3. Trust funds may be deposited into interest bearing accounts in accordance with the State statutes regulating the deposit of developer's escrow deposits. Non-Interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

C. DEFINITION OF ALLOWABLE INVESTMENT INSTRUMENTS:

The Borough may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C.17:9-44) and other instruments specified below:

1. United States Treasury Bills (T-Bills)
2. Borough of Montvale Bonds or Notes
3. Commercial Bank Deposits and Certificates of Deposit (CD's)
4. Repurchase Agreements (Repo's)
5. Investments in Savings and Loan Association
6. United States Government Agency and Instrumentality Obligations
7. State of New Jersey Cash Management Fund
8. School District Obligations

D. DEFINITION OF ACCEPTABLE COLLATERAL AND PROTECTION OF BOROUGH ASSETS

1. All designated depositories must conform to all applicable State statutes concerning depositories of Public Funds.
2. All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Borough Assets (Demand and Certificate of Deposit)
3. Collateral will be required for all deposits and investments of the Borough, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent of all deposits and investments.
4. For pledges by depositories on Borough Funds, the following securities will be considered acceptable for pledges:
 - a. Any security backed by the U.S. Government
 - b. Any direct obligation of any taxing authority within the Borough of Montvale
 - c. Real Estate Mortgage Loans for Real Estate property located within the Montvale market area. Pledges of Real Estate Mortgage Loans shall be maintained at a market value of 115 percent of deposits
 - d. All pledges of collateral must be indicated on an advice copy of the investment instrument which shall be forwarded to the Chief Financial Officer or Treasurer

E. COMPENSATING BALANCE AGREEMENTS:

Where compensating balances are used to offset bank expenses, an agreement between the bank and the Borough shall be executed, specifying the charge for each service. Said agreement shall be reviewed annually.

F. REPORTING PROCEDURES:

The Chief Financial Officer shall prepare for the Mayor and Council of the Borough of Montvale the following investment reports:

1. MONTHLY REPORTING: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.
 2. QUARTERLY REPORTING: A detailed summary analysis of all investments by fund, specifying the quarterly interest rate earned, quarterly interest earned on NOW and Savings Accounts and Year-To-Date total interest earnings.
 3. The Treasurer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times as required by the auditors.
 4. The Treasurer shall also periodically provide analysis of average daily balances in interest bearing checking accounts vs. other investment vehicle potential.
 5. All such reports may include a comparison of current investment income vs. forecast, prior year or market conditions.
- G. DIVERSIFICATION REQUIREMENTS:
The Chief Financial Officer and Treasurer shall closely examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading the investments around in various designated official depositories.
- H. MAXIMUM MATURITY POLICY:
Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State Governments.
- I. INVESTMENT PROCEDURES:
Bids for Certificates of Deposit and Repurchase Agreements will be solicited of at least three (3) designated depositories only if the amount is \$100,000 or greater.
- Telephone bids will be solicited of designated depositories by the Chief Financial Officer or Treasurer or designated staff member.
- The depository shall specify the principal amount of the investment bid on, interest rate and number of days used to calculate the interest to be paid upon maturity.
- Interest paid shall be from the date the bid was awarded to the date of maturity.
- All bidders may request the results of the bid after the bid is formally awarded.
- A check or wire transfer of funds will be made available to the winning bidder on the same business day the bid is awarded.
- Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Borough may be used.
- J. RETURN ON INVESTMENT:
Where the return on a proposed investment does not exceed the cost of making said investment by a minimum amount the Chief Financial Officer and/or Treasurer will not make the investment. The Chief Financial Officer and/or Treasurer shall have the discretion to award an investment to the bank wherein the funds reside, should that bank's quoted rate be less

than other quoted rates received in the event that the differential in interest rates is less than 25 basis points, and providing that the term of the investment is less than fifteen (15) days.

K. CONTROLS:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Treasurer shall review each day's activity.

L. BONDING:

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Tax Collector
Treasurer
Municipal Court Administrator
Deputy Municipal Court Administrator
Magistrate

Staff members of the Department of Finance not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond in the minimum amount of \$50,000.00

M. COMPLIANCE:

The Cash Management Plan of the Borough of Montvale shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

N. The official charged with the custody of the monies of the Borough of Montvale shall deposit them as designated by the Cash Management Plan and shall thereafter be

O. relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to N.J.S. 40A:5-2.

P. Where a conflict exists between this Cash Management Plan and State statute, the applicable State statute shall apply.

Q. The Cash Management Plan shall be subject to the approval of the Borough Attorney.

02-2025 Authorizing payment to the United States Postal Service to affect the use of a Postal Machine

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the Treasurer be authorized to issue payment through appropriate methods, to the United States Postal Service, not to exceed One Thousand Dollars (\$1,000.00) per month, to affect the use of a Postal Mailing System.

03-2025 Establish 2025 Holiday Schedule for Administrative Non-Contractual Employees

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following 2025 Holiday Schedule for eligible Administrative non-contractual employees be and is hereby established:

SECTION 1. Mandatory holidays during which Borough Hall Administrative Offices shall be closed:

<u>HOLIDAY</u>	<u>DAY OBSERVED</u>
Martin Luther King Day	Monday, January 20
President's Day	Monday, February 17
Memorial Day	Monday, May 26
Juneteenth	Thursday, June 19
Independence Day	Friday, July 4
Labor Day	Monday, September 1
Columbus Day	Monday, October 13
Veterans Day	Tuesday, November 11
Thanksgiving Day	Thursday, November 27
and the Day After	Friday, November 28
Christmas Eve	Wednesday, December 24 – ½ Day
Christmas Day	Thursday, December 25
New Year's Eve	Wednesday, December 31 – ½ Day
New Year's Day	Thursday, January 1, 2026

SECTION 2. Two Floating Holidays to be taken any time during the year. If not used during the calendar year, it will be lost with no ability to be carried or receive pay.

SECTION 3. If any of the above holidays fall on Saturday, the holiday shall be observed on Friday. If any of the above holidays fall on Sunday, the holiday shall be observed on Monday.

If Christmas Day and New Year's Day fall on Saturday, these two holidays shall be observed on Friday. Therefore, the two-1/2 holidays shall be observed on the Thursday before the holidays.

If Christmas Day and New Year's Day fall on Sunday, these two holidays shall be observed on Monday. Therefore, the two-1/2 holidays shall be observed on the Friday before the holidays.

SECTION 4. Pursuant to the Personnel Policy, those employees classified as full-time employees (working 35 hours or more each week) shall be entitled to all days, as outlined above in Section 1 through Section 3. Pursuant to the Personnel Policy, all employees classified as part-time employees (working less than 35 hours per week) and eligible to receive holidays, shall only be entitled to the holidays listed in Section 1, and only when the holidays fall on their regularly scheduled days of work.

04-2025 Designating the Mayor, Municipal Clerk, Administrator, Chief Municipal Financial Officer and Treasurer as Official signatories on Borough Warrants and the Judge, Municipal Court Administrator and Deputy Court Administrator as Official signatories on Municipal Court Accounts

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Municipal Clerk, Treasurer, Borough Administrator, Certified Municipal Finance Officer are hereby designated as the official signatories on Borough Warrants.

BE IT FURTHER RESOLVED, that the Judge, Municipal Court Administrator and Deputy Court Administrator are hereby designated as the official signatories on all Municipal Court accounts.

05-2025 Roll Call of the Council members to be called in alphabetical order

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J. that a Roll Call of the Council Members at the Council meetings is to be taken in alphabetical order.

06-2025 Authorizing the Mayor, Clerk and Collector to issue warrants for certain items with Ratification at the following meeting

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Clerk and Collector be authorized to issue warrants for the following purposes, with ratification at the following meeting, on due dates for the following items:

- Board of Education, Montvale, NJ
- Pascack Valley Regional Board of Education
- County Tax
- Bergen County Sewer Authority
- Medical Insurance
- Life Insurance

Bond and Note Payments
Interest on Bonds and Notes
Payrolls
Investments
Gasoline
Scavenger Service

07-2025 All bills to be presented in proper form to the Finance Department no later than the 25th of each month

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that all bills must be presented in proper form to the Finance Department no later than the 25th of each month, and;

BE IT FURTHER RESOLVED that any bills received later than this date shall be held over for payment until the following month.

08-2025 Change Fund in the amount of \$150.00 front counter Administration; Municipal Clerk petty cash \$500.00; Municipal Court \$150.00 each for a total of \$450.00; and \$300.00 for the Police Department

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the governing body approves the establishment of "a general change fund at the front counter in the municipal building in the amount of \$150.00, the Municipal Clerk has a petty cash fund in the amount of \$500.00, the Joint Municipal Court have (3) change funds in the amount of \$150.00 each; and the Police Department has a petty cash fund in the amount of \$300.00.

09-2025 Designation of official newspapers for advertising for the Borough of Montvale

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the following newspapers are hereby designated as the official newspapers for advertising for the Borough of Montvale, NJ for the year 2025:

The Bergen Record – Hackensack, N.J.

10-2025 Fixing the rate of interest to be charged for the nonpayment of taxes, assessments and excess sewer fees

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments and excess sewer fees subject to any abatement or discount for the late payment of taxes, assessments and excess sewer fees as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum of the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW THEREFORE, BE IT RESOLVED, by the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes and excess sewer fees becoming delinquent after due date and 18% per annum on any amount of taxes and excess sewer fees in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes and excess sewer fees as provided by law.
2. Re Chapter 72 laws of 94 CTC 94-3. If the new tax bills are not in the mail by June 14, interest will then be charged 25 calendar days after the bills were mailed. Interest shall be calculated from August 1.
3. No interest shall be charged if payment of any quarterly tax payment and bi-annual excess sewer fess is received within ten (10) days of the date upon which the same becomes payable.
4. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.
5. With respect to tax certificates in excess of the sum of \$200 the following additional penalties shall be charged: two (2%) percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000; plus cost 2% and \$25.00 per Title 54.

6. Any payments not made in accordance with Paragraph Two of this resolution shall be charged interest from the due date, as set forth in Paragraph One of this resolution.
7. The Tax Collector is authorized to hold a tax sale for unpaid taxes and/or excess sewer charges.
8. This resolution shall be published in its entirety once in the newspaper.

9. A certified copy of this resolution shall be provided by the Office of the Municipal Clerk to each of the following officials: Tax Collector; Borough Attorney; Borough Auditor; Chief Financial Officer.

11-2025 Order of business to be followed at all regular meetings of the Mayor and Council

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, the agenda to the extent known will be established and printed for each regular meeting of the Council.

BE IT FURTHER RESOLVED, the agenda is subject to amendments by a majority vote of the council and action may be taken on issues that are not listed on the agenda, as authorized by the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the following order of business shall be followed at all public meetings of the Mayor and Council of the Borough of Montvale, N.J.

1. Roll Call
2. Reading and/or approval of all unapproved minutes
3. Second reading, public hearing and final passage of ordinances and introduction of ordinances
4. Presentation of resolutions/consent resolutions
5. Presentation of bills
6. Reports of committees, Mayor, Treasurer and Administrator
7. Old Business
8. New Business
9. Reading of all communications, petitions, etc.
10. Both Public and Workshop Meetings are opened to the public to speak
11. Adjournment

The Borough Council will conduct a meeting on the last Tuesday of each month, which will serve as workshop sessions. Action may be taken at this meeting.

The public is invited to attend all meetings and speak at all public and workshop sessions of the Mayor & Council.

12-2025 All monies collected by any Borough Official or Employee of the Borough shall be turned over the Borough Treasurer within 48 hours

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that all monies collected by any Borough Official or Employee of the Borough of Montvale, N.J. shall be turned over to the Borough Treasurer, in full, within forty-eight (48) hours, without any fees being deducted; and

BE IT RESOLVED, the Tax Collector or Borough Treasurer shall deposit funds collected within forty-eight (48) hours, as required by law; and

BE IT RESOLVED, all cash receivables will be posted and recorded; and

BE IT FURTHER RESOLVED that any fees to which any Borough Official or Employee is entitled shall be set forth in detail on a regular Borough Voucher and presented for payment in the same manner as all bills are submitted.

13-2025 Establish Mayor & Council Meeting Schedule for the Year 2025

BE IT RESOLVED that public meetings of the Mayor and Borough Council shall be held on the following dates for the year 2025 at the location of Borough of Montvale, Municipal Complex, 12 DePiero Drive, 2ND Floor, Montvale, New Jersey.

****January 1 (Wednesday)***

January 9	Organization Meeting
January 28	Public Meeting
February 13	Workshop Session
February 25	Public Meeting
March 13	Workshop Session
March 25	Public Meeting
April 10	Workshop Session
April 29	Public Meeting
May 8	Workshop Session
May 27	Public Meeting
June 12	Workshop Session
June 24	Public Meeting
July 22	Workshop Session
August 26	Public Meeting
September 9	Public Meeting
September 30	Workshop Session
October 9	Public Meeting
October 28	Workshop Session
November 13	Public Meeting
November 25	Workshop Session
December 11	Public Meeting
December 30	Workshop Session

All meetings will commence at 7:30 p.m. except where noted. Closed sessions of the Mayor and Council may commence before 7:30 p.m. as indicated on the agenda for the meeting.

***Re-Organization Meeting will commence at Noon**

Meeting dates are subject to change. 48-hour notification will be provided as per N.J.S.A. 10:4-18.

ACTION MAY BE TAKEN AT BOTH PUBLIC AND WORKSHOP MEETINGS.

14-2025 Procedure for the Periodic Release of Closed Session Minutes

WHEREAS, the Borough Council of the Borough of Montvale periodically conducts executive session meetings pursuant to N.J.S.A. 10:4-12; and

WHEREAS, the Borough Council is desirous of establishing a procedure for the periodic release of minutes of executive session meetings.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Montvale as follows:

- **Borough Council Minutes Review Committee.** There shall be a minutes review committee (MRC) consisting of the Borough Administrator, the Borough Attorney and the Municipal Clerk, whose job shall be to periodically review the minutes of closed sessions of the Borough Council and make recommendations to the Borough Council which minutes should be made public. The MRC shall have no power and shall not be a "public body" within the meaning of the Open Public Meetings Act.
- **Meetings of MRC.** The MRC shall meet on an as-needed basis. Meetings of the MRC shall be as scheduled at the convenience of the MRC members by the Borough Administrator.

