

4U2 PROGRAM APPLICATION

Please complete all steps. All information must be filled out to the best of your ability to ensure processing.

This form is valid from January 1 – December 31, 2026.



4U2 Program

Helping low-income households save energy.



If you have received State Weatherization Services in the last 15 years, you do not qualify for this program.

ELIGIBILITY REQUIREMENTS:

- Must be the owner or renter of the property with no intention of moving within the next six months. If a renter, the owner's authorization section of this form must be completed.
- Must have an active Minnesota Energy Resources and Rochester Public Utilities account in your name that includes natural gas (primary heat source) and electric service within the city of Rochester. If your primary heat source is electric, please call RPU at 507-280-1537.
- Must be responsible for the direct payment of your natural gas and electric bills.
- Multifamily properties with four units or less are eligible to participate. Properties with five units or more will be referred to the Multifamily Energy Savings Program.
- Manufactured or mobile homes will be referred to the State Weatherization Program.

TERMS AND CONDITIONS:

1. This program offers home energy improvements based on income-eligible criteria. Emergency replacement of HVAC equipment may also be available.
2. Applications are processed on a first-come, first-served basis.
3. Applicant must meet the following eligibility requirements:
 - Applicant must provide verification of income eligibility.
 - Customers cannot participate in both Weatherization Assistance and the 4U2 Program.
4. Once contractors are assigned to your project, scheduling of your work is between you and the contractor. If you are not available for your appointment and do not provide 24 hour notice to your contractor, you may be held responsible for the cost of the no-show visit. The 4U2 Program will not pay for no-show charges.
5. Landlords must approve participation in this program by their renters and are expected to contribute to the improvement and corrections of extraordinary circumstances or remediation of health and safety.
6. If the cost of upgrades required for natural gas health and safety reasons (such as dryer vent, bathroom vent, or air duct repair) exceed \$500, you will have a \$150 charge applied to your Minnesota Energy Resources natural gas bill. For applicants who are renters, their property owners are responsible for 50% of the cost related to all weatherization improvements and HVAC and water heating equipment replacements, as well as 100% of health and safety measures and extraordinary corrections needed to complete the work. If the property owner is unable to pay, the owner may complete the same income verification process used for applicants.
7. A typical project timeline is 4-6 months except in the case of emergency replacement of HVAC equipment. The duration of your project may be affected by regional availability of contractors and suppliers.
8. Participants understand they are not eligible to receive a rebate for the same improvement under a different Minnesota Energy Resources or Rochester Public Utilities program.
9. This program is subject to regulatory rules and orders.
10. Minnesota Energy Resources and Rochester Public Utilities reserve the right to inspect or verify any work completed under this program and to change or discontinue this program without notice.
11. Tax information: Minnesota Energy Resources and Rochester Public Utilities are not responsible for any tax consequences of the 4U2 Program.

NEED HELP?

Minnesota Energy Resources

Please call us at 800-872-0052, option 1
cashrebatesnow.com



Rochester Public Utilities

Please call us at 507-280-1500
customercare@rpu.org



**ROCHESTER
PUBLIC UTILITIES**
WE PLEDGE, WE DELIVER™

CHECKLIST FOR COMPLETING YOUR APPLICATION:

- ☐ **Read** Eligibility Requirements and Terms and Conditions (Page 1) and Customer Authorization release (Step 4).
- ☐ **Verify** your eligibility.
- ☐ **Provide** necessary documentation to verify income to determine eligibility. (Note: please refer to Step 3 for additional details.)
- ☐ **Complete** Steps 1-5 of the application. (Note: Step 5 only needs to be completed if you are a renter.)
- ☐ **Print, sign, and date** the customer authorization.
- ☐ **Mail or email** your completed application and documentation to the program administrator: Franklin Energy
4U2 Program
755 Prior Ave N, Suite 102B
St. Paul, MN 55104
4U2@franklinenergy.com
- ☐ **Keep** a copy for your records.

