CITY OF SIERRA MADRE, CALIFORNIA

Annual Adopted Budget
Fiscal Year 2026 - 2027

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Sierra Madre
California

For the Fiscal Year Beginning

July 01, 2025

Christopher P. Morrill

Executive Director

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City of Sierra Madre

Village of the Foothills

Adopted Budget

July 1, 2026 – June 30, 2027

City of Sierra Madre

City Council and Elected Officials

Kristine Lowe	*Mayor*
Gene Goss	*Mayor Pro Tem*
Edward Garcia	*Council Member*
Kelly Kriebs	*Council Member*
Robert Parkhurst	*Council Member*
Sue Spears	*City Treasurer*

Executive Management

Michael Bruckner	*City Manager*
Miguel Hernandez	*Assistant City Manager*
Aleks R. Giragosian	*City Attorney*
Harry Wong	*Finance Director*
Gustavo Barrientos	*Police Chief*
Brent Bartlett	*Fire Chief*
Clare Lin	*Planning & Community Preservation Director*
Leila Arciero	*Library & Community Services Director*
Brian Dickinson	*Public Works Director*

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City of Sierra Madre

Village of the Foothills

Introduction

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City of Sierra Madre

July 1, 2026

To the Honorable Mayor, City Council, and the Sierra Madre Community:

I am pleased to present the City of Sierra Madre's Adopted Budget for Fiscal Year 2026–2027. This budget strengthens the City's ability to deliver the high-quality public services residents expect while making targeted investments in public safety, infrastructure, technology, the City workforce, and organizational capacity. It reflects a deliberate effort to move beyond simply maintaining the status quo and begin addressing long-standing operational and capital needs.

For the first time, the adopted budget also includes a comprehensive five-year Capital Improvement Program with individual project pages identifying each funded project's scope, cost, funding source, and anticipated schedule. This provides the City Council and community with a clearer understanding of where capital resources are being invested and establishes a more transparent framework for planning, prioritizing, and delivering major infrastructure improvements. The Fiscal Year 2026–2027 capital program includes approximately $9.0 million in funded projects addressing streets, water and sewer infrastructure, public facilities, technology, and essential equipment.

These investments are being made at a time of rising costs, aging infrastructure, increasing service demands, and continuing long-term revenue constraints. The budget responds to those challenges through disciplined financial management, prudent use of reserves, and careful alignment of available resources with the City Council's strategic priorities.

Strategic Direction

The budget is built on the City Council's strategic plan and five citywide goals:

- *Organizational Sustainability* – Maintain sound finances and prudent reserves.
- *Public Safety* – Ensure excellent police, fire, and paramedic services.
- *Infrastructure & Growth Management* – Reinvest in streets, water and sewer systems, and facilities.
- *Organizational Excellence* – Support and retain a skilled, professional workforce.

232 West Sierra Madre Boulevard, Sierra Madre, CA 91024
Telephone (626) 355-7135

- *Environmental Responsibility* – Advance water conservation, clean energy, and climate resilience.

Departmental budgets and the Capital Improvement Program (CIP) align with these goals, turning long-range objectives into specific actions through policy alignment, programming, and public infrastructure improvements.

Fiscal and Organizational Context

The Fiscal Year 2026–2027 budget was developed against the backdrop of longstanding structural and operational challenges. Sierra Madre is a built-out community with a relatively small population and a limited sales-tax base, yet it continues to provide a broad range of full municipal services, including independent police, fire, library, water, and sewer operations. At the same time, inflation has increased the cost of labor, insurance, materials, equipment, contracted services, and capital construction. The City must also remain competitive in the labor market to recruit and retain qualified employees while addressing growing pension and retiree health obligations.

These fiscal constraints have developed alongside significant unmet organizational and infrastructure needs. Departments identified nearly $4.0 million in requested staffing, equipment, service, and program enhancements during the budget process. The adopted budget incorporates approximately $1.5 million of those requests, including roughly $1.1 million in one-time investments and $427,000 in ongoing expenditures. This “status quo plus” approach is intended to preserve existing service levels while selectively strengthening critical operations, replacing aging equipment, and restoring programs that have historically been underfunded. Other requested enhancements—including additional police staffing, a Human Resources Manager, broader position adjustments, a facilities master plan, and expanded public outreach services, among many others—were not included because of available fiscal capacity.

Budget and Financial Management Modernization

The Fiscal Year 2026–2027 budget also reflects an important realignment of the City’s financial and organizational structure. Historically, the City’s budget and chart of accounts did not fully correspond to the manner in which municipal services are organized and delivered. Internal service costs were allocated primarily at the fund level rather than to individual departments, non-departmental obligations were concentrated within a single cost center, and the chart of accounts lacked sufficient coding to separately track internal services and capital improvement projects. In addition, the budget continues to be prepared through a largely manual process, creating inefficiencies and limiting the City’s ability to readily evaluate the full cost of departmental operations.

To begin correcting these issues, the budget establishes a distinct City Manager’s Office with Administration, City Clerk, Human Resources and Risk Management, and Information Technology divisions; creates a stand-alone Finance Department;

combines Library and Community Services into a unified department; and establishes a separate Non-Departmental budget for retirement and debt-service obligations. The City has also created an Equipment, Vehicle, and Machinery Replacement Internal Service Fund and begun allocating internal service costs to departments rather than only at the fund level. These changes improve transparency, align the budget with current organizational responsibilities, and provide a clearer representation of the full cost of delivering services. A new comprehensive cost-allocation plan and further modernization of the chart of accounts will be necessary to complete this work.

Citywide Financial Overview

The FY 2026–2027 Adopted Budget provides $39.1 million in revenues and $620,000 in transfers in, supporting $46.3 million in total expenditures and $620,000 in transfers out across all funds. Key components are:

- *General Fund* – $19.7 million in revenues and $25,000 transfers in, ($20.5) million in expenditures and ($335,000) in transfers out.
- *Special Revenue Funds* – $2.5 million in revenues and $160,000 transfers in, and ($4.8) million in expenditures and ($25,000) in transfers out.
- *Water Enterprise Fund* – $8.0 million in revenues and $35,000 transfers in, and ($11.1) million in expenditures and ($50,000) transfers out.
- *Sewer Enterprise Fund* – $1.4 million in revenues, and ($1.2) million in expenditures and ($11,000) in transfers out.
- *Internal Service Funds* – $7.6 million in revenues and $400,000 transfers in, and ($8.7) million in expenditures and ($200,000) in transfers out.

General Fund Focus

The General Fund supports core municipal services and remains the centerpiece of the City's fiscal health.

- *Estimated Beginning Fund Balance (6/30/26*): $14.0 million
- *Adopted FY 2026–2027 Revenues*: $19.7 million and $25,000 transfers in
- *Adopted Expenditures*: $(20.5) million and $(335,000) transfers out
- *Estimated Ending Fund Balance (6/30/27):* $12.9 million

Key revenue drivers are Property Taxes at around $10.0 million and Utility User Taxes at around $3.6 million. Expenditures include roughly ($1.1) million in capital outlay, primarily for Sierra Madre Community Center renovations. The projected ending balance exceeds the City Council's 25 percent reserve policy, maintaining a critical buffer against future uncertainties.

Special Revenue and Capital Investments

Special revenue funds provide $2.5 million in dedicated revenues for transportation (Prop A, Prop C, Measure M, Measure R, RMRA, Gas Tax), public safety (COPS, PSAF), and grants. Expenditures total ($4.8) million, which has significantly decreased from ($11.9) million in FY 2025-26, reflecting the one-time capital activity of the Library modernization project which substantially completed by the end FY 2025-26.

The Capital Improvement Program (CIP) targets long-term infrastructure needs: such as street and sidewalk improvements, and water and sewer upgrades.

Enterprise and Internal Service Funds

Water and sewer services remain self-sustaining:

- *Water Fund*: $8.0 million revenues, ($11.1) million expenditures.
- *Sewer Fund*: $1.4 million revenues, ($1.2) million expenditures.
- *Internal Service Funds* — covering administration, personnel & risk management, information technology, facilities maintenance, equipment replacement, equipment maintenance and general plan update—provide essential internal support, with $7.6 million in revenues and ($8.7) million in expenditures.

Key FY 2026–2027 Investments

- ✓ **Public Safety:** Sustain full-service police and fire departments, with enhanced equipment, community risk reduction, and strengthen emergency preparedness.
- ✓ **Infrastructure:** Continued with street resurfacing, water main replacements, and sewer rehabilitation.
- ✓ **Community Amenities:** Elevator and swimming pool improvements at the Sierra Madre Community Center, upgrade other parks and recreation facilities, and enhance ADA accessibility.
- ✓ **Technology & Innovation**: Investment in record management system and various other technological platforms to enhance automation, and effectiveness and efficiency of various work processes.
- ✓ **Environmental Responsibility**: Continued to expand on clean-energy initiatives.

Appropriations Limit and Measure GL

The City's long-term fiscal outlook has also been shaped by the constitutional appropriations limit commonly referred to as the Gann Limit. In recent years, Sierra Madre approached the amount of tax proceeds it could legally appropriate, creating the possibility that the City could be prevented from using locally generated revenues to maintain services and fund infrastructure even when those revenues were otherwise available. Voter approval of Measure GL in June 2026 provides the City with additional appropriations capacity for the next four fiscal years and removes the immediate risk that the Gann Limit will constrain the adopted budget or planned service and capital investments.

Measure GL does not create a new tax, increase an existing tax, or independently authorize new spending. Rather, it permits the City to appropriate revenues it is already legally entitled to receive. Unless the State reforms the constitutional appropriations-limit framework, Sierra Madre will likely need to return to the voters approximately every four years to renew this authority. Consequently, while Measure GL provides critical near-term fiscal flexibility, the recurring need for voter authorization will remain an important element of the City's long-range financial planning.

Long-Term Outlook

Even with strong reserves and a carefully balanced financial plan, the City continues to face significant long-term pressures. The Fiscal Year 2026–2027 General Fund budget includes a planned use of approximately $1.1 million in reserves, primarily for one-time improvements at the Sierra Madre Community Center. The budget does not include general cost-of-living adjustments because labor negotiations were still underway during budget development, and the City must continue planning for major equipment replacement needs, including the future acquisition of a fire engine. Over the longer term, Sierra Madre's small population and limited sales-tax base constrain revenue growth, while labor, insurance, retirement, infrastructure, and emergency-response costs continue to increase.

Approval of Measure GL resolves the City's immediate Gann Limit constraint and provides sufficient appropriations capacity for the next four years. However, it does not resolve the City's underlying structural revenue challenges. Continued attention will be required to broaden the local revenue base, maintain competitive compensation, fund replacement of aging vehicles and equipment, address deferred infrastructure needs, and preserve sufficient reserves to respond to economic downturns, natural disasters, and other unforeseen events. Absent statewide Gann Limit reform, the City will also likely need to seek renewed voter authorization every four years to continue appropriating all locally available revenues.

Conclusion

The Fiscal Year 2026–2027 Adopted Budget represents a deliberate investment in Sierra Madre's future. It preserves the high-quality municipal services residents expect, advances critical public safety and infrastructure priorities, strengthens the City's organizational and financial foundation, and maintains prudent reserves to protect against future uncertainty. At the same time, it recognizes the fiscal constraints of a small, full-service city and begins addressing long-standing needs that cannot be deferred indefinitely.

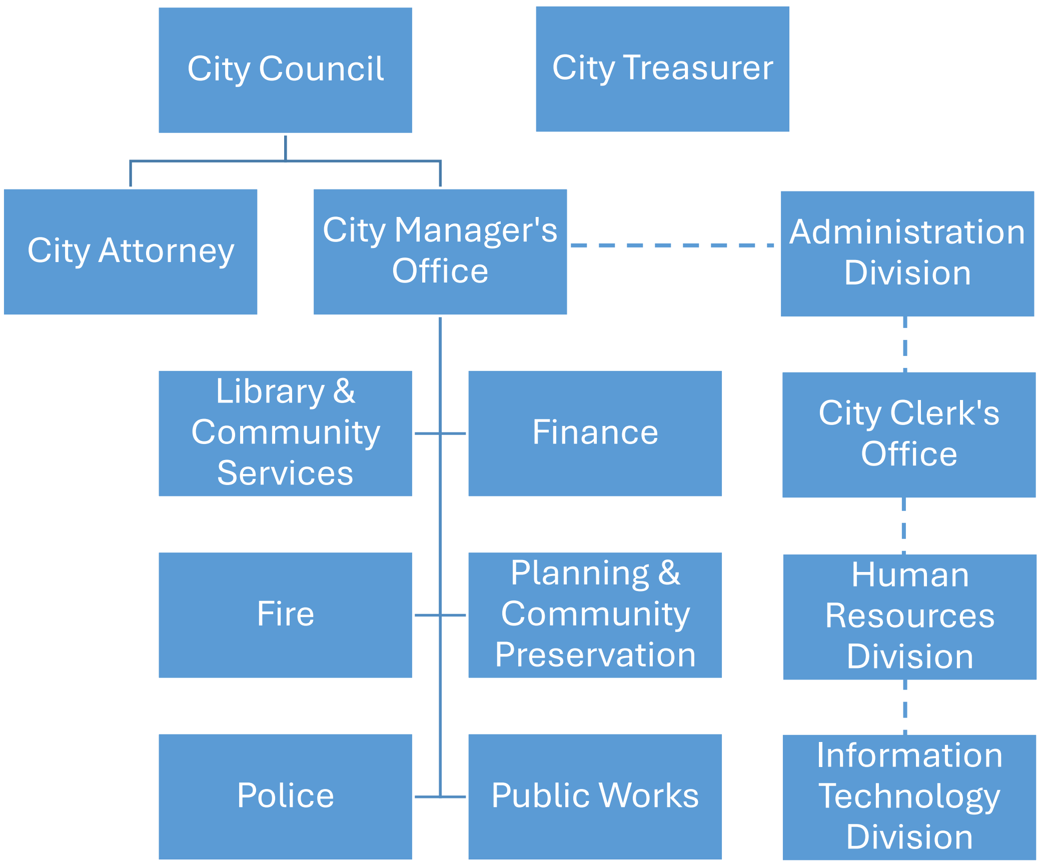
This budget is therefore more than an annual spending plan. It is a commitment to responsible stewardship, operational excellence, and sustained reinvestment in the community. Through disciplined financial management and alignment with the City Council's strategic priorities, the City is positioned to protect Sierra Madre's distinctive character and quality of life while building the institutional and fiscal capacity necessary to meet the challenges ahead.

Respectfully submitted,

Michael Bruckner
City Manager

232 West Sierra Madre Boulevard, Sierra Madre, CA 91024
Telephone (626) 355-7135

City of Sierra Madre Organizational Structure



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Mission Statement

Provide exceptional public services that enhance the quality of life, honor the character of our community, and maintain fiscal and environmental sustainability.

Vision Statement

Enhance the quality of life in Sierra Madre by providing exceptional public service.

Core Values:

Accountability
Integrity
Innovation
Collaboration
Compassion

Strategic Objectives and Goals:

The City of Sierra Madre's strategic goals are determined and evaluated in conjunction with department goals, to ensure that each facet of the City works together to meet our core values. Below are the strategic Objectives and Goals.

- Maintain a Safe, Secure Community
  - Provide Excellent Fire Service
    - Achieve Optimum Staffing
    - Enhance Training
    - Properly Equip Fire Departments
  - Provide Excellent Police Service
    - Achieve Optimum Staffing
    - Enhance Training
    - Properly Equip Police Departments
  - Manage the Outdoor Environment
    - Maintain Hillside Areas
    - Manage Wildlife and Human Interaction
    - Effectively Enforce Existing City Codes
  - Create Safe Streets
    - Manage Traffic Patterns/Flow
    - Encourage Active Modes of Transportation
- Align Infrastructure with Projected Population Size and Needs
  - Strategically Manage Infrastructure Improvements
    - Police Facility Buildout
    - Fire Facility Buildout
    - Library Renovation
    - Improve and Maintain Sidewalks
    - Improve and Maintain Streets

- Create Build Design Guidelines
    - ADU Pre-Reviewed Designs
    - Objective Designs Standards

○ Promote an Unparalleled Quality of Life with an Engaged and Collaborative Culture

- Enhance the Physical and Mental Health of Residents
    - Conduct a City-Wide Wellness Campaign
    - Expand Community Services Programming
- Improve Communication and Collaboration
    - Create a City Information Hub to Encourage Information Exchange
    - Refine City Branding
    - Initiate Resident/Business Collaboration
- Provide Education on Critical Civic Issues
    - Enhance Library Services
    - Provide Education on Critical Environmental Issues

○ Be a Regional Leader in Sound Stewardship of Water, Power, and Natural Resources

- Reduce Water Use
    - Implement a Water-Efficient Landscape Campaign
    - Promote AMI
- Encourage Greenhouse Gas Reduction Steps
    - Electrification of Appliances and Climate Control
    - Alternative Transportation
    - EV Charging
    - Solar Adaptation

○ Build an Organization that is Innovative, Financially Stable, and Consistently Delivers a High Level of Service

- Create Staff Stability
    - Improve Recruitment Potential
    - Build a Staff Development Plan
    - Enhance Staff Retention Efforts
- Build on Fiscal Stability
    - Create a Sustainable Capital Investment Plan
    - Develop and Maintain Long-Term Financial Planning
    - Conduct Asset Inventory Plan
    - Conduct Fee Schedule Study
- Invest in Innovation and Technology
    - Improve Electronic Interface/Payment Methods

Community Profile

General Information

Sierra Madre is small city, approximately 3.5 square miles, with approximately 11,000 residents. It is among the smallest cities in all of Los Angeles County. Sierra Madre has no direct freeway access and a limited retail and service area of approximately 6 blocks. Since its incorporation in 1907, Sierra Madre has always been, and remains today, a full-service city with its own in-house Police Department, Recreation and Community Services, Public Works, Water, Sewer, Public Library and Fire Department.

The City of Sierra Madre is primarily a residential community with a small business district in the downtown area covering less than one-half mile. The City of Sierra Madre is a built out community with only small parcels available for new development. As a result, the population has remained relatively unchanged for the last three decades. The 2024 census reflects that more than 65.4% of the adults have bachelor's degree or higher education that leads to higher than average median incomes in this area. The median age of the Sierra Madreans is 46.6 with 22% of the population is over the age of 65 and 18.1% of the population is school age children. The 57.0% of the parcels are owner occupied. Being secluded against the San Gabriel Mountains without major transportation avenues is what continues to make Sierra Madre a desirable housing market. But it does create challenges in the ability to attract commercial retailers to the area.

Council-Manager Form of Government

Under the council-manager form of government, the elected governing body, the City Council, is responsible for establishing policy, passing local ordinances, voting appropriations, and developing an overall vision for the City of Sierra Madre. Under such a government, the Mayor performs primarily ceremonial duties and is the presiding officer of the City Council. Selection of the Mayor and Mayor Pro-Tem is done annually in December through a Council nomination and vote.

The City Council then appoints a City Manager to oversee the daily operations of the government and implement the policies established by the governing body. The City

Manager serves the governing body, often with an employment agreement or contract that specifies his or her duties and responsibilities.

Recreation and City Events

The City provides recreational programs at its six parks, an aquatics center, Community Recreation Center & Youth Activity Center partnered through the YMCA Sierra Madre-Pasadena Branch and the Hart Park House - Senior Center. The City also provides cultural and historical awareness through the Lizzie's Trail Inn Museum, Richardson Historical House and the Sierra Madre Public Library's Local History Collection. Recreation sites include Bailey Canyon Wilderness Area and the Mount Wilson Trail allowing individuals to escape the City life without traveling long distances. A complete listing of City facilities is included at the end of this narrative. The City provides a wide variety of community enrichment, recreational, educational and cultural opportunities for children, teens, adults and seniors. Numerous special events are sponsored by the City, commissions, and community organizations throughout the year:

- Movies in the Park (Summer)
- Concerts in the Park (Summer)
- Friends of the Library Wine & Cuisine Fund Raiser (Summer or Fall)
- 3rd & 4th of July Parade and Pre-Parade Festivities (July)
- SMFD National Night Out (August)
- SMFD 9/11 Remembrance Day (September)
- Halloween Happenings Spooktacular: Downtown Trick-or-Treating, Costume Contest (October)
- Mt Wilson Trail 5k (October)
- SMFD Pancake Breakfast (October)
- Chamber of Commerce's Winter Fest Event (November)
- SMFD Fire Prevention Festival & Car Show (November)
- Community Candlelight Walk (December)
- Rose Float Decorating (December/January)
- Sierra Madre Little League Opening Day Parade (February)
- Sierra Madre Girls Softball Association (February)
- Chamber of Commerce's Wisteria Festival (March)
- Community Bike Ride (April)
- SMFD Easter Egg Hunt (April)
- Mt. Wilson Trail Race & Pasta Feed (May)
- Friends of the Library Art Fair in Memorial Park (May)
- Sierra Madre Community Nursery School Carnival (May)
- Sierra Madre Older Americans Reception (May)
- Seniors Community Yard Sale (June/November)
- Sierra Madre Historical Preservation Society Chicken & Ravioli Dinner (June)
- Senior Programs (wellness activities, physical health, seasonal holiday festivities, bingo & book club Luncheons)
- Youth and Adult Sports Leagues (all ages; year-round
- Community Classes (Fitness, arts, music, dance, and general enrichment; schedules and registration are updated seasonally.)

These events could not take place without the thousands of volunteer hours provided by local residents, schools, churches and civic organizations, including Sierra Madre Community Foundation, Sierra Madre Fire Foundation, Police Officers Association, The Kensington, Chamber of Commerce, Civic Club, Kiwanis Club, Rotary Club, Womans Club, the Rose Float Association, Christ Church of Sierra Madre, and the Issei Foundation. To learn more about volunteering in our community, visit https://www.sierramadreca.gov/.

Education

Public and private schools within Sierra Madre provide education for children from preschool through high school. The City of Sierra Madre is served by the Pasadena Unified School District (PUSD), which also serves the adjacent City of Pasadena, California. Within the City, there is one public elementary and middle school: Sierra Madre Elementary School (SME) and Sierra Madre Middle School (SMMS) respectively, overseen by the administration of PUSD. The public high school for Sierra Madre residents is located in the City of Pasadena. The City is home to several private schools, including two preschools, and five K-8 institutions.