- Preparatory staff work. Prior to each meeting of the MRC, the Borough Attorney shall prepare a list of all closed sessions minutes which have been prepared by the Borough Attorney that have not been made public. The list and the minutes listed shall be made available to the MRC at their meetings.
- Basis for recommendation. Recommendations to make minutes public shall be on a case-by-case basis, taking into consideration both the interest in maintaining confidentiality set forth in N.J.S.A. 10:4-12 and the interest in prompt disclosure set forth in N.J.S.A. 10:4-14. The applicable guidelines set forth in paragraph 7 of this resolution may be considered as a general standard.
- Decision. The decision to make public the minutes of any closed session shall be made only by the Governing Body of the Borough of Montvale and shall be based on a finding that public disclosure of the matters discussed at such closed session will not be detrimental to the public interest. In making this finding, the public body shall take into consideration, but need not agree with, the recommendation of the MRC and the basis for the recommendation as set forth in paragraph 4 above. In cases where more than one matter was discussed in closed session, the public body may elect to make public only the minutes pertaining to certain of those matters, and to keep the remaining portion(s) of the minutes confidential. Should the minutes contain any material entitled to protection, the public body shall excise or redact such protected matter, provided, that all materials required to be contained in the minutes by N.J.S.A. 10:4-14 shall be set forth.
- Once public, always public. Minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person in the same manner as minutes of open meetings.
- Guidelines. The following general guidelines pertaining to the nine purposes for closed meetings set forth in N.J.S.A. 10:4-12.B, may be considered in recommending and deciding when to make public minutes of closed session;
 - (a) Matters required by law to be confidential. When the need to preserve the secrecy of the confidential information discussed no longer exists; provided, that material entitled to court protection shall not be disclosed.
 - (b) Matters affecting the right to receive federal funds. When disclosure would no longer impair the right to receive funds or cause funds already received to be forfeited.
 - (c) Matters involving individual privacy. Such matters shall not be disclosed except as ordered by a court of competent jurisdiction, or with the written consent of all of the individual(s) concerned.
 - (d) Matters relating to collective bargaining agreements. When the collective bargaining agreement has been made, executed, and ratified.
 - (e) Certain matters involving public funds. After the transaction involving the public funds has been made.
 - (f) Matters affecting public safety and property. When the disclosure would no longer impair the safety and property of the public or the conduct of any investigation.
 - (g) Litigation, contract negotiation and certain privileged matters. As to litigation, when a final decision has been rendered and all rights of appeal are exhausted; as to anticipated litigation, when the statute of limitations has been made as to contract negotiation, when either the contract has been made and is binding on all parties or if not made, when negotiation is terminated; as to matters falling within the attorney-client privilege, at such time, if ever, that disclosure would not violate the attorney's ethical duties.
 - (h) Employment matters. When the employment decision has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.

- (i) Deliberations after hearing in penalty matters. After the decision of whether to impose the penalty has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.

15-2025 Open Public Meetings Act, Chapter 231 of Public Laws of the State of New Jersey - Closed Executive Sessions of the Montvale Governing Body

WHEREAS, it is necessary for the Mayor and Council of the Borough of Montvale to discuss matters relating to such matters and which matters are permitted by Section 7.b of the Open Public Meeting Act, Chapter 231 of the Public Laws of the State of New Jersey for 1975 to be discussed in closed session in the absence of the public from time to time:

- 1.) Any matter considered confidential by federal law, state statute, or court rule;
- 2.) Any matter in which the release of information would impair the receipt of federal funds;
- 3.) Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
- 4.) Any collective bargaining agreements or other discussion of the terms and conditions of a collective bargaining agreement, including negotiations leading up to such an agreement.
- 5.) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where disclosure of such matter could adversely affect the public interest.
- 6.) Any tactics and techniques used in protecting the safety and property of the public and investigations of violations or possible violations of the law.
- 7.) Any pending or anticipated litigation or contract negotiations in which the public body is or may become a party, and any matter falling within the attorney-client privilege, to the extent that confidentiality is required to preserve the attorney-client relationship.
- 8.) Personnel matters related to the employment, appointment or termination of current or prospective employees, unless all individuals who could be adversely affected request, in writing, that the matter be discussed at a public meeting.
- 9.) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a fine upon an individual or the suspension or the loss of license or permit belonging to an individual.

WHEREAS, the Mayor and Council of the Borough of Montvale have determined that it is necessary in the public interest that the matters in fact be discussed in closed session, and has estimated that as nearly as can now be ascertained, the results of the discussion can be disclosed to the public at the conclusion of such matters; and

WHEREAS, any motion to go into closed session will be deemed to include a motion that the matters discussed at such closed session will be disclosed to the public when such matters are finally determined and there is no further reason to prohibit the public disclosure of information relating to such matters; and

NOW, THEREFORE BE IT RESOLVED, that any motion to go into closed session shall have the same effect as this resolution being adopted; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the public be excluded from said portions of the meetings, when said closed session is deemed necessary and the appropriate motion adopted.

16-2025 Adoption of year 2025 By-Laws of the Mayor and Council of the Borough of Montvale

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the By-laws of the Mayor and Council of the Borough of Montvale are hereby adopted.

19-2025 A Resolution Re-Affirming The Borough's Existing Policy For Eligible Municipal Employees To Voluntarily Waive The Medical And Prescription Coverages Provided Through The Employee Health Benefits Program For Calendar Year 2025

WHEREAS, the Borough of Montvale provides a comprehensive health benefits program comprised of medical, prescription, dental and vision coverages for eligible municipal employees, dependents and retirees; and

WHEREAS, the Governing Body desires the continuance of the program offering for the 2024 Calendar Year.

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Montvale, County of Bergen, hereby re-authorizes the offering of the Borough's "Opt – Out" Program to municipal employees/Plan participants eligible for health benefits coverage through the Borough Employee Health Benefit Program, whereby the employee/plan participant can voluntarily waive participation in consideration of an annual financial incentive; and

BE IT FURTHER RESOLVED, the waiver of benefits financial incentive shall be set on an annual basis, such incentive set for the 2024 calendar year as follows:

FOR THOSE EMPLOYEES/PLAN PARTICIPANTS PARTICIPATING IN THE OPT-OUT
AFTER MAY, 21, 2010

ELIGIBLE COVERAGE	ANNUAL FINANCIAL INCENTIVE (2024)
Single	25% of the Net Savings to the Borough of Montvale or \$5,000, whichever is less
Employee/Spouse	
Parent/Child	
Family	

BE IT FURTHER RESOLVED, the above schedules are consistent with the amounts set forth by the Borough and in accordance with the provisions set forth by the NJ Divisions of Local Government Services, as established by Chapter 2, P.L. 2010.

BE IT FURTHER RESOLVED, the specific terms and conditions of said waiver of coverage are contained within the "Waiver of Coverage Offer and Agreement," a copy attached herewith and affirmed by this Resolution; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to the Borough Finance Officer, Health Benefits Consultant and Borough Attorney.

20-2025 A Resolution To Affirm The Borough Of Montvale's Civil Rights Policy With Respect To All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, And Members Of The Public That Come Into Contact With Municipal Employees, Officials And Volunteers

WHEREAS, it is the policy of the Borough of Montvale to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Montvale has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Governing Body of the Borough of Montvale that:

Section 1: No official, employee, appointee or volunteer of the Borough of Montvale by whatever title known, or any entity that is in any way a part of the Borough of Montvale shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Montvale's business or using the facilities or property of the Borough of Montvale.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Montvale to provide services that otherwise could be performed by the Borough of Montvale.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Governing Body shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Governing Body shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Montvale as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Governing Body shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Governing Body shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Montvale. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Montvale web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Montvale in order for the public to be made aware of this policy and the Borough of Montvale's commitment to the implementation and enforcement of this policy.

21-2025 Authorize Designation of Public Agency Compliance Officer (P.A.C.O.) - Christine Kalafut

WHEREAS, NJAC 17:27-1.1, regulates equal employment opportunity in the performance of contracts funded by the state; and

WHEREAS, NJAC 17:27-3.2 requires that a public agency annually designate a public agency compliance officer who shall be responsible for ensuring the agency's compliance with the regulations;

NOW, THEREFORE, BE IT RESOLVED that Christine Kalafut, Borough Treasurer and Qualified Purchasing Agent, is hereby designated as the Public Agency Compliance Officer for Equal Employment Opportunity pursuant to this action.

BE IT FURTHER RESOLVED that a copy of this resolution to the New Jersey Department of Treasury, Division of Contract Compliance & Equal Opportunity Office

22-2025 Governing Body Certification Of Compliance With The United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and **WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the governing body of the Borough of Montvale, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

23-2025 Award Professional Service Contract - Borough Attorney, Huntington Baily, L.L.P

WHEREAS, the Borough of Montvale has a need to acquire Attorney Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Huntington Bailey, L.L.P., 373 Kinderkamack Road, Westwood, NJ 07675 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2024; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, David Lafferty, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit David Lafferty, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Huntington Bailey, L.L.P.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

24-2025 Award Professional Service Contract - Borough Auditor, Lerch, Vinci & Bliss, LLP

WHEREAS, the Borough of Montvale has a need to acquire Auditor Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Lerch, Vinci & Bliss, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 was appointed at the Re-organization Meeting of the Governing Body on January 1, 2024; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Lerch, Vinci & Bliss, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Lerch, Vinci & Bliss, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Lerch, Vinci & Bliss
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

25-2025 Award Professional Service Contract - Engineering Services, Colliers Engineering & Design, Inc. Andrew R. Hipolit, P.E., PP., C.M.E.

WHEREAS, the Borough of Montvale has a need to acquire Engineering Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Colliers Engineering & Design, Inc. 400 Valley Road, Suite 304, Mount Arlington, NJ 07856 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2024; and

WHEREAS, Andrew R. Hipolit, shall be designated as Principal in Charge for all services provided to the Borough of Montvale, and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Colliers Engineering & Design, Inc.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

26-2025 Award Professional Service Contract - Borough Planner, Colliers Engineering & Design, Inc. Darlene Green, P.P., AICP

WHEREAS, the Borough of Montvale has a need to acquire Municipal Planner through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Colliers Engineering & Design, Inc. was appointed at the Re-Organization Meeting of the Governing Body on January 1, 2024; and

WHEREAS, it is the desire of the Mayor and Borough Council to appoint Darlene Green, P.P., AICP, Associate, Senior Project Planner of Colliers Engineering & Design, Inc., Shelbourne at Hunterdon, 53 Frontage Road, Suite 110, Hampton, NJ 08827 for planning services for the Borough; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Colliers Engineering & Design, Inc.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

27-2025 Awarding Service Contract - Agreement Tri-State Technical Services, Computers & Peripherals

WHEREAS, the Borough of Montvale requires professional computer services and an extended service agreement for the computers and peripherals for the period January 1, 2025 through December 31, 2025; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

That a contract for professional computer services for an Service Agreement for Computers and Peripherals proposal which is attached and made part of this resolution be awarded to Tri-State Technical Computer Services, Inc., of 180 Paramus Road, Paramus, New Jersey 07652 in the amount

of \$9,965.00 for the period January 1, 2025 through December 31, 2025 for the service contract, and \$90.00 for labor rate as described in the Service Agreement;

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and

BE IT FURTHER RESOLVED that a copy of this resolution be published in an Official Newspaper, be on file, available for public inspection, in the office of the Municipal Clerk, 12 DePiero Drive, Montvale, NJ 07645.

28-2025 Authorize Contract Animal Control Services – Tyco

WHEREAS, the Board of Health of the Borough of Montvale has received a proposal from Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ.

WHEREAS, said proposal has been reviewed and approved by the Board of Health; and

WHEREAS, the Board of Health recommends this contract with Tyco Animal Control Service based upon prior services provided; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2024 Budget for this contract, Other Expense Portion of the Animal Control Services Budget; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Animal Control Services for 2025 be and is hereby awarded to Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ 07423 pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2025 through December 31, 2026, copy of which is attached to this resolution for the base amount of \$11,340.00 annually payable monthly with additional costs charged per the rates as outlined in the attached proposal.

29-2025 Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale - Piazza & Associates, Inc.

WHEREAS, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

WHEREAS, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

WHEREAS, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

WHEREAS, said services constitute a professional service under the Local Public Contracts Law; and
WHEREAS, the Chief Financial Officer of the Borough has certified that funding is available for such services.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

BE IT FURTHER RESOLVED that Mayor and Administrator be and are hereby authorized to execute the Contract on behalf of the Borough.

30-2025 A Resolution of the Borough of Montvale Awarding a Contract To Flanagan Productions, LLC, as an Extraordinary Unspecifiable Service for Montvale Graphic Design - Borough Newsletter

WHEREAS, the Borough of Montvale is desirous of continuing the services of a professional company for the graphic design of the Borough newsletter to better service the Borough's residents and visitors of the Borough; and

WHEREAS, such services are exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5(a)(ii) and N.J.A.C. 5:34-2.1 as "extraordinary unspecifiable services"; and

WHEREAS, the Borough has received a proposal for the year 2024 to provide such services from John Flanagan of Flanagan Productions, LLC, said proposal is attached to the original of this resolution; and **WHEREAS**, the Council is therefore desirous of awarding a contract to Flanagan Productions to perform the above-referenced services for the price and on the terms set forth in the Flanagan Productions Proposal; and

WHEREAS, because the value of this contract exceeds the Borough's applicable pay-to-play threshold, it shall be awarded pursuant to the "alternative" provisions of *N.J.S.A. 19:44A-20.4*, et seq., and Flanagan Productions has provided a Business Entity Disclosure Certification and all other appropriate documentation pertaining to same.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Montvale that a contract is hereby awarded to Flanagan Productions, for the price and on the terms set forth in the Proposal submitted by Flanagan Productions; and

BE IT FURTHER RESOLVED that the pricing for this contract shall be as set forth in the Flanagan Productions proposal but shall not exceed \$1,500.00 without further authorization of the Borough Council, and shall be for a term of one (1) year.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk, and all other appropriate officials, shall be and are hereby authorized to execute all contract documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A. 40A:11-5(1)(a)(ii)*, a brief notice stating the nature, duration, service and amount of this contract shall be printed once in the official newspaper of Borough of Montvale, and said notice shall also advise the public that a copy of the final contract shall be on file and available for public inspection at the office of the Municipal Clerk.

