

COMMERCIAL CUSTOM ELECTRIC EFFICIENCY REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Step 1:

Account Name	Doing Business As (if different from Account Name)	Account Number
Installation Address	City	State Zip Code
Mailing Address (if different from Installation Address)	City	State Zip Code

Step 2:

☐ Please apply rebate to our account. **NOTE: We do not send rebate checks by mail. Rebates will be available for office pickup or hand delivered. Rebates \$500 and less will be issued as a bill credit to your account. If a box is not checked, rebates greater than \$500 will also be issued as a bill credit.**

☐ Please provide a rebate check.

Step 3:

How did you hear about CONSERVE & SAVE™? (pick one)

☐ Contractor/Retailer ☐ Radio/TV ☐ Social Media ☐ RPU Plugged In Newsletter ☐ RPU Employee ☐ RPU Website ☐ Other:

Step 4:

Type of Business: ☐ Church ☐ Government ☐ Grocery ☐ Health ☐ Industrial ☐ Lodging ☐ Multi-Family ☐ Office ☐ Restaurant ☐ Retail ☐ School ☐ Other:

SECTION B. CONTACT INFORMATION (please print) / CUSTOMER SIGNATURE

ATTENTION: ALL INVOICES OR RECEIPTS AND ALL SPECIFICATION SHEETS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED.

Contact Name (rebate check will be mailed to contact)	Daytime Phone Number (with area code)	Email

By typing my first and last names in the box below, I am signing this document and certify that all the information in the application (including any associated worksheets) is correct to the best of my knowledge. I have read and agree to the Terms and Conditions on the back of this application booklet. I understand that if any equipment in conjunction with this application is ordered, purchased, or installed before approval from Rochester Public Utilities (RPU) is received, the proposed project may not qualify for a rebate.

Customer's Signature	Date

☐ Check here if you DO NOT give us permission to use your business name in advertising our CONSERVE & SAVE™ programs.

SECTION C. CONTRACTOR / VENDOR INFORMATION (please print)

Company Name	Contact Name	Daytime Phone Number (with area code)	Email
Address	City	State	Zip

I certify that I am a professional engineer licensed in the state in which the aforementioned facility is located. I represent to the Company that I have reviewed the measures and calculations proposed in this application and all associated worksheets. They are, in my professional opinion, appropriate for the type and purpose of the facility in which they will be installed. The information contained in this application and associated worksheets is true, accurate, and complete to the best of my knowledge.

	PROFESSIONAL ENGINEER STAMP:
Registration Number (if applicable)	
Engineer's Signature	
	Date

OFFICE USE ONLY

Date Received:

TOTAL REBATE AMOUNT:

Inspected (Date & Initials):

Pre:

Post:

Approval:

Date:

A/N:

\$

SECTION D. REBATE INFORMATION – CUSTOM REBATES

REBATE: Calculated using annual energy savings at \$0.045kWh saved. Rebate will not exceed the incremental cost of the energy efficient equipment.

GUIDELINES: **The Utility must pre-approve custom rebate applications.** Applications should include project plans prepared by a registered professional engineer with all appropriate technical documentation. Engineering calculations submitted for energy and cost savings are subject to review by The Utility. A general description of proposed project should be provided below.

PROJECT TYPE: ☐ Equipment for a new building or addition ☐ Replace failed equipment ☐ Add new equipment ☐ Retrofit or replace working equipment

Please provide a brief description of your proposed project.

Detailed energy savings and cost savings must also be provided and should be attached to this form as separate studies and engineer or contractor calculations, etc.

SECTION E. TERMS AND CONDITIONS

- ELIGIBILITY:** Rebates are available to non-residential customers of Rochester Public Utilities (RPU). Projects eligible under existing prescriptive rebate programs are not eligible to receive a custom rebate. Projects where the energy savings result from reduced production, change in operating hours, or equipment retirement are not eligible. All equipment must be new and in use in RPU's service territory.
- APPLICATION:** Program is offered January 1 through December 31 of the respective calendar year. **Due to limited funding, this rebate offer can be changed or withdrawn at any time without notice and is available on a first-come, first-served basis.** All projects must be pre-approved by RPU to qualify for a rebate. The entire rebate application must be read and filled out completely or the application will be returned. Data contained in the application or attached materials must be sufficient to verify the costs and the demand (kW) and energy savings (kWh) described in the application. RPU reserves the right to perform an independent evaluation to confirm savings at the customer's expense.
- INSPECTION AND VERIFICATION:** RPU reserves the right to inspect the customer's facility through on-site visits before and after new equipment installation to verify rebate eligibility. RPU also reserves the right to perform pre- and post-installation monitoring of the installed measure in order to determine actual demand (kW) reduction and energy (kWh) savings. RPU reminds you to follow all local permitting and building code ordinances.
- INSTALLATION AND REBATE AMOUNTS:** Qualifying energy-efficient equipment installed and operational within six (6) months of the date of purchase are eligible for rebate. Additional time may be granted subject to RPU's pre-approval. Custom rebates are based on the first-year annual energy savings. In no case will the rebate paid by RPU exceed the total project cost (for projects that retrofit or replace working equipment) or the incremental project cost (for all other project types). The maximum rebate amount is \$100,000 per customer location per technology per year.
- INVOICE AND PAYMENT:** Following inspection and verification (see #3) and completed installation, the customer must notify RPU and submit original invoices specifying the model number, quantity and price of all materials purchased including equipment discounts, the date ordered, installation costs, and applicable taxes. After satisfactory review of the application and invoices, a rebate check or bill credit will be issued to the customer. Vendors or contractors are not eligible to receive their customer's rebate. Please allow 6-10 weeks from the date of application submission for delivery of rebate check or bill credit. RPU reserves the right to apply the rebate to past due accounts.
- EQUIPMENT ELIGIBILITY REQUIREMENTS:** To be eligible for a rebate, all equipment to be purchased as part of the custom measure shall include documentation as to the type, make, model, and efficiency. This may require documentation of nameplate data and/or applicable test data.
- TAX INFORMATION:** RPU will not be responsible for any tax liability imposed as a result of the rebate payment(s). Customers are advised to consult their tax advisors for details.
- DISCLAIMER:** RPU does not guarantee that the implementation of energy-efficient measures or use of the equipment purchased or installed pursuant to this program will result in energy or cost savings. RPU makes no warranties, expressed or implied, with respect to any equipment purchased or installed including, but not limited to, any warrant of merchantability or fitness for purpose. In no event shall RPU be liable for any incidental or consequential damages. Customers are solely responsible for the proper disposal of existing equipment. Consult the Minnesota Pollution Control Agency (MPCA) office for details at 800-657-3864.
- ENDORSEMENT:** RPU does not endorse any particular vendor, manufacturer, product, or system in promoting this rebate program. Listing a vendor or product does not constitute an endorsement, nor does it imply that unlisted vendors or products are deficient or defective in any way.
- PRIVACY:** Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners and also may be used in our advertising efforts with your permission as granted in Section B of this rebate application.
- APPLICATION SUBMISSION**
Submit completed forms and required documentation to RPU.

Send by Mail: Rochester Public Utilities
Attn: Rebate Processing
4000 East River Rd NE
Rochester, MN 55906-2813

Send by Email: rebates@rpu.org
Questions: 507-280-1537
Website: www.rpu.org