Recreational & Wilderness Areas

Memorial Park
222 W. Sierra Madre Blvd.
Sierra Madre, California 91024

Milton & Harriet Goldberg Recreation Area
171 S. Sunnyside Ave.
Sierra Madre, CA 91024

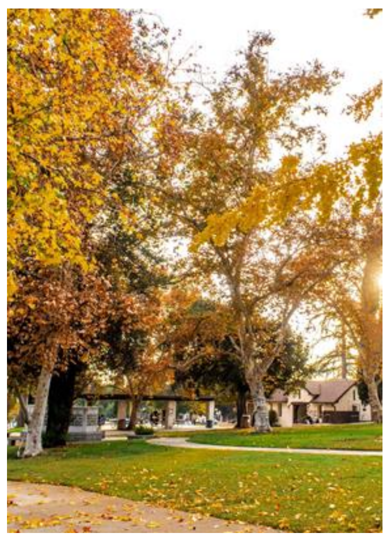
Bailey Canyon Wilderness Park
451 W. Carter Ave.
Sierra Madre, CA 91024

Mount Wilson Trail Park
189 E. Mira Monte Ave.
Sierra Madre, CA 91024

Lizzie's Trail Inn Museum
189 E. Mira Monte Ave.
Sierra Madre, CA 91024

Sierra Vista Park
611 E. Sierra Madre Blvd.
Sierra Madre, CA 91024

Richardson Historical House
189 E. Mira Monte Ave.
Sierra Madre, CA 91024



City Facilities and Community Partnerships

City Hall
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024

Police and Fire Station
242 W. Sierra Madre Blvd.
Sierra Madre, CA 91024

Public Works Facilities
621 E. Sierra Madre Blvd.
Sierra Madre, CA 91024

Public Library
440 W. Sierra Madre Blvd.
Sierra Madre, CA 91024

YMCA/ Community Recreation Center
611 E. Sierra Madre Blvd.
Sierra Madre, CA 91024

Aquatic Center
611 E. Sierra Madre Blvd.
Sierra Madre, CA 91024

Youth Activity Center
611 E. Sierra Madre Blvd.
Sierra Madre, CA 91024

Hart Park House Senior Center
222 W. Sierra Madre Blvd.
Sierra Madre, CA 91024

Statistics

Top 25 Sales Tax Generators: Fiscal Year 2024-2025

Business Name (in alphabetical order)
ACDC Apparel
Bottle Shop
Buccaneer Lounge
Casa Del Rey
Corfu Restaurant
Emmis Sierra Madre
Frontier Hardware Co
K Petrol
Lemon Zest
Leonora Moss
Lucky Baldwins Delirium Café
Lucky Stop Liquor and Fine Wine
Monsieur Crepe
Nano Café
Only Place In Town
Roe Japanese Fusion
Rt Rogers Brewing Co
Sierra Madre Gas Station
Sierra Madre Pizza Co
Starbucks
Tacos Ensenada Dom
Taylor's Ol Fashioned Meat Market
Village Pizzeria
Wistaria Restaurant & Bar
Yui

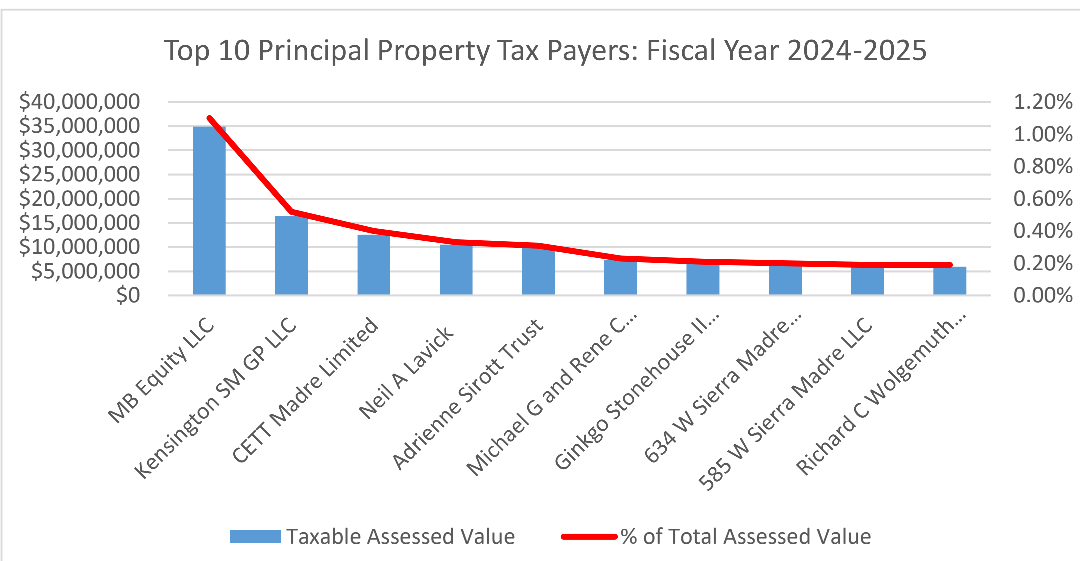
Business Category (by largest to smallest)	#
Casual Dining	14
Quick-Service Restaurants	3
Convenience Stores	2
Service Station	2
Building Materials	1
Family Apparel	1
Florist Shops	1
Food Stores Non-Grocery	1

Business Industry Group (by largest to smallest)	#
Restaurants and Hotels	17
General Consumer Goods	5
Fuel and Service Stations	2
Building and Construction	1

Total Sales Tax Generated By Major Industry Groups			
Industry Group		Sales Tax Amount	% of Total Sales Tax
General Consumer Goods	$	435,809	31.70%
Autos And Transportation	$	251,801	18.31%
Restaurants And Hotels	$	287,565	20.91%
Fuel And Service Stations	$	153,880	11.19%
Business And Industry	$	85,290	6.20%
Food And Drugs	$	64,082	4.66%
Building And Construction	$	76,078	5.53%
Transfers & Unidentified	$	20,428	1.49%
Total	**$**	**1,374,933**	**100.00%**

Top 10 Principal Property Tax Payers: Fiscal Year 2024-2025

#	Taxpayers	Taxable Assessed Value	% of Total Assessed Value
1	MB Equity LLC	$34,955,033	1.10%
2	Kensington SM GP LLC	$16,426,279	0.52%
3	CETT Madre Limited	$12,607,783	0.40%
4	Neil A Lavick	$10,545,699	0.33%
5	Adrienne Sirott Trust	$10,008,538	0.31%
6	Michael G and Rene C Hoffman Trust	$7,363,736	0.23%
7	Ginkgo Stonehouse II LLC	$6,716,781	0.21%
8	634 W Sierra Madre Blvd LLC	$6,352,478	0.20%
9	585 W Sierra Madre LLC	$6,202,310	0.19%
10	Richard C Wolgemuth Cotrustee	$5,994,214	0.19%
	Total	**$117,172,851**	**3.68%**



City of Sierra Madre

Village of the Foothills

Financial Policies and Procedures

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Financial Policies & Procedures

The Budget Process

While each year's budget process includes certain specific steps in the development of the current year's figures, the budget also addresses the City Council's Priorities, Strategic and Operational Goals. The budget process begins in January as Department heads develop their operating budgets. Then in April, Department heads meet with City Manager to review their proposed budget line by line. Then, the budget team reviews the submitted budgets and works to review and develop the budget document. A public hearing is held where the public can come forward with any input.
Departments also develop their department capital needs for the next 5 years and Executive team meets to discuss projects to be funded in the upcoming year. A 5-year capital improvement plan is developed and presented to Council to provide a long term perspective of the City-wide capital needs.
City Council then reviews the proposed budget and approves the budget in June. Key budget development dates are listed below:

March 2026	Department heads review current operations and develop proposed budgets.
April 13, 2026 - May 20, 2026	Department heads meet with City Manager to discuss their proposed budget line by line.
May 27, 2026 - May 28, 2026	City Council holds special meetings for budget studies and workshops.
June 23, 2026	Public hearing for budget adoption and City Council meeting.

Budgetary Control

The City Council adopts an annual budget by June 30, prior to the beginning of the budget cycle. An appropriated annual budget is legally adopted for the General Fund, Special Revenue Funds and Proprietary Funds.

Planned expenditures for the capital projects and purchases for the current budget cycle are reflected within the budgets of the appropriate fund whose resources are used to fund the project.

The City Manager maintains budgetary controls to ensure compliance with legal provisions embodied in the appropriated budget approved by the City Council. The level of budgetary control (the level at which expenditures cannot legally exceed the appropriated amount) is the fund level. The City Manager may authorize transfers of appropriations within a department so long as it is within a single fund. A department head may propose to move funds within a single fund between divisions and categories (personnel and maintenance & operations). Supplemental appropriations during the year must be approved by the City Council. These appropriations, representing amendments to the budget during the year, could be significant in relationship to the original budget as adopted (see Budget Amendment Procedures).

The City uses an "encumbrance system". Under this procedure, commitments such as purchase orders and contracts at year-end are carried over as part of fund balance. In order to be an encumbered appropriation there must be either an approved purchase order or contract in force as of June 30. All unencumbered appropriations lapse at fiscal year-end.

Budget Amendment Procedures

The City's operating budget may be amended by three methods:

1. Purchase order carryovers
2. Administrative carryovers approved by the City Manager
3. City Council action.

Under all instances where appropriations are increased, funds must be available to match the request.

Purchase Order Carryovers

At the end of each fiscal year, the Finance Department reviews outstanding (open) purchase orders with the departments and determines whether the purchase orders should be carried forward into the next fiscal year. When a purchase order is "carried forward", a department's budget appropriation increases in the new fiscal year by the amount of the purchase order. This carry forward represents unspent budget from the previous fiscal year.

Administrative Carryovers

At the end of each fiscal year, the Finance Department requests that each department review its budget for items or programs for which any planned expenditure is pending. This may include a project, which has been initiated, or an item ordered but not completed or received. Administrative carryover requests are reviewed by the Finance Director to determine the merit of the request and to ensure funding is available. A recommendation is made to the City Manager on the carryover request; the City Manager then determines which requests are appropriate and authorizes the administrative carryover request. The approved carryover request increases the department's budget appropriation in the new fiscal year.

City Council Action

Throughout the year, the City Council considers departmental requests for additional appropriations to fund activities not included in the adopted budget.

Fund Balance Policy

The City Council has adopted Fund Balance Policy which establishes the procedures for reporting unrestricted fund balance in the City of Sierra Madre financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy adopted a fiscal policy which sets the General Fund Undesignated Fund Balance Reserve at minimum of 25% of operating expenditures.

Financial Structure and Operations

The City's accounting system is organized and operated on a "fund basis" with each fund distinct and self-balancing. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created". Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, legal restrictions or limitations.

The City provides a full range of services to its citizens. These include: police, fire, emergency medical, street construction and maintenance, water and sewer utility, parks, recreational, cultural and social, planning, building and safety, economic development, environmental and general administrative services.

Services are categorized into a departmental structure to afford similarity in service provided. Departments may receive funding from one or more funds. Through the budget process and ongoing activity, the City Council oversees the operation of the City and sets forth community priorities and policies to be implemented by the City Manager. The City Manager directs the departments in the administration of City programs and service delivery. The City Manager establishes administrative policy in areas under his/her purview.

Measurement Focus and Basis of Accounting

The City of Sierra Madre's accounting records are maintained in full accordance with Generally Accepted Accounting Principles (GAAP), as established by the Government Accounting Standards Board (GASB). Governmental (General, Special Revenue, Debt Service and Capital Projects) Fund Types are accounted for on a "current financial resources" measurement focus. The basis of budgeting is the same as the basis of accounting used for the City funds.

The modified accrual basis of accounting is followed by the Governmental funds. Under the modified accrual basis of accounting, revenues are susceptible to accrual when they become both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Accordingly, only current assets and current liabilities are included on their balance sheets. The reported fund balance provides an indication of available, spendable resources. Operating statements for Governmental Fund Types Funds report increases (revenues) and decreases (expenditures) in available spendable resources. Expenditures, other than interest on long-term debt, are recorded when a current liability is incurred. Liabilities are considered current when they are normally expected to be liquidated with expendable available financial resources.

The Proprietary (Enterprise and Internal Service) and Fiduciary Funds are accounted for on an "economic resources" measurement focus. The Proprietary and Fiduciary Funds are accounted for using the accrual basis of accounting. Revenues or contributions are recognized when they are earned or due and expenses or benefits paid are recorded when the related liability is incurred. Accordingly, all assets and liabilities are included on the balance sheet, and the reported fund equity provides an indication of the economic net worth of the fund. Operating statements for Proprietary Funds report increases (revenues) and decreases (expenses) in total economic net worth.

Budgetary Basis

The budgets for governmental funds are adopted on a budgetary basis that is not materially different from Generally Accepted Accounting Principles (GAAP). For Proprietary funds, the City uses a budgetary basis that differs from GAAP. Under the GAAP basis of accounting for proprietary funds, the receipt of long-term debt proceeds, capital outlays, and debt service principal payments are not reported, but allocations for depreciation are recorded. The City’s budgetary basis for proprietary funds does not allocate for depreciation but does allocate for capital outlay and debt service principal payments. This is the only difference in budgetary basis and GAAP for proprietary funds.

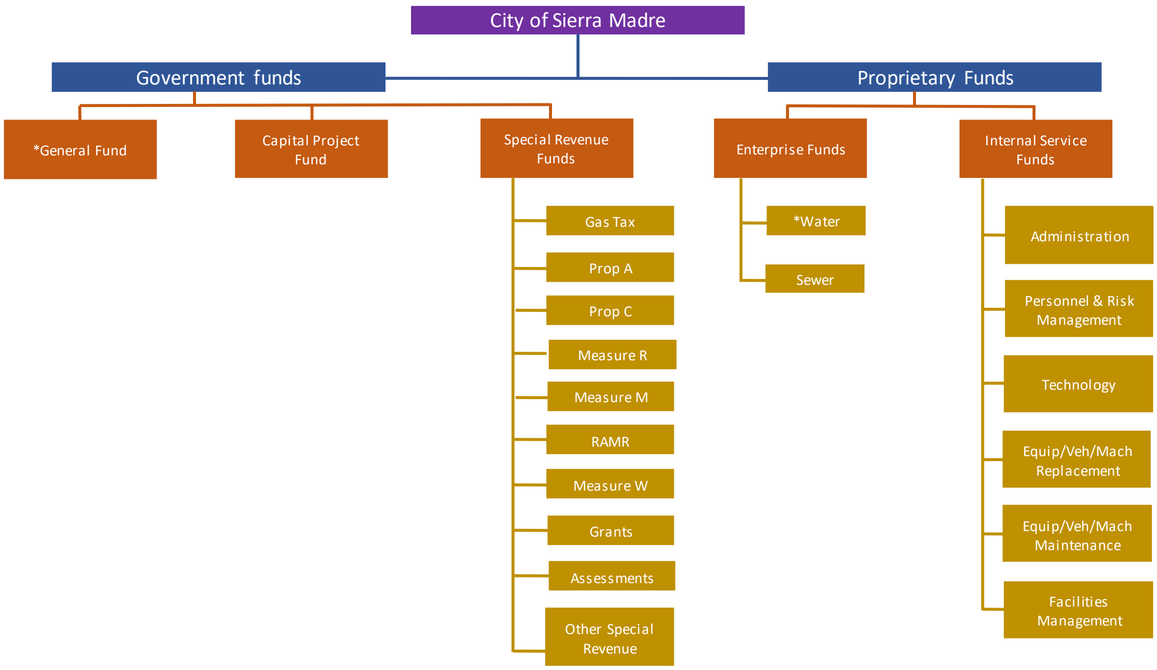
Cash Management

The majority of unrestricted cash is combined into one pooled operating account to facilitate effective management of the City’s resources. The City will invest only in those instruments authorized by the California Government Code Section 53601.

Fees & Rates

The City Council establishes fees at a rate designed to recover the costs of providing the service. Per the City adopted User Fee Policy, the City reviews and increases all fees by the Consumer Price Index (CPI) on an annual basis. If any fees are deemed to be not adequate, a fee study would be conducted internally or through a third party consultant to determine the right fees to be charged. The Citywide Fee Schedule is adopted as part of the budget process via a resolution at a Public Hearing.

The City of Sierra Madre uses funds to account for resources for specific activities or objectives in accordance with special regulations, restrictions or limitations to facilitate the assessment of stewardship and compliance. A fund is a separate accounting entity created to track specific revenue and expense activity. The City of Sierra Madre has several fund groupings, which are reviewed herein. On the following pages, a summary is provided for each of the fund groupings that comprise the financial structure of the City. The fund groupings outlined in the following pages are depicted below with specific definitions to follow:



*Considered Major fund, more than 10% of expenditures of the appropriated budget

- **Governmental Funds** - funds generally used to account for activities primarily supported by taxes, grants, and similar revenue sources. There are five different types of funds. Governmental Funds include the General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Funds.

  - **General Fund (10000)** - one of five governmental fund types that serves as the chief operating fund of a government. The General Fund is used to account for all financial resources except those required to be accounted for in another fund. In The general fund the largest revenue is property taxes and UUT revenue.

  - **Special Revenue Funds** - used to account for revenues derived from specific sources which are usually required by law or administrative regulation to be accounted for in a separate fund for specified purposes other than debt service or capital projects. Special Revenue funds of the City include:

    - Gas Tax Fund (38005) - is used to account for state gasoline taxes received by the City. These funds may be used for street maintenance, right-of-way acquisition, and street construction.
    - Prop A Fund (37004) - the City receives a portion of the ½ % sales tax approved for transportation related programs from the Metropolitan Transit Authority (MTA). The funds are restricted for local transportation projects that reduce congestion or improve public transportation systems. The City funds its "Round-About" fixed route shuttle bus and "Dial-a-Ride" programs from these revenues.
    - Prop C Fund (37009) - the City receives a portion of the ½ % sales tax approved for transportation related programs and capital projects. The funds are restricted for local transportation programs and projects that reduce congestion or benefit mass transit systems.
    - Measure R (38007) – the City receives a portion of half-cent sales tax for related public transportation improvement projects from Los Angeles County. City uses the funds mainly for street maintenance.
    - Measure M (38012) The City receives funding from the County from the one-half of one percent (0.5%) transactions and use tax within LA County. This funding must be used for transportation purposes.
    - RMRA (38013) California Senate Bill 1, in short SB1 or RMRA funding, the Road Repair and Accountability Act of 2017 generates roughly $5 billion annually through gasoline and diesel exercise taxes, and new vehicle registration fees. This is a separate funding from Gas Tax that the City receives, which must be used for basic road maintenance, rehabilitation and critical safety needs on the local street and road system.
    - Measure W (38015) the City receives a portion of quarter-cent special parcel tax per square foot of impermeable surface area on property from Los Angeles County. City uses the funds mainly for wells and storm drains projects.
    - Grants Funds account for federal, state and local grants received by the City and the expenditure of those funds.
    - Assessment Districts (32XXX)

- **Capital Projects Funds** (40000) - established to account for resources used for the acquisition and construction of capital facilities by the City, except those financed by proprietary funds.

- **Proprietary Funds -** funds used to account for activities that receive significant support from fees and charges and operate more like a business. There are two different types of proprietary funds: Enterprise funds and Internal Service funds.

  - **Enterprise Funds -** established to account for the operations and financing of self-supporting activities of a governmental unit that renders services on a user charge basis to the general public, similar to private business enterprises. Enterprise funds of the City include:

    a. Water (71000) is used to account for the operation, maintenance, and capital facility financing of the City's water system. Its major revenue source is from user charges.
    b. Sewer (72000) is used to account for the operation, maintenance, and capital facility financing of the City's wastewater system. Its major revenue source is from user charges.

  - **Internal Service Funds -** used to account for the financing of centralized services to different funds and City departments on a cost reimbursement basis (including replacement costs). Internal Service funds of the City include Equip/Veh/Mach Maintenance (60000), Facilities Management (60001), Administration (60002), Technology (60003), Personnel & Risk Management (60007) and Equip/Veh/Mach Replacement (60010).

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FUNDS-DEPARTMENT RELATIONSHIP MATRIX

This table illustrates oversight of City funds. The City Manager Office and Finance Department also provide oversight and assistance in managing all funds.

Fund Name	City Manager Office-Admin	CM Office-City Clerk	CM Office-HR	CM Office-IT	Finance	Planning & Community Preservation	Police	Fire	Library & Community Services - Comm Svc	Library & Community Services - Library	Public Works	Non-Dept.
GOVERNMENTAL FUNDS - MAJOR FUND												
General Fund	✓				✓	✓	✓	✓	✓	✓	✓	✓
GOVERNMENTAL FUNDS - NON-MAJOR FUNDS												
GOVERNMENTAL NON-MAJOR SPECIAL REVENUE FUNDS - ASSESSMENTS												
Special Revenue Lighting Districts											✓	
Special Revenue Maintenance Districts											✓	
Other Special Revenue Assessment Districts											✓	
GOVERNMENTAL NON-MAJOR SPECIAL REVENUE FUNDS - OTHER												
Development Impact Fees						✓	✓	✓	✓	✓	✓	
Development Fees - Art In Public Places									✓			
Public Safety Augmentation Fund							✓	✓				
COPS(SLESA)							✓					
Local Transportation Prop A											✓	
Open Space Fund												✓
Senior Center Special Revenue Fund									✓			
Donations - Recreation									✓			
Local Transit Program/Prop C											✓	
County Prop A Park Development									✓		✓	
California Beverage Container Grant											✓	
Clean Air Fund (AQMD)											✓	
Environmental Special Revenue Fund											✓	
Gas Tax Fund											✓	
Bikeway/Sidewalk Fund											✓	
Measure R											✓	
Measure M											✓	
Library - Gift And Memorial										✓		
Friends Of The Library Donation Fund										✓		
Citywide Debt Service												✓
Community Development Block Grant						✓					✓	
Measure W											✓	
Road Maintenance Rehabilitation Account (RMRA)											✓	
Robert Day Trust Fund										✓		
State Park Dept OGALS Fund									✓			
NON-MAJOR CAPITAL PROJECT FUNDS												
Capital Project Funds												✓
PROPRIETARY FUNDS												
ISF - Equip/Veh/Mach Maint												
ISF - Facilities Management												
ISF - Administration	✓	✓			✓							
ISF - Technology (Information Services)				✓								
ISF - Personnel And Risk Management			✓									
ISF - Equip/Veh/Mach Replacement												
BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS												
Water Enterprise Fund					✓						✓	✓
Utilities/Sewer Enterprise Fund					✓						✓	✓

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City of Sierra Madre

Village of the Foothills

Budget Resolutions

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RESOLUTION NO. 26-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE ADOPTING THE FISCAL YEAR 2026-2027 BUDGET AND APPROPRIATING THE AMOUNTS BUDGETED

WHEREAS, a proposed annual budget for the City of Sierra Madre and the Successor Agency for the Fiscal Year commencing July 1, 2026, and concluding on June 30, 2027 was submitted to the City Council and is on file at City Hall, Sierra Madre Public Library, and City website;

WHEREAS, on May 27, 2026 and May 28, 2026, the City Manager did present the City's Fiscal Year 2026-2027 Proposed Budget to the City Council for its consideration; and

WHEREAS, the City Council directed staff to make changes to the proposed budget; and those changes have been incorporated into the final budget document;

WHEREAS, the FY 2026–2027 budget includes $1,074,050 in one-time public safety capital expenditures for ADA-compliant elevator installation and pool safety improvements at the Sierra Madre YMCA, and such expenditures are eligible for funding from Unassigned General Fund Reserves in accordance with Financial Policy 2.4, which permits reserve use for one-time expenditures related to risk mitigation or legal compliance;

WHEREAS, in adopting this budget, the City has ensured compliance with Article XIII B of the California Constitution (Gann Limit), including the lawful exclusion of one-time capital expenditures and the selection of the Countywide population growth factor to preserve budgetary capacity;

NOW, THEREFORE, THE CITY OF SIERRA MADRE DOES RESOLVE AS FOLLOWS:

SECTION 1. The budget, as proposed, is adopted for the City of Sierra Madre for Fiscal Year commencing July 1, 2026 and concluding June 30, 2027.