31-2025 A Resolution of the Borough of Montvale Awarding a Contract to Spatial Data Logic, Inc. as an Extraordinary Unspecifiable Service for Website Design, Web Manage, Hosting and Support and Related Services

WHEREAS, the Borough of Montvale is desirous of continuing the services of a professional company to redesign, host and support the Borough's website and related web applications and social media in order to better service the Borough's residents and visitors to the Borough's website; and

WHEREAS, such services are exempt from public bidding requirements pursuant to *N.J.S.A. 40A:11-5(a)(ii)* and *N.J.A.C. 5:34-2.1* as "extraordinary unspecifiable services"; and

WHEREAS, the Borough has received a proposal for the year 2025 to provide such services from Spatial Data Logic, Inc., said proposal is attached to the original of this resolution; and

WHEREAS, the Council is therefore desirous of awarding a contract to Spatial Data Logic Inc. to perform the above-referenced services for the prices and on the terms set forth in the attached proposal; and

WHEREAS, because the value of this contract exceeds the Borough's applicable pay-to-play threshold, it shall be awarded pursuant to the "alternative" provisions of *N.J.S.A. 19:44A-20.4*, et seq., and Spatial Data Logic, Inc. has provided a Business Entity Disclosure Certification and all other appropriate documentation pertaining to same.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Montvale that a contract is hereby awarded to Spatial Data Logic Inc. for website design, managing, hosting and support, and related services, for the prices and on the terms set forth in the Proposal submitted by Spatial Data Logic, Inc. ; and

BE IT FURTHER RESOLVED that the pricing for this contract shall be as set forth in the Spatial Data Logic, Inc. proposal but shall not exceed \$21,000.00 without further authorization of the Borough Council, and shall be for a term of one (1) year.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk, and all other appropriate officials, shall be and are hereby authorized to execute all contract documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A. 40A:11-5(1)(a)(ii)*, a brief notice stating the nature, duration, service and amount of this contract shall be printed once in the official newspaper of Borough of Montvale, and said notice shall also advise the public that a copy of the final contract shall be on file and available for public inspection at the office of the Municipal Clerk.

32-2025 A Resolution Awarding a Professional Services Contract to Jeffrey R. Surenian and Associates, LLC to Serve as Special Counsel in Connection with the Borough's Affordable Housing

WHEREAS, the Governing Body is desirous of hiring Special Counsel to represent the Borough in connection with the Borough's affordable housing; and

WHEREAS, the Borough has received a proposal from Surenian, Edwards & Nolan, LLC, 311 Broadway, Suite A, Point Pleasant Beach, NJ 08742, to perform all services necessary and appropriate in connection with same; and

WHEREAS Surenian, Edwards & Nolan proposal sets forth the following rates:

- (a) \$200.00 per hour for all time spent by Jeffrey R. Surenian;
- (b) \$200.00 per hour for all time spent by Michael J. Edwards
- (b) \$185.00 per hour for all time spent by other attorney's
- (e) \$90.00 per hour for all paralegal work; and

WHEREAS, the Governing Body is satisfied that Mr. Surenian and his firm possess the requisite experience pertaining to such matters; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-5(a)(i)*, a professional services contract is exempt from public bidding requirements; and

WHEREAS, because the value of this contract is anticipated to be in excess of \$15,000 (the Borough's local pay-to-play limit), this contract has been awarded under the "alternative process" pursuant to *N.J.S.A. 19:44A-20.4 et seq.* (the "Pay-to-Play Law"), and has been awarded to the contractor based upon the merits and abilities of the contractor to provide the services necessary; and

WHEREAS, because this contract has been awarded under the "alternative process," Mr. Surenian has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor his firm has made any reportable contributions (\$300 or more) to a political or candidate committee in the Borough of Montvale with the elected officials in the previous one year, and that the contract will prohibit said persons and entities from making any reportable contributions (\$300 or more) through the term of the contract; and

WHEREAS, the Governing Body is desirous of awarding a contract to Jeffrey R. Surenian and Associates, LLC, in an amount not to exceed \$15,000.00 without further authorization of the Governing Body, at the hourly rates set forth above; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED that a contract is hereby awarded to L Surenian, Edwards & Nolan LC to serve as Special Counsel in connection with the Borough's Affordable Housing Litigation, pursuant to the terms and conditions set forth herein.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney.

BE IT FURTHER RESOLVED that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with *N.J.S.A. 40A:11-5*.

33-2025 Award Professional Service Contract - Public Defender and Alternate Public Defender - Pascack Joint Municipal Court to Aronsohn, Weiner, Salerno & Kaufman

WHEREAS, the Pascack Joint Municipal Court has a need to contract for the services of various professionals to serve as the municipal public defender or alternate public defender, pursuant to *N.J.S.A. 2B:24-1, et seq.*; and

WHEREAS, the Pascack Municipal Court Committee agreed to acquire Public Defender Services through the alternate process pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, there are occasions when the appointed municipal public defender may have a conflict of interest, thus creating a need for an alternate public defender; and

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint the following individuals to the positions set forth below:

Public Defender: Gerald R. Salerno, Esq.

Alternate Public Defender: Salvatore Sciafani, Esq.

WHEREAS, the salary of the Public Defender shall be \$15,000; and

WHEREAS, said salaries shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, any compensation to be paid to the Alternate Public Defender shall be paid by the Public Defender, as appropriate; and

WHEREAS, the term of this contract shall commence on January 1, 2025, and shall continue for the remainder of the calendar year 2025; and

WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.

2. A Notice of this action shall be printed once in the official newspaper of the Borough.

34-2025 A Resolution Authorizing the Execution of the Continued Participation in the Interlocal Services Agreement with Northwest Bergen Central Dispatch for Emergency Dispatch Services

WHEREAS, N.J.S.A. 52:17C-6 requires all New Jersey municipalities to provide telephonic access to an appropriate Public Safety Answering Point (PSAP) serving the municipality; and

WHEREAS, regionalized provision of such services is a concept specifically endorsed by N.J.S.A. 52:17C-7; and

WHEREAS, Northwest Bergen Central Dispatch (hereafter referred to as "NWBCD") is a joint meeting established by the Borough of Glen Rock and the Village of Ridgewood pursuant to N.J.S.A. 40:48B-1, et seq. to provide, among other things, regional PSAP and dispatch services; and

WHEREAS, the Borough of Montvale is a New Jersey municipality with its offices at 12 DePiero Drive, Montvale, New Jersey; and

WHEREAS, due to increasing costs of operations, capital improvements and maintenance, the Borough of Montvale has determined that it is in the public interest of the communities it serves to have its duties and responsibilities performed by NWBCD; and

WHEREAS, each of the parties is a governmental entity authorized to provide jointly for PSAP and dispatch services pursuant to the provisions of the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.); and

WHEREAS, each of the parties has independently concluded that implementation of the New Jersey mandated Emergency Enhanced 9-1-1 Telephone System program on a shared basis is in the best interests of the taxpayers of the respective entities; and

WHEREAS, Montvale and NWBCD have negotiated the terms of an Interlocal Services Agreement entitled "Interlocal Services Agreement for Enhanced 9-1-1 Service Between Northwest Bergen Central Dispatch, A Joint Meeting and The Borough of Montvale," a copy of which is on file with the Borough Clerk and which is expressly incorporated herein by reference pursuant to N.J.S.A. 40A:65-5(b); and

WHEREAS, the Uniform Shared Services and Consolidation Act requires that the Shared Services Agreement be approved by resolution of the governing body of each participating municipality; and

WHEREAS, the Borough of Montvale is desirous of approving this Agreement and authorizing the Mayor to execute same.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Montvale, The Interlocal Services Agreement continued participation referenced herein between the Borough of Montvale and NWBCD is hereby approved.

35-2025 Authorize Contract NorthWest Bergen Regional Health Commission – Years 2025-2027 - (3) year contract

WHEREAS, the Board of Health of the Borough of Montvale has received and reviewed the proposal from NorthWest Bergen Regional Health Commission; and

WHEREAS, said attached proposal for a three-year (3) contract which has been reviewed and approved by the Board of Health on December 3, 2024; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the years 2025, 2026 and 2027 budgets for this contract in the Borough of Montvale's Board of Health Budget; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Health Services for years 2026, 2026 and 2027 be and is hereby awarded to NorthWest Bergen Regional Health Commission, 20 West Prospect Street, Waldwick, NJ 07463, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2025, copy

of which is attached to this resolution in the amount of \$83,688 for year 2025; \$85,368 for year 2026 and \$87,075.36 for year 2027 as outlined in the attached proposal.

36-2025 A Resolution Awarding a Professional Services Contract to Community Grants, Planning & Housing ("CGP&H") for Professional Housing Rehabilitation Services

WHEREAS, the Borough of Montvale has a need to procure professional services to administer the Borough of Montvale's rehabilitation program related to its ongoing affordable housing obligations; and **WHEREAS**, the Borough of Montvale has received a proposal (the "Proposal") from Community Grants, Planning & Housing ("CGP&H") to provide the necessary services to the Borough; and **WHEREAS**, the funding for said contract shall come from the Borough's Affordable Housing Trust Fund; and

WHEREAS, the Borough is desirous of awarding this contract to CGP&H in accordance with the terms set forth in the Proposal, subject to approval and execution of a formal contract acceptable to the Borough; and

WHEREAS, because the value of this contract is anticipated to be in excess of \$15,000 (the Borough's pay-to-play threshold), this contract has been awarded under the "alternative process" pursuant to N.J.S.A. 19:44A-20.4 et seq. (the "Pay-to-Play Law"), and has been awarded to the contractor based upon the merits and abilities of the contractor to provide the services necessary; and

WHEREAS, because this contract has been awarded under the "alternative process," CGP&H has completed and submitted a Business Entity Disclosure Certification which certifies that CGP&H has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Borough of Montvale with the elected officials in the previous one year, and that the contract will prohibit CGP&H from making any reportable contributions (\$300 or more) through the term of the contract; and

WHEREAS, the *Local Public Contracts Law*, N.J.S.A. 40A:11-5, requires the resolution authorizing the award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, public notice of this contract award shall be published in the official newspaper of the Borough in accordance with applicable law; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that a professional services contract is hereby awarded for housing rehabilitation services in accordance with the terms and conditions set forth in the Proposal and rates which are made a part and detailed in Schedule A Scope of Services and Compensation, as follows:

Contractor:

CGP&H

101 Interchange Plaza, Suite 301

Cranbury, New Jersey 08512

Total not to exceed for 12 months: \$19,500.00

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby directed, authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney.

BE IT FURTHER RESOLVED that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with N.J.S.A. 40A:11-5.

37-2025 A Resolution Of The Borough Of Montvale Of The Borough Of Montvale Adopting A Form Required To Be Used For The Filing Of Notices Of Tort Claims Against The Borough Of Montvale In Accordance The Provisions Of The New Jersey Tort Claims Act, N.J.S.A. 59:8-6

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Montvale is a public entity covered by the provisions of the New Jersey Tort Claims Act; and,

WHEREAS, the Borough of Montvale deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

NOW THEREFORE BE IT RESOLVED, by Governing Body of the Borough of Montvale assembled in public session at the Re-Organization Meeting held 1st day of January, 2025, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Montvale; and,

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Montvale, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

38-2025 Award Professional Service Contract – Planning Board Attorney, Robert T. Regan

WHEREAS, the Borough of Montvale has a need to acquire Attorney Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Robert T. Regan, 345 Kinderkamack Road, Westwood, NJ 07675 was appointed at the Re-organization Meeting of the Governing Body on January 1, 2024; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Robert T. Regan, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Robert T. Regan, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Robert T. Regan
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

39-2025 Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF) For The Borough Commencing January 1, 2024 - Professional Insurance Associates, (P.I.A) A Division of World Insurance Associates, LLC

WHEREAS, the Borough of Montvale (hereinafter, the Municipality) is a member of the Bergen County Municipal Joint Insurance Fund (BCMJIF) and the Municipal Excess Liability Joint Insurance Fund (MEL) collectively referred to as, the Funds, for property and casualty coverage's, which include property, general liability, crime, environmental, employee benefits liability, excess liability and workers compensation; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a RISK MANAGEMENT CONSULTANT to perform the various functions and professional services integral to the effective operation of the Municipality's Insurance Program and Loss Control efforts; and

WHEREAS, the Board of Fund Commissioners for the BCMJIF established a fee for such services equal to six percent (6%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Funds; and

WHEREAS, N.J.S.A. 40A:11-5(1)(a)(ii) empowers the governing body and its autonomous agencies to award contracts for extraordinary unspecifiable services without competitive bidding; and

WHEREAS, the Municipality has a need for extraordinary unspecifiable services for a RISK MANAGEMENT CONSULTANT which, by their nature, are not required or suitable to be awarded through a public bidding process pursuant to N.J.S.A. 40A:11-5, et seq., and which have been awarded through the "alternative process" set forth in N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders competitive bidding impractical.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc. (P.I.A.) A Division of World Insurance Associates, LLC** as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Risk Management Consultant's Agreement attached and to advertise in the official newspaper in accordance with N.J.S.A. 40A:11-5(1)(a)(ii).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, (P.I.A.) A Division of World Insurance Associates, LLC, 429 Hackensack Street, Carlstadt, New Jersey 07072.

40-2025 A Resolution To Appoint A Health Benefits Consultant Relative To The Borough's Membership In The Bergen Municipal Employee Benefits Fund (BMED) Commencing January 1, 2025 - PIA, A Division of World Insurance Associates, LLC

WHEREAS, the BOROUGH OF MONTVALE (hereinafter, the Municipality) is a member of the Bergen Municipal Employee Benefits Fund (BMED) and the Municipal Reinsurance Health Insurance Fund (MRHIF) collectively referred to as, the Funds, for the Borough's Employee Health Benefits Program, which includes medical, prescription and dental coverage's; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a HEALTH BENEFITS CONSULTANT to perform the various functions and professional services integral to the effective operation of the Municipality's Employee Health Benefits Program; and

WHEREAS, the vendor below has proposed a fixed annual fee of \$16,000 for these services; and

WHEREAS, N.J.S.A. 40A:11-5(1)(a)(ii) empowers the governing body and its autonomous agencies to award contracts for extraordinary unspecifiable services without competitive bidding; and

WHEREAS, the Municipality has a need for extraordinary unspecifiable services for a HEALTH BENEFITS CONSULTANT which, by their nature, are not required or suitable to be awarded through a public bidding process pursuant to N.J.S.A. 40A:11-5, et seq., and which have been awarded through the "alternative process" set forth in N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the judgmental nature of the Health Benefits Consulting duties renders competitive bidding impractical.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc. (P.I.A.) A Division of World Insurance Associates, LLC** as its Health Benefits Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the HEALTH BENEFITS CONSULTANT shall receive as compensation as outlined as indicated the attached agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute the Health Benefits Consultant's Agreement attached to the original of this resolution and to cause a notice of this decision to be published in accordance with N.J.S.A. 40A:11-5(1)(a)(ii).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to PIA, 429 Hackensack Street, Carlstadt, New Jersey 07072.

41-2025 Awarding a Professional Service Contract for the Position of Municipal Prosecutor for the Pascack Joint Municipal Court to Geoffrey D. Mueller, Esq.