STEP 1: CUSTOMER INFORMATION (please print)

Minnesota Energy Resources Account Number	Customer Name (as it appears on your bill)				
Rochester Public Utilities Account Number	Customer Name (as it appears on your bill)				
Service Address	City		State		Zip Code
	☐ Home	☐ Cell	☐ Other:		
Contact Phone Number (with area code)					
Email Address (If you do not have an email address, please write "None".)					

If you would like to designate a secondary contact to assist you through this process, please complete the following information:

Secondary Contact Name	Relationship to Applicant				
Address	City		State		Zip Code
	☐ Home	☐ Cell	☐ Other:		
Contact Phone Number (with area code)					
Email Address (If you do not have an email address, please write "None".)					

STEP 2: HOUSEHOLD INFORMATION (please print)

Housing Type (required): *Manufactured or mobile homes will be referred to the State Weatherization Program.*

☐ Single-family dwelling ☐ Townhome ☐ Duplex ☐ Triplex ☐ Four-Plex

Own or rent: ☐ Owner occupied ☐ Landlord ☐ Tenant

Year home was built (if known):

Square footage (if known):

How did you hear about this program? (check all that apply):

☐ Olmsted County ☐ In-Home or Online Audit ☐ Social Media ☐ Radio
☐ Minnesota Energy Resources Website ☐ RPU Website ☐ Bill Insert ☐ Email
☐ Another Customer ☐ Contractor/Retailer ☐ Other:

Do you have an HVAC service contract (such as ComfortPlus or other)?: ☐ Yes ☐ No

STEP 3: INCOME VERIFICATION (please print)

Check the box that corresponds with your household size and identify your income qualification level. If your income does not qualify for the Primary Qualifier 80% Area Median Income (AMI), utilize the Secondary Qualifier 50% State Median Income (SMI), Energy Assistance Program (EAP), or Weatherization Assistance Program (WAP).

Enclose one of the following with your application for each household member with income:

- Copy of last year's tax return (preferred). First two pages required.
- Previous three months of pay stubs. For bi-weekly pay periods, please provide seven pay-stubs.
- Unemployment statement and verification of unemployment statement.
- Proof of Energy Assistance Program (EAP) payments, Supplemental Nutrition Assistance Program (SNAP), or Women, Infants, and Children (WIC) acceptance notification.
- Social Security Administration Benefit Award or Verification Letter.

2026 Income Qualification Levels for Olmsted County

	Family Size	Primary Qualifier 80% AMI	Secondary Qualifier 50% SMI, EAP, or WAP
☐	1	up to \$74,800	\$47,550
☐	2	up to \$85,450	\$54,350
☐	3	up to \$96,150	\$61,150
☐	4	up to \$106,800	\$67,900
☐	5	up to \$115,350	\$73,350
☐	6	up to \$123,900	\$78,800

Household Information

Household Member	Relationship (self, spouse, dependent, etc.)	Age	Contributes to household income?
1			☐ Yes ☐ No
2			☐ Yes ☐ No
3			☐ Yes ☐ No
4			☐ Yes ☐ No
5			☐ Yes ☐ No
6			☐ Yes ☐ No

STEP 4: CUSTOMER AUTHORIZATION

By signing this application, I agree to the Terms and Conditions set forth on this application. I acknowledge that I am an authorized representative for this account and hereby grant my utility companies, Minnesota Energy Resources and Rochester Public Utilities, approval for the release of up to 24 months of usage and billing information that may include personally identifiable information, to a third-party auditor that will perform a comprehensive 4U2 Program audit. I also agree to the release by Minnesota Energy Resources and Rochester Public Utilities of any of its customer data, including personally identifiable information, to any contractor or other vendor providing services or support under the program. I am willing to provide documentation to verify my income.