SECTION 2. Appropriations for the City as described in the attached documents titled "City of Sierra Madre Proposed Budget FY 2026-2027", are hereby adopted for the Fiscal Year commencing July 1, 2026, and concluding on June 30, 2027.

SECTION 3. The City Manager and Finance Director are hereby authorized to make transfers between budget line items in accordance with the Budget adopted by the City Council on the 23rd day of June 2026.

SECTION 4. The City Council hereby authorizes the use of $1,074,050 in Unassigned General Fund Reserves for the aforementioned one-time capital expenditures at the Sierra Madre YMCA facility, in alignment with the City's Fund Balance Policy, which requires maintaining a minimum reserve of 25% of General Fund operating expenditures. The Unassigned General Fund balance at end of FY 2026-2027 is estimated at around $12M, which is more than 57% of the FY 2026-2027 General Fund expenditure budget of $21M. Therefore, the City's General Fund's FY2026-2027 appropriation and reserve level are adequate.

SECTION 5. Pursuant to Government Code section 53901, the City Clerk of the City of Sierra Madre shall file a copy of the adopted budget with the Los Angeles County Auditor-Controller within 60 days after the beginning of the 2026-2027 fiscal year.

PASSED, APPROVED, AND ADOPTED this 23rd day of June 2026.

Kristine Lowe, Mayor

I HEREBY CERTIFY that the foregoing Resolution was duly passed, approved, and adopted by the City Council of the City of Sierra Madre, California, at a meeting held on the 23rd day of June 2026, by the following vote:

AYES:	Mayor Kristine Lowe, Council Members Edward Garcia, Kelly Kriebs, and Robert Parkhurst
NOES:	None.
ABSENT:	Mayor Pro Tem Gene Goss
ABSTAINED:	None.

Laura Aguilar, City Clerk

Approved as to form:

Aleks Giragosian, City Attorney

RESOLUTION NO. 26-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE SETTING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2026-2027

WHEREAS, in accordance with Article XIII-B (Propositions 4 and 111) of the Constitution of the State of California, local governments are required to adopt an annual Appropriations Limit;

WHEREAS, Government Code Section 7910(a) requires the City to adopt an Appropriations Limit annually via resolution;

WHEREAS, the Appropriations Limit is based on proceeds of taxes adjusted annually from the base year 1986/87 by either the population growth factor for the City of Sierra Madre or for the County of Los Angeles, and by either the change in the California Per Capita Personal Income or the change in Non-residential Construction for the City of Sierra Madre;

WHEREAS, the City Council of the City of Sierra Madre seeks to select those options providing the greatest ratio of change as shown below:

Change in California per Capita Personal Income	County of Los Angeles Population Change	
(Inflation Factor)	(Population Factor)	Calculation Factor
1.0495	.9936	1.0428

WHEREAS, the Appropriations Limit for the Fiscal Year ending June 30, 2026 is $14,622,106;

WHEREAS, the population factor provided by the California Department of Finance is 0.9936;

WHEREAS, the inflationary factor provided by the California Department of Finance is 1.0495;

WHEREAS, the appropriations subject to this limitation include appropriations from governmental fund types budgeted by the City;

WHEREAS, the appropriations subject to this limitation are for proceeds from taxes. Appropriations for proceeds from fees for services, assessments, fines, forfeitures, private grants, donations and other non-tax proceeds are not subject to the limit;

WHEREAS, the appropriations subject to this limitation are further reduced by excluded appropriations, such as qualified capital outlay and debt service; and

WHEREAS, pursuant to Government Code Section 7910(a), the calculation for the FY 2026-2027 Appropriations Limit has been available to the public for inspection at least 15 days prior to the adoption date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby approve the following:

SECTION 1. The Fiscal Year 2026-2027 Appropriation Limit is calculated as shown on the document known as the "Gann Appropriations Limit Calculation for Fiscal Year 2026-2027" attached hereto as Exhibit "A".

SECTION 2. The City of Sierra Madre does hereby adopt the per capita personal income factor and the Los Angeles County population change factor of provided by the California Department of Finance.

SECTION 3. The Appropriation Limit for Fiscal Year 2026-2027 is hereby set at **$15,247,686.**

SECTION 4. The Fiscal Year 2026-2027 budgeted appropriations amount subject to the Appropriation Limit is $14,098,426.

SECTION 5. The City's budgeted appropriations for the year ending June 30, 2027 are in compliance with Article XIII-B of the Constitution of the State of California, commonly known as the Gann Appropriations Limit.

SECTION 6. The City Council further finds that even if there were an exceedance of the Gann Appropriations Limit, the Sierra Madre electorate voted on June 2, 2026, to allow any such exceedance for a period of four years under Section 4 of Article XIII B of the California Constitution.

PASSED, APPROVED, AND ADOPTED this 23rd day of June 2026.

Kristine Lowe, Mayor

I HEREBY CERTIFY that the foregoing Resolution was duly passed, approved, and adopted by the City Council of the City of Sierra Madre, California, at a meeting held on the 23rd day of June 2026, by the following vote:

AYES:	Mayor Kristine Lowe, Council Members Edward Garcia, Kelly Kriebs, and Robert Parkhurst
NOES:	None.
ABSENT:	Mayor Pro Tem Gene Goss
ABSTAINED:	None.

Laura Aguilar, City Clerk

Approved as to form:

Aleks Giragosian, City Attorney

City of Sierra Madre

Village of the Foothills

Authorized Positions

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Department	FY2024-2025 Adopted	FY2025-2026 Adopted	FY2026-2027 Adopted
Citywide Totals			
Full-Time Positions	91	91	92
Part-time Hours	18,160	20,080	21,040
TOTAL FTE	**99.73**	**100.65**	**102.12**
City Manager Office - Administration			
Full-Time Positions	2.83	2.83	2.83
TOTAL FTE	**2.83**	**2.83**	**2.83**
City Manager Office - Human Resources			
Full-Time Positions	2.34	2.34	2.34
TOTAL FTE	**2.34**	**2.34**	**2.34**
City Manager Office - City Clerk			
Full-Time Positions	2.00	2.00	2.00
TOTAL FTE	**2.00**	**2.00**	**2.00**
City Manager Office- I.T. Division			
Full-Time Positions	2.83	2.83	2.83
TOTAL FTE	**2.83**	**2.83**	**2.83**
Finance			
Full-Time Positions	6	6	6
Part-time Hours	960	-	-
TOTAL FTE	**6.46**	**6.00**	**6.00**
Fire Department			
Full-Time Positions	18	18	19
Part-time Hours	960	960	960
TOTAL FTE	**18.46**	**18.46**	**19.46**
Library & Community Services			
Full-Time Positions	9	9	9
Part-time Hours	6,360	8,280	10,200
TOTAL FTE	**12.06**	**12.98**	**13.90**
Planning & Community Preservation			
Full-Time Positions	6	6	6
Part-time Hours	-	960	-
TOTAL FTE	**6.00**	**6.46**	**6.00**
Police Department			
Full-Time Positions	23	23	23
Part-time Hours	9,880	9,880	9,880
TOTAL FTE	**27.75**	**27.75**	**27.75**
Public Works & Utilities			
Full-Time Positions	19	19	19
Part-time Hours			
TOTAL FTE	**19.00**	**19.00**	**19.00**

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City of Sierra Madre

Village of the Foothills

Budget Summaries

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CITYWIDE ESTIMATED FUNDS AVAILABLE
FY 2026-2027

	Estimated Funds Available 06/30/2026	ADOPTED Revenues FY 2026-2027	ADOPTED Expenditures FY 2026-2027	ADOPTED Net Transfers In/(Out)	Estimated Funds Available 06/30/2027
GOVERNMENTAL FUNDS					
GENERAL FUND	14,043,154	19,677,382	(20,498,042)	(310,000)	12,912,494
SPECIAL REVENUE FUNDS		-	-		
ASSESSMENT DISTRICTS	1,164,690	125,800	(191,575)	-	1,098,915
PSAF	372,423	165,000	(104,454)	-	432,969
STATE COPS GRANT	56,033	150,000	(162,066)	-	43,966
PROP A	1,384,645	284,645	(204,336)	-	1,464,954
PROP C	472,513	236,106	(352,142)	-	356,477
MEASURE R	371,690	177,079	(270,788)	-	277,981
MEASURE M	736,736	200,690	(445,159)	-	492,267
RMRA	722,169	313,582	(827,218)	-	208,533
GAS TAX	347,377	328,872	(567,403)	-	108,847
AMERICAN RESCUE PLAN ACT	87,797	-	-	-	87,797
CAPITAL PROJECTS FUND	479,215	-	(160,000)	160,000	479,215
LIBRARY TARGETED STATE GRANTS	897,254	-	-	-	897,254
OTHER SPECIAL REVENUE FUND	5,944,913	498,725	(1,483,918)	(25,000)	4,934,720
PROPRIETARY FUNDS					
WATER	13,856,398	7,950,000	(11,119,255)	(14,500)	10,672,644
SEWER	3,275,645	1,375,000	(1,198,001)	(10,500)	3,442,144
ISF- EQUIP/VEH/MACH MAINT	994,457	438,285	(440,777)	(100,000)	891,965
ISF- FACILITIES MGT	786,902	1,079,664	(1,396,227)	-	470,339
ISF- ADMINISTRATION	974,141	2,002,036	(2,275,798)	(100,000)	600,379
ISF- TECHNOLOGY	411,048	1,400,531	(1,409,931)	-	401,648
ISF- PERSONNEL AND RISK MGMT	1,161,023	2,536,786	(2,536,786)	-	1,161,023
ISF- GENERAL PLAN UPDATE	266,649	-	(50,000)	200,000	416,649
ISF- EQUIP/VEH/MACH REPLACEMENT	281,352	152,000	(633,000)	200,000	352
GRAND TOTAL	**49,088,224**	**39,092,182**	**(46,326,875)**	**-**	**41,853,531**

Note: The General Fund is required to have a minimum operating fund balance reserve of 25% of operating expenditures. The estimated fund balance in the General Fund is projected to exceed the 25% required for operating. The amount above the minimum required fund balance serves as a potential funding source for long term capital needs of the CIty, which

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CITYWIDE ALL FUNDS SUMMARY
FY 2026-2027

	FY24-25 Actual	FY25-26 Adopted Budget	FY25-26 Amended Budget	FY26-27 Adopted Budget
REVENUES				
GOVERNMENTAL FUNDS				
GENERAL FUND	19,064,222	18,047,100	18,997,841	19,677,382
SPECIAL REVENUE FUNDS	7,735,280	2,759,709	2,930,286	2,480,499
TOTAL GOVERNMENTAL	26,799,501	20,806,809	21,928,127	22,157,881
PROPERETARY FUNDS				
WATER FUND	7,783,240	7,300,000	7,035,000	7,950,000
SEWER FUND	1,362,594	1,358,000	1,358,000	1,375,000
INTERANAL SERVICE FUNDS	5,409,932	5,536,000	5,786,000	7,609,302
TOTAL PROPRIETARY	14,555,765	14,194,000	14,179,000	16,934,302
TOTAL REVENUES	41,355,267	35,000,809	36,107,127	39,092,183
TRANSFERS IN	2,011,065	361,868	366,868	620,000
EXPENDITURES				
GOVERNMENTAL FUNDS				
GENERAL FUND	17,722,774	19,179,848	20,056,339	20,498,042
SPECIAL REVENUE FUNDS	8,162,383	11,854,519	12,031,472	4,769,059
TOTAL GOVERNMENTAL	25,885,157	31,034,367	32,087,811	25,267,101
PROPERETARY FUNDS				
WATER FUND	5,121,743	7,885,540	8,003,040	11,119,255
SEWER FUND	1,214,995	1,038,815	1,326,128	1,198,001
INTERANAL SERVICE FUNDS	5,415,293	5,893,000	6,654,503	8,742,519
TOTAL PROPRIETARY	11,752,030	14,817,355	15,983,671	21,059,774
TOTAL EXPENDITURES	37,637,187	45,851,722	48,071,482	46,326,875
TRANSFERS OUT	2,011,065	361,868	366,868	620,000

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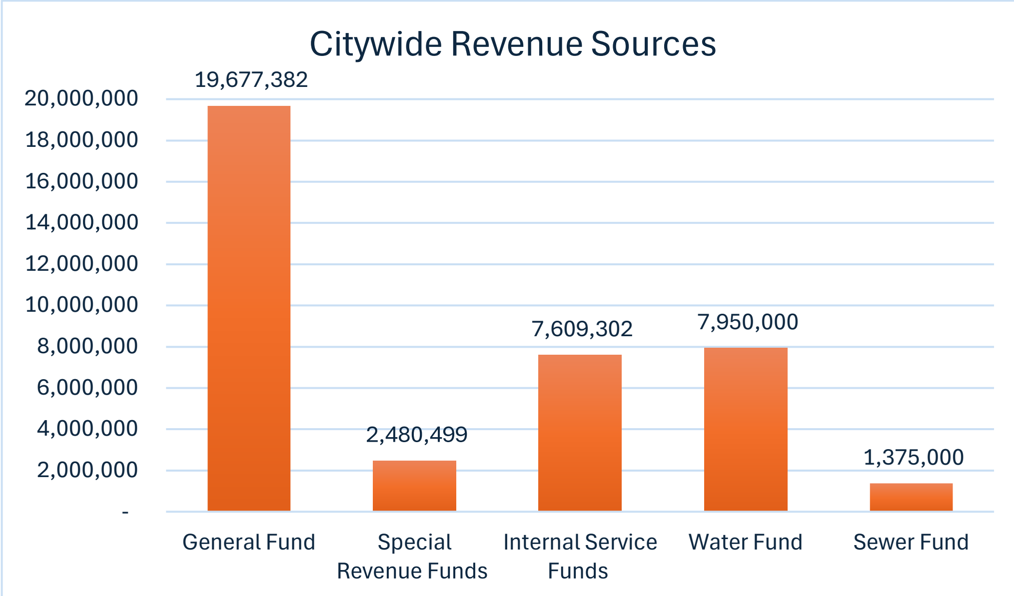
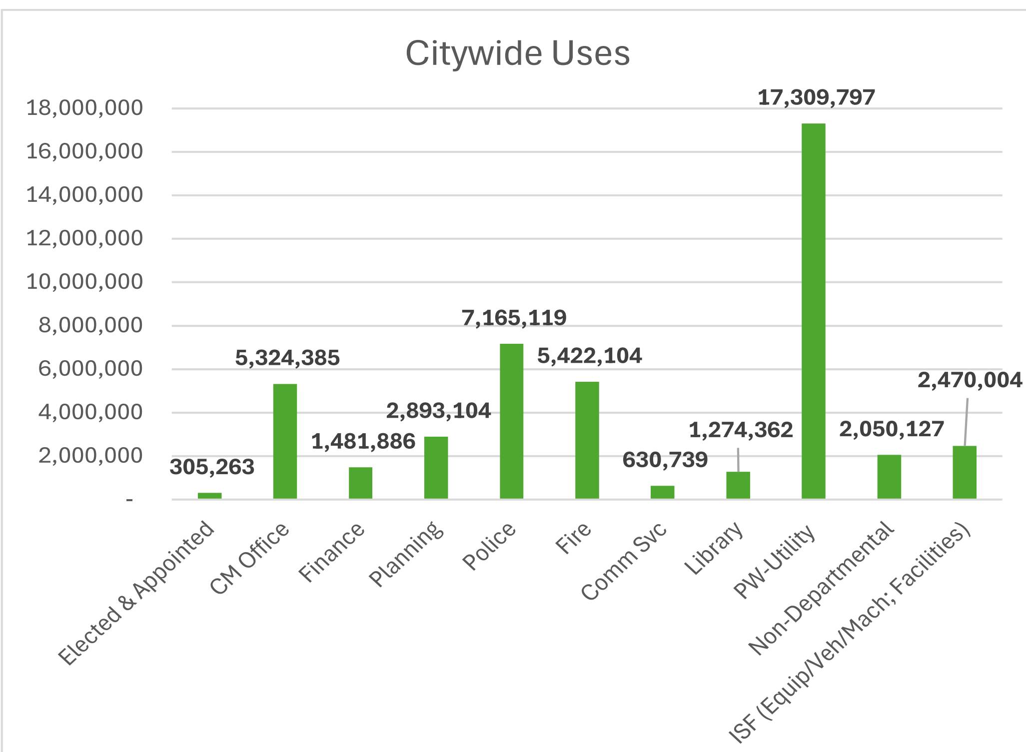


The table above shows the citywide budgeted revenues by fund. The General Fund revenues and trends are discussed in the General Fund Overview section of the budget book. Special Revenues represent Federal, Local, and State grants or donations used for eligible expenditures as restricted by law or administrative action. Special Revenue funds are mainly budgeted using estimates provided by grantor. Water and Sewer revenues are budgeted based on trends of usage and the utility rates approved as part of the 5-year fee study. The table below shows expenditures citywide by department.



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FUND	FY24-25 Actual	FY25-26 Adopted Budget	FY25-26 Amended Budget	FY26-27 Adopted Budget
GERNERAL FUND				
Charges for Services	1,074,810	860,500	979,400	948,000
Franchise Fees	615,702	550,000	635,900	605,000
Licenses and Permits	1,764,999	1,625,000	1,827,800	2,328,000
Other Revenues	1,485,171	908,600	1,045,241	714,000
Property Taxes	9,156,905	9,466,000	9,602,000	9,982,528
Sales Taxes	1,450,025	1,408,000	1,522,500	1,501,954
Utility User Taxes	3,516,609	3,229,000	3,385,000	3,597,900
TOTAL GENERAL FUND	19,064,222	18,047,100	18,997,841	19,677,382
SPECIAL REVENUE FUNDS				
ASSESSMENT DISTRICTS	167,066	133,200	133,200	125,800
PSAF	172,975	165,000	165,000	165,000
STATE COPS GRANT	197,659	150,000	150,000	150,000
PROP A	323,302	282,189	282,189	284,645
PROP C	240,703	236,068	236,068	236,106
MEASURE R	180,584	175,000	175,000	177,079
MEASURE M	215,600	293,000	293,000	200,690
RMRA	318,613	302,000	302,000	313,582
GAS TAX	326,819	323,000	323,000	328,872
AMERICAN RESCUE PLAN ACT	1,356,458	-	-	-
CAPITAL PROJECTS FUND	32,434	-	-	-
LIBRARY TARGETED STATE GRANTS	3,235,192	50,000	50,000	-
OTHER SPECIAL REVENUE FUND	967,875	650,252	820,829	498,725
TOTAL SPECIAL REVENUE FUNDS	7,735,280	2,759,709	2,930,286	2,480,499
WATER FUND				
Charges for Services	7,298,513	6,950,000	7,000,000	7,600,000
Interest	452,336	350,000	35,000	350,000
Other Revenue	32,390	-	-	-
TOTAL WATER FUND	7,783,240	7,300,000	7,035,000	7,950,000
SEWER FUND				
Charges for Services	1,250,602	1,333,000	1,333,000	1,350,000
Interest	105,002	25,000	25,000	25,000
Other Revenue	6,990	-	-	-
TOTAL SEWER FUND	1,362,594	1,358,000	1,358,000	1,375,000
INTERNAL SERVICES FUNDS				
Charges for Services	5,209,067	5,506,000	5,756,000	7,579,302
Interest	175,740	-	-	-
Other Revenue	25,124	30,000	30,000	30,000
TOTAL INTERNAL SERVICES FUNDS	5,409,932	5,536,000	5,786,000	7,609,302
TOTAL CITYWIDE REVENUES	41,355,267	35,000,809	36,107,127	39,092,183
TRANSFER IN	2,011,065	361,868	366,868	620,000

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CITYWIDE EXPENDITURES BY FUND
FY 2026-2027

FUND	FY24-25 Actual	FY25-26 Adopted Budget	FY25-26 Amended Budget	FY26-27 Adopted Budget
GENERAL FUND				
Personnel	11,098,027	11,163,000	11,263,000	11,326,441
Maintenance & Operations	6,067,960	6,266,000	6,961,450	6,873,699
Capital Outlay	-	900,000	981,041	1,140,130
Other	556,788	850,848	850,848	1,157,772
TOTAL GENERAL FUND	17,722,774	19,179,848	20,056,339	20,498,042
SPECIAL REVENUE FUNDS				
ASSESSMENT DISTRICTS	151,156	351,000	442,377	191,575
PSAF	115,024	98,000	98,000	104,454
STATE COPS GRANT	201,451	173,000	173,000	162,066
PROP A	39,592	411,000	111,000	204,336
PROP C	2,800	501,200	501,200	352,142
MEASURE R	-	369,000	369,000	270,788
MEASURE M	-	439,000	439,000	445,159
RMRA	172,559	509,000	509,000	827,218
GAS TAX	261,980	415,000	415,000	567,403
AMERICAN RESCUE PLAN ACT	1,321,187	360,000	360,000	-
CAPITAL PROJECTS FUND	376,210	273,268	273,268	160,000
LIBRARY TARGETED STATE GRANTS	4,722,812	6,555,000	6,555,000	-
OTHER SPECIAL REVENUE FUND	797,613	1,400,051	1,785,627	1,483,918
TOTAL SPECIAL REVENUE FUNDS	8,162,383	11,854,519	12,031,472	4,769,059
WATER FUND				
Personnel	1,286,157	1,262,000	1,262,000	943,504
Maintenance & Operations	2,700,645	3,372,540	3,440,040	4,810,189
Capital Outlay	951,938	2,402,000	2,452,000	4,501,120
Bond Principal and Interest	170,677	832,000	832,000	829,549
Other	12,326	17,000	17,000	34,892
TOTAL WATER FUND	5,121,743	7,885,540	8,003,040	11,119,255
SEWER FUND				
Personnel	628,103	601,000	601,000	519,161
Maintenance & Operations	405,239	423,815	454,565	546,927
Capital Outlay	171,792	-	256,563	104,000
Other	9,861	14,000	14,000	27,914
TOTAL SEWER FUND	1,214,995	1,038,815	1,326,128	1,198,001
INTERNAL SERVICES FUNDS				
ISF- EQUIP/VEH/MACH MAINT				
Personnel	144,465	146,000	146,000	142,277
Maintenance & Operations	265,116	352,000	352,000	298,500
Capital Outlay	108,630	-	-	-
ISF- FACILITIES MGT				
Personnel	78,942	94,000	94,000	213,614
Maintenance & Operations	561,888	492,000	622,000	852,050
Capital Outlay	66,990	102,000	102,000	330,563
ISF- ADMINISTRATION				
Personnel	811,943	816,000	816,000	1,740,068
Maintenance & Operations	190,584	227,000	285,000	460,730
Capital Outlay	-	-	-	75,000
ISF- TECHNOLOGY				
Personnel	417,790	480,000	480,000	533,671
Maintenance & Operations	678,336	818,000	860,772	715,860
Capital Outlay	120,781	130,000	215,731	160,400
ISF- PERSONNEL AND RISK MGMT				
Personnel	294,417	295,000	295,000	378,639
Maintenance & Operations	1,670,086	1,941,000	2,191,000	2,158,148
Other	5,324	-	-	-
ISF- GENERAL PLAN UPDATE				
Maintenance & Operations	-	-	195,000	50,000
ISF- EQUIP/VEH/MACH REPLACEMENT				
Maintenance & Operations	-	-	-	260,000
Capital Outlay	-	-	-	373,000
TOTAL INTERNAL SERVICES FUNDS	5,415,293	5,893,000	6,654,503	8,742,519
TOTAL CITYWIDE APPROPRIATION	37,637,187	45,851,722	48,071,482	46,326,875
TRANSFERS OUT	2,011,065	361,868	366,868	620,000

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General Fund Overview Fiscal Year 2026–2027

The General Fund supports core City services and programs. For FY 2026–2027, total General Fund revenues are budgeted at $19,677,382. Two primary sources, Property Taxes and Utility User Taxes (UUT), account for approximately 70% of this total.