WHEREAS, the Pascack Joint Municipal Court has a need to contract with a licensed attorney or firm to serve as the municipal prosecutor pursuant to N.J.S.A. 2B:24-1, et seq.; and

WHEREAS, the Pascack Municipal Court Committee agreed to acquire Attorney Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint Geoffrey D. Mueller. as Municipal Prosecutor; and

WHEREAS, the compensation of the municipal prosecutor shall be \$40,000 per year; and

WHEREAS, said compensation shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, the term of this contracts shall commence as of the date of this resolution, and shall continue for the remainder of the calendar year 2025; and

WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
2. The Contracts, including the terms of compensation for each professional, shall be placed on file with this resolution.
3. A Notice of this action shall be printed once in the official newspaper of the Borough.

42-2025 A Resolution Amending a Professional Services Contract to King, Moench & Collins LLP to Serve as Special Counsel for Affordable Housing Litigation

WHEREAS, the Governing Body previously awarded a professional services contract to Michael Collins, Esq. and King, Moench & Collins LLP ("KMC") to serve as Special Counsel for Affordable Housing Litigation to represent the Borough (and other municipalities) in connection with a challenge to the recent legislation concerning Round 4 of the state-wide affordable housing obligations; and

WHEREAS, the Borough's initial award had a "not to exceed" figure of \$30,000, and the Borough is desirous of increasing this figure to a "not to exceed" value of \$150,000; and

WHEREAS, the payments for KMC's services shall come from the Trust Fund established with funds from all participating municipalities; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(a)(i), a professional services contract is exempt from public bidding requirements; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the professional services contract with Michael Collins, Esq. and King, Moench & Collins LLP to serve as Special Counsel for Affordable Housing Litigation is hereby amended to increase the "not to exceed" figure to \$150,000; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney; and

BE IT FURTHER RESOLVED that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with N.J.S.A. 40A:11-5.

43-2025 Tax Collector To Charge Fee For Returned Checks

WHEREAS, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds;

BE IT FURTHER RESOLVED that the Tax Collector may require further payments to be tendered in cash or by certified or cashier's check; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the CFO and Tax Collector.

44-2025 A Resolution Authorizing the Borough of Montvale Police Department to Apply, Enroll and Participate in the Department of Defense Law Enforcement Support Office ("LESO") 1033 Program to Enable the Montvale Police Department to Request and Acquire Excess Department of Defense Equipment

WHEREAS, the Department of Defense Law Enforcement Support Office ("LESO") facilitates a law enforcement support program, which originated from the National Defense Authorization Act of Fiscal Year 1997; and

WHEREAS, Federal law permits the Secretary of the United States Department of Defense to transfer to municipal, federal and State agencies personal property of the Department of Defense that the secretary determines is suitable for use by agencies in law enforcement activities; and

WHEREAS, informally known as the "1033 Program", this initiative allows local law enforcement agencies to obtain, at little or no cost, surplus federal property, including vehicles, small arms, rescue equipment, medical supplies, and even office supplies originally intended for use by the United States Armed Forces; and

WHEREAS, although equipment is provided through the 1033 Program at no cost to municipal law enforcement agencies, these entities are responsible for costs associated with the maintenance, fueling and upkeep of this equipment, and for specialized training for its operation; and

WHEREAS, on March 16, 2015, Governor Christie signed Senate Bill No. 2364 (P.L. 2015, c.23), which now establishes, in the absence of federal requirements, a system of local oversight over local law enforcement agencies that participate in and acquire equipment through the 1033 Program; and

WHEREAS, pursuant to N.J.S.A. 40A:5-30.2a, municipal governing bodies must now authorize participation in the 1033 Program by a "resolution adopted by a majority of the full membership of the governing body of a local unit prior to transmittal of any such application to the State Coordinator" of the 1033 Program; and

WHEREAS, pursuant to N.J.S.A. 40A:5-30.2b, the acquisition of any property by a local law enforcement agency shall be approved by a "resolution adopted by a majority of the full membership of the governing body"; and

WHEREAS, the Chief of Police of the Montvale Police Department has requested that the Governing Body authorize the Police Department to participate in the 1033 Program; and

WHEREAS, the Governing Body of the Borough of Montvale has determined that it is in the best interests of the residents of the Borough of Montvale to authorize the Police Department to apply, enroll and participate in the 1033 Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. The Chief of Police or his designee, on behalf of the Montvale Police Department, is hereby authorized and empowered to apply, enroll and participate in the Department of Defense Law Enforcement Support Office 1033 Program, with the authorization to participate terminating on December 31 of the current calendar year.
2. The Chief of Police shall be responsible for ensuring compliance with the requirements for participation as outlined in 10 U.S.C. 2576a for all controlled equipment.
3. The Montvale Police Department is hereby authorized to acquire items of non-controlled property designated as DEMIL A, which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Montvale Police Department, without restriction.

4. The Montvale Police Department is further authorized to acquire the identified "DEMIL B through Q" property on Exhibit A, attached hereto and expressly made a part hereof, if it shall become available in the period of time for which this resolution authorizes.
5. The Police Chief shall develop and implement a full training plan and policy for the maintenance and use of any acquired property; and
6. Pursuant to N.J.S.A. 40A:5-30.2b, the Chief of Police, or his designee, shall maintain an inventory of surplus property obtained under the 1033 Program, and shall provide a quarterly accounting of all property obtained through the 1033 Program, which shall be available to the public upon request; and
7. This resolution shall take effect immediately and shall be valid to authorize requests to acquire the above-identified DEMIL A property and DEMIL B through Q property that may be made available through the 1033 Program during the period of time for which this resolution authorizes, with Program participation and all property request authorization terminating on December 31 of the current calendar year.

Introduced by Councilmember Lane; seconded by Councilmember Cudequest - all ayes on a roll call vote

MAYOR & GOVERNING BODY APPOINTMENTS, 2025 STAFF, BOARD AND COMMITTEE APPOINTMENTS

Mayor Ghassali read the staff, board and committee appointments into the record. (Listing attached to original minutes).

A motion by Councilmember Lane; seconded by Councilmember Cudequest - all ayes on a roll call vote

OPEN MEETING TO PUBLIC:

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

Bob Cicchino, 509 Premier Way

Mentioned about the traffic; Mayor Ghassali mentioned he spoke with the County to adjust the lights on Summit and Chestnut Ridge Road at least until the ramp is open.

CLOSE MEETING TO PUBLIC:

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling - all ayes

COUNCIL COMMENTS:

Councilmember President Lane

Thank all for coming today; congratulations to Dieter and AnnMarie, thanked council for electing him Council President; congratulated the Fire Department; we have our first budget meeting on Monday, Jan 6th, encourages the public to attend, it is on Zoom; Happy 2025

Councilmember Cudequest

Hello and Happy New Year; looking forward to continue to work with the Board of Health; Northwest will be adding additional services; Senior club remains very active with socials and many trips; Library continues to offer innovative activities for all ages; Library did some upgrades to the reading garden, installed carpeting and a fresh coat of paint.

Montvale TV is a great way to stay up-to-date with all the happenings in town. Thanked borough staff and professionals for running this town efficiently, congratulations to Dieter and AnnMarie on your re-election; thank you to the Police Department and to the volunteers of the Fire Dept and Tri-Boro Ambulance. Thanked her family and wished everyone a happy, healthy and safe 2025.

Councilmember Russo-Vogelsang

Wished all the residents of Montvale a Happy New Year and to wish all joy, peace, love, happiness, health and good luck this year. Thanks to all who voted to re-elect her and Dieter to another term. Thanked all the employees of the borough, our committees and volunteers, especially the DPW, Police, Fire and Tri-Boro who all work tirelessly for us every day. She will continue to work with members of her committees and look forward to helping them conquer whatever challenges they may face in the year ahead. AnnMarie went on to say that this past year was an especially hard one for we have lost some very special people that we have known most of or all of our lives. For those we have lost, my life is better for having known you and we will always remember you. Lastly, she thanked her family for their continued love and support and hope she makes her mom in Heaven proud.

Councilmember Koelling

Thanked everyone for coming, thanked the County Commissioner for the proclamation; thanked everyone for his and AnnMarie's re-election; Wished all a Happy and Healthy New Year.

Councilmember Arendacs

Happy & Healthy 2025 to everyone. Thanked Councilmember Chris Roche for his outstanding leadership as our 2024 Council President, and extends his congratulations to our new Council President, Tim Lane. Doug wishes him all the best in his new role.

Congratulations to Councilmembers Dieter Koelling and Annmarie Russo-Vogelsang for their continued service to the people of Montvale. Doug went on to congratulate all the fire officers who were recently sworn into their new positions, and thank the Police, EMS and all our first responders for their dedication to Montvale.

DPW

A special thank you to Pascack Valley DPW Superintendent Rich Campanelli and his team for their hard work and commitment throughout the year. We have an excellent working relationship with the Pascack Valley crew and administration, and their continued service to our residents remains our top priority. I also appreciate the shared service agreement with River Vale, which continues to be fair and productive, benefiting both of our communities.

POLICE

As Deputy Police Commissioner, it's been an honor working with Police Commissioner Dieter Koelling, Police Chief Doug McDowell, and their team. They continually strive to keep our community safe by enforcing traffic laws, with over 5,749 violations issued and 213 arrests made, including 43 DWIs in 2024. Their community-focused programs, such as the Senior Awareness Luncheon, Junior Police Academy, National Night Out, and DARE, funded by grants and donations, continue to make a positive impact on our residents and children. This is truly a well-rounded department, and I commend everyone for doing an outstanding job.

ENGINEERING

Thanks to Borough Engineer Andy Hipolit and Carl O'Brien and the team at Colliers Engineering, several key projects were completed this year, including the paving of 10 municipal roads (approximately 3.7 miles) and critical capital projects such as the Valley View pump station cleaning and televising, Magnolia Ave bridge replacement, PSEG West Grand Ave gas main oversight, Huff Park Playground improvements, and ongoing emergency repairs. (Also ½ million in grants received. In 2025, we anticipate more paving projects, a new shade structure at Huff Park, Memorial Drive sidewalks, turf at MAL and Flagg Fields, and additional sewer and inspection work. Also, the borough will be receiving well over ½ again in grant monies. It's been a pleasure working with Mr. Hipolit and Mr. O'Brien and his team, and I look forward to continuing this partnership in the year ahead.

MAYOR ADVISORY COMMITTEE

Thank you to the members of the Mayor's Advisory Committee for volunteering their time to gather valuable resident input, which is then brought to the council for open discussion and action. Your efforts are appreciated.

Finally, I would like to express my gratitude to the Mayor, Councilmembers, Administrator, Deputy Clerk, Borough Attorney, our borough employees, and all volunteers who make Montvale a wonderful place to live. I am committed to working hard for our residents and making Montvale a town we are all proud of. Please continue to reach out if you have questions or concerns—let's keep the dialogue open.

Wishing everyone a Happy, Healthy New Year, and God Bless Montvale!

I couldn't be prouder of our mayor for his leadership during the most critical times in Montvale's history. As we confront the challenges of overdevelopment, he has been instrumental in forming a powerful coalition with neighboring municipalities to push back against the unjust and unconstitutional political rhetoric coming from Trenton.

So, on behalf of not only most residents of Montvale, but residents throughout the state, THANK YOU!

Mayor Ghassali

"I want to thank you for the amazing support over the past year as we navigate through many state unfunded mandates and requirements that put immense pressure on our resources and infrastructure. Your support is the motivation for us here on the dais to keep pushing forward, fighting for what is right and for keeping the charm and the small town feel that we all love, and why we call Montvale our home. "I also want to thank all the volunteers, first responders, the staff, the professionals and the councilmembers for all the work, time and talent that you all offer to make our town better. We are seeing the community grow with in-fill our business districts. Property owners continue to make improvements to existing establishments, bringing new opportunities in the coming year. The Capacity of our town government is strengthening with a qualified staff who are eager to meet the needs of our residents. We continue to invest in our infrastructure, improve recreation facilities and upgrade equipment needed for the services we provide. We are working with about 30 towns to ensure that we build and grow responsibly and without the pressures of the State to build high density housing. Instead of focusing solely on building more affordable housing, I believe that efforts should be directed toward increasing income opportunities for the most vulnerable populations. Policies that address wage stagnation, support job training programs, and invest in community development could help individuals afford housing in the market, reducing the need for subsidized housing altogether. Looking ahead to 2025, I am filled with optimism about the opportunities and progress that lie ahead for our town. Our beloved farm will continue to thrive, and with your involvement, we now share in its future as proud farm owners. We remain committed to addressing the state-mandated high-density housing requirements, while carefully balancing growth with our town's unique character and needs. As we move, into the new year, there is so much to look forward to – whether it's enhancing local services, supporting our small businesses, or strengthening the bonds between neighbors. On behalf of my family, the staff at the borough, I wish all of you a Happy, Healthy and Prosperous New Year !"

CLOSING PRAYER

Closing Prayer given by Pastor Sam Goertz – Montvale Evangelical Free Church

ADJOURNMENT:

Motion to adjourn Re-Organization meeting by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

Meeting adjourned at 12:55PM

All Budget Meetings will be held on Zoom on the following Mondays, January 6, 13, and 27 at 6:00pm
Next scheduled Mayor and Council meeting will be held January 9, 2025 at 7:30pm

Respectfully submitted, Frances Scordo, Municipal Clerk

DRAFT

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 45-2025**

RE: A Resolution Appointing William Betesh, Esq. Of Boggia, Boggia & Betesh to Represent the Borough of Montvale In Tax Appeal Matters Pending As of December 31, 2024

WHEREAS, pursuant to Resolution 23-2025, the Governing Body of the Borough of Montvale ("Borough") appointed David S. Lafferty, Esq. of Huntington Bailey, L.L.P. Borough Attorney for the 2025 calendar year; and

WHEREAS, as of December 31, 2024, William Betesh, Esq. of the law firm of Boggia, Boggia & Betesh was appointed as Borough Attorney for the Borough of Montvale, including representation of the Borough in tax appeals and matters before the New Jersey Tax Court;

WHEREAS, the Borough has determined that the law firm of Boggia, Boggia & Betesh should continue its representation of the Borough for tax appeals pending as of December 31, 2024;

WHEREAS, the anticipated term of this Contract is from January 1, 2025 through December 31, 2025;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of Professional Service contracts without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Montvale, County of Bergen, in the State of New Jersey that the office of Boggia, Boggia & Betesh will continue to represent the Borough of Montvale in the following tax appeals pending as of December 31, 2024:

- 1 Paragon Drive
- Verizon
- Grand Prix Montvale
- Life Time Fitness
- Fintan Seeley
- PRM Hospitality
- Toll NJ, LLC
- Pranay Aiya
- Richard Queen
- Hornrock Properties

BE IT FURTHER RESOLVED, the Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute a contract with Boggia, Boggia & Betesh; and

BE IT FURTHER RESOLVED, that William Betesh, Esq., shall complete and submit a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions

to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract shall prohibit William Betesh, Esq from making any reportable contributions through the term of this contract; and

BE IT FURTHER RESOLVED, that this Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession and

BE IT FURTHER RESOLVED, that the Business Entity Disclosure Certification and the Determination of Value shall be on file with this Resolution; and

BE IT FURTHER RESOLVED, that David S. Lafferty, Esq. will represent the Borough of Montvale in any tax appeal matters filed on and after January 1, 2025.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 46-2025**

RE: Cancellation of Outstanding Checks - Prior Years - Pascack Joint Municipal Court

WHEREAS, there exists various outstanding checks from prior years drawn against certain accounts; and

WHEREAS, the Municipal Court Administrator provided a listing of outstanding checks that require cancellation (listing attached) from prior years.