By completing this form, I understand and agree that if the cost of upgrades required for natural gas health and safety reasons (such as dryer vent, bathroom vent, or air duct repair) exceed \$500, I will have a \$150 charge applied to my Minnesota Energy Resources natural gas bill after the project is complete. I also understand that I may be responsible for the correction of any extraordinary issues/measures that arise should the funding for such corrections be exceeded. I understand that all work is subject to inspection by Minnesota Energy Resources and Rochester Public Utilities and agree to allow access for these inspections to occur. **I have an obligation to inform Franklin Energy 30 days prior to a pending move. I understand that once contractors are assigned to my project, scheduling of improvements is between myself and the contractor. I understand if I am unable to keep my appointment and do not provide 24 hour notice to the contractor, I am responsible for the cost of a no-show charge.** Further, I understand that the coordination of contractors can cause delays in the completion of the project. As the property owner/occupant, I will prioritize accessibility to expedite the completion of project. It is also my responsibility to promptly inform Franklin Energy if I no longer wish to participate in the program. I understand that I am not eligible to receive a rebate from another Minnesota Energy Resources or Rochester Public Utilities program for improvements completed through the 4U2 Program, as only one rebate per piece of equipment or improvement is permitted. **I, the Customer, will hold harmless Minnesota Energy Resources, Rochester Public Utilities, and their officers, directors, shareholders, agents, employees and representatives from all claims, liabilities, fines, interest, cost, expenses, and damages incurred by me that arise out of my relationship with any contractor.**

Customer Signature (type first and last name)

Date

STEP 5: PROPERTY OWNER INFORMATION AND AUTHORIZATION (FOR RENTERS)

In the event work needs to be contracted for by the property owner, I, as the property owner, understand and agree that when participating in a Minnesota Energy Resources and Rochester Public Utilities energy efficiency program, I am solely responsible for the selection of any contractor that will perform work outside of the services provided by this program. All contractual arrangements are solely between me and the contractor. **I agree that, in order to participate in the 4U2 Program, I am responsible for 50% of the cost related to all weatherization improvements and HVAC and water heating equipment replacements.** In addition, I am responsible for 100% of the cost of health and safety measures installed, as well as all extraordinary issues/measure corrections needed to perform weatherization and mechanical work. In the event that remediation work not covered by the 4U2 Program is required, I, as the property owner, understand and agree that I will be responsible for the selection of the contractor performing the work and payment to that contractor. All contractual arrangements will be solely between me and the contractor. I understand that all work is subject to inspection by Minnesota Energy Resources and Rochester Public Utilities and agree to allow access for these inspections to occur. If I am not able to pay, I must undergo the same income verification procedure that is applied to applicants. **I, the property owner, will hold harmless Minnesota Energy Resources, Rochester Public Utilities, and their officers, directors, shareholders, agents, employees and representatives from all claims, liabilities, fines, interest, cost, expenses, and damages incurred by me that arise out of my relationship with any contractor.**

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Name (please print)

Phone Number (with area code)

Email Address

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Property Owner Signature

Date

Verify That Landlord Income Qualifies If Unable to Pay

Check the box that corresponds with your household size and identify your income qualification level. If your income does not qualify for the Primary Qualifier 80% Area Median Income (AMI), utilize the Secondary Qualifier 50% State Median Income (SMI), Energy Assistance Program (EAP), or Weatherization Assistance Program (WAP).

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☐	5	up to \$115,350	\$73,350
☐	6	up to \$123,900	\$78,800

For office use only. Not used for any other purposes.

Customer income verification:

- ☐ Copy of last year's tax return.
- ☐ Pay stubs from previous three months.
- ☐ Unemployment statement and verification of unemployment statement.
- ☐ Proof of Energy Assistance Payments.

☐ Other:

Date Verified

Verified By

For office use only. Not used for any other purposes.

Property owner income verification:

- ☐ Copy of last year's tax return.
- ☐ Pay stubs from previous three months.
- ☐ Unemployment statement and verification of unemployment statement.
- ☐ Proof of Energy Assistance Payments.

☐ Other:

Date Verified

Verified By