General Fund Revenues

The General Fund's two largest revenue sources Property Taxes and Utility User Taxes (UUT) provide most operating revenue.

Property Taxes

Property Taxes are the City's largest General Fund revenue source. For FY 2026–2027, Property Taxes are budgeted at $9,982,528, which is about 51% of total General Fund revenues of $19,677,382. Properties are assessed per Proposition 13, with annual increases capped at 2% unless there is a sale or major improvement. Proposition 57 continues to shift Motor Vehicle License Fee "VLF backfill" into property tax, growing with assessed valuation.

Utility User Taxes (UUT)

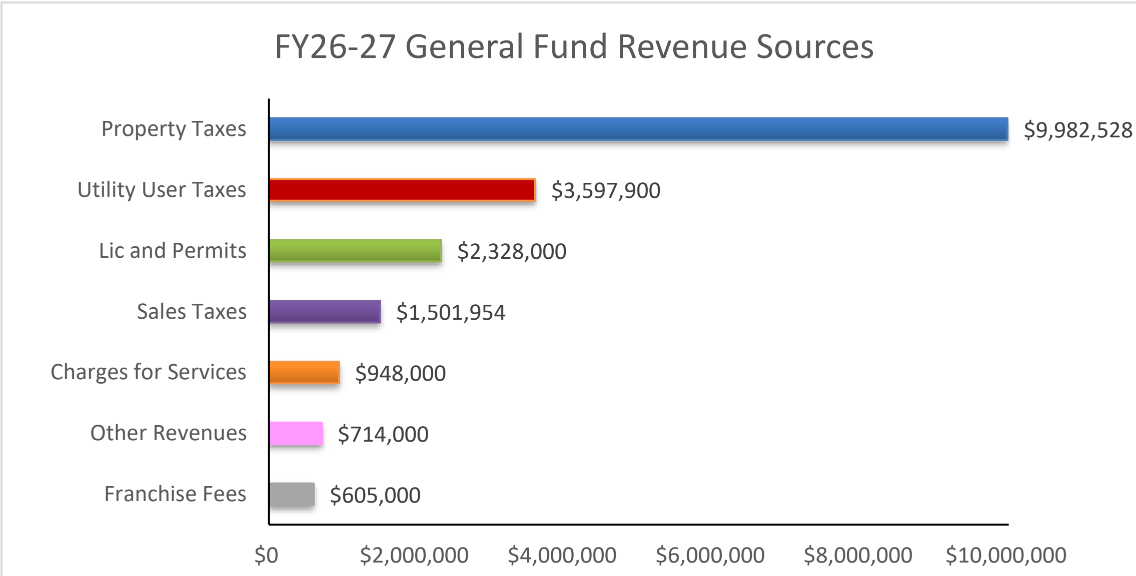
UUT is the second-largest source, historically at about 18% of the General Fund (≈ $3.6 million based on the FY 2026–2027 total). Projections reflect long-term trends.

Other Revenues

The remaining ~30% comes from additional FY 2026–2027 revenue:

- Licenses and Permits: $2,328,000
- Sales Taxes: $1,501,954
- Charges for Services: $948,000
- Franchise Fees: $605,000
- Other Revenues: $714,000

These diverse sources help stabilize the City's financial base as shown in the following FY26-27 General Fund Revenue Sources chart.



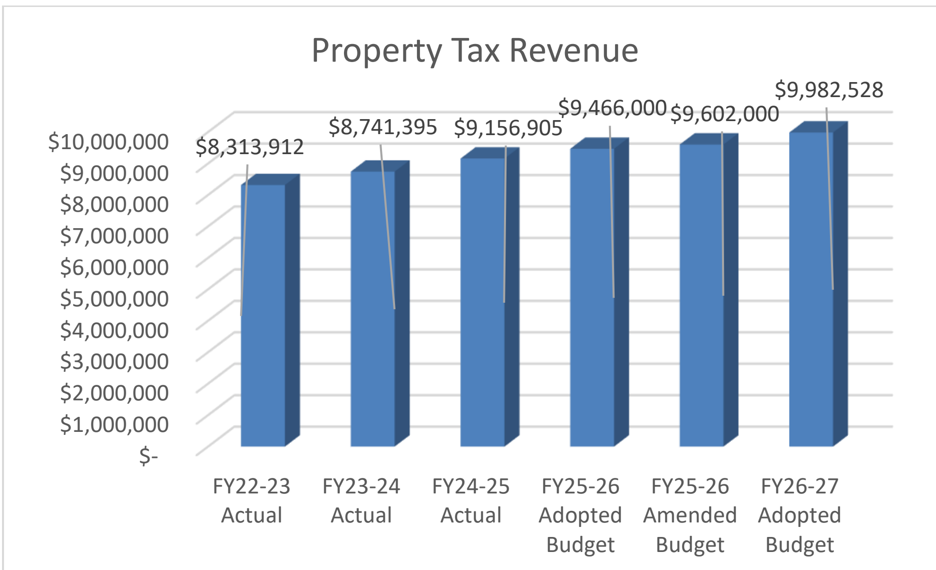
How Property Taxes Are Shared

Under Proposition 13, California property owners pay a 1% tax rate annually. That means if your property is assessed at $500,000, your base property tax would be $5,000 per year. These funds are then divided among several public agencies. Here's how every $100 of that tax is allocated:

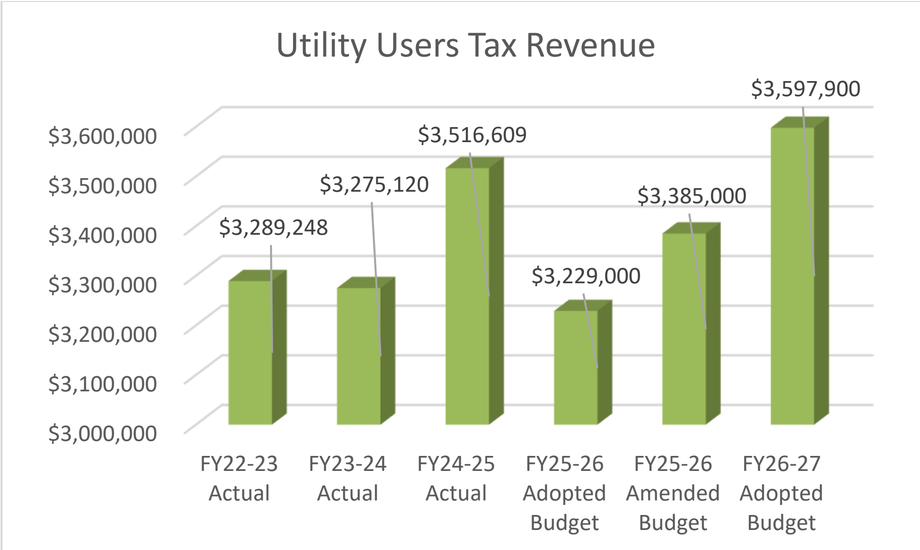
- **$21.91** stays with the **City of Sierra Madre** Used to fund essential local services like police, fire protection, parks, and street maintenance.
- **$54.00** goes to **local schools** Supports Pasadena Unified School District and Pasadena City College.
- **$19.00** is allocated to **special districts** These provide services such as fire protection, libraries, and other countywide programs.
- **$17.00** supports **Los Angeles County's general government services** Covers countywide administration and public programs.

Property taxes are the City's single largest source of revenue, and maintaining a stable tax base is critical for keeping core services like police, fire, parks, and streets running. Over the past several years, Sierra Madre's share of property tax revenue has steadily increased. In FY 2022–2023, the City received about $8.3 million, and by the Adopted FY 2026–2027 Budget, that figure is projected to reach $10.0 million. As shown in the five years' trending of the Property Tax Revenue table below, this consistent growth reflects three main factors:

i. The annual inflation adjustment allowed under Proposition 13
ii. Higher property values from home sales
iii. Property value reassessments due to property improvements, constructing accessory dwelling units (ADUs), and a one-time downside tax assessment adjustment due to the Los Angeles County Fire in January 2025

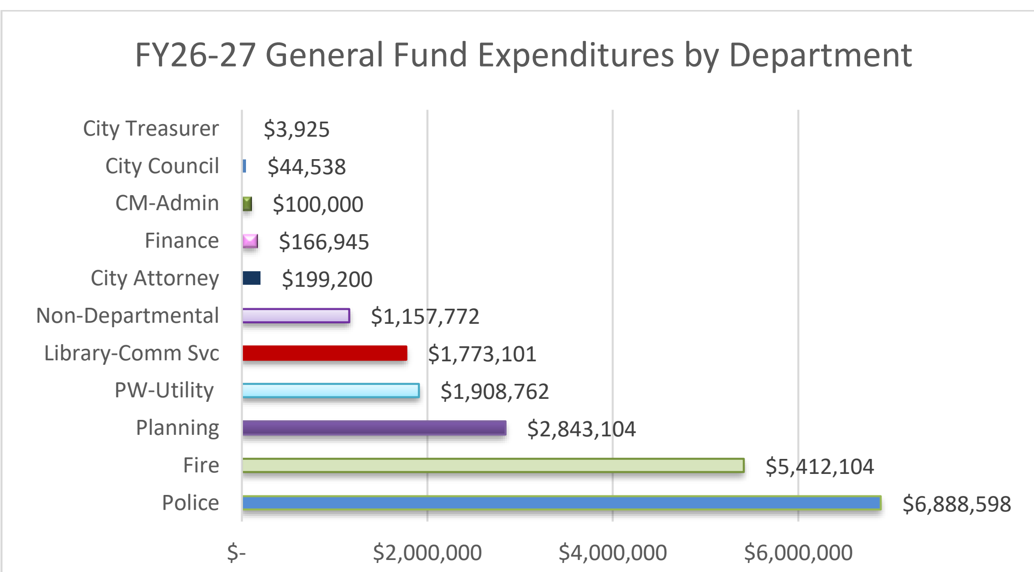


The Utility Users Tax is a general tax levied on the consumption of utility services within the City of Sierra Madre. It applies to services such as electricity, natural gas, water, telecommunications, and cable television. Utility providers collect the tax from customers and remit the revenues to the City. The UUT is a vital source of unrestricted General Fund revenue, supporting essential public services. For Fiscal Year 2026–2027, UUT revenue is budgeted at $3,597,900, representing approximately 18 percent of total General Fund revenues. This reflects a projected 5.9 percent increase from the average of Fiscal Year 2024-2025 Actual and Fiscal Year 2023-2024 Actual. Due to the unstableness of Southern California climate of the last three years and that the Fiscal Year 2025-2026 Actual information was not fully available at the time of budget preparation, the Fiscal Year 2026-2027 UUT revenue was being projected from the average of the Fiscal Years of 2024-2025 and 2023-2024 Actuals, instead of the Fiscal Year 2025-2026 Budget or Actual. Sierra Madre has experienced a spike in both electricity and trash services UUT in Fiscal Year 2024-2025 as compared to Fiscal Year 2023-2024. Especially the higher electricity charges have driven up the electricity UUT by nearly 13% or $166,000, such an increase has prompted a higher overall UUT revenue estimate for Fiscal Year 2026-2027. As shown in the following chart, UUT revenue has fluctuated in recent years, influenced by climate change, market conditions and utility service rate changes.



General Fund Expenditures

The City of Sierra Madre's largest operating fund is the General Fund. This fund is considered unrestricted, which means the money is not legally tied to a specific program or purpose. Instead, the City Council has the flexibility to allocate these resources where they are most needed to support daily operations and community priorities. The General Fund is what allows the City to provide essential local services such as police, fire, planning, parks, library programs, and general government functions. Nearly every department receives some level of General Fund support either directly through their operating budgets or indirectly through cost allocations that cover shared citywide services. The following chart shows how General Fund dollars are distributed across City services.



The General Fund provides resources across a variety of City services. Its expenditures are distributed as follows:

- **Public Safety (60.0%) –** The largest share of the General Fund supports essential safety services, with Police receiving $6,888,598 (33.6%) and Fire receiving $5,412,104 (26.4%).
- **Planning & Community Preservation (13.9% / $2,843,104) –** Funds land use planning, zoning administration, and enforcement of building and community codes.
- **Public Works (9.3% / $1,908,762) –** Maintains city infrastructure, streets, essential public facilities, as well as utility infrastructure, such as water and sewer mains.
- **Library & Community Services (8.7% / $1,773,101)**
    - **Library** – Provides access to educational resources, programming, and community learning**.**
    - **Community Services -** Delivers recreational, youth, senior, and cultural programming.
- **City Manager's Office (0.5%/$100,000) –** This serves as the city-wide contingency budget. CMO's support of internal operations, such as Administration, City Clerk, Personnel & Risk Management, and Information Technology, are being budgeted in the internal services funds, not to the General Fund.
- **Finance (0.8% / $166,945) –** Funds city-wide finance charges, such as County tax administrative fees, bank service fees, investment consulting services, etc.
- **Elected and Appointed Offices (1.2% / $247,663)** – Supports the City Council, City Treasurer, City Attorney, and related governance functions.
- **Non-Departmental (5.6%/$1,157,772)** – Funds the CalPERS Unfunded Accrued Liability (UAL), including $300,000 additional discretionary payment

Personnel costs make up the largest share of General Fund expenditures, which is typical for a service-driven organization. For FY 2026–2027,

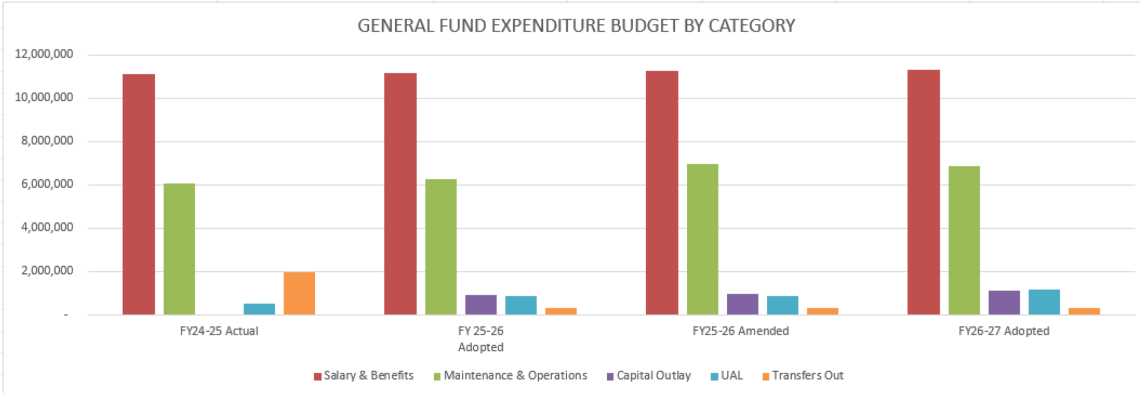
- **Personnel costs** are projected to be 55.3 percent of the City's General Fund budget, totaling $11,326,441.
- **Maintenance and operations** account for 33.5 percent, or $6,873,699, and represent the costs of providing programs, maintaining facilities, and supporting day-to-day operations.

As shown in table below, the General Fund is projected to end Fiscal Year 2026–2027 with a gap of approximately $1.1 million. This shortfall will be addressed through a one-time use of $1,130,660 from General Fund Unassigned Balance for capital outlays, including $14,450 for Equipment, $51,630 for building improvement and $1,074,050 improvement at the City's Community Center. The Sierra Madre Community Center projects include replacing the elevator to meet ADA and safety requirements and upgrading the swimming pool to enhance community use.

	FY24-25 Actual	FY25-26 Adopted Budget	FY25-26 Amended Budget	FY26-27 Adopted Budget
REVENUES				
Franchise Fees	$ 615,702	$ 550,000	$ 635,900	$ 605,000
Other Revenues	1,485,171	908,600	1,045,241	714,000
Charges for Services	1,074,810	860,500	979,400	948,000
Sales Taxes	1,450,025	1,408,000	1,522,500	1,501,954
Lic and Permits	1,764,999	1,625,000	1,827,800	2,328,000
Utility User Taxes	3,516,609	3,229,000	3,385,000	3,597,900
Property Taxes	9,156,905	9,466,000	9,602,000	9,982,528
TOTAL REVENUES	$19,064,222	$18,047,100	$18,997,841	$ 19,677,382
TRANSFER IN	$ -	$ -	$ -	$ 25,000
EXPENDITURES				
Elected and Appointed	$ 471,860	$ 412,000	$ 473,000	$ -
City Attorney	-	-	-	199,200
City Council	-	-	-	44,538
City Treasurer	-	-	-	3,925
Administrative Services	3,535,072	3,384,000	3,702,750	-
CM-Admin	-	-	-	100,000
Finance	-	-	-	166,944
Fire	4,081,270	3,988,000	4,041,000	5,412,103
Library-Comm Svc	1,179,880	1,325,000	1,353,000	1,773,099
Non-Departmental	548,938	850,848	850,848	1,157,772
Planning	1,712,667	2,158,000	2,178,000	2,843,103
Police	5,221,141	5,199,000	5,501,741	6,888,597
Public Works	971,946	1,863,000	1,956,000	1,908,761
TOTAL EXPENDITURES	$17,722,774	$19,179,848	$20,056,339	$ 20,498,042
TRANSFERS OUT	$ 1,986,065	$ 336,868	$ 341,868	$ 335,000
NET CHANGE IN FUND BAL	$ (644,617)	$(1,469,616)	$ (1,400,366)	$ (1,130,660)

The City continues to prioritize cost containment by carefully reviewing each line item proposed during the budget process. Increases in personnel expenditures in recent years are primarily the result of rising insurance costs, higher pension contribution rates, and labor negotiations.

The chart below presents the General Fund expenditures by category type. The City's Pension Unfunded Accrued Liability (UAL) payments include both the $857,772 annual required payment and the $300,000 additional prepayments.



City's Long-Term Financial Planning

The City is committed to a proactive, multi-year approach to monitor the fiscal health of the General Fund and maintain a structural balance for the fund. This includes:

- **Expenditure Control and Efficiency** – Continually reviewing all programs and operations to identify cost savings, improve efficiency, and prioritize core services. This includes rigorous evaluation of staffing levels, overtime, and contractual services.
- **Revenue Optimization** – Completing a citywide User Fee Study to ensure cost recovery for services provided, evaluating potential adjustments to existing tax rates where permissible, and exploring new revenue sources consistent with community priorities.
- **Pension and OPEB Liability Management** – Continuing to closely monitor pension and OPEB liabilities and ensure long-term financial stability. The current pension funding policy sets a goal of maintaining at least an 80% funded status across plans.
- **Capital Planning Discipline** – Ensuring that major capital projects, such as the Community Center elevator replacement and swimming pool upgrades, are funded in a way that balances urgent needs with the City's long-term financial capacity.

The following table is a 5-year General Fund Financial forecast that the City starts to develop as part of the annual budget to better project the General Fund's revenue and expenditures for four additional years beyond the upcoming budget year. Based on the forecast, General Fund is projected to end Fiscal Year 2026-2027 at $12.9 million and Fiscal Year 2030-2031 at $13.2 million.

The City Council and staff will continue to work collaboratively to implement strategies that align expenditures with sustainable revenue sources, preserving essential services for the community while maintaining prudent reserves.

City of Sierra Madre General Fund 5-Year Financial Forecast FY 2026-27 through FY 2030-31					
	FY 26-27 (Proposed)	FY 27-28 (Projected)	FY 28-29 (Projected)	FY 29-30 (Projected)	FY 30-31 (Projected)
EST. BEG FUND BAL	**$ 14,043,154**	**$ 12,912,494**	**$ 13,005,237**	**$ 12,982,731**	**$ 13,044,073**
EST. END FUND BAL	**$ 12,912,494**	**$ 13,005,237**	**$ 12,982,731**	**$ 13,044,073**	**$ 13,236,007**
REVENUES					
Property Tax & VLF	$ 9,982,528	$ 10,290,443	$ 10,772,252	$11,263,278	$ 11,769,362
Sales Tax	1,501,954	1,551,139	1,604,329	1,656,952	1,709,414
Utility User's Tax	3,597,900	3,674,514	3,756,084	3,839,045	3,916,299
Franchise Fee	605,000	618,761	631,088	643,471	655,917
License & Permits	2,328,000	2,517,329	2,583,061	2,648,099	2,719,164
Charges for Services	948,000	900,996	935,690	971,376	1,006,314
Other Revenues	714,000	785,682	816,172	847,524	878,418
Transfers In	25,000	-	-	-	-
TOTAL REVENUES:	**$ 19,702,382**	**$ 20,338,864**	**$ 21,098,676**	**$21,869,745**	**$ 22,654,888**
EXPENDITURES					
Salaries & Benefits*	$ 10,426,441	$ 10,624,476	$ 11,006,507	$11,397,230	$ 11,781,878
Maintenance &	6,873,699	7,027,900	7,284,247	7,543,453	7,797,941
Capital Outlay	1,140,130	-			
Pension & OPEB**	2,057,772	2,149,286	2,371,007	2,396,549	2,400,773
Transfers Out	335,000	444,459	459,421	471,171	482,362
TOTAL EXPENDITURES:	**$ 20,833,042**	**$ 20,246,121**	**$ 21,121,182**	**$21,808,403**	**$ 22,462,954**
SURPLUS/(DEFICIT)	**$ (1,130,660)**	**$ 92,743**	**$ (22,506)**	**$ 61,342**	**$ 191,934**

** Salaries & Benefits - this total on the 5-year Financial Forecast does not include any normal retirement cost. In contrast, the General Fund Expenditure Summary by Category includes normal retirement cost .*

*** Pension & OPEB - this total on the 5-year Financial Forecast includes both the normal cost and UAL, but the General Fund Expenditure Summary by Category only includes UAL (the pension normal cost are being processed as part of the Payroll costs and included within the Salaries & Benefits line).*

City of Sierra Madre

Village of the Foothills

Department Budgets

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City of Sierra Madre, California

Village of the Foothills

Elected and Appointed

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Department Overview

The Elected and Appointed is not a real City department. It summarizes the budgets of programs and activities of the elected City officials, the City of Sierra Madre City Council and the City Treasurer.

The City Council also appoints the City Attorney and City Manager. Both positions serve at the will of the City Council. The City Attorney's budget is included in the Elected and Appointed section of the budget. The City Manager's budget is included in the City Manager's Office section of this document.

Elected Officials

City Council

The City Council is the legislative branch of Sierra Madre's city government, responsible for the formulation of general city policy and appointment of the City Manager, City Attorney, and members of City's boards and commissions. It also serves as the governing body for the Public Financing Authority.