BE IT RESOLVED, the Chief Financial Officer is hereby authorized to deposit these funds to the respective reserve or surplus account;

BE IT FURTHER RESOLVED, the Municipal Court Administrator shall receive a copy of this resolution for record keeping; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the attached list of outstanding checks from prior years be cancelled;

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor



PASCACK JOINT MUNICIPAL COURT
Serving Montvale, Park Ridge and Woodcliff Lake

12 DePiero Drive • Montvale, NJ 07645
(201)-391-5701
Fax: (201)-391-6239

Harry D. Norton, Jr., Judge
Ann Levitzki, Court Administrator
Pedro Rodrigues, Deputy Court Administrator

TO: Chris Kalafut
FROM: Ann Levitzki
DATE: January 2, 2025
RE: Outstanding Checks – Bail Account

Below please find a list of outstanding check more than six months old in the Municipal Court bail checking account.

<u>Date</u>	<u>Check #</u>	<u>Amount</u>
04/09/2024	2831	\$200
TOTAL:		\$200

Cc: Fran Scordo, Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 47-2025**

RE: Authorize Appointment – Jennifer Lacy - Acting Municipal Court Administrator

WHEREAS, pursuant to N.J.S.A. 2B:12-10 the Municipality of Upper Saddle River and the Municipality of Montvale, acting as lead agency for the Pascack Joint Municipal Court, are required to provide for a Municipal Court Administrator; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et. Seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, in accordance with N.J.S.A. 2B:12-1(c) the Municipality of Upper Saddle River and the Municipality of Montvale, acting as lead agency for the Pascack Joint Municipal Court, consent and agree to share the professional services of their respective Municipal Court Administrators on a provisional basis in the event of the absence of the Municipal Court Administrator and Deputy Court Administrator, to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

WHEREAS, the rate of pay shall be \$30 per hour. Pay rate established by N.J.S.A. 2B:12-10(b).

NOW THEREFORE BE IT RESOLVED, this 9th day of January 2025, that the Municipality of Upper Saddle River and the Municipality of Montvale consent to the attached agreement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor



PASCACK JOINT MUNICIPAL COURT
Serving Montvale, Park Ridge and Woodcliff Lake

12 DePiero Drive • Montvale, NJ 07645
(201)-391-5701
Fax: (201)-391-6239

Harry D. Norton, Jr., Judge
Ann Levitzki, Administrator
Pedro Rodrigues, Deputy Court Administrator

**Order of Provisional Authority to the Position of Pascack Joint
Acting Municipal Court Administrator**

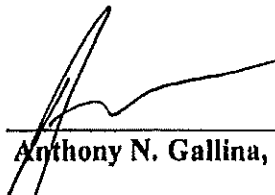
This document provides for the continuity of essential functions through the orderly succession and provisional appointment of an Acting Municipal Court Administrator to Pascack Joint Municipal Court within the Bergen Vicinage on an interim basis to provisionally undertake the duties of the court's Municipal Court Administrator during scheduled and/or unscheduled leaves of absence, a disaster, or a national security crisis, until the absence or inability ceases.

IT IS ORDERED, effective January 1, 2025, Jennifer Lacy, as Municipal Court Administrator, is hereby authorized in my absence on matters returnable in the Pascack Joint Municipal Court to do the following:

1. Issue process and sign arrest warrants pursuant to Rule 7:2-1;
2. Issue arrest warrants or summonses in citizen complaints pursuant to Rule 7:2-2(a);
3. Set bail in the Pascack Joint Municipal Court pursuant to Rule 7:4-2(a) in non-indictable and municipal ordinance offenses;
4. On motor vehicle offenses, perform ministerial acts set forth in N.J.S.A. 39:5-6;
5. Have the attestation and signatory powers on process orders, warrants, or judgements as set forth in N.J.S.A. 2B:12-13;
6. Exercise the powers to administer oaths for complaints, and issue warrants, and summonses and to set conditions of pre-trial release as set forth in N.J.S.A. 2B:12-21.

This order shall remain in effect until further order of the Court.

1-2-25
Date


Anthony N. Gallina, PJMC

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 48-2025**

RE: 2024 Bergen County Open Space Trust Fund Municipal Grant Program

BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale wish to enter into a Bergen County Trust Fund Project Contract ("Contract") with the County of Bergen for the purpose of using a \$84,227.00 matching grant award from the 2024 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("Trust Fund") for the municipal park project entitled Montvale Flagg Field, Infield Improvements, Fencing, Backstop, Dugout Accessibility, located in Montvale, on the tax maps of the Borough of Montvale; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Joseph Voytus and/or Michael Ghassali to be a signatory to the aforesaid Contract; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby acknowledge that, in general, the use of the Trust Fund grant towards this approved park project must be completed by or about November 13, 2026; and

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty(50) percent of the eligible construction costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund's requirements. Professional Services Costs may be reimbursed from grant award's unexpended balance, should there be a balance.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

2024 MUNICIPAL PARK IMPROVEMENT PROGRAM

Project Name: Montvale Flagg Field: Infield Improvements, Fencing, Backstop, Dugout Accessibility

Name of Park Project Site: Montvale Flagg Field 2

Street Address: 53 West Grand Avenue

Block(s): 2305

Lot(s): 17

Municipality: Montvale

Project Contact Person: Joseph Voytus, Esq

Title: Borough Administrator

Telephone: 201-391-5700 x254

E-Mail Address: fscordo@montvaleboro.org

Grant Award: \$ \$84,227.00

Proposed Project Budget as Per Approved Trust Fund Application: \$ 260,869.00

Project Description: Enhancements to recreational softball field

Project Work Elements Listed Below:

- 1 Infield Upgrades
- 2 Drainage Improvements
- 3 Synthetic Turf
- 4 Soil Erosion and Sediment Control Measures
- 5 ADA-Accessible Ramps, paths, and seating areas
- 6 New Backstop
- 7
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**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 49-2025**

Re: A Resolution Amending Resolution No. 178-2024 awarding a Professional Service Contract to Econsult Solutions, Inc. for Litigation Support

WHEREAS, the Borough of Montvale has a need to engage the services of a forensic economist with regard to certain litigation relating to the State of New Jersey's affordable housing obligations entitled Borough of Montvale, et als. vs. State of New Jersey, et als., MER-L-001778-24, Superior Court of New Jersey, Law Division, Middlesex County;

WHEREAS, Econsult Solutions, Inc., 1435 Walnut Street, 4th Floor, Philadelphia, PA 19102, has demonstrated the necessary expertise to provide the services required by the Borough; and

WHEREAS, the anticipated term of this contract is for one (1) year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and

WHEREAS, Econsult Solutions, Inc. has or will as a condition of this Contract, completed and submitted a Business Entity Disclosure Certification; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Econsult Solutions, Inc.;
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law as extraordinary unspcifiable services;
3. The Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and
4. The value of this contract is at the hourly rates set forth in Econsult's proposal, not to exceed \$50,000 without further action of the Governing Body;
5. A notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 50-2025**

RE: Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and,

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A.40A:14-156.4 AND N.J.S.A. App A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Montvale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan submitted by the Bergen County Police Chiefs Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the Police Department of the Borough of Montvale, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the County Executive, the Board of County Commissioners, the County Prosecutor, the County Chief of Police, and all Bergen County Municipalities.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9,2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 51-2025**

RE: A Resolution Awarding a Contract for Professional Engineering and Land Development Consulting Services to Dynamic Engineering Consultants, PC

WHEREAS, the Borough of Montvale has a need to contract with a person or entity for professional engineering and land development consulting services in connection with a proposed affordable housing concept plan; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(a)(1)(i)) permits contracts for professional services to be negotiated and awarded by the governing body without public advertising for bids and requires that the resolution authorizing the award of a contract for professional services without competitive bids and the contract itself be available for public inspection; and

WHEREAS, the Borough has received a proposal dated December 11, 2024, from Marla L. Roller, LLA, PP of Dynamic Engineering Consultants, PC, 245 Main Street, Suite 110, Chester, New Jersey 07930, to perform such services for the Borough; and

WHEREAS, the cost of said services is as set forth in said proposal, not to exceed \$19,000 without further authorization of the Governing Body, for a scope of that work that includes due diligence, concept plan layout, project meetings, consultations and correspondence; and

WHEREAS, the Borough is desirous of awarding a contract to Dynamic pursuant to said proposal; and

WHEREAS, it has been determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of the contract is not to exceed one year; and

WHEREAS, Dynamic has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Montvale for the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this contract in the Borough's affordable housing trust fund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that a contract is hereby awarded as follows:

Contractor

Dynamic Engineering Consultants, PC
245 Main Street, Suite 110
Chester, New Jersey 07930

Amount

Due Diligence: \$2,500
Layout: \$11,500
Meetings and Consultations: \$5,000

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby directed, authorized and empowered to execute a contract to effectuate the provisions and purpose of this resolution, subject to approval as to form by the Borough Attorney.

BE IT FURTHER RESOLVED, that pursuant to *N.J.S.A. 40A:11-5*, public notice of this contract award shall be published in the official newspaper of the Borough in accordance with applicable law.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor



Dynamic Engineering Consultants, PC
245 Main Street, Suite 110
Chester, NJ 07930
T. 908-879-9229

December 11, 2024
Via Email (jvoytus@montvaleboro.org)

Borough of Montvale
12 DePiero Drive
Montvale, NJ 07645

Attn: Joseph Voytus
Administrator

**RE: Professional Engineering Services
Proposed Affordable Housing Concept Plan
Block 3102, Lot 1.01
1 Chestnut Ridge Road
Borough of Montvale
Bergen County, NJ**

Dear Mr. Voytus,

Thank you for this opportunity to present our proposal for Professional Engineering and Land Development Consulting Services to be performed by Dynamic Engineering Consultants, PC in relation to your project in Montvale. The project location is specifically identified as Block 3102, Lot 1.01, located at 1 Chestnut Ridge Road in the Borough of Montvale in Bergen County, New Jersey.

The 36.44 acre subject site is presently developed consisting of 5 office buildings with associated parking. We understand that you wish to develop a concept plan for a residential development with approximately 140 units including a portion of affordable housing units. The residential community may include a combination of small scale single family residential detached dwellings between 1,500 SF and 2,500 SF, duplex units and a 10-12 unit veterans home building or similar affordable type inclusive dwelling structure. Additional improvements will include walkways, driveways, parking, a passive recreation area and associated items.

In preparation of this proposal we have performed a preliminary review of the following items:

- Township Tax Maps
- Google Earth Aerial Imagery
- NJDEP GeoWeb GIS Mapping
- KPMG Campus Site Plans prepared by SNS Architects and Engineers dated March 2017

For the purposes of preparing this proposal at this time, we have made the following assumptions:

- The Concept Plan will be based on tax maps or available property boundary and topographic maps provided by you for our use in preparing base maps for the Concept Plan;
- One initial concept plan layout will be included and refined per your comments. Additional Concept plans and revisions shall be prepared on a Time and materials basis; and
- At this time, it is assumed that there will be no disturbance to freshwater wetlands or transition areas, flood hazard areas, or riparian zones. Therefore, services associated with NJDEP permitting for disturbance of freshwater wetlands and/or flood hazard areas are excluded from the scope of this proposal.

www.dynamiccec.com

Lake Como, NJ • Chester, NJ • Toms River, NJ • Newark, NJ • Marlton, NJ • Newtown, PA • Philadelphia, PA
Bethlehem, PA • Allen, TX • Houston, TX • Austin, TX • Delray Beach, FL • Annapolis, MD

This proposal is limited to preliminary due diligence investigation and conceptual design services only. Following the completion of this initial investigation, an additional proposal can be provided to define the scope and fees for further requested design and permitting services. Based upon our communications to date we have prepared an itemized Summary of Services outlining the scope and fee for services to be performed in preparation of a preliminary due diligence investigation for this project followed by a Description of Services defining each scope item.

SUMMARY OF SERVICES

Section 1:	Due Diligence Phase	\$2,500.00
Section 2:	Layout Phase	\$11,500.00
Section 3:	Project Meetings, Consultations, and Correspondence	Time and Materials (Budget \$5,000.00)
Section 4:	Reimbursable Expenses	As Required

EXCLUSIONS:

Our scope of services and fees are based, at this time, upon your design parameters, our preliminary review of applicable current local regulations as well as County and State jurisdictional requirements. These services are subject to change if the regulations and/or ordinances upon which our scope is currently based are amended or revised during the course of the project. This proposal may be subject to modification should design constraints be recognized during refinement of the development plan. This may include the scope of improvements both on and off-site.

This proposal is limited to the scope of services specifically defined herein. Any additional services or out-of-scope work items that are requested or are determined to be necessary will be confirmed in writing and invoiced generally in accordance with Dynamic Engineering's Professional Services Rate Schedule in effect at that time.

Based on our discussion, we wish to specifically note that the following services are excluded:

- No Site Engineering, Survey, Traffic, Environmental, Geotechnical or Professional Planning services are provided within this proposal, should these services be necessary, a supplemental proposal for will be provided; and
- This proposal is for the preparation of a due diligence summary and associated conceptual site plan only. An additional proposal will be provided upon request, for the items associated with the design and application to the agencies having jurisdiction over this project following the completion of the items herein.

DESCRIPTION OF SERVICES

Section 1: Due Diligence Phase:

- **Site Visit and Review:** Dynamic Engineering Consultants will perform an on-site evaluation of the property. The site visit will be performed by an engineer who will evaluate major visible engineering constraints of the site which may include grading, drainage, circulation or other related issues that may affect the development potential or permitting of the site. Surrounding uses to the site will also be verified.
- **NJDEP Constraints Due Diligence:** Environmental consulting services to preliminarily evaluate the subject site for wetland/waters related constraints that might impact the proposed development and wetland-related permits that might be required, based on available mapping

This fee does not include meetings not discussed above, wetland/waters delineations, NJDEP permitting, LOI and application fees, negotiations with regulatory agencies or permits not outlined above, and rare species surveys that may be needed after the field assessments are completed.

