

COMMERCIAL AIR CONDITIONER CLEAN & TUNE REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Step 1:

Account Name	Doing Business As (if different from Account Name)	Account Number	
Installation Address	City	State	Zip Code
Mailing Address (if different from Installation Address)	City	State	Zip Code

Step 2:

☐ Please apply rebate to our account. **NOTE: We do not send rebate checks by mail. Rebates will be available for office pickup or hand delivered. Rebates \$500 and less will be issued as a bill credit to your account. If a box is not checked, rebates greater than \$500 will also be issued as a bill credit.**

☐ Please provide a rebate check.

Step 3:

How did you hear about CONSERVE & SAVE™? (pick one)

☐ Contractor/Retailer ☐ Radio/TV ☐ Social Media ☐ RPU Plugged In Newsletter ☐ RPU Employee ☐ RPU Website ☐ Other:

Step 4:

Type of Business: ☐ Church ☐ Government ☐ Grocery ☐ Health ☐ Industrial ☐ Lodging ☐ Multi-Family ☐ Office ☐ Restaurant ☐ Retail ☐ School ☐ Other:

SECTION B. CONTACT INFORMATION (please print) / CUSTOMER SIGNATURE

ATTENTION: ALL INVOICES OR RECEIPTS AND ALL SPECIFICATION SHEETS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED.

Contact Name (rebate check will be mailed to contact)	Daytime Phone Number (with area code)	Email

By typing my first and last names in the box below, I am signing this document and certify that all the information in the application (including any associated worksheets) is correct to the best of my knowledge. I have read and agree to the Terms and Conditions on the back of this application booklet. I understand that if any equipment in conjunction with this application is ordered, purchased, or installed before approval from Rochester Public Utilities (RPU) is received, the proposed project may not qualify for a rebate.

Customer's Signature	Date

☐ Check here if you DO NOT give us permission to use your business name in advertising our CONSERVE & SAVE™ programs.

SECTION C. CONTRACTOR / VENDOR INFORMATION (please print)

Company Name	Contact Name	Daytime Phone Number (with area code)	Email
Address	City	State	Zip
I certify that the indicated service and/or inspection was completed in compliance with the Terms and Conditions of the program. I certify that all information I provided in the application is correct to the best of my knowledge.			
		Contractor's / Technician's Signature	Date

OFFICE USE ONLY

Date Received:

TOTAL REBATE AMOUNT:

Inspected (Date & Initials):

Pre:

Post:

Approval:

Date:

A/N:

\$

SECTION D. REBATE INFORMATION – New chillers do not qualify for this rebate.

EQUIPMENT INFORMATION (please submit a separate page for each cooling unit)

A	B	C	D
Equipment Type	Manufacturer Name	Model Number	Serial Number
☐ Unitary AC ☐ Split AC			

E	F	G	H	I
Cooling Capacity (Tons)	IEER/SEER Rating	Cooling Hours (Table 1)	Date of Tune-Up (one every three years)	Cost of Tune-Up

TECHNICIAN: Please sign the front of this application (SECTION C) to certify all checklist items have been completed!

QUALIFYING SERVICE OPTIONS (check one) AND CHECKLISTS

☐ **\$40 REBATE - Condenser coil cleaning, evaporator coil cleaning, and recharge < 20%**
(original refrigerant charge was no more than 20% higher or lower than recommended)

☐ Perform visual inspection of entire cooling system _____

☐ Inspect and clean condenser coil _____

☐ Inspect and clean evaporator coil _____

☐ Check refrigerant charge level and correct as necessary _____

Additional notes/comments: _____

☐ **\$60 REBATE - Condenser coil cleaning, evaporator coil cleaning, and recharge > 20%**
(original refrigerant charge was more than 20% higher or lower than recommended)

☐ Perform visual inspection of entire cooling system _____

☐ Inspect and clean condenser coil _____

☐ Inspect and clean evaporator coil _____

☐ Check refrigerant charge level and correct as necessary _____

Additional notes/comments: _____

TABLE 1 – GUIDELINES FOR COOLING HOURS

Business Type	Est Hours
Convenience Store	986
Education – Community College/University	785
Education – Primary	408
Education – Secondary	563
Health/Medical – Clinic	865
Health/Medical – Hospital	1,298
Lodging	754
Manufacturing	589
Office – Low Rise	446
Office – Mid Rise	651
Office – High Rise	1,263
Other/Miscellaneous	729
Restaurant	652
Retail – Large Department Store	686
Retail – Strip Mall	574
Warehouse	409

SECTION E. TERMS AND CONDITIONS

- ELIGIBILITY:** Rebates are available to non-residential customers of Rochester Public Utilities (RPU). All products must be in use in facilities in RPU's service territory. Only one tune-up rebate per cooling unit every three years. New construction/new cooling units are ineligible for rebate.
- APPLICATION:** Program is offered January 1 through December 31 of the respective calendar year. **Due to limited funding, this rebate offer can be changed or withdrawn at any time without notice and is available on a first-come, first-served basis.** The entire rebate application must be read and filled out completely or the application will be returned.
- INSPECTION AND VERIFICATION:** RPU and/or its designees reserve the right to review projects to verify completion and to ensure compliance with all program requirements. Misrepresentation of service location, measure eligibility, or implementation of services may result in forfeiture of the rebate and exclusion from the program..
- INVOICE AND PAYMENT:** When the tune-up is completed, the Customer must submit this completed application along with a copy of the invoice to RPU. Invoice must include customer name, address, and date of service. After satisfactory review of the application and invoices, a rebate check or bill credit will be issued to the Customer. Please allow 60 days from the date of receipt by RPU for delivery of payment.
- EQUIPMENT ELIGIBILITY REQUIREMENTS:** Rebate amount cannot exceed tune-up cost.
 - All information in this application for the requested rebate as well as customer and technician signature must be completed. Only complete applications will be processed.
 - Tune-up must be performed on a business air conditioner between April 1 and Sept 30 of the respective calendar year.
 - Tune-up must include all services listed below the selected rebate option.
 - Tune-up must be performed by a licensed and insured heating/cooling contractor.
 - The cooling equipment must be in working condition (this rebate program is for tune-ups only; not for repairs).
 - Program does not apply to window/room air conditioning units or mini-split units.
- TAX INFORMATION:** RPU will not be responsible for any tax liability imposed as a result of the rebate payment(s). Customers are advised to consult their tax advisors for details.
- DISCLAIMER:** RPU does not guarantee that the implementation of energy-efficient measures or use of the equipment purchased or installed pursuant to this program will result in energy or cost savings. RPU makes no warranties, expressed or implied, with respect to any equipment purchased or installed including, but not limited to, any warrant of merchantability or fitness for purpose. In no event shall RPU be liable for any incidental or consequential damages. Customers are solely responsible for the proper disposal of existing equipment. Consult the Minnesota Pollution Control Agency (MPCA) office for details at 800-657-3864.
- ENDORSEMENT:** RPU does not endorse any particular vendor, manufacturer, product, or system in promoting this rebate program. Listing a vendor or product does not constitute an endorsement, nor does it imply that unlisted vendors or products are deficient or defective in any way.
- PRIVACY:** Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners and also may be used in our advertising efforts with your permission as granted in Section B of this rebate application.
- APPLICATION SUBMISSION**
Submit completed forms and required documentation to RPU.

Send by Mail: Rochester Public Utilities
Attn: Rebate Processing
4000 East River Rd NE
Rochester, MN 55906-2813

Send by Email: rebates@rpu.org
Questions: 507-280-1537
Website: www.rpu.org