Sierra Madre's City Council is comprised of five members elected to four-year terms with two seats eligible in 2026. Elections are budgeted in the City Clerk's Office. The honorary positions of Mayor and Mayor Pro Tempore rotate among the five elected members of the City Council every December.

The City's governing body, having the primary responsibility for enacting legislation and policies, is also responsible for setting the goals and objectives for the City's strategic plan, for passing resolutions and ordinances, amending or setting zoning, and approving budget appropriations.

FISCAL YEAR 2026-27

CITY COUNCIL

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	44,538
	TOTAL RESOURCES	**44,538**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	TOTAL
11000	CITY COUNCIL	12,192	32,346	44,538
	TOTAL APPROPRIATIONS	**12,192**	**32,346**	**44,538**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51140	STIPENDS	-	12,000	15,000	11,077	12,000	12,000
51202	PERS - EMPLOYER	-	736	-	687	-	-
51304	WORKERS COMP. INSURANCE	-	1,200	-	1,108	-	-
51400	MEDICARE - EMPLOYER PORTION	-	174	-	160	-	-
51402	STATE UNEMPLOYMENT INS.	-	192	-	180	192	192
	SALARY & BENEFITS TOTAL	**-**	**14,302**	**15,000**	**13,212**	**12,192**	**12,192**
53402	CONFERENCE & MEETING	17,750	5,608	11,000	2,419	17,675	17,675
53999	OTHER PURCHASED SUPPLIES	9,800	9,790	9,000	4,501	7,000	7,000
54100	ISF ALLOCATION/ ADMINISTRATIVE	-	-	-	-	2,871	2,871
54300	ISF ALLOCATION/ FACILITIES	-	-	-	-	1,528	1,528
54400	ISF ALLOCATION/ TECHNOLOGY	-	-	-	-	1,939	1,939
54500	ISF ALLOCATION/PERSONNEL ADMIN	-	-	-	-	1,333	1,333
	MAINTENANCE & OPERATIONS TOTAL	**27,550**	**15,398**	**20,000**	**6,920**	**32,346**	**32,346**
	TOTAL DEPARTMENT	**27,550**	**29,701**	**35,000**	**20,132**	**44,538**	**44,538**

City Council Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**0.00**	**$ 35,000**	**$ -**	**$ 35,000**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
N/A				
One-Time Prior Year Expenditures and Revenues	0.00	$ -	$ -	$ -
Adjustments to Costs of Ongoing Activities				
Stipend Adjustment		$ (2,808)	$ -	$ (2,808)
Allocated Charges		$ 7,671	$ -	$ 7,671
Conferences & Meetings		$ 6,675	$ -	$ 6,675
Other Purchased Supplies		$ (2,000)	$ -	$ (2,000)
Adjustments to Costs of Ongoing Activities	0.00	$ 9,538	$ -	$ 9,538
Total FY 26-27 Base Budget	**0.00**	**$ 44,538**	**$ -**	**$ 44,538**
Budget Enhancements				
N/A				
Total Budget Enhancements	0.00	$ -	$ -	$ -
Total FY 26-27 Proposed Budget	**0.00**	**$ 44,538**	**$ -**	**$ 44,538**

City Treasurer

The City Treasurer is elected to a four-year term. Among the City Treasurer's responsibilities are developing an investment policy for adoption by the City Council, ensuring compliance with the investment policy as adopted, and reporting quarterly cash and investment activity to the City Council. The City Treasurer's seat is eligible in the 2028 election.

FISCAL YEAR 2026-27

CITY TREASURER

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	3,925
	TOTAL RESOURCES	**3,925**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	TOTAL
13000	CITY TREASURER	3,048	877	3,925
	TOTAL APPROPRIATIONS	**3,048**	**877**	**3,925**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51140	STIPENDS	-	3,000	4,000	2,769	3,048	3,048
51304	WORKERS COMP. INSURANCE	-	300	-	277	-	-
51400	MEDICARE - EMPLOYER PORTION	-	43	-	40	-	-
51402	STATE UNEMPLOYMENT INS.	-	48	-	45	-	-
	SALARY & BENEFITS TOTAL	**-**	**3,391**	**4,000**	**3,131**	**3,048**	**3,048**
54100	ISF ALLOCATION / ADMINISTRATIVE	-	-	-	-	328	328
54300	ISF ALLOCATION / FACILITIES	-	-	-	-	175	175
54400	ISF ALLOCATION / TECHNOLOGY	-	-	-	-	222	222
54500	ISF ALLOCATION/PERSONNEL ADMIN	-	-	-	-	152	152
	MAINTENANCE & OPERATIONS TOTAL	**-**	**-**	**-**	**-**	**877**	**877**
	TOTAL DEPARTMENT	**-**	**3,391**	**4,000**	**3,131**	**3,925**	**3,925**

City Treasurer Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**0.00**	**$ 4,000**	**$ -**	**$ 4,000**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
N/A				
One-Time Prior Year Expenditures and Revenues	0.00	$ -	$ -	$ -
Adjustments to Costs of Ongoing Activities				
Stipend Adjustment		$ (952)	$ -	$ (952)
Allocated Charges		$ 877	$ -	$ 877
Adjustments to Costs of Ongoing Activities	0.00	$ (75)	$ -	$ (75)
Total FY 26-27 Base Budget	**0.00**	**$ 3,925**	**$ -**	**$ 3,925**
Budget Enhancements				
N/A				
Total Budget Enhancements	0.00	$ -	$ -	$ -
Total FY 26-27 Proposed Budget	**0.00**	**$ 3,925**	**$ -**	**$ 3,925**

Appointed Official

City Attorney

The City Attorney is appointed by and serves at the pleasure of the City Council. The City Attorney provides the City Council and staff with legal advice, ensures that the Municipal Code is current, up to date and reflects accurate policies, procedures, and ordinances. The City Attorney also coordinates other contract legal services provided to the City.

FISCAL YEAR 2026-27

CITY ATTORNEY

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	199,200
71000	WATER FUND	28,800
72000	SEWER FUND	28,800
	TOTAL	**256,800**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
52201	LEGAL SERVICES	200,800	200,029	193,000	210,112	256,800	256,800
	MAINTENANCE & OPERATIONS TOTAL	**200,800**	**200,029**	**193,000**	**210,112**	**256,800**	**256,800**

City Attorney Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**0.00**	**$ 193,000**	**$ -**	**$ 193,000**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
N/A				
One-Time Prior Year Expenditures and Revenues	0.00	$ -	$ -	$ -
Adjustments to Costs of Ongoing Activities				
Contract Services Increase		$ 63,800	$ -	$ 63,800
Adjustments to Costs of Ongoing Activities	0.00	$ 63,800	$ -	$ 63,800
Total FY 26-27 Base Budget	**0.00**	**$ 256,800**	**$ -**	**$ 256,800**
Budget Enhancements				
N/A				
Total Budget Enhancements	0.00	$ -	$ -	$ -
Total FY 26-27 Proposed Budget	**0.00**	**$ 256,800**	**$ -**	**$ 256,800**

City of Sierra Madre, California

Village of the Foothills

City Manager's Office

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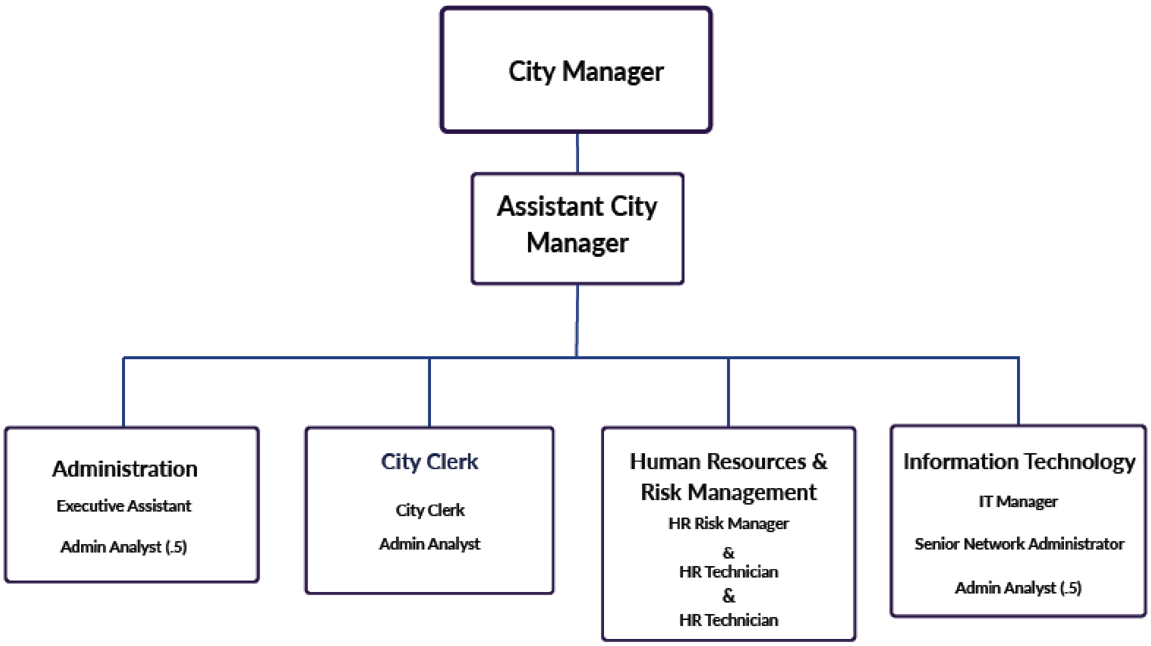
CITY MANAGER'S OFFICE

The City Manager's Office provides executive leadership for the organization and houses four divisions: Administration, City Clerk, Human Resources & Risk Management, and Information Technology.



City Manager's Office Overview

The City Manager serves as the City's chief executive officer, appointed by and accountable to the City Council under the council-manager form of government. The City Manager is responsible for implementing Council decisions, overseeing the day-to-day administration of all City departments and activities, and serving as Executive Director of the Public Financing Authority.

The City Manager directs the City's executive team, providing day-to-day guidance to department directors and managers, and serves as the primary staff contact for the City Attorney and elected officials, including the City Council and City Treasurer. The Office coordinates with neighboring cities, special districts, Los Angeles County, and state and federal agencies on issues that affect Sierra Madre and on opportunities to secure external funding or shared services.

The City Manager is responsible for implementing City Council policy and directives, maintaining reliable municipal services, and planning for the City's long-term operational and financial needs. Core responsibilities include preparing and delivering timely, balanced budgets; overseeing operating and capital expenditures; and ensuring clear, accurate financial reporting to the City Council, regulatory agencies, and the public.

Many of the City's major contracts with public agencies and service providers are negotiated, recommended, and administered through the City Manager's Office. Section 2.08.070 of the Sierra Madre Municipal Code assigns the City Manager final oversight for enforcement of City laws and ordinances, as well as administration of City contracts and franchise agreements.

As chief executive officer, the City Manager manages the effective use of City resources, including publicly owned facilities and the municipal workforce, and organizes City operations to provide services to the public in an efficient, equitable, and transparent manner.

The City Manager's Office is organized into four divisions:

1. Administration
2. City Clerk
3. Human Resources & Risk Management
4. Information Technology

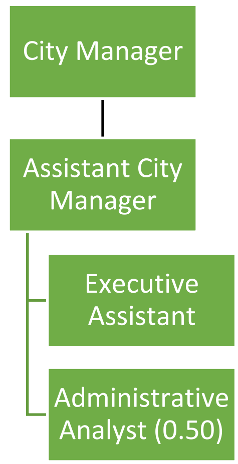
City Manager's Office Mission Statement

To provide professional executive leadership, implement City Council policy, and coordinate clear, accountable, and responsive municipal operations that serve the residents, businesses, and visitors of Sierra Madre.

Administration Division

Division Overview

The Administration Division supports the City Manager's Office in the day-to-day operations and overall administration of the City. The Division coordinates citywide communication, policy implementation, and general administrative support for the City Council, departments, and the community.



Administration is responsible for the following core functions:

- **City Council and Executive Support:** Provides administrative and logistical support for City Council meetings and events, assists with agenda preparation, and supports implementation of Council direction across departments.
- **Policy and Program Management:** Assists in developing, implementing, and monitoring City policies, programs, and grants; tracks follow-up on City Council actions; and coordinates cross-departmental initiatives and special projects.
- **Strategic Planning and Management Analysis:** Supports Citywide strategic planning and goal setting, monitors department work plans, and conducts management and budget analyses to inform recommendations to the City Council.
- **Communications and Public Information:** Plans and coordinates citywide communications, including the City website, e-newsletters, social media, and other outreach tools, to provide timely and accurate information to residents and businesses.
- **Intergovernmental and Regional Relations:** Coordinates with adjacent cities, special districts, Los Angeles County, and state and federal offices on issues affecting Sierra Madre, and supports the City's legislative and regional advocacy efforts.

Accomplishments for FY 2025-2026

- City department reorganization
- Implementation of City Manager Weekly Report
- Successful completion of the Ad Hoc Revenue Committee process
- Development of a General Fund Long Range Forecast
- Launch of a new City website
- Launch of PlanetBids online bid portal
- Engaged professional consulting services for citywide grant writing
- Gann Limit ballot measure placement

Objectives from FY 2026-2027

- Continue to modernize and enhance core City systems to improve transparency, efficiency, and customer service.
- Finalize a comprehensive catalogue of City Council and administrative policies.
- Explore and pursue additional grant and revenue opportunities to support and expand City services.
- Develop citywide resident surveys to gather input on City finances, service priorities, and local economic development opportunities.
- Conduct a targeted public education effort on existing and projected City service levels and infrastructure needs.

FISCAL YEAR 2026-27

DEPARTMENT CITY MANAGER'S OFFICE
DIVISION ADMINISTRATION

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	100,000
60002	INTERNAL SERVICES FUND-ADMINISTRATION	748,389
	TOTAL RESOURCES	**848,389**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	TOTAL
31500	CITY MANAGER OFFICE - ADMIN	605,689	242,700	848,389
	TOTAL APPROPRIATIONS	**605,689**	**242,700**	**848,389**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	-	-	-	-	462,886	462,886
51202	PERS - EMPLOYER	-	-	-	-	39,475	39,475
51206	DEFERRED COMP	-	-	-	-	5,408	5,408
51300	HEALTH INSURANCE	-	-	-	-	49,031	49,031
51304	WORKERS COMP. INSURANCE	-	-	-	-	42,421	42,421
51400	MEDICARE - EMPLOYER PORTION	-	-	-	-	6,151	6,151
51402	STATE UNEMPLOYMENT INS.	-	-	-	-	317	317
	SALARY & BENEFITS TOTAL	**-**	**485,400**	**1,696,778**	**-**	**605,689**	**605,689**
52100	PROFESSIONAL-CONTRACT SERVICES	-	-	-	-	255,200	105,200
53000	CONTINGENCY ACCOUNT	100,000	74,134	100,000	51,857	100,000	100,000
53402	CONFERENCE & MEETING	21,500	14,885	24,000	6,256	11,300	8,800
53409	MEMBERSHIP/DUES/SUBSCRIPTION	29,800	30,691	35,000	40,667	18,868	19,000
53999	OTHER PURCHASED SUPPLIES	5,500	5,425	9,000	7,989	9,700	9,700
	MAINTENANCE & OPERATIONS TOTAL	**156,800**	**125,136**	**168,000**	**106,769**	**395,068**	**242,700**
	TOTAL DIVISION	**156,800**	**610,536**	**1,864,778**	**106,769**	**1,000,757**	**848,389**

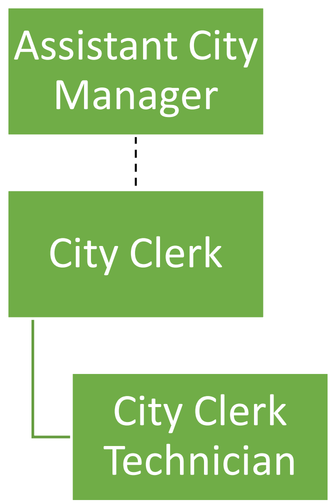
CMO Administration Division Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**2.00**	**$ -**	**$ -**	**$ -**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
N/A				
One-Time Prior Year Expenditures and Revenues	0.00	$ -	$ -	$ -
Adjustments to Costs of Ongoing Activities				
Salary and Benefit Adjustment		$ 465,665	$ -	$ 465,665
Reallocation of 0.33 FTE Assistant City Manager	0.33	$ 95,736	$ -	$ 95,736
Reallocation of 0.50 FTE Administrative Analyst	0.50	$ 44,288	$ -	$ 44,288
Grant Management Consultant		$ 55,200	$ -	$ 55,200
Conferences & Meetings		$ 8,800	$ -	$ 8,800
Memberships & Subscriptions		$ 19,000	$ -	$ 19,000
Other Purchased Supplies		$ 9,700	$ -	$ 9,700
Contingency Account		$ 100,000	$ -	$ 100,000
Adjustments to Costs of Ongoing Activities	0.83	$ 798,389	$ -	$ 798,389
Total FY 26-27 Base Budget	**2.83**	**$ 798,389**	**$ -**	**$ 798,389**
Budget Enhancements				
Budget Prioritization and Economic Development Surveys		$ 50,000		$ 50,000
Total Budget Enhancements	0.00	$ 50,000	$ -	$ 50,000
Total FY 26-27 Proposed Budget	**2.83**	**$ 848,389**	**$ -**	**$ 848,389**

City Clerk Division

Division Overview

The City Clerk is appointed position. Through diligent administration of public records, legal notices, municipal codes, and election processes, the City Clerk serves as a reliable steward of civic information and a trusted resource for the community. Among the City Clerk's responsibilities are recording the minutes of the City Council meetings, responding to requests for public records, advertising of legal notices, recodifying newly adopted municipal codes, administering oaths, complying with State Conflict of Interest and Campaign Reporting Laws, providing notary services, and managing municipal General and Special Elections. The next election is scheduled for November 3, 2026.



City Clerk Office Mission Statement

The City Clerk's Office is committed to promoting transparency, accountability, and public trust by maintaining accurate and accessible records of City Council actions, ensuring compliance with legal and regulatory requirements, and supporting fair and efficient municipal elections..

Accomplishments for FY 2025-2026

- Developed and implemented first Student Commissioner program
- Updated the Record Retention Policy
- Updated the City's Donation Policy
- Special Election June 2, 2026
- Completed over 300 requests for public records
- Successfully implemented new agenda management software
- Utilization of Docusign for all contract workflow
- Update all City Council and Commission agenda and staff report templates for consistency

Department Goals FY 2026 – 2027

- Implement Software for Electronic FPPC filings
- Implement Records Management Systems (RMS)
- November 3, 2026 municipal election
- Adoption of Biennial Conflict of Interest Code

FISCAL YEAR 2026-27

DEPARTMENT CITY MANAGER'S OFFICE
DIVISION CITY CLERK

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
60002	INTERNAL SERVICE FUND-ADMINISTRATION	529,278
	TOTAL RESOURCES	**529,278**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	TOTAL
12000	CITY CLERK	311,578	142,700	75,000	529,278
	TOTAL APPROPRIATIONS	**311,578**	**142,700**	**75,000**	**529,278**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	125,300	136,522	132,000	122,351	219,643	219,643
51202	PERS - EMPLOYER	18,300	16,793	19,000	16,718	26,841	26,841
51204	TERM LIFE INSURANCE	-	179	-	179	-	-
51206	DEFERRED COMP	2,100	2,080	2,000	1,920	3,900	3,900
51300	HEALTH INSURANCE	16,400	15,910	16,000	14,360	37,618	37,618
51303	DISABILITY INSURANCE	-	1,096	-	1,028	-	-
51304	WORKERS COMP. INSURANCE	12,200	11,203	13,000	11,108	20,394	20,394
51400	MEDICARE - EMPLOYER PORTION	1,800	1,836	2,000	1,628	2,957	2,957
51402	STATE UNEMPLOYMENT INS.	100	90	-	143	224	224
	SALARY & BENEFITS TOTAL	**176,200**	**185,709**	**184,000**	**169,434**	**311,578**	**311,578**
52204	ORDINANCE RECODIFICATION	18,000	20,152	20,000	18,195	24,700	24,700
52206	ADVERTISING	9,000	5,802	12,000	6,125	12,000	12,000
52207	ELECTION SERVICES	190,000	34,625	63,000	287	100,500	100,500
53402	CONFERENCE & MEETING	6,000	4,044	6,000	526	4,600	4,600
53409	MEMBERSHIP/DUES/SUBSCRIPTION	2,400	2,307	2,000	930	900	900
	MAINTENANCE & OPERATIONS TOTAL	**225,400**	**66,931**	**103,000**	**26,062**	**142,700**	**142,700**
56009	EQUIPMENT	-	-	-	-	75,000	75,000
	CAPITAL OUTLAY TOTAL	**-**	**-**	**-**	**-**	**75,000**	**75,000**
	TOTAL DIVISION	**401,600**	**252,640**	**287,000**	**195,496**	**529,278**	**529,278**

CMO City Clerk Budget Reconciliation

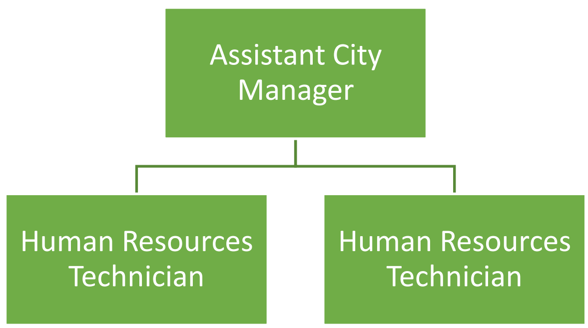
	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**2.00**	**$ 224,000**	**$ -**	**$ 224,000**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
N/A				
One-Time Prior Year Expenditures and Revenues	0.00	$ -	$ -	$ -
Adjustments to Costs of Ongoing Activities				
Salary and Benefit Adjustment		$ 127,574	$ -	$ 127,574
Election Costs		$ 100,500	$ -	$ 100,500
Other Contract Services		$ (296)	$ -	$ (296)
Adjustments to Costs of Ongoing Activities	0.00	$ 227,778	$ -	$ 227,778
Total FY 26-27 Base Budget	**2.00**	**$ 451,778**	**$ -**	**$ 451,778**
Budget Enhancements				
Records Management System		$ 75,000	$ -	$ 75,000
Electronic Filing System - E-File		$ 2,500	$ -	$ 2,500
Total Budget Enhancements	0.00	$ 77,500	$ -	$ 77,500
Total FY 26-27 Proposed Budget	**2.00**	**$ 529,278**	**$ -**	**$ 529,278**

Human Resources & Risk Management Division

Division Overview

The Human Resources Department operating budget focuses resources on developing and maintaining a customer service orientated and safety minded workforce. The department consists of two full-time employees, but in total, is responsible for over 130 employees (Full time and Part time) and approximately 250-300 volunteers.

The Department performs a variety of personnel and risk management duties for full-time employees, part-time employees and volunteers including recruitment and retention, discipline and discharge, benefits administration, personnel file maintenance and security, workers compensation, as well as insurance and liability protection. Department staff advise managers on employee performance, employment laws, personnel policies, and best practices for risk management as well as provide City-wide training to further develop quality employees who excel at customer service and promptly assist residents with their needs.