Section 2: Layout Phase:

- **Preliminary Sketch Layout:** Dynamic Engineering Consultants will coordinate discussions with you to confirm the scope and objectives of the site design to prepare a limited base map and one (1) hand sketch layout option for the development of the tract under this phase. Any additional concept(s) and/or modifications to the original layout will be prepared on a time and materials basis.
- **Refined Conceptual Layout Design:** Dynamic Engineering Consultants will coordinate discussions with you and your other professionals, as may be applicable (traffic, planning, architect), to finalize the conceptual design, and utilize the information to provide bulk zoning parameters for the proposed development. Dynamic Engineering Consultants will coordinate with you to develop one (1) refined layout option for the development of the tract under this phase in CAD and this will be assumed to be the final concept for planning purposes. Additional concept(s) and/or modifications to the original layout will be prepared on a time and materials basis.

Section 3: Project Meetings, Consultations and Correspondence:

The intensity, methods and frequency of communications required for a project varies from client to client and project to project but is essential to expediting the project successfully. As it is not always possible to determine the scope of work required for this phase prior to the commencement of work, this firm will provide an estimated scope of work as follows:

- Conference calls
- Meetings and generation of Meeting Memorandums
- Correspondence and coordination of governmental agencies
- Review and address agency review letters

All meetings, consultations and correspondence as noted above will be billed in accordance with the hourly rate schedule as included herein.

Section 4: Reimbursable Expenses:

Reimbursable costs and expenses incurred by Dynamic Engineering Consultants, PC in connection with the engineering work outlined in this proposal including but not limited to postage, travel expenses, printing and mileage will be invoiced in accordance with Dynamic Engineering's *Professional Services Rate Schedule* attached.

ADDITIONAL SERVICES

Dynamic Engineering's capabilities are not limited to those services outlined in this proposal. Examples of additional services that Dynamic can offer in support of your project are itemized below for reference:

- 2D/3D Color Plan Renderings
- Geotechnical Investigations
- Construction Phase Material Testing and Inspections
- Retaining Wall Design
- On-site Wastewater Treatment System Design, foundations & permitting
- Phase I and Phase II Environmental Site Assessments
- Site Remediation and Regulatory Compliance
- Asbestos Containing Materials Surveys
- Boundary and Topographic Surveys
- Construction Stakeout & As-built surveys
- Wetland Locating
- Drone/UAV Photogrammetry Services

- Parking Studies
- Roadway Design
- Traffic Signal & Electrical Design

We would be pleased to provide a proposal for additional services upon your request.

PROPOSAL AUTHORIZATION

This proposal is limited to the scope of services specifically defined herein. Any additional services or out-of-scope work items that are requested or are determined to be necessary will be confirmed in writing and invoiced generally in accordance with Dynamic Engineering's *Professional Services Rate Schedule* in effect at that time.

Reimbursable costs and expenses incurred by Dynamic Engineering Consultants, PC in connection with the engineering work outlined in this proposal, including but not limited to, postage, travel expenses, printing and mileage will be invoiced in accordance with Dynamic Engineering's *Reimbursable Rate Schedule*.

To initiate services please endorse this proposal below and return one (1) copy of the executed document to Dynamic Engineering Consultants.

Invoices for services will be generated on a monthly basis and are payable upon receipt. Attached to this proposal are our 'Terms and Conditions', which are incorporated into this agreement by reference.

This proposal shall be valid for ninety (90) days following completion and issuance by Dynamic Engineering Consultants, PC to the client. If not accepted by the client within this time period, it may be subject to modification due to changes in governing agency requirements, fee schedule modifications, etc. This applies to any section of service within this proposal that has not been previously initiated.

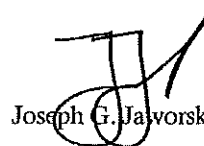
Thank you for the opportunity to be of service in relation to your project. We look forward to working with you toward attaining your development objectives.

Sincerely,

Dynamic Engineering Consultants, PC



Marla L. Roller, LLA, PP



Joseph G. Jaworski, PE, CME, CFM

Enclosure

AUTHORIZED:

Authorizing Entity

Name of Authorizing Agent

Authorizing Agent's Title

Signature of Authorizing Agent

Date

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 52-2025**

**Re: AUTHORIZE BUDGET TRANSFERS BETWEEN APPROPRIATION ACCOUNTS
PURSUANT TO N.J.S.A. 40A:4-58**

WHEREAS, certain transfers of funds for various 2024 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for the transfer of appropriations with excess over and above the amount deemed necessary to fulfill their purposes to those appropriations considered to be insufficient; and

WHEREAS, the appropriations subject to fund transfers hereby are not within those restricted by N.J.S.A. 40A:4-58 for transfer purposes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, that the Chief Financial Officer shall and is hereby authorized to make transfers between appropriations accounts of the 2024 Municipal Budget as follows:

	FROM	TO
General Appropriations (A) Operations – within "CAPS" UNCLASSIFIED Water	\$1,200	
PUBLIC SAFETY FUNCTIONS Fire Fire Hydrant Service		\$1,200
MUNICIPAL COURT FUNCTIONS Municipal Court Administration Salaries and Wages	\$1,700	
Other Expenses		\$1,700
(A) Operations – Excluded from "CAPS" Shared Service Agreements Municipal Court Administration Salaries and Wages	\$6,300	
Other Expenses		\$6,300

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 53-2025**

**Re: AUTHORIZING THE BOROUGH ADMINISTRATOR AND CHIEF FINANCIAL OFFICER
TO RECOVER UNCLAIMED PROPERTY**

WHEREAS, the State of New Jersey Department of Treasury Unclaimed Property Division requires documentation to confirm the status of entities filing claims to recover unclaimed property; and

WHEREAS, the Borough of Montvale (hereinafter referred to as the "Borough") is a municipal corporation of the State of New Jersey, officially known as the Borough of Montvale, and has also been identified as Montvale Borough in historical records; and

WHEREAS, the Borough operates several departments and divisions, including but not limited to the Fire Prevention Bureau, established under Chapter 203 of the Code of the Borough of Montvale; the Department of Public Works, established under Chapter 88 of the Code; and Montvale Baseball, operated as a Division of the Department of Parks and Recreation under Chapter 292 of the Code; and

WHEREAS, the Borough's municipal building is currently located at 12 DePiero Drive, Montvale, NJ, which was formerly known as 12 Mercedes Drive, Montvale, NJ; and

WHEREAS, prior to the relocation to its current address, the Borough's municipal offices were located at 1 Memorial Drive, Montvale, NJ; and

WHEREAS, certain claimant addresses listed in the unclaimed property records reflect these former municipal office locations, namely 1 Memorial Drive and 12 Mercedes Drive, which correspond to prior official locations of the Borough's municipal offices; and

WHEREAS, the Borough seeks to recover funds that have been reported as unclaimed property and to provide the required documentation to the State of New Jersey Department of Treasury Unclaimed Property Division; and

WHEREAS, the Borough Administrator, Joseph Voytus, Esq., and the Chief Financial Officer, Matthew Cavallo, MPA, CMFO, are duly authorized to act on behalf of the Borough in matters related to the recovery of unclaimed property; and

WHEREAS, the Borough affirms that the recovery of these funds is in the best interest of the residents of the Borough of Montvale and is consistent with the Borough's fiduciary responsibilities; and

WHEREAS, the Borough certifies that any and all funds recovered through this process will be deposited into the Borough's official accounts and utilized in accordance with applicable laws and regulations governing municipal finances in the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that:

1. The Borough of Montvale is officially recognized as the entity filing the claim to recover unclaimed property.
2. The Borough acknowledges that the claimant addresses listed in the unclaimed property records, including 1 Memorial Drive and 12 Mercedes Drive, are prior official municipal office locations of the Borough.
3. The Borough Administrator, Joseph Voytus, Esq., and the Chief Financial Officer, Matthew Cavallo, MPA, CMFO, are hereby authorized to take all necessary steps, including signing documents, submitting information, and providing any required evidence, to recover the funds identified in the claim.
4. The Borough Administrator and Chief Financial Officer are further authorized to retain and submit any legal or financial documentation, execute agreements, or take any additional actions necessary to effectuate the recovery of unclaimed property.
5. The Borough affirms that it has reviewed and verified the claim details and authorizes this submission as accurate and complete.
6. This resolution shall serve as official documentation of the Borough's intent and authority to pursue the recovery of unclaimed property.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor



State of New Jersey
Department of the Treasury
Unclaimed Property Administration
P. O. Box 214
Trenton, NJ 08625



Claim ID: 1001205551

MATTHEW CAVALLO BOROUGH OF
MONTVALE
12 DEPIERO DR
MONTVALE, NJ 07645-1872

01/03/2025

A. Claimant Information

Name (s) if different than above:	Home Phone: (201) 391-5700
Current Mailing Address if different than above:	
Email Address: mcavallo@montvaleboro.org	Date of Birth: / /

B. Property Information

Owner	Company/Security Name	Property Type	Last Activity Date	Report Year	Property ID	Value
MONTVALE FIRE PREVENTION BUREAU FIRE PREVENTION BUREAU BOROUGH MONTVALE, NJ 07645 SOLE OWNER	C H ROBINSON INC	ACCOUNTS PAYABLE	11/20/2003	2007	11270633	\$150.00
BOROUGH OF MONTVALE FIRE PREVENTIO 1 MEMORIAL DRIVE MONTVALE, NJ 07645 PAYEE	SELECT MEDICAL CORPORATION	ACCOUNTS PAYABLE	05/25/2005	2008	12066076	\$75.00
BOROUGH OF MONTVALE 12 MERCEDES DR MUNICIPAL BU MONTVALE, NJ 07645 SOLE OWNER	VALLEY NATIONAL BANK	EXPENSE CHECKS	02/26/2009	2012	18503600	\$100.00
MONTVALE BORO D P W 12 MERCEDES DRIVE MONTVALE, NJ 07645 PAYEE	JOHNNY ON THE SPOT LLC	CREDIT BAL - ACCTS RECEIVABLE	11/23/2009	2015	22956276	\$292.41
BOROUGH OF MONTVALE 1 MEMORIAL DR MONTVALE, NJ 07645-2199 SOLE OWNER	PEPSI BOTTLING GROUP	ACCOUNTS PAYABLE	01/08/2013	2016	23479599	\$90.00
MONTVALE BASEBALL 1 MEMORIAL DRIVE MONTVALE, NJ 07165 PAYEE	SYSCO CORPORATION	CREDIT BAL - ACCTS RECEIVABLE	06/29/2013	2016	23755559	\$128.38
BROUGH OF MONTVALE 12 MERCEDES DRIVE MONTVALE, NJ 07645 SOLE OWNER	Compass Group USA Inc.	ACCOUNTS PAYABLE	02/07/2013	2016	24235677	\$550.00
MONTVALE BASEBA 1 MEMORIAL DRIVE MONTVALE, NJ 76452-0199 SOLE OWNER	FRITO LAY INC.	MISC OUTSTANDING CHECKS	08/27/2014	2018	26975554	\$135.30

Property Information continued.....

Owner	Company/Security Name	Property Type	Last Activity Date	Report Year	Property ID	Value
MONTVALE BOROUGH 12 MERCEDES DR MONTVALE, NJ 07645-1847 SOLE OWNER	WW GRAINGER INC	CREDIT BAL - ACCTS RECEIVABLE	01/01/2008	2018	28400707	\$1,051.20
BOROUGH OF MONTVALE 12 MERCEDES DRIVE MONTVALE, NJ 07645 PAYEE	WEGMANS FOOD MARKETS INC	VENDOR CHECKS	03/10/2017	2020	32706579	\$250.00
Total Cash:						\$2,822.29

C. Security Information

Not Applicable

D. Documentation Required

- ☐ **Official Identification** Please provide a copy of your driver's license or other official government identification such as your passport, military ID or state-issued identification card.
- ☐ **Signature** Please return a completed and executed claim form.
- ☐ **FEIN** Please provide a copy of a document that shows your Federal ID number.
- ☐ **Business - Open** Please provide the documents that relate to the current status of the business. If the **Business is Open**, please include the following:
- Corporate** - Please provide a copy of the Corporate Resolution.
- Company Name Change** - If the company has changed its name from that listed on the enclosed claim form, you must provide proof of company's name change.
- ☐ **Business - Closed** Please provide the documents that relate to the current status of the business. If the **Business is Closed**, please include the following:
- Dissolution** - Please provide a copy of the dissolution documents showing proof of ownership shares at close of business (Schedule K-1, etc.).
- Tax Clearance Certificate** - Please provide a copy of the Tax Clearance Certificate.
- ☐ **Company Letterhead** Please provide a current letter authorizing you to act on behalf of the business. The letter should be on company letterhead, must be signed by a corporate officer other than yourself, and either contain the corporate seal or be signed in the presence of a notary public.
- ☐ **Employer Issued Work ID with Photo** Please provide a copy of your company issued work ID with photo.
- ☐ **Physical Address** Please provide your physical address. This office will not send claim payments to a PO Box.

E. Affidavit**UNCLAIMED PROPERTY DECLARATION / RELEASE AND INDEMNIFICATION AGREEMENT:**

- ☐ By checking this box and signing below, I certify that the following statements herein are true. I have the legal authority to place a claim on the property listed above. To have the legal authority to file a claim on the property listed above, the claimant must be either the Reported Property Owner or possess the legal authority to place a claim on behalf of the Reported Property Owner (Court appointed Power of Attorney, Estate Administrator, Legal Heir, Corporate Officer, etc.). I am aware that if any of the foregoing statements made by me are willingly false, I am subject to punishment.

Signature of Claimant

Date

2nd Signature of Claimant (Joint Accounts)

Date

Final Instructions

Please return the completed claim form along with the documentation listed in Section D to our office at your earliest convenience.

- You may upload the claim form and documentation via our website at <https://unclaimedfunds.nj.gov/app/claim-doc-upload>.

OR

- You may mail the documentation to our office at the address listed below:

**New Jersey Dept. of the Treasury
Unclaimed Property Administration
PO Box 214
Trenton, NJ 08625-0214
Attention: Claim Documentation**

If you have any questions, please contact the Claims Support Team at unclaimedproperty@treas.nj.gov or (609) 292-9200. Thank you.

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 54-2025**

Re: AUTHORIZING THE ENGAGEMENT OF PHOENIX ADVISORS FOR MUNICIPAL ADVISOR SERVICES RELATED TO THE ISSUANCE OF \$10,712,000 GENERAL IMPROVEMENT BONDS, SERIES 2025

WHEREAS, the Borough of Montvale ("Borough") plans to issue \$10,712,000 in General Improvement Bonds, Series 2025, to meet the Borough's financial and capital improvement objectives; and

WHEREAS, Phoenix Advisors, LLC, located at 2000 Waterview Drive, Suite 101, Hamilton, NJ 08691, is duly registered with the Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB), and has the necessary expertise to act as Municipal Advisor to the Borough; and

WHEREAS, Phoenix Advisors has provided an engagement letter detailing the scope of services for the issuance of the General Improvement Bonds, Series 2025, including planning, structuring, coordinating, and executing the financing, as well as post-issuance analysis and reporting; and

WHEREAS, the compensation for these services is outlined in the engagement letter as follows:

\$9,500 base fee plus \$0.50 per \$1,000 issued, with a minimum fee of \$13,500; and

WHEREAS, the Borough Administrator and Chief Financial Officer have reviewed the engagement letter and recommend its approval to ensure a successful and efficient issuance of the bonds;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the engagement of Phoenix Advisors for Municipal Advisor services related to the issuance of \$10,712,000 General Improvement Bonds, Series 2025, is hereby approved; and

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk, and other appropriate officials are hereby authorized and directed to execute the engagement letter and any related documents on behalf of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 55-2025**

**Re: AUTHORIZING THE EXECUTION OF A CONTRACT WITH PHOENIX ADVISORS
FOR MUNICIPAL ADVISOR AND CONTINUING DISCLOSURE SERVICES**

WHEREAS, the Borough of Montvale ("Borough") has identified the need for municipal advisor and continuing disclosure services to assist with financial consulting, compliance with SEC Rule 15c2-12, and related advisory needs; and

WHEREAS, Phoenix Advisors, located at 2000 Waterview Drive, Suite 101, Hamilton, NJ 08691, has demonstrated the necessary expertise and is duly registered with the Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB) to provide these services; and

WHEREAS, the proposed agreement outlines the terms, conditions, and compensation for services, including municipal advisor duties, continuing disclosure assistance, and other advisory services; and

WHEREAS, the fees for continuing disclosure services, as detailed in the agreement, are as follows:

- \$1,600 base fee for up to three (3) outstanding issues, plus \$100 for each additional outstanding obligation requiring filings;
- \$450 per issue setup charge, discounted to \$200 per issue if Phoenix Advisors serves as the Municipal Advisor for the transaction;
- \$250 for each event filing made under the SEC's Event Disclosure Rule, waived if Phoenix Advisors is engaged as Municipal Advisor for the related transaction;
- \$250 for each Notice of Redemption related to an outstanding term bond maturity; and

WHEREAS, the Borough Administrator and Chief Financial Officer have reviewed the attached contract and recommend its approval to ensure compliance with regulatory requirements and the Borough's financial objectives;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the attached contract between the Borough of Montvale and Phoenix Advisors for municipal advisor and continuing disclosure services, including the fees outlined above, is hereby approved; and

BE IT FURTHER RESOLVED, that the Mayor, Borough Clerk, and other appropriate officials are hereby authorized and directed to execute the agreement on behalf of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 56-2025**

Re: AUTHORIZING 2025 DEBT SERVICE APPROPRIATIONS

WHEREAS, *N.J.S.A. 40A:4-19* of the Local Budget Law authorizes the governing body to make appropriations within the first 30 days of the fiscal year to cover expenses until the adoption of the budget, and allows appropriations during the last 10 days of the preceding fiscal year for interest and debt redemption charges due in the fiscal year; and

WHEREAS, *N.J.S.A. 40A:4-19* stipulates that such appropriations shall not exceed 26.25% of the total appropriations of the previous fiscal year's budget, excluding appropriations for interest, debt redemption charges, capital improvement fund, and public assistance; and

WHEREAS, the 2025 Debt Service Budget for the Borough of Montvale is itemized as follows:

Current Fund:

- o Payment of Bond Principal: \$1,345,000
- o Note Principal: \$0
- o Interest on Bonds: \$436,623
- o Interest on Notes: \$793,520

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, that in accordance with *N.J.S.A. 40A:4-19*, the Chief Financial Officer is hereby authorized to make the above appropriations.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 57-2025**

**RE: AUTHORIZING THE ENGAGEMENT OF S&P GLOBAL RATINGS FOR CREDIT
RATING SERVICES RELATED TO THE ISSUANCE OF \$10,712,000 GENERAL
IMPROVEMENT BONDS, SERIES 2025**

WHEREAS, the Borough of Montvale ("Borough") plans to issue \$10,712,000 in General Improvement Bonds, Series 2025, to finance its capital improvement needs; and

WHEREAS, S&P Global Ratings, located at 55 Water Street, New York, NY 10041-0003, is recognized as a nationally accredited credit rating agency, providing reliable credit rating services for municipal bond issuances; and

WHEREAS, S&P Global Ratings has provided an engagement letter outlining the scope of services and fees associated with the issuance of a public credit rating for the Borough's General Improvement Bonds, Series 2025; and

WHEREAS, the credit rating services will assist the Borough in securing favorable terms for the issuance of the bonds and ensuring transparency to potential investors; and

WHEREAS, the fees for these services are outlined in the engagement letter as follows:

- \$23,000 credit rating fee, plus reimbursement for reasonable travel and legal expenses, if applicable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the engagement of S&P Global Ratings for credit rating services related to the issuance of \$10,712,000 General Improvement Bonds, Series 2025, is hereby approved; and

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk, and other appropriate officials are hereby authorized and directed to execute the engagement letter and any related documents on behalf of the Borough

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 9, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the following bills have been referred to the Borough Council and found correct and are hereby authorized to be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$3,361,166.41	Bill List Wire 1/9/2025
	<u>689,003.23</u>	Wires/Manual Checks
Current TOTAL	4,050,169.64	
Capital	9,256.00	Bill List Wire 1/9/2025
Escrow	2,129.25	Bill List Wire 1/9/2025
Unemployment Trust	5,807.89	Bill List Wire 1/9/2025
Housing Trust	14,091.53	Bill List Wire 1/9/2025
General Trust	2,796.25	Bill List Wire 1/9/2025
Recreation Trust	14,250.00	Bill List Wire 1/9/2025
Open Space Trust	2,783.75	Bill List Wire 1/9/2025

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 1/9/25*

Introduced by: _____

Approved: 1/9/25

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Frances Scordo, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
January 9, 2025

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Vendor/Transaction</u>	<u>Amount</u>
WIRE		12/10/24	Payroll Account-Current	\$236,594.87
WIRE		12/10/24	Salary Deduction Account	\$121,030.45
WIRE		12/10/24	FSA Account	\$75.00
WIRE		12/26/24	Payroll Account-Current	\$219,157.78
WIRE		12/26/24	Salary Deduction Account	\$112,070.13
WIRE		12/26/24	FSA Account	\$75.00
WIRE		12/30/24	Payroll Account-Current	\$499.68
WIRE		12/30/24	Salary Deduction Account	-\$499.68
Total				<u><u>\$689,003.23</u></u>

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Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y
Open: N
Rcvd: Y
Bid: Y
Paid: N
Held: Y
State: Y
Void: N
Aprv: N
Other: Y
Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00027	BT SPECIALTIES								
		24-01686	12/04/24	PD JPA PLAQUE	Open	125.00	0.00		
00043	NORTH JERSEY MEDIA GROUP								
		24-01808	12/18/24	NORTH JERSEY MEDIA NOVEMBER	Open	415.92	0.00		
00047	D & E UNIFORM								
		24-01209	08/21/24	GASTON CLOTHING ALLOWANCE	Open	74.99	0.00		
		24-01344	09/20/24	PD NEW RECRUIT OUTFITTED	Open	<u>1,821.95</u>	0.00		
						1,896.94			
00088	KAY PRINTING & ENVEL CO., INC.								
		24-01767	12/12/24	UCC forms	Open	185.00	0.00		
00092	RIDGE SUPPLY CORP								
		24-01742	12/06/24	SUPPLIES ENVIRONMENTAL	Open	93.87	0.00		
00097	CABLEVISION								
		24-01801	12/17/24	07873-109890-01-7 OPTIMUM	Open	161.16	0.00		
		24-01802	12/18/24	07873-204461-01-0 OPTIMUM	Open	135.19	0.00		
		25-00009	01/07/25	07873-218840-01-0 OPTIMUM	Open	27.70	0.00		
		25-00010	01/07/25	07873-240495-01-5 OPTIMUM	Open	<u>235.64</u>	0.00		
						559.69			
00104	MONTVALE BOARD OF EDUCATION								
		25-00005	01/07/25	2025 LOCAL SCHOOL TAXES	Open	1,560,972.00	0.00		B
00108	MONTVALE HARDWARE & SUPPLY								
		24-01623	11/19/24	PAINT SAMPLE	Open	12.03	0.00		
		24-01780	12/16/24	PD BALLARD SUPPLIES	Open	<u>82.00</u>	0.00		
						94.03			
00112	MONTVALE SENIOR CLUB								
		24-01774	12/12/24	MONTVALE SENIOR CLUB LUNCHEON	Open	11,606.73	0.00		
00113	FEDICK, ANDREW								
		24-01685	12/04/24	REIMB CLTHG ALLOWANCE	Open	992.65	0.00		
00116	VERIZON								
		25-00015	01/07/25	651-285-414-0001-73 VERIZON	Open	413.22	0.00		
00135	PASCACK VALLEY MAYORS' ASSOC								
		24-01748	12/09/24	PASCACK V. MAYORS ASSOC-3QTR	Open	524.13	0.00		
		24-01799	12/17/24	PASSCACK VALLEY MAYORS' ASSOC.	Open	<u>463.65</u>	0.00		
						987.78			

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Bill List By Vendor Id

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00137	PASCACK VALLEY REGIONAL HS DST	25-00006	01/07/25	2025 REGIONAL SCHOOL TAXES	Open	1,320,784.67	0.00		B
00139	SCORDO, FRANCES	25-00034	01/08/25	2025 ADMIN PETTY CASH	Open	500.00	0.00		
00146	PSE&G CO.	24-01805	12/18/24	PSE&G NOVEMBER 2024	Open	3,557.30	0.00		
00159	AMADO, HERMINIO	24-01687	12/04/24	REIMB CLOTHING ALLOWANCE	Open	576.94	0.00		
00164	STATELINE FIRE & SAFETY, INC.	24-01779	12/16/24	PD FIRE EXTINGUISHER INSPECTIO	Open	63.60	0.00		
00166	MUNIDEX, INC.	25-00023	01/07/25	UPGRADE VITAL STATISTICS	Open	3,050.00	0.00		
00215	TOWNSHIP OF RIVER VALE	25-00004	01/07/25	2025 PASCACK VALLEY DPW	Open	162,020.07	0.00		B
00258	ROCKLAND ELECTRIC COMPANY	24-01804	12/18/24	ROCKLAND ELECTRIC NOVEMBER	Open	13,740.64	0.00		
00375	BOROUGH OF PARK RIDGE	24-01806	12/18/24	TRI BORO FUEL NOVEMBER 2024	Open	4,135.97	0.00		
00400	FAIRFIELD MAINTENANCE, INC.	23-01410	10/18/23	2024 MONTHLY UST INSPECTIONS	Open	440.00	0.00		B
		24-01716	12/05/24	ANNUAL UST TANK TESTING	Open	<u>3,150.00</u>	0.00		
						3,590.00			
00426	TREASURER, STATE OF NEW JERSEY	25-00022	01/07/25	QTRLY MARRIAGE LICENSE REPORT	Open	275.00	0.00		
00430	REGISTRARS' ASSOC. OF NJ	25-00024	01/07/25	MEMBERSHIP RENEWAL FOR 2025	Open	50.00	0.00		
00461	TAX COLLECTORS AND TREASURERS	25-00019	01/07/25	2025 MEMBERSHIP DUES	Open	100.00	0.00		
00497	LEVITZKI, ANN	24-00302	02/23/24	2024 COURT - CELL PHONE	Open	70.61	0.00		B
00548	THE FUNPLEX	24-01798	12/17/24	7/16/24 TRIP BALANCE	Open	725.00	0.00		
00554	BERGEN MUNI.EMPL.BENEFITS FUND	25-00018	01/07/25	2025 HEALTH BENEFITS	Open	86,171.00	0.00		B
00559	DUTRA EXCAVATING & SEWER INC.	24-01283	09/06/24	CATCH BASIN - 52 WESTMORELAND	Open	9,200.00	0.00		
		24-01500	10/24/24	EMERGENCY SEWER REPAIR	Open	5,960.00	0.00		

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Bill List By Vendor Id

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Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
00559	DUTRA EXCAVATING & SEWER INC.	Continued				
24-01811	12/19/24 SEWER REPAIR RUTHERFORD	Open	<u>4,450.00</u>	0.00		
			19,610.00			
00635	CDW GOVERNMENT					
24-01588	11/12/24 REC LAPTOP-CASSIDY	Open	1,120.42	0.00		
24-01807	12/18/24 BARRACUDA EMAIL PROTECTION	Open	<u>22,644.00</u>	0.00		
			23,764.42			
00656	STATE OF NJ DEPT OF LABOR W/F					
24-01816	12/23/24 UNEMPLOYMENT BENEFITS Q4 2023	Open	5,807.89	0.00		
00705	APPROVED SURGICAL SUPPLIES INC					
24-01761	12/12/24 PD O2 REFILLS & REGULATORS	Open	345.00	0.00		
00730	BOGGIA, BOGGIA, BETESH					
24-00288	02/21/24 2024 LEGAL FEES	Open	1,271.00	0.00		B
00731	COLLIER'S ENGINEERING & DESIGN					
24-00154	01/24/24 OPEN SPACE & RECREATION PLAN	Open	2,783.75	0.00		B
24-00523	04/15/24 AFFORD HOUSING COMPLIANCE 2024	Open	427.50	0.00		B
24-01538	10/30/24 MUNICIPAL PLANNING REVIEW	Open	95.00	0.00		
24-01634	11/22/24 MUNICIPAL ENGINEERING REVIEW	Open	411.25	0.00		
24-01670	12/02/24 MUNICIPAL PLANNING REVIEW	Open	163.75	0.00		
24-01692	12/04/24 MUNICIPAL ENGINEERING REVIEW	Open	748.75	0.00		
24-01693	12/04/24 MUNICIPAL ENGINEERING REVIEW	Open	957.50	0.00		
24-01711	12/05/24 MUNICIPAL PLANNING REVIEW	Open	<u>95.00</u>	0.00		
			5,682.50			
00769	URBAN AUTO SPA					
24-01704	12/04/24 CAR WASH & OIL CHANGE SERVICES	Open	64.00	0.00		
00801	WESTPHAL WASTE SERVICES, INC.					
24-00261	02/14/24 2024 GARBAGE COLLECTION	Open	81,515.91	0.00		B
00867	STONEHAM, DONALD					
24-01751	12/09/24 REFUND OF ENGINEERING FEES	Open	13.75	0.00		
00999	AMAZON.COM SERVICES, INC.					
24-01639	11/25/24 OFFICE EQUIPMENT	Open	369.98	0.00		
24-01750	12/09/24 Microwave -GE 4 in 1	Open	196.98	0.00		
24-01810	12/19/24 WELLNESS SUPPLIES	Open	<u>390.31</u>	0.00		
			957.27			
01027	SPEEDPRO IMAGING					
25-00025	01/07/25 WELCOME SIGN	Open	426.25	0.00		
01028	HAWKEN, CHRISTOPHER					
24-01735	12/06/24 REIMB CLTHG ALLOWANCE	Open	224.96	0.00		
24-01785	12/16/24 REIMB CLTHG ALLOWANCE	Open	<u>183.98</u>	0.00		
			408.94			