Human Resources Mission Statement

The mission of the City of Sierra Madre Human Resources Department is to partner with other City Departments to efficiently produce and sustain a customer service orientated and safety minded workforce while serving as the catalyst to assure employee success in the performance of the City's mission, keeping in focus that human resources are our most valued assets.

During FY 2025-2026, the Human Resources Department continued to focus its operating budget on supporting a **customer** service–oriented and safety-minded workforce for more than 130 employees and approximately 300 volunteers Citywide, ensuring that limited resources were strategically aligned with organizational needs and compliance requirements. With a staff of two full-time employees, the department delivered comprehensive personnel and risk management services, including recruitment and retention, discipline, benefits administration, personnel file maintenance, workers' compensation coordination, and insurance and liability support, for all City departments, allowing operating departments to concentrate on core service delivery. HR staff also advised managers on employment laws, personnel policies, and best practices in risk management, while coordinating Citywide training to develop high-quality employees who respond promptly and effectively to community needs and expectations.

The department advanced several objectives in preparation for FY 2026-2027, including implementing legislative updates such as the Workplace Violence Prevention Plan with annual training requirements, the Vacancy Reporting Public Hearing process, SB 294 Workplace Know Your Rights Act, and SB 827 fiscal and financial training, while also launching new HR-related programs to improve workflow efficiencies and internal controls. In addition, HR utilized enhanced tools to help staff consistently apply the City's Classification Plan and update job specifications, supporting accurate Citywide salary and benefit analysis and more transparent compensation practices. In support of these objectives, HR prioritized evaluating Citywide organizational structures for effectiveness and efficiency to ensure that staffing, classification, and budgeted positions remain aligned with service demands and long-term fiscal sustainability.

Operational performance remained strong as HR managed recruitment activity, turnover, and risk-related claims, while Citywide volunteer participation remained between 250 and 300 individuals, sustaining community engagement in City programs and events. Liability and workers’ compensation claims are continuously managed and thoroughly reviewed in partnership with the City’s risk pool to contain costs, improve safety practices, and reduce exposure over time. Additionally, the HR/Risk Management divisions maintained robust training opportunities for all City staff and elected and appointed officials, reinforcing a culture of safety, accountability, and compliance that supports both operational effectiveness and prudent use of public funds.

Performance Measures

Performance Measures	Actual FY 2023-2024	Actual FY 2024-2025	Projected FY 2025-2026
Full-Time Recruitments	12	8	4
Part-Time Recruitments	5	3	2
% of Turnover	18.4%	15%	8%
Citywide Volunteers	450-500	450-500	250-300
Liability Claims Submitted	15	10	10
Workers Compensation Claims Submitted	12	10	3

FISCAL YEAR 2026-27

DEPARTMENT CITY MANAGER OFFICE
DIVISION HUMAN RESOURCES

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
60007	INTERNAL SERVICES FUND - PERSONNEL AND RISKING MANAGEMENT	2,536,786
	TOTAL RESOURCES	**2,536,786**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	TOTAL
70100	CITY MANAGER OFFICE - PERSONNEL	378,639	2,103,148	2,481,786
70101	RECRUITMENT		55,000	55,000
	TOTAL APPROPRIATIONS	**378,639**	**2,158,148**	**2,536,786**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	109,900	113,722	125,000	129,006	205,758	205,758
51120	WAGES PART-TIME	12,000	10,148	19,000	9,919	-	-
51130	OVERTIME WAGES	-	1,905	-	667	-	-
51202	PERS - EMPLOYER	9,000	9,002	10,000	10,382	20,870	20,870
51203	PERS SURVIVOR BENEFIT	2,200	4,659	-	8,065	-	-
51204	TERM LIFE INSURANCE	-	220	-	224	-	-
51206	DEFERRED COMP	1,200	1,175	1,000	1,125	2,184	2,184
51207	PERS UNFUNDED LIABILITY	-	5,324	-	33,868	-	-
51209	LIUNA PENSION EXPENSE	-	2,158	2,000	2,511	2,564	2,564
51300	HEALTH INSURANCE	21,500	25,709	21,000	21,432	28,473	28,473
51302	RETIREES' HEALTH INSURANCE	102,000	100,985	101,000	75,469	96,000	96,000
51303	DISABILITY INSURANCE	-	31	-	-	-	-
51304	WORKERS COMP. INSURANCE	11,000	12,020	14,000	13,546	19,676	19,676
51400	MEDICARE - EMPLOYER PORTION	1,600	1,798	2,000	1,989	2,853	2,853
51402	STATE UNEMPLOYMENT INS.	550	409	-	516	262	262
	SALARY & BENEFITS TOTAL	**270,950**	**289,264**	**295,000**	**308,717**	**378,639**	**378,639**
52100	PROFESSIONAL-CONTRACT SERVICES	115,000	39,162	145,000	34,744	68,500	68,500
52106	DOT/PHYSICALS	13,000	7,218	13,000	4,605	10,000	10,000
52200	CONTRACT SERVICES	7,500	28,008	24,100	40,888	-	-
52201	LEGAL SERVICES	40,000	41,717	383,500	220,889	150,000	150,000
52205	EMPLOYEE TRAINING	6,000	6,123	6,000	248	5,000	5,000
52206	ADVERTISING	2,000	-	3,000	2,082	2,000	2,000
53101	POSTAGE	300	5	-	23	100	100
53300	SAFETY EQUIPMENT & SUPPLIES	1,500	1,652	2,000	934	1,000	1,000
53303	UNIFORMS	1,500	1,500	2,000	2,687	2,000	2,000
53401	TUITION REIMBURSEMENT	55,200	14,241	30,000	8,889	30,000	30,000
53402	CONFERENCE & MEETING	5,000	5,448	5,000	1,346	5,000	5,000
53403	VOLUNTEER/EMPLOYEE RECOGNITN	12,000	12,442	2,400	3,241	12,500	12,500
53404	MILEAGE REIMBURSEMENT	300	-	-	-	500	500
53407	OTHER EMPLOYEE REIMBURSEMENTS	-	-	-	-	500	500
53409	MEMBERSHIP/DUES/SUBSCRIPTION	10,000	8,931	5,000	3,917	5,000	5,000
53999	OTHER PURCHASED SUPPLIES	2,000	1,843	2,000	1,521	2,000	2,000
54801	JOINT POWERS INSURANCE AUTH	1,300,000	1,285,548	1,418,000	1,420,304	1,617,920	1,617,920
54805	CLAIMS AND SETTLEMENTS	180,000	216,249	150,000	57,682	246,127	246,127
	MAINTENANCE & OPERATIONS TOTAL	**1,751,300**	**1,670,086**	**2,191,000**	**1,803,999**	**2,158,148**	**2,158,148**
	TOTAL DIVISION	**2,022,250**	**1,959,350**	**2,486,000**	**2,112,716**	**2,536,786**	**2,536,786**

CMO Human Resources Division Budget Reconciliation

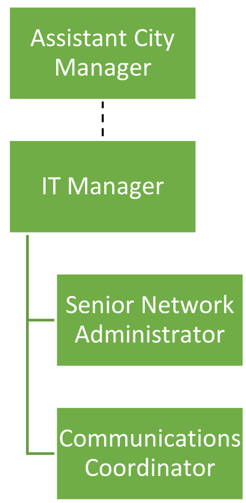
	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**2.00**	**$ 2,236,000**	**$ -**	**$ 2,236,000**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
Class & Comp Study		$ (80,000)	$ -	$ (80,000)
One-Time Prior Year Expenditures and Revenues	0.00	$ (80,000)	$ -	$ (80,000)
Adjustments to Costs of Ongoing Activities				
Salary and Benefit Adjustment		$ (12,367)	$ -	$ (12,367)
Reallocation of 0.33 FTE Assistant City Manager	0.33	$ 95,736	$ -	$ 95,736
JPIA Insurance Adjustment		$ 199,920	$ -	$ 199,920
Legal Services, Claims & Settlements		$ 96,127		$ 96,127
Other Contract Services		$ 1,370		$ 1,370
Adjustments to Costs of Ongoing Activities	0.33	$ 380,786	$ -	$ 380,786
Total FY 26-27 Base Budget	**2.33**	**$ 2,536,786**	**$ -**	**$ 2,536,786**
Budget Enhancements				
N/A				
Total Budget Enhancements	0.00	$ -	$ -	$ -
Total FY 26-27 Proposed Budget	**2.33**	**$ 2,536,786**	**$ -**	**$ 2,536,786**

Information Technology Division

Information Technology Mission Statement
To empower Citizens and City Staff to innovate through the use of technology and to increase the rate of technological advancement to better serve our community.

Services are provided by two dedicated Information Technology professionals.

Oscar Millan – IT Manager / Chief Security Officer
Christian Delgado – Senior Network Administrator / Senior Cybersecurity Engineer



Major Services
Customer Support Services –
Provide and deliver professional, helpful, responsive and high-quality service to meet customers' needs by resolving their problems or completing their requests for products and services as quickly and efficiently as possible.

Infrastructure Services -
Ensure the dependability of the computer-, telecommunications-, data network-, and security systems to enable City staff to continuously provide essential services to their customers. Retain technological flexibility that allows executives and City Government to maintain communications with staff and residents by using alternative methodologies to maintain regularly scheduled public meetings.

Enterprise Systems –
Fulfill the information and service needs of the City by providing leadership and expertise in the acquisition and deployment of high quality, cost-effective and timely solutions.

Distributed Information Systems-
Maintain and improve the efficient and secure transmission of information to staff and public safety personnel in the field as they serve City residents with the highest possible degree of reliability.

Accomplishments for FY 2025-2026
- Upgraded 10Gig Network Core at City Hall and Police Department.
- MDR Security deployment
- City Public Wi-Fi City Wide expansion to other City Buildings.

- Migrated all Server infrastructure from physical to Virtual Environment leveraging virtualization strategies for efficient use of space and energy.
- Disaster recovery and business continuity improvements City Wide.
- Computer Refresh and replacement of desktop computers.
- Security initiatives including tightening security envelope and user security training (ongoing).
- Front line security measures for Desktop and Laptops, including encryption deployment.
- Sun-setting legacy Police Dash cam Server.
- Built IT infrastructure from the ground up to operate the newly remodeled City Library.
- Security Training City wide with Employee Phishing campaigns (ongoing).
- Planning Department Building Permit System Software procurement and implementation.
- 4G/5G backup Internet Access City Wide
- Implementation of Automated Vulnerability and Patch Management System.
- New City Website launched with integrated AI assistant (Sierra).
- New Agenda management system launched.
- Office 365 deployment City Wide completed.
- Council Chambers modernization project completed.
- New RFP and RFQ system deployed (Planetbids).

Objectives from FY 2025-2026 continued to FY 2026-2027

- Complete 10Gig Network Implementation for the City Yard and Library Networks to increase speed and capacity.
- Cybersecurity SIEM (Security Information Events Manager).
- Computer Refresh and replacement of desktop computers (ongoing).
- Mobile Refresh and replacement for remote access and mobile workforce, telecommuting (ongoing).
- Security Assessment and Pen Testing (ongoing).
- Network Refresh Project Phase III, replacing switching infrastructure level 2 endpoints (ongoing).
- Backup power strategy with the goal of 24-hour backup at all Data Centers (ongoing).
- Building carrier redundancy at Library.

Objectives for FY 2026-2027

- Strategic deployment of Office 365 applications.
- Phase II of City Council Chambers Modernization Project.
- ZTNA Roll out and implementation.
- IdP implementation City Wide.
- SSO implementation and deployment.
- Multifactor authentic City Wide.
- Security Assessment and Pen Testing.
- Network Refresh Project Phase III, replacing switching infrastructure level 2 endpoints.
- Backup power strategy with the goal of 24-hour backup at all Data Centers.
- Building carrier redundancy at Library.
- Support Asset management system implementation for Public Works.
- Enterprise AI tools for streamlined workflows and service delivery City Wide.

FISCAL YEAR 2026-27

DEPARTMENT CITY MANAGER'S OFFICE
DIVISION INFORMATION TECHNOLOGY

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
60003	INTERNAL SERVICES FUND - INFORMATION TECHNOLOGY	1,409,931
	TOTAL RESOURCES	**1,409,931**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	TOTAL
31603	INFORMATION TECHNOLOGY	533,671	715,860	160,400	1,409,931
	TOTAL APPROPRIATIONS	**533,671**	**715,860**	**160,400**	**1,409,931**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	293,500	312,750	351,000	373,830	394,310	394,310
51202	PERS - EMPLOYER	34,600	33,126	39,000	36,836	45,551	45,551
51204	TERM LIFE INSURANCE	-	444	-	503	-	-
51206	DEFERRED COMP	2,600	3,230	4,000	3,600	4,108	4,108
51300	HEALTH INSURANCE	33,100	32,551	45,000	39,477	46,385	46,385
51303	DISABILITY INSURANCE	-	3,139	-	3,249	-	-
51304	WORKERS COMP. INSURANCE	29,300	28,828	35,000	32,637	37,554	37,554
51400	MEDICARE - EMPLOYER PORTION	4,300	4,282	5,000	5,165	5,445	5,445
51402	STATE UNEMPLOYMENT INS.	350	336	1,000	536	317	317
	SALARY & BENEFITS TOTAL	**397,750**	**418,687**	**480,000**	**495,833**	**533,671**	**533,671**
52100	PROFESSIONAL-CONTRACT SERVICES	118,000	99,250	153,772	127,868	207,000	207,000
52200	CONTRACT SERVICES	279,000	225,476	191,000	220,055	-	-
53100	OFFICE SUPPLIES	-	-	-	-	2,000	2,000
53101	POSTAGE	-	-	4,000	2,005	4,000	4,000
53102	PRINTING & DUPLICATION	-	-	5,000	3,271	4,500	4,500
53103	COMPUTER SUPPLIES	45,000	46,486	40,000	19,239	37,000	37,000
53210	EQUIPMENT RENTAL/LEASING	36,000	21,416	36,000	21,159	28,000	28,000
53402	CONFERENCE & MEETING	12,000	10,161	19,000	6,345	12,750	12,750
53409	MEMBERSHIP/DUES/SUBSCRIPTION	300	1,110	2,000	2,325	3,560	3,560
53503	ELECTRONIC LICENSES/REFERENCE	-	-	135,000	155,096	161,250	161,250
53801	COMPUTER HARDWARE -NONCAPITALIZED	15,000	13,752	15,000	-	16,900	16,900
55005	TELEPHONE	232,000	260,685	260,000	267,493	238,900	238,900
	MAINTENANCE & OPERATIONS TOTAL	**737,300**	**678,336**	**860,772**	**824,856**	**715,860**	**715,860**
56009	EQUIPMENT	164,000	77,918	215,731	153,252	160,400	160,400
	CAPITAL OUTLAY TOTAL	**164,000**	**77,918**	**215,731**	**153,252**	**160,400**	**160,400**
	TOTAL DIVISION	**1,299,050**	**1,174,941**	**1,556,503**	**1,473,941**	**1,409,931**	**1,409,931**

CMO IT Division Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**3.00**	**$ 1,428,000**	**$ -**	**$ 1,428,000**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
Uncategorized Capital Projoect Fund Expenses		$ (129,861)	$ -	$ (129,861)
One-Time Prior Year Expenditures and Revenues	$ -	$ (129,861)	$ -	$ (129,861)
Adjustments to Costs of Ongoing Activities				
Salary and Benefits Adjustments		$ (6,294)		$ (6,294)
Reallocation of 0.33 FTE Assistant City Manager	0.33	$ 95,736	$ -	$ 95,736
Reallocation of 0.50 FTE Administrative Analyst	(0.50)	$ (44,288)	$ -	$ (44,288)
Senior Network Administrator Salary Schedule Adjustment		$ 8,517		$ 8,517
Reduction in Subscriptions Replaced by 0365 (Zoom, Dropbox, etc.)		$ (8,000)		$ (8,000)
Elimination of Telecom Services - Temporary Library		$ (21,500)		$ (21,500)
Reduction in Microsoft Software Assurance		$ (15,029)		$ (15,029)
Elimination of Hosting Fees from Previous Website Provider		$ (6,000)		$ (6,000)
Reduction in Training Classes		$ (2,500)		$ (2,500)
Reduction in WMJ Communications Fiber and Network Wiring		$ (5,000)		$ (5,000)
Reductions in Conference Attendance		$ (6,250)		$ (6,250)
Renegotiatied VoIP Contract		$ (30,000)		$ (30,000)
Renegotiatied Print Contract		$ (8,000)		$ (8,000)
Adjustments to Costs of Ongoing Activities	(0.17)	$ (48,608)	$ -	$ (48,608)
Total FY 26-27 Base Budget	**2.83**	**$ 1,249,531**	**$ -**	**$ 1,249,531**
Budget Enhancements				
Desktop Refresh Project		$ 45,000		$ 45,000
Cybersecurity Project		$ 45,000		$ 45,000
Data Center Refresh Project - 10 GIG		$ 25,000		$ 25,000
IDP Implementation		$ 18,000		$ 18,000
ZTNA Network Implementation		$ 6,000		$ 6,000
SSO Implementation		$ 8,000		$ 8,000
DocAccess Licensing		$ 5,000		$ 5,000
Water Billing Printer		$ 2,000		$ 2,000
Plan Check Monitors		$ 2,500		$ 2,500
Drone Photography		$ 3,900		$ 3,900
Total Budget Enhancements	0.00	$ 160,400	$ -	$ 160,400
Total FY 26-27 Proposed Budget	**2.83**	**$ 1,409,931**	**$ -**	**$ 1,409,931**

City of Sierra Madre

Village of the Foothills

Finance Department

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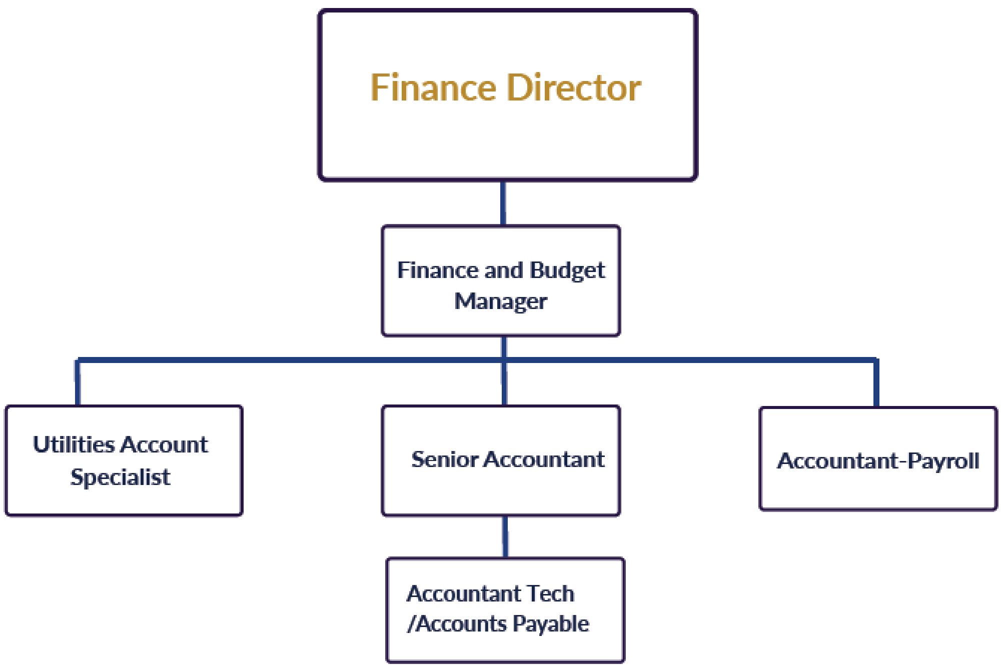
FINANCE DEPARTMENT

The goals of Finance Department are to employ best practices and be transparent in financial management, to strengthen and make judicious use of financial resources to achieve and build City financial resilience, and to focus on internal and external customer services in various support services. The Department works to preserve a strong financial condition by creating responsible financial strategies, effectively managing the City's resources, and providing analysis and recommendations that ensure optimal economic outcomes.

Department Services Overview

Finance Department is responsible for the finance activities and reporting of the City, and executes the following tasks:



Asset Management: Investing idle funds and managing cash flow; controlling fixed assets; collections of accounts receivable; managing returns on investments.

Budgeting: Projecting revenues, preparing the annual budget document; monitoring compliance with the adopted budget.

Debt Service Administration: Coordinating the issuance of debt instruments; ensuring compliance with lender and regulatory restrictions; processing repayments of debt.

Financial Accounting and Reporting: Recording all transactions in the general ledger of the City, Agency, and Financing Authority; processing of invoices; preparing internal and external financial reports.

Tax and Assessment Administration: Ensuring that all local taxes and assessments are remitted; ensuring that the City receives its portion of taxes and assessments levied on its behalf by other governments.

Utility Billing: Billing of City utilities (Water & Sewer), processing of payments and customer service.

Finance Department Mission Statement

To facilitate open and accountable municipal operations and financial services, manage and safeguard the City's resources in a prudent and comprehensive manner.

Accomplishments for FY 2025-2026

- The City has been nationally honored with the prestigious GFOA's Distinguished Budget Presentation Award for six consecutive years
- The City has been nationally honored with the prestigious Certificate of Achievement for Excellence in Financial Reporting for eight consecutive years
- According to the most recent valuations, the pension funded ratio status in CalPERS plans is about 85%.
- All City audits, including Annual Comprehensive Financial Report, Annual METRO Local Return Funds and Annual Street Report, were completed on time and with an unqualified opinion

Objectives from FY 2026-2027

- The City will research models to move towards automation of the accounts payable process to enhance efficiency and streamline the payments processes.
- The City will research models to move towards automation of the budget process to enhance efficiency and streamline the budgeting processes.
- The City will continue to assess pension obligations and funded status to continue to manage long-term liabilities.
- Submit the Annual Comprehensive Financial Report for FY 25-26 to Government Finance Officers Association (GFOA) for the award application.
- Submit the Budget Book for FY 26-27 to GFOA for the budget award application.
- Update and standardize written policies and procedures of purchasing, GASB 87 and 96.
- Maintain and strengthen internal controls to safeguard City assets and financial resources.

Performance Measures

Performance Measures	Actual FY 2024-2025	Projected FY 2025-2026	Projected FY 2026-2027
Receive Unmodified Audit Opinion	Yes	Yes	Yes
Receive Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA)	Yes	Yes	Yes
Receive GFOA's award of excellence in financial reporting	Yes	Yes	Yes
Utility Bills Processed	45,672	45,528	45,600
Number of Cash Register Transactions	21,718	20,500	20,000
Number of Accounts Payable Checks Issued	2,381	2,400	2,400

FISCAL YEAR 2026-27

DEPARTMENT FINANCE DEPARTMENT

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	166,945
60002	INTERNAL SERVICES FUND-ADMINISTRATION	998,131
71000	WATER	238,486
72000	SEWER	78,324
	TOTAL RESOURCES	**1,481,886**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	TOTAL
31100	GENERAL ADMIN	-	19,700	19,700
32000	FINANCE DEPARTMENT	937,611	524,575	1,462,186
	TOTAL APPROPRIATIONS	**937,611**	**544,275**	**1,481,886**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	1,361,550	1,292,898	1,335,000	1,232,333	696,899	696,899
51120	SALARIES-PART TIME	-	4,215	-	1,800	-	-
51130	SALARIES OVERTIME	-	1,076	-	42	-	-
51202	PERS - EMPLOYER	153,700	135,805	138,000	118,563	79,801	79,801
51204	TERM LIFE INSURANCE	-	1,752	-	1,736	-	-
51206	DEFERRED COMP	16,800	15,325	14,000	14,315	7,150	7,150
51208	PENSION EXPENSE	-	60,339	-	-	-	-
51209	LIUNA PENSION EXPENSE	4,250	4,207	4,000	4,348	4,416	4,416
51300	HEALTH INSURANCE	173,400	134,258	142,000	124,406	73,075	73,075
51303	DISABILITY INSURANCE	-	8,338	-	7,942	-	-
51304	WORKERS COMP. INSURANCE	143,750	123,647	142,000	108,831	66,025	66,025
51400	MEDICARE - EMPLOYER PORTION	19,700	17,976	19,000	17,041	9,574	9,574
51402	STATE UNEMPLOYMENT INS.	2,000	1,406	2,000	2,141	672	672
51900	ACCRUED PAYROLL	-	(64,942)	-	-	-	-
	SALARY & BENEFITS TOTAL	**1,875,150**	**1,736,301**	**1,796,000**	**1,633,497**	**937,611**	**937,611**
52100	PROFESSIONAL-CONTRACT SERVICES	92,300	92,629	105,000	112,080	178,000	178,000
52200	CONTRACT SERVICES	143,100	118,256	223,000	191,431	-	-
53100	OFFICE SUPPLIES	10,000	5,884	9,000	6,719	5,500	5,500
53101	POSTAGE	45,000	46,764	47,000	42,162	49,000	49,000
53102	PRINTING & DUPLICATION	18,000	10,419	21,000	8,569	6,500	6,500
53402	CONFERENCE & MEETING	29,000	22,741	29,000	7,381	14,330	14,330
53409	MEMBERSHIP/DUES/SUBSCRIPTION	29,800	30,691	35,000	40,667	19,800	19,800
53999	OTHER PURCHASED SUPPLIES	7,500	6,836	11,000	10,590	1,500	1,500
54100	ISF ALLOCATION/ ADMINISTRATIVE	762,550	762,550	693,000	693,000	-	-
54300	ISF ALLOCATION/ FACILITIES	524,550	524,550	492,000	492,000	14,273	14,273
54400	ISF ALLOCATION/ TECHNOLOGY	877,900	877,900	960,000	960,000	18,118	18,118
54500	ISF ALLOCATION/PERSONNEL ADMIN	499,200	499,200	635,750	635,750	12,453	12,453
54600	ISF ALLOCATION/ VEHICLE MAINT	335,350	335,350	349,000	349,000	-	-
54701	COUNTY TAX ADMINISTRATIVE FE	90,000	96,524	96,000	144,038	96,900	96,900
54703	BANK SERVICE FEES	143,000	164,628	177,000	124,433	127,900	127,900
58002	INTEREST EXPENSE	-	288	-	-	-	-
59000	SUBSCRIPTION FINANCING PRINCIPAL	-	7,562	-	-	-	-
	MAINTENANCE & OPERATIONS TOTAL	**3,607,250**	**3,602,772**	**3,882,750**	**3,817,821**	**544,275**	**544,275**
	TOTAL DEPARTMENT	**5,482,400**	**5,339,073**	**5,678,750**	**5,451,318**	**1,481,886**	**1,481,886**

Finance Department Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**5.00**	**$ -**	**$ -**	**$ -**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
N/A				$ -
One-Time Prior Year Expenditures and Revenues	0.00	$ -	$ -	$ -
Adjustments to Costs of Ongoing Activities				
Salary and Benefit Adjustment		$ 823,952	$ -	$ 823,952
Allocated Charges		$ 44,845	$ -	$ 44,845
Reallocation of 1.0 FTE Utility Account Specialist from Administrative Services	1.00	$ 113,659	$ -	$ 113,659
Professional Services		$ 178,000	$ -	$ 178,000
Office Supplies & City Postage		$ 61,000	$ -	$ 61,000
Conferences & Meetings		$ 14,330	$ -	$ 14,330
Memberships & Subscriptions		$ 19,800	$ -	$ 19,800
Other Supplies		$ 1,500	$ -	$ 1,500
County Administrative Tax Fees		$ 96,900	$ -	$ 96,900
Banking Fees		$ 127,900	$ -	$ 127,900
Adjustments to Costs of Ongoing Activities	1.00	$ 1,481,886	$ -	$ 1,481,886
Total FY 26-27 Base Budget	**6.00**	**$ 1,481,886**	**$ -**	**$ 1,481,886**
Budget Enhancements				
N/A				
Total Budget Enhancements	0.00	$ -	$ -	$ -
Total FY 26-27 Proposed Budget	**6.00**	**$ 1,481,886**	**$ -**	**$ 1,481,886**

City of Sierra Madre

Village of the Foothills

Police Department

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Department Overview

The Sierra Madre Police Department (SMPD) is committed to providing a safe, secure, and welcoming environment for all who live, work, and visit Sierra Madre.
SMPD is a full-service municipal agency with twenty-three full-time employees, ten part-time staff, four Reserve Officers, and fourteen Police Volunteers, all contributing to a long-standing tradition of integrity and professional service. As guardians of the community, Department personnel proactively engage with residents, businesses, and visitors, enforce local, state, and federal laws, and safeguard the lives, property, and rights of every person consistent with the United States Constitution. Every member of the Department is expected to perform their duties with a reverence for human life and a commitment to values that include respect, integrity, dedication, and excellence in contemporary policing.

Mission, Vision, Values, and Motto

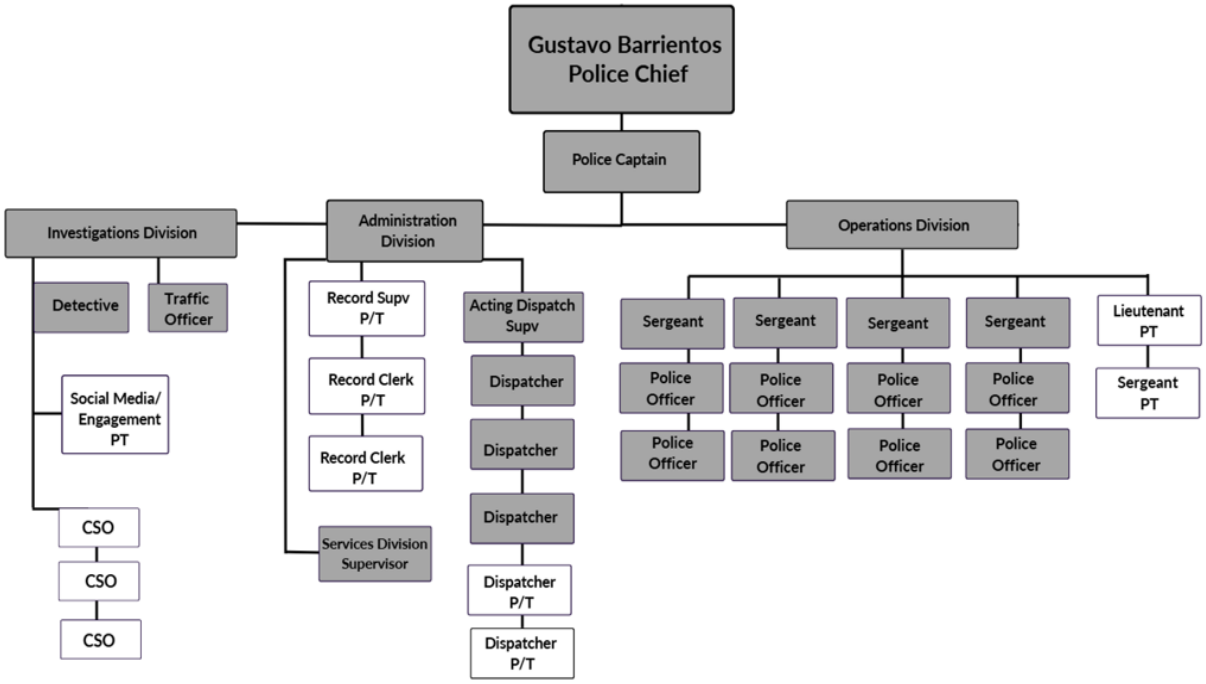
Mission Statement

The Sierra Madre Police Department is dedicated to professionalism and service. We will always act in the interest of justice and the well-being of our community, and we strive to enhance the quality of life for all community members by providing professional, compassionate, and responsive law enforcement services.

Vision Statement
Setting the standard for 21st Century Small-Town Policing.]

Values
Integrity, Humility, Service, Professionalism

Motto
Serving Those We Protect



Accomplishments – FY 2025–2026

During the 2025–2026 fiscal year, the Sierra Madre Police Department navigated significant organizational change and sustained operational demands while remaining focused on core public safety priorities. Despite vacancies at several ranks and within dispatch, the Department successfully hired and trained additional police officers, strengthening overall sworn capacity. These strategic hires enabled SMPD to staff a hybrid detective position, expanding investigative bandwidth, improving case management, and enhancing the Department's ability to address complex incidents and quality-of-life crimes. Collectively, these staffing and deployment decisions reflect a deliberate investment in resilience and investigative effectiveness, positioning SMPD to sustain high service levels and achieve stronger case outcomes in the face of increasing community needs.

Patrol

Crime in Sierra Madre remained low in 2025, with Part I offenses increasing by only one incident (from 17 to 18) and several Part II categories, including thefts and vandalism, declining compared to 2024. Serious violent crime was rare, and the Department continued to emphasize prevention and visibility in the community. Officers stayed actively engaged with residents and businesses through regular foot patrols in the downtown business district, participating in community meetings, and increased visibility in residential neighborhoods, while also managing a substantial rise in demand as officer-dispatched calls and officer-initiated activity grew from 6,016 to 13,627 in 2025.

To meet this demand, SMPD dispatch personnel handled more than 37,000 calls in 2025, reflecting both evolving community needs and proactive enforcement of quality-of-life concerns such as mental health issues, homelessness, and parking complaints. Within this workload, officers generated several hundred police reports documenting criminal

investigations, traffic collisions, and other significant incidents, ensuring thorough documentation, follow-up, and appropriate case disposition.
The Department also maintained a strong commitment to training and professional development for all members. Both sworn and non-sworn staff attended a wide range of courses focused on communication, leadership, de-escalation, investigations, and problem-solving, building on more than 165 years of combined law enforcement experience brought in through recent hires. SMPD ensured that all Peace Officer Standards and Training (POST) mandates were met in a timely manner, while also investing in specialized and regional training opportunities such as participation in the Foothill Special Enforcement Team (FSET) and Foothill Air Support Team (FAST) to enhance capabilities in managing critical incidents and complex investigations.

Calls for Service – FY 2024–2025 vs. FY 2025–2026

DISPATCH CALLS FOR SERVICE	FY 2024-2025	FY 2025-2026
VOLUME CALLS	29,764	37,171
TEXT 911	22	41
MENTAL ILLNESS	41	67
HOMELESSNESS	55	64
PARKING COMPLAINTS	252	503
POLICE INITIATED	6,130	8,805
CALLS FOR SERVICE	6,016	13,627
HATE CRIME	0	1

Investigations

The Detective Bureau was assigned more than 400 cases in 2025, reflecting a substantial investigative workload for a department of SMPD’s size. Detectives maintained strong performance by securing consistent cleared-by-arrest numbers, increasing felony filings from 9 to 21, executing additional search warrants, and seizing firearms as part of focused and thorough investigations. During the year, an officer was also assigned to a hybrid detective role, further bolstering investigative capacity and improving the Department’s ability to manage complex and sensitive cases.

SMPD maintains a Memorandum of Understanding (MOU) with the Internet Crimes Against Children (ICAC) Task Force, which focuses on investigating and enforcing laws related to the sexual exploitation of children, including online child pornography offenses. ICAC receives and triages cyber tips, conducts in-depth investigations, and works closely with prosecutors to determine which cases are appropriate for filing, providing critical support to SMPD in this highly specialized area.

In addition, the Department maintains an MOU with Flock Safety for the use of fixed-location camera systems equipped with license plate recognition and advanced low-light imaging. These cameras are strategically placed at key ingress and egress points in the city, giving SMPD near real-time access to high-quality images and vehicle data that support active investigations, help identify suspects and vehicles of interest, and enhance the protection of people and property in Sierra Madre.

Community Policing

The Department continued to strengthen positive partnerships with residents, businesses, and visitors through a broad range of community policing initiatives. Personnel remained highly visible through downtown foot patrols, business checks, and an active social media presence, while key events such as the Health Fair, Public Safety Week, and National Night Out provided opportunities for safety education and direct engagement with community and public service partners. Signature outreach programs, including “Coffee with a Cop” and “Smoothie with a Cop,” created informal settings for residents to meet officers, ask questions, and share concerns, further enhancing trust and approachability. Department staff also delivered Active Shooter Training to City employees and community stakeholders, reinforcing preparedness and resilience.

The Department collaborates with numerous Neighborhood Watch groups throughout the city, where officers regularly share crime prevention strategies and public safety information. These ongoing interactions supported by Coffee with a Cop events and Neighborhood Watch meetings help residents stay informed, encourage shared responsibility for safety, and support early identification of emerging concerns in neighborhoods.

SMPD continues to focus on outreach within the community, emphasizing voluntary compliance, connection to services, and respectful engagement. These efforts are grounded in community policing principles that prioritize preserving the rights, dignity, and humanity of every person we serve.

During the year, the Department also secured grant funding from the California Department of Alcoholic Beverage Control and from Homeland Security. The ABC grant supports focused enforcement and problem-solving around alcohol-related concerns in the community, while Homeland Security funding provided critical equipment to enhance operational readiness and overall response capabilities.

In addition, SMPD remains an active member of the Foothill Special Enforcement Team (FSET), a regional multi-agency tactical response team. Several SMPD personnel serve on FSET as Tactical Operators, Crisis Negotiators, and Tactical Dispatchers, extending the Department’s ability to respond to high-risk incidents while bringing advanced skills and experience back to the Sierra Madre community.

Volunteers and Reserve Police Officers

SMPD Reserve Officers and Volunteers play a critical role in extending the Department's capacity by supporting special assignments, details, and community patrols. Their service significantly enhances visibility and presence in the field, allowing sworn staff to focus on priority calls and complex investigations. The Department depends on their dedication, which strengthens connections with the community and contributes to more responsive and effective service delivery.

Department Goals – FY 2026–2027

- Advance organizational restructuring to improve efficiency and effectiveness, including refining the supervisory structure, clarifying roles, and aligning staffing with call-for-service and investigative demands.

- Enhance professional development for all personnel by expanding training in leadership, communication, de-escalation, investigations, and traffic safety, while continuing to meet or exceed all POST mandates.

- Sustain and build on the downward trend in overall crime, with a focus on burglary, theft from vehicles, and other quality-of-life offenses through data-driven deployment, targeted enforcement, and proactive prevention strategies.

- Strengthen and expand community engagement programs and initiatives, including Neighborhood Watch, the Community Police Academy, Explorer Club 242, Coffee with a Cop, Smoothie with a Cop, and other outreach efforts that deepen trust and partnership with residents, businesses, and youth.

- Improve traffic safety citywide by deploying motorcycle officers, increasing visibility in high-collision areas, and using data to guide enforcement and education campaigns.

FISCAL YEAR 2026-27

DEPARTMENT POLICE DEPARTMENT

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	6,888,598
35003	POLICE DONATION	10,000
35004	PUBLIC SAFETY AUGMENTATION FUND	104,455
35005	STATE COPS GRANT	162,066
	TOTAL RESOURCES	**7,165,120**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	TOTAL
50000	PUBLIC SAFETY - POLICE	4,765,054	1,894,846	-	6,659,900
50097	911 STATE GRANT	-	5,000	-	5,000
52000	DISPATCH	485,770	-	-	485,770
56000	EVIDENCE	-	-	14,450	14,450
	TOTAL APPROPRIATIONS	**5,250,823**	**1,899,846**	**14,450**	**7,165,120**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PORPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	2,946,200	2,793,114	3,002,000	2,666,983	3,112,220	3,112,220
51120	WAGES PART-TIME	315,050	356,233	455,000	689,185	375,150	375,150
51130	OVERTIME WAGES	550,000	558,525	325,000	339,647	350,000	350,000
51202	PERS - EMPLOYER	448,800	461,477	457,000	409,781	471,144	471,144
51204	TERM LIFE INSURANCE	-	2,346	-	2,174	-	-
51206	DEFERRED COMP	3,900	3,900	4,000	3,300	2,600	2,600
51300	HEALTH INSURANCE	243,600	242,221	237,000	202,090	283,981	283,981
51303	DISABILITY INSURANCE	-	2,740	-	2,227	-	-
51304	WORKERS COMP. INSURANCE	538,400	548,475	549,000	556,743	604,747	604,747
51400	MEDICARE - EMPLOYER PORTION	46,900	51,413	48,000	51,595	47,845	47,845
51402	STATE UNEMPLOYMENT INS.	5,150	4,724	5,000	7,086	3,136	3,136
	SALARY & BENEFITS TOTAL	**5,098,000**	**5,025,170**	**5,082,000**	**4,930,812**	**5,250,823**	**5,250,823**
52003	BOOKING AND BOARDING	6,000	4,804	5,000	5,625	5,000	5,000
52004	HUMANE SOCIETY SERVICES	56,000	54,799	58,000	49,387	62,100	62,100
52005	POST REIMBURSABLE TRAINING	20,000	18,330	20,000	2,655	20,000	20,000
52006	HAZARDOUS CLEANUP	1,500	1,500	2,000	-	2,000	2,000
52100	PROFESSIONAL-CONTRACT SERVICES	199,800	228,155	365,000	297,407	283,325	283,325
52107	MEDICAL SERVICES	10,000	10,877	8,000	1,041	8,000	8,000
52205	EMPLOYEE TRAINING	13,000	4,589	20,000	3,034	10,000	10,000
52302	EQUIPMENT MAINTENANCE	5,000	7,613	5,000	-	5,000	5,000
53100	OTHER PURCHASED SERVICES	5,000	5,413	6,500	31,408	6,500	6,500
53101	OFFICE SUPPLIES	200	-	-	-	-	-
53102	POSTAGE	3,000	1,245	3,000	714	3,000	3,000
53103	PRINTING & DUPLICATION	1,000	734	4,500	-	4,500	4,500
53204	HARDWARE SUPPLIES	350	330	200	215	-	-
53300	SAFETY EQUIPMENT & SUPPLIES	19,000	17,716	15,000	10,062	15,000	15,000
53301	RADIO & COMMUNICATIONS	3,000	788	3,000	215	3,000	3,000
53302	FIREARMS SUPPLIES	14,000	13,384	12,000	561	47,000	47,000
53303	UNIFORMS	9,000	13,646	24,000	24,947	20,000	20,000
53304	EVIDENCE	8,000	7,660	8,000	-	8,500	8,500
53306	VOLUNTEER SUPPLIES & OTHER EXP	5,000	3,293	4,000	2,433	5,000	5,000
53402	CONFERENCE & MEETING	9,000	7,634	7,000	5,510	7,000	7,000
53406	BOOKS AND REFERENCE	200	-	-	-	-	-
53409	MEMBERSHIP/DUES/SUBSCRIPTION	3,500	2,644	3,000	762	3,000	3,000
53501	PERIODICALS	150	-	-	-	-	-
53999	OTHER PURCHASED SUPPLIES	15,000	21,336	15,500	9,950	25,500	25,500
54100	ISF ALLOCATION / ADMINISTRATIVE	-	-	-	-	455,530	455,530
54300	ISF ALLOCATION / FACILITIES	-	-	-	-	242,412	242,412
54400	ISF ALLOCATION / TECHNOLOGY	-	-	-	-	307,719	307,719
54500	ISF ALLOCATION / PERSONNEL ADMIN	-	-	-	-	211,499	211,499
54600	ISF ALLOCATION / VEHICLE MAINT	-	-	-	-	103,401	103,401
54610	ISF ALLOCATION / EQUIP/VEH/MACH REPLACEMENT					35,860	35,860
	MAINTENANCE & OPERATIONS TOTAL	**406,700**	**426,489**	**588,700**	**445,925**	**1,899,846**	**1,899,846**
56006	AUTOMOTIVE EQUIPMENT	-	-	45,000	-	-	-
56009	EQUIPMENT	-	-	31,041	20,586	14,450	14,450
	CAPITAL OUTLAY TOTAL	**-**	**-**	**76,041**	**20,586**	**14,450**	**14,450**
	TOTAL DEPARTMENT	**5,504,700**	**5,451,659**	**5,746,741**	**5,397,323**	**7,165,120**	**7,165,120**

Police Department Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**23.00**	**$ 5,469,000**	**$ -**	**$ 5,469,000**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
United Tactical Systems, LLC (Pepperball)		$ (7,900)	$ -	$ (7,900)
Power's Office Furniture		$ (6,500)	$ -	$ (6,500)
One-Time Prior Year Expenditures and Revenues		$ (14,400)	$ -	$ (14,400)
Adjustments to Costs of Ongoing Activities				
Salary and Benefit Adjustment		$ 268,550	$ -	$ 268,550
Allocated Charges		$ 1,356,421	$ -	$ 1,356,421
Booking Charges		$ (5,000)	$ -	$ (5,000)
Pasadena Humane Society Contract Increase		$ 5,700	$ -	$ 5,700
PUSD Crossing Guard Services MOU		$ 25,000	$ -	$ 25,000
Other Adjustments to Costs		$ (151)	$ -	$ (151)
Adjustments to Costs of Ongoing Activities	0.00	$ 1,650,520	$ -	$ 1,650,520
Total FY 26-27 Base Budget	**23.00**	**$ 7,105,120**	**$ -**	**$ 7,105,120**
Budget Enhancements				
Firearm Replacement Program		$ 35,000	$ 35,000	$ -
SGVCOG Regional Bear Management Program		$ 25,000	$ -	$ 25,000
Total Budget Enhancements	0.00	$ 60,000	$ 35,000	$ 25,000
Total FY 26-27 Proposed Budget	**23.00**	**$ 7,165,120**	**$ 35,000**	**$ 7,130,120**

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City of Sierra Madre

Village of the Foothills

Fire Department

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FY 2026–2027 Budget Narrative

Department Overview

The Sierra Madre Fire Department, consisting of eighteen full-time personnel, three administrative, and fifteen operational, proudly provide all-hazard emergency services to approximately 11,000 residents within a 3.2 square mile community located in the wildland-urban interface at the base of the San Gabriel Mountains and the Angeles National Forest. This geographic location presents unique operational risks including wildfire exposure, steep terrain rescues, and weather-driven hazards.

The department operates from a single fire station providing fire suppression, advanced life support emergency medical services, rescue operations, hazardous materials response, and wildfire response. Regional automatic aid and mutual aid partnerships significantly enhance the department's response capability and ensure adequate resources are available during major emergencies.

Fire Department Mission Statement, Vision Statement, and Core Values

Mission Statement

The Sierra Madre Fire Department is committed to protecting life, property, and our environment through compassionate service.