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Bill List By Vendor Id

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Vendor #	Name		Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date	Description					
01055		VALLEY HEALTH MEDICAL GROUP					
24-01466	10/18/24	PD CROSSING GUARD EXAM	Open	135.00	0.00		
01151		GILL ID SYSTEMS					
24-01551	11/04/24	2025 BADGES	Open	1,005.00	0.00		
01186		BAKER, CHRISTINE					
24-01754	12/10/24	2024 MONTVALE WELLNESS	Open	307.07	0.00		
01210		GOOSETOWN COMMUNICATIONS					
24-01729	12/06/24	PD MOUNTING BRACKETS & SERVICE	Open	239.00	0.00		
01211		TURN OUT UNIFORMS & CO.					
24-01730	12/06/24	CLOTHING ALLOWANCE WYNOHRADNYK	Open	323.97	0.00		
24-01741	12/06/24	HANNA CLOTHING ALLOWANCE	Open	<u>112.99</u>	0.00		
				436.96			
01227		PIAZZA & ASSOCIATES, INC.					
24-00108	01/18/24	2024 AFFORDABLE HOUSING SVCS	Open	400.00	0.00		B
01278		MCNERNEY & ASSOCIATES, INC					
24-01703	12/04/24	LITIGATION SUPPORT	Open	350.00	0.00		
01330		GHASSALI, MICHAEL					
24-01661	12/02/24	OFFICE SUPPLIES - calender	Open	88.49	0.00		
01368		ROBALINO, ERIC					
24-01759	12/12/24	DB TOOLS	Open	166.96	0.00		
24-01778	12/16/24	REIMB ROBALINO CLOTHING ALLOW	Open	<u>281.36</u>	0.00		
				448.32			
01464		SURENIAN, EDWARDS, BUZAK & NOLAN					
24-01669	12/02/24	PROFESSIONAL SERVICES RENDERED	Open	9,295.37	0.00		
01542		WICKERSHEIM & SONS					
24-01756	12/12/24	LIBRARY FAUCETS	Open	2,169.40	0.00		
01594		GALLS, LLC					
24-00953	07/12/24	DISPOTO CLOTHING ALLOWANCE	Open	195.80	0.00		
01624		CMRS-FP					
24-01666	12/02/24	POSTAGE FOR THE TAX DEPT	Open	177.33	0.00		
01680		WEGMANS BUSINESS					
24-01638	11/25/24	2024 MONTVALE WELLNESS	Open	50.00	0.00		
24-01683	12/03/24	OFFICE SUPPLIES	Open	43.19	0.00		
24-01696	12/04/24	OFFICE SUPPLIES	Open	27.92	0.00		
24-01722	12/05/24	2024 MONTVALE WELLNESS	Open	<u>778.85</u>	0.00		
				899.96			
01691		GRUBER, CHRISTOPHER					
24-01700	12/04/24	ZONING CERTIFICATE RENEWEL	Open	25.00	0.00		

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Borough of Montvale
Bill List By Vendor Id

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01749	BOMAN, ANDREW	24-01760	12/12/24	REIMB CLOTHING ALLOWANCE	Open	1,300.00	0.00		
01750	DUBELBEISS, RYAN	24-01690	12/04/24	REIMB CLOTHING ALLOWANCE	Open	800.70	0.00		
01752	DILAURI, RUSSEL	24-01736	12/06/24	REIMB CLOTHING ALLOWANCE	Open	522.25	0.00		
		24-01776	12/16/24	REIMB CLOTHING ALLOWANCE	Open	<u>149.93</u>	0.00		
						672.18			
01760	UNITED PARCEL SERVICE	24-01809	12/19/24	F047X6 UPS NOVEMBER 2024	Open	410.51	0.00		
01767	VERIZON	25-00012	01/07/25	156-951-896-0001-85 VERIZON	Open	79.00	0.00		
		25-00013	01/07/25	555-569-014-0001-55 VERIZON	Open	<u>191.72</u>	0.00		
						270.72			
01805	FIRST STUDENT INC.	24-01480	10/22/24	ADVENTURE CAMP BUSSING 2024	Open	11,925.00	0.00		
01833	MCGEE, HEATHER (PETTY CASH)	25-00035	01/08/25	2025 POLICE PETTY CASH	Open	300.00	0.00		
01859	ATLANTIC UNIFORM CO.	24-01115	08/06/24	MPD BULLET PROOF VESTS	Open	9,069.65	0.00		
01882	PRESTIGE BUSINESS PRODUCTS, INC	24-01650	11/26/24	PD DB INK CARTRIDGES	Open	431.00	0.00		
01892	AC DAUGHTRY INC.	24-01522	10/29/24	VERIFY VOTING HOURS LOCKDOWN	Open	230.00	0.00		
		24-01710	12/05/24	HOSTED ACCESS CONTROL	Open	<u>391.80</u>	0.00		
						621.80			
01972	LIBERTY ELEVATOR CORPORATION	24-01424	10/09/24	ANNUAL SERVICE CONTRACT	Open	2,616.00	0.00		
02005	SALAZAR, DIEGO	24-01784	12/16/24	REIMB CLOTHING ALLOWANCE	Open	81.94	0.00		
02011	HUNTINGTON BAILEY, L.L.P.	24-00275	02/16/24	2024 LEGAL FEES	Open	369.50	0.00		B
		24-01739	12/06/24	PROFESSIONAL SERVICES RENDERED	Open	1,141.00	0.00		
		24-01740	12/06/24	PROFESSIONAL SERVICES RENDERED	Open	77.50	0.00		
		24-01749	12/09/24	PROFESSIONAL SERVICES RENDERED	Open	<u>592.50</u>	0.00		
						2,180.50			
02019	UGI ENERGY SERVICES, LLC	24-01803	12/18/24	UGI ENERGY SERVICES NOVEMBER	Open	2,386.17	0.00		

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02031	JERSEY PRINT & PROMOTION INC.	24-01658	11/26/24	JPA WINTER CAPS	Open	525.00	0.00		
02078	BUONOCORE, THOMAS A.	24-01647	11/26/24	JUDGE 11/25/24	Open	370.00	0.00		
		24-01773	12/12/24	JUDGE - 12/11/24	Open	<u>710.00</u>	0.00		
						1,080.00			
02080	NATIONAL ASSOC BUNCO INVESTIGA	25-00033	01/07/25	PD YEARLY DUES	Open	75.00	0.00		
02098	THE WAY FOUNDATION INC.	25-00001	01/07/25	THE WAY CLASSES WINTER '24	Open	1,600.00	0.00		
02118	ACTIVATE CANOPY	24-00891	06/21/24	PD 10X10 CANOPY BUNDLE	Open	999.00	0.00		
02141	REGAN, ROBERT T., ESQ.	24-00341	03/06/24	2024 RETAINER	Open	5,000.00	0.00		B
		24-01665	12/02/24	PROFESSIONAL SERVICES RENDERED	Open	364.25	0.00		
		24-01712	12/05/24	PROFESSIONAL SERVICES RENDERED	Open	<u>1,000.00</u>	0.00		
						6,364.25			
02224	PIERRO, MARK	24-01733	12/06/24	REIMB CLOTHING INITIAL ISSUE	Open	906.91	0.00		
		24-01757	12/12/24	REIMB INITIAL ISSUE GEAR	Open	<u>36.26</u>	0.00		
						943.17			
02233	INNCORP LTD	24-01529	10/29/24	PD FATAL VISION GOGGLES	Open	5,520.00	0.00		
02242	BALDANZA, LOU	24-01772	12/12/24	EC SUPPLIES	Open	25.33	0.00		
02243	PRESTON, RANDALL	24-01743	12/06/24	LUNCH VOLUNTEERS - EC	Open	195.89	0.00		
02247	MADISON LIQUIDATORS, LLC	24-01795	12/16/24	PD DB FURNITURE	Open	8,119.71	0.00		
02757	TYCO ANIMAL CONTROL SERVICES	24-00207	02/02/24	2024 ANIMAL CONTROL SERVICES	Open	980.00	0.00		B
02911	TA ASSOCIATION BERG./PASSA.CTY	24-01708	12/05/24	Membership renewal	Open	50.00	0.00		
02990	VILLAGE SPRINGS AT MONTVALE	24-01753	12/09/24	VILLAGE SPRINGS HOA ASSISTANCE	Open	1,950.00	0.00		
03060	TRI-STATE TECHNICAL SERVICES	24-01734	12/06/24	PD COMPUTER MAINT & NEW SERVER	Open	4,005.00	0.00		
		24-01763	12/12/24	PD COMPUTER MAINT	Open	315.00	0.00		

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Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
03060	TRI-STATE TECHNICAL SERVICES	Continued				
24-01777	12/16/24 PD COMPUTER MAINTENANCE SERVIC	Open	<u>1,279.00</u>	0.00		
			5,599.00			
03081	HARMONY WITHIN MASSAGE THERAPY					
25-00003	01/07/25 2025 MONTVALE WELLNESS PROGRAM	Open	618.75	0.00		
03082	LJS CONSULTING, LLC					
24-01674	12/03/24 PROFESSIONAL SERVICES RENDERED	Open	1,348.66	0.00		B
03410	CAPALBO'S					
24-01566	11/05/24 Sympathy Basket- Manhart	Open	67.99	0.00		
24-01787	12/16/24 SYMPATHY BASKET	Open	<u>67.99</u>	0.00		
			135.98			
03472	AAA EMERGENCY SUPPLY					
24-01504	10/25/24 FIRE HOUSE SUPPLIES - FOAM	Open	4,900.00	0.00		
03682	CRUISE, E. K.					
24-01732	12/06/24 REIMB CLOTHING ALLOWANCE	Open	728.91	0.00		
24-01786	12/16/24 REIMB CLTHG ALLOWANCE	Open	<u>54.15</u>	0.00		
			783.06			
03683	PIERRI, JASON					
24-01782	12/16/24 REIMB CLTHG ALLOWANCE	Open	384.34	0.00		
03727	STAPLES INC					
24-01745	12/06/24 PD OFFICE SUPPLIES	Open	369.19	0.00		
24-01752	12/09/24 OFFICE SUPPLIES	Open	450.76	0.00		
24-01769	12/12/24 PD OFFICE SUPPLIES	Open	1,709.15	0.00		
24-01775	12/13/24 Monitor, Planner, Table cloths	Open	<u>226.13</u>	0.00		
			2,755.23			
03987	MAZZEO, NICHOLAS					
24-01737	12/06/24 REIMB CLOTHING ALLOWANCE	Open	453.09	0.00		
04008	GASTON, SCOTT					
24-01783	12/16/24 REIMB CLOTHING ALLOWANCE	Open	16.19	0.00		
Total Purchase Orders:		135	Total P.O. Line Items:	0	Total List Amount:	3,412,281.08
					Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2024	4-01	225,408.36	0.00	225,408.36	0.00	0.00	225,408.36
CURRENT FUND 2024	5-01	3,135,758.05	0.00	3,135,758.05	0.00	0.00	3,135,758.05
CAPITAL FUND	C-04	9,256.00	0.00	9,256.00	0.00	0.00	9,256.00
BOA ESCROW ACCOUN	E-08	2,129.25	0.00	2,129.25	0.00	0.00	2,129.25
OTHER TRUST ACCOU	T-03	16,887.78	0.00	16,887.78	0.00	0.00	16,887.78
UNEMPLOYMENT TRUS	T-13	5,807.89	0.00	5,807.89	0.00	0.00	5,807.89
OPEN SPACE TRUST	T-14	2,783.75	0.00	2,783.75	0.00	0.00	2,783.75
RECREATION TRUST	T-19	14,250.00	0.00	14,250.00	0.00	0.00	14,250.00
Year Total:		39,729.42	0.00	39,729.42	0.00	0.00	39,729.42
Total of All Funds:		3,412,281.08	0.00	3,412,281.08	0.00	0.00	3,412,281.08

Fran Scordo

From: Douglas McDowell
Sent: Thursday, January 2, 2025 2:52 PM
To: Fran Scordo
Cc: Joseph Voytus
Subject: December Correspondence Police

From: buddy317@optonline.net <buddy317@optonline.net>
Sent: Monday, December 23, 2024 1:42 PM
To: Douglas McDowell <dmcowell@montvaleboro.org>; Alisha Foley <afoley@montvaleboro.org>
Cc: Nicholas Mazzeo <nmazzeo@montvaleboro.org>
Subject: Officer Nicholas Mazzeo #145

CAUTION: This email originated from outside of Borough of Montvale. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Chief McDowell and Captain Foley:

This email is overdue, but I am hopeful that "better late than never" applies to this situation.

On December 7, 2024 I was involved in a car accident. Fortunately, no one was hurt. Officer Mazzeo arrived at the scene of the accident and proceeded to write down the information. Because of some of the time restrictions, I was not able to address some of my concerns with him. He gave me his email address, and I was able to reach out to him. Officer Mazzeo responded that same afternoon, and he later called to address my questions. I wanted to commend officer Mazzeo on his professionalism and thoughtful follow through. I felt that he went above and beyond. I believe it necessary to share this with you because we seem to be living in a world where law enforcement is often perceived as the enemy, but like Officer Mazzeo, and others like him, we know this is not the case.

Thank you all for your service and for keeping our communities safe. I hope you will find the time to have a peaceful and restful Holiday.

Sincerely,

Carmen M. Blanco