Vision Statement

The Sierra Madre Fire Department is dedicated to remaining a progressive, cost-effective, and innovative fire department that ensures a safe and inclusive environment for our community through exceptional customer service.

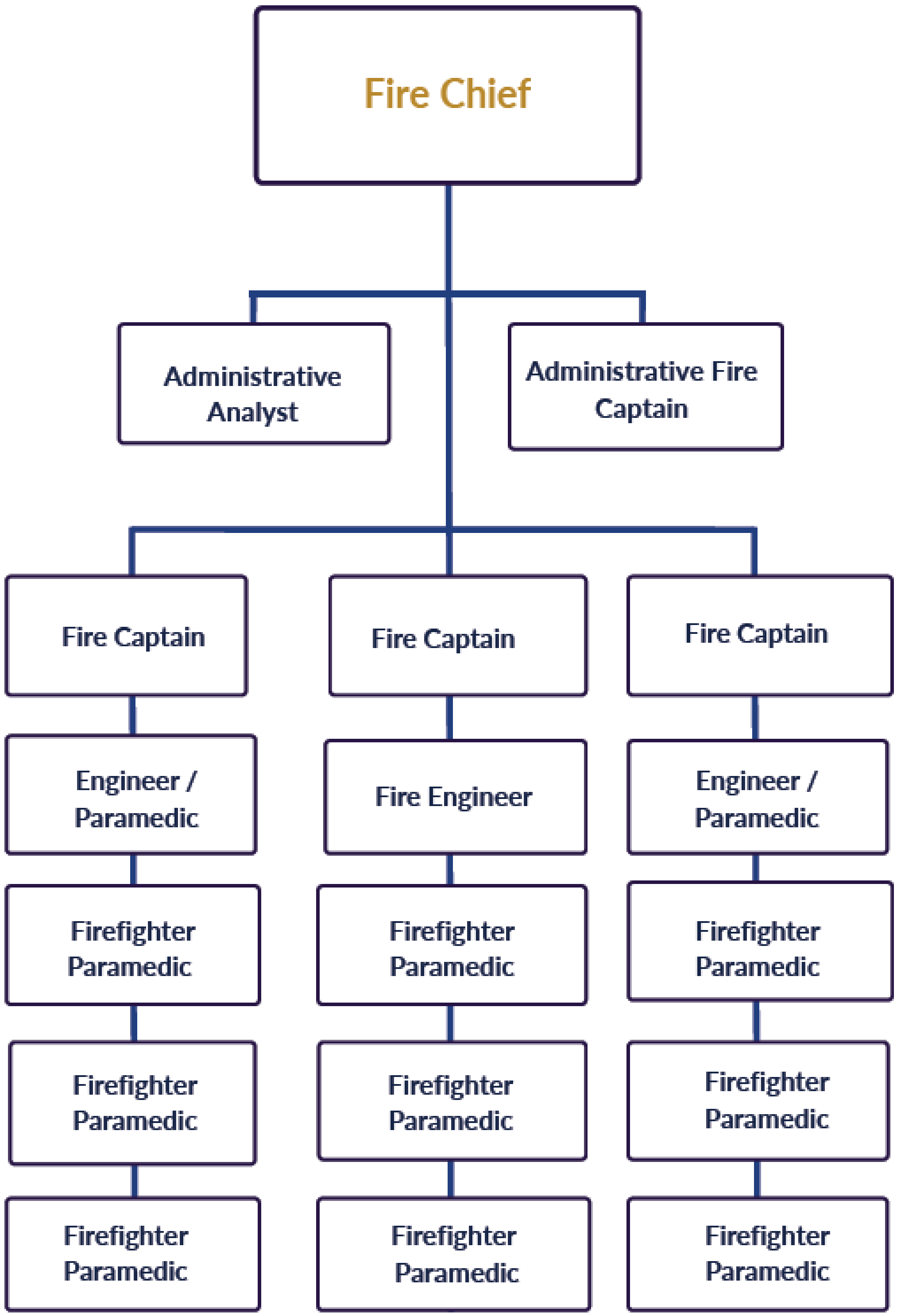
Core Values

Honor *– adhering to the highest standard, both morally and ethically.*

Integrity *– based on trust and accountability through service.*

Respect *– to self and community, maintaining a department of teamwork and growth.*

Compassion *– treating everyone with kindness and empathy.*


Fire Chief
Administrative Analyst
Administrative Fire Captain
Fire Captain
Fire Captain
Fire Captain
Engineer / Paramedic
Fire Engineer
Engineer / Paramedic
Firefighter Paramedic
Firefighter Paramedic
Firefighter Paramedic
Firefighter Paramedic
Firefighter Paramedic
Firefighter Paramedic
Firefighter Paramedic
Firefighter Paramedic
Firefighter Paramedic

FY 2025-2026 Performance Dashboard

Metric	FY 25-26 Result (at time of report)
Total Emergency Incidents	947
EMS Responses	785
Fire Prevention Inspections	1,895
Training Hours	3,767
Average Response Time	4:13
Community Outreach Events	30
Mutual Aid Reimbursement	$137,412

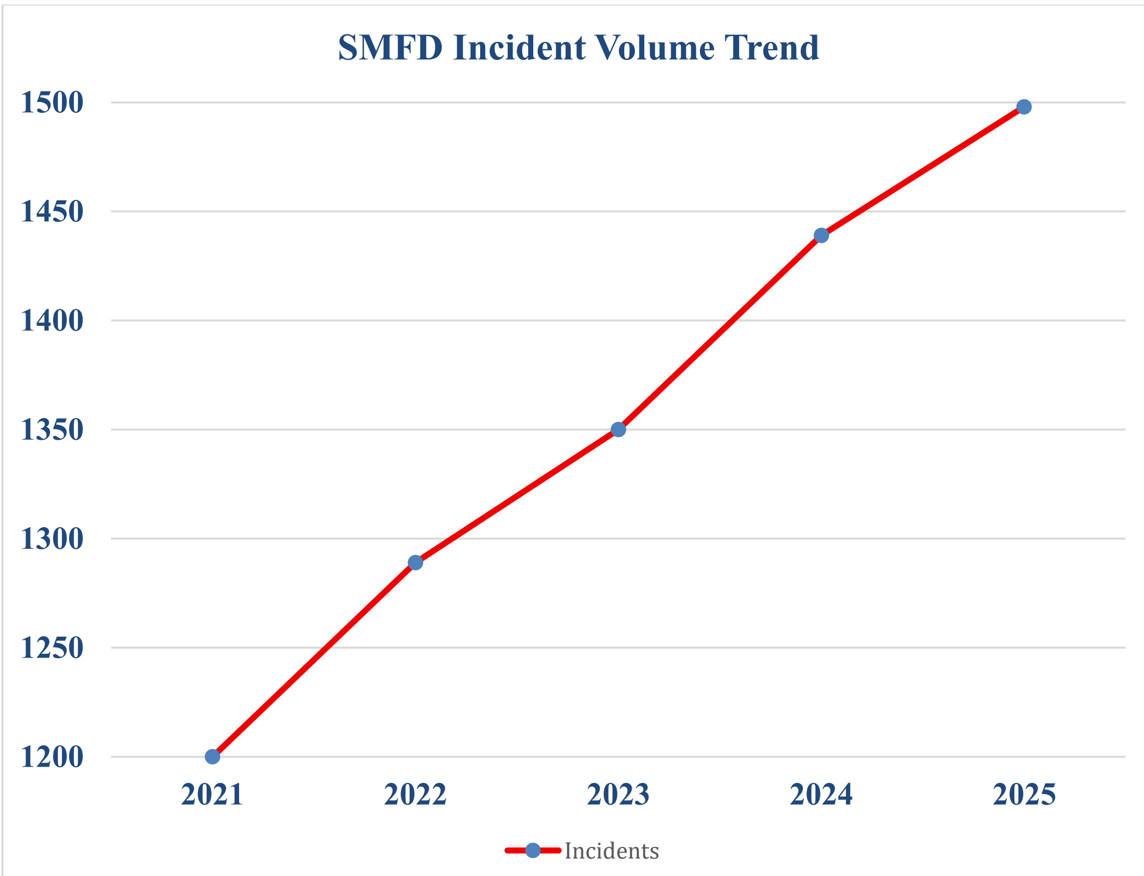
FY 2026-2027 Strategic Goals (SMART Framework)

- Improve emergency response performance by maintaining turnout times under 60 seconds and maintaining average response times below the five-minute benchmark
- Expand wildfire risk reduction programs by increasing defensible space inspections and wildfire education events by at least 15%
- Strengthen regional mutual aid and operational resilience through participation in regional training exercises ≥ 200 hours, while maintaining strong automatic aid partnerships
- Increase community risk reduction programs by 10% and complete more than 2,000 annual fire prevention inspections
- Enhance fiscal sustainability through improved cost recovery, EMS subscription program participation by 15%, and grant funding opportunities ≥ 10% of annual budget

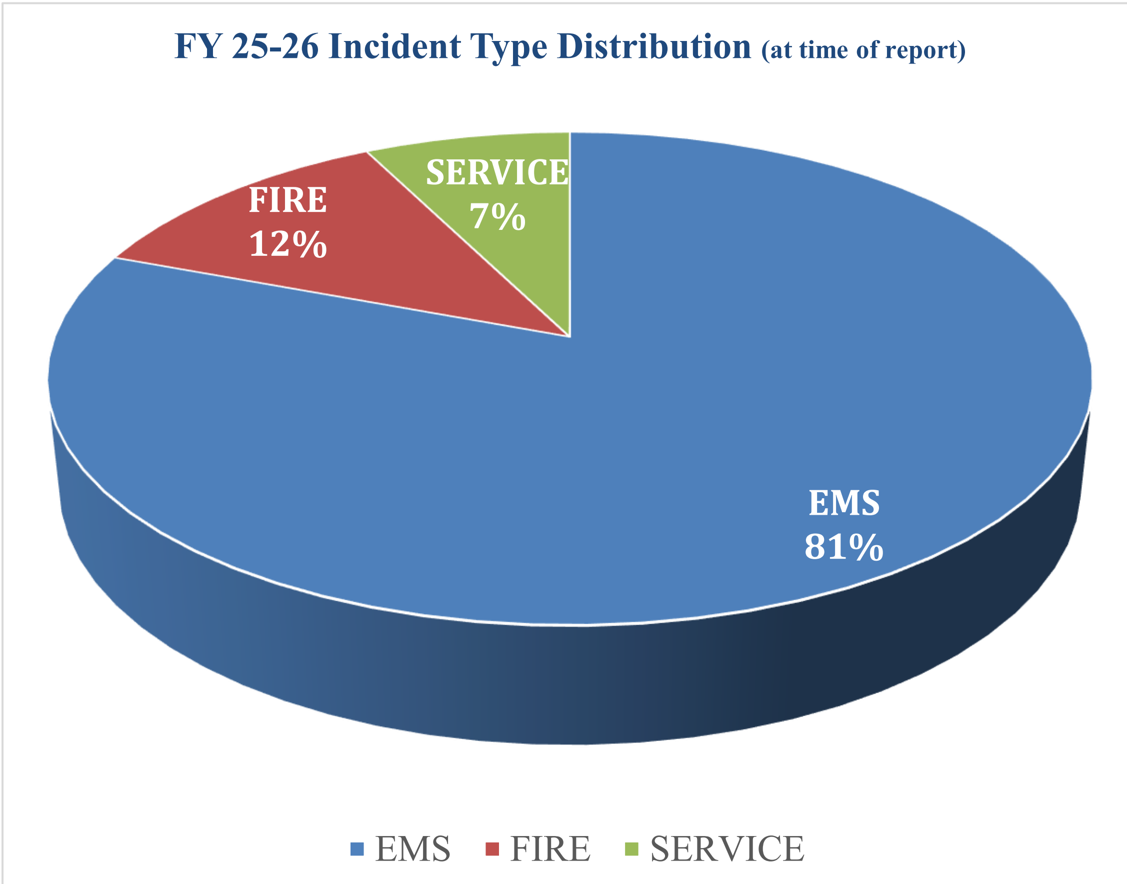
Fire Department Service Demand & Risk Profile

Sierra Madre's location within the very-high, high & moderate wildfire hazard severity zones, combined with a growing emergency medical service workload, requires a proactive and resilient fire service delivery model. The department continues to adapt operations and prevention programs to address these evolving risks while maintaining strong regional response partnerships.

Incident Demand Trend



Incident Type Distribution



Key Risk Factors

- Wildland-Urban Interface (WUI) exposure and seasonal wildfire conditions
- Increasing emergency medical service demand
- Single-station deployment model
- Dependence on regional mutual and automatic aid for large incidents
- Increasing prevention workload including defensible space inspections
- Capital planning needs for apparatus replacement and infrastructure

Strategic Planning Considerations

Future planning will continue evaluating staffing levels, apparatus replacement timelines, wildfire mitigation programs, and facility needs to ensure the Sierra Madre Fire Department remains capable of protecting the community while adapting to emerging risks.

FIRE SERVICES DEPARTMENT

FISCAL YEAR 2026-27

DEPARTMENT FIRE DEPARTMENT

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	5,412,104
36002	FIRE DEPT DONATIONS	10,000
	TOTAL RESOURCES	**5,422,104**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	TOTAL
60000	PUBLIC SAFETY-FIRE/PARAMEDICS	-	1,009,521	-	1,009,521
61000	FIRE SUPPRESION	3,989,797	252,837	1,630	4,244,264
64000	EMERGENCY MEDICAL SERVICES	-	168,319	-	168,319
	TOTAL APPROPRIATIONS	**3,989,797**	**1,430,677**	**1,630**	**5,422,104**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	2,282,400	2,359,285	2,266,000	2,400,376	2,495,460	2,495,460
51120	WAGES PART-TIME	60,600	17,563	29,000	9,135	28,800	28,800
51130	OVERTIME WAGES	340,000	425,538	325,000	307,228	350,000	350,000
51202	PERS - EMPLOYER	294,600	307,341	309,000	327,624	389,074	389,074
51204	TERM LIFE INSURANCE	-	1,953	-	2,116	-	-
51206	DEFERRED COMP	3,900	5,100	5,000	4,800	6,400	6,400
51300	HEALTH INSURANCE	161,700	186,593	179,000	174,784	229,656	229,656
51303	DISABILITY INSURANCE	-	2,837	-	2,861	-	-
51304	WORKERS COMP. INSURANCE	379,000	351,282	413,000	393,922	454,033	454,033
51400	MEDICARE - EMPLOYER PORTION	30,200	35,607	33,000	34,173	34,135	34,135
51402	STATE UNEMPLOYMENT INS.	3,800	2,240	3,000	3,054	2,240	2,240
	SALARY & BENEFITS TOTAL	**3,556,200**	**3,695,338**	**3,562,000**	**3,660,073**	**3,989,797**	**3,989,797**
52001	SERVICES FROM OTHER AGENCIES	30,000	29,052	50,875	50,811	72,000	72,000
52100	PROFESSIONAL-CONTRACT SERVICES	147,000	99,563	137,125	165,048	161,962	161,962
52109	WELLNESS/MED SCREENING	-	-	25,000	-	25,000	25,000
52200	CONTRACT SERVICES	69,500	70,967	70,000	52,634	-	-
52205	EMPLOYEE TRAINING	23,650	22,796	26,000	11,646	28,750	28,750
52302	EQUIPMENT MAINTENANCE	10,200	9,246	8,000	10,116	9,175	9,175
53100	OFFICE SUPPLIES	9,100	8,849	5,000	3,952	5,000	5,000
53101	POSTAGE	2,150	1,463	2,000	44	2,000	2,000
53102	PRINTING & DUPLICATION	3,100	2,976	2,000	1,190	2,000	2,000
53204	HARDWARE SUPPLIES	1,600	1,388	2,000	2,412	2,000	2,000
53300	SAFETY EQUIPMENT & SUPPLIES	72,700	72,160	65,000	43,175	62,835	62,835
53301	RADIO & COMMUNICATIONS	20,000	20,550	15,000	6,546	15,000	15,000
53303	UNIFORMS	12,550	11,411	12,000	10,086	11,500	11,500
53402	CONFERENCE & MEETING	8,500	7,641	9,000	7,532	7,450	7,450
53409	MEMBERSHIP/DUES/SUBSCRIPTION	14,300	10,752	11,000	11,574	26,784	26,784
53999	OTHER PURCHASED SUPPLIES	8,350	7,903	4,000	14,535	14,700	14,700
54100	ISF ALLOCATION / ADMINISTRATIVE	-	-	-	-	330,634	330,634
54300	ISF ALLOCATION / FACILITIES	-	-	-	-	175,948	175,948
54400	ISF ALLOCATION / TECHNOLOGY	-	-	-	-	223,349	223,349
54500	ISF ALLOCATION/PERSONNEL ADMIN	-	-	-	-	153,511	153,511
54600	ISF ALLOCATION / VEHICLE MAINT	-	-	-	-	75,051	75,051
54610	ISF ALLOCATION / EQUIP/VEH/MACH REPLA	-	-	-	-	26,028	26,028
	MAINTENANCE & OPERATIONS TOTAL	**432,700**	**376,717**	**444,000**	**391,301**	**1,430,677**	**1,430,677**
56002	BUILDING AND BLDG IMPROVEMTS	-	-	-	-	1,630	1,630
	CAPITAL OUTLAY TOTAL	**-**	**-**	**-**	**-**	**1,630**	**1,630**
	TOTAL DEPARTMENTY	**3,988,900**	**4,072,055**	**4,006,000**	**4,051,374**	**5,422,104**	**5,422,104**

City of Sierra Madre

Village of the Foothills

Planning and Community Preservation Department

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Department Overview

The Planning and Community Preservation Department enforces the requirements of the Sierra Madre Municipal Code and carries out the rules, policies and objectives of the General Plan, as it relates to land use and development. The department is comprised of the City's Zoning, Advanced Planning, Historic Preservation, Code Enforcement, Building and Fire Safety services, and Business License.

Planning services include the processing of ministerial and discretionary zoning entitlements, subdivisions, environmental review (CEQA), municipal code text amendments, and zoning plan check review. The Department maintains the City's list of historic landmark structures, manages Mills Act contracts, and reviews project applications for their compliance with the City's historic preservation program. The Department contracts with professional services to prepare historic resource evaluation reports on properties 75 years of age and older that are requesting development applications.

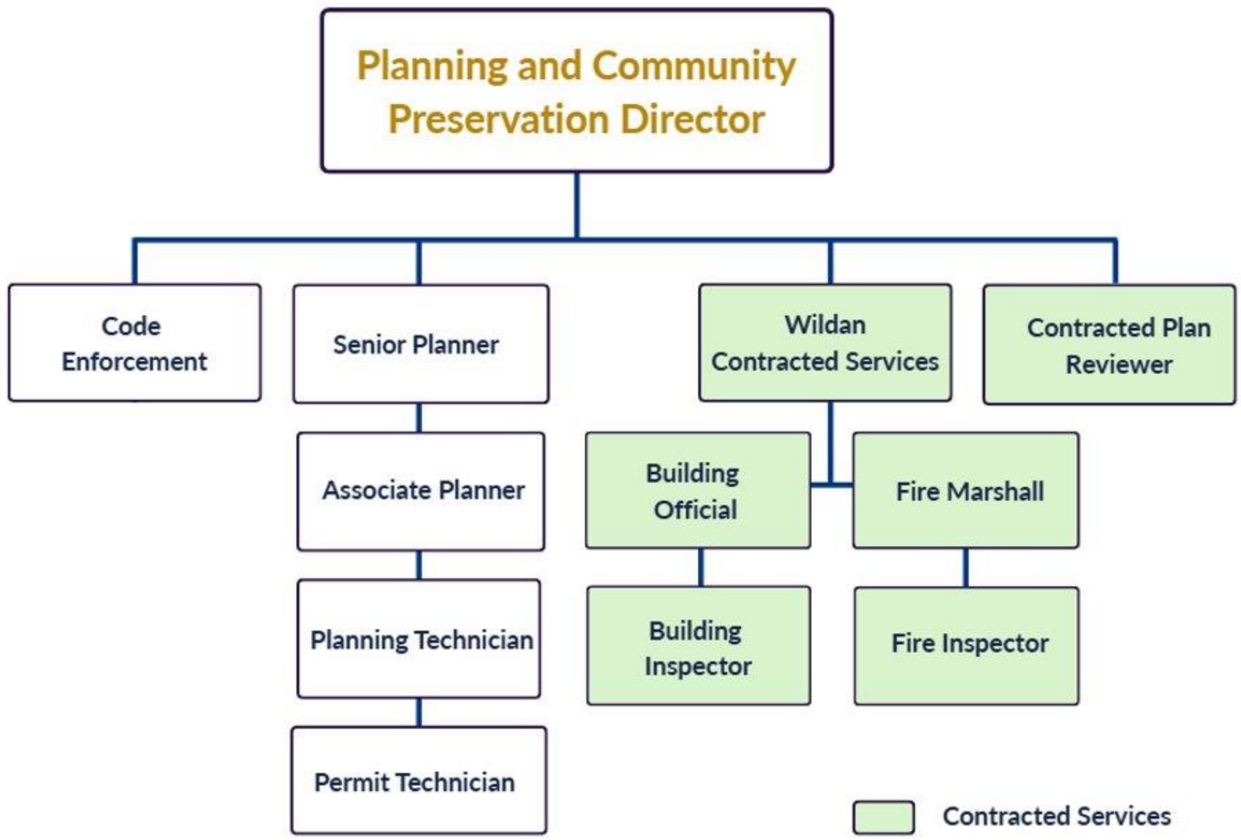
The Department manages the Code Enforcement program to address property maintenance nuisances, such as overgrown vegetation, unlawful accumulation of debris, enforcement of the vacant building ordinance, monitors unlawful use of potable water, and business license and building permit enforcement.

The Department oversees Building and Safety Services which responds to inquiries relating to building development, conducts building and structural plan check review, provides on-site inspections, and facilitates issuance of permits in compliance with adopted building and fire codes.

The Department also administers business licensing and renewal necessary for regulation, monitoring, and enforcement of lawful business activities to protect public health, safety, and welfare.

Department staffing includes 6 full-time staff members. The Department also utilizes the services of a contract building official, plans examiner, building inspector, contract structural engineer, fire safety inspector and fire marshal, to review plans for compliance with adopted building codes prior to permit issuance.

The chart below illustrates the organization of the Department by employee classification.



Board/Committee Liaisons

The Department serves as liaison to the:

- Planning Commission

Department Mission Statement

We are dedicated to providing efficient and effective professional planning and building services to the residents of Sierra Madre and to development professionals while safeguarding life and property, enhancing the City's economic base, and protecting neighborhoods and the natural environment.

Accomplishments FY 2025-2026

- Established online licensing system for new and existing City business licenses
- Established online inspection request system
- Participated two liaisons to provide input, feedback, and content output for the new City website.
- Fulfilled the Regional Housing Needs Allocation obligation for low-income housing.
- Submitted Annual Housing Report to State Housing & Community Development, California Governor's Office of Land Use and Climate Innovation.
- Submitted General Plan Annual Progress Report to California Governor's Office of Land Use and Climate Innovation.

- Continued a housing program for the Certified 6th Cycle 2021-2029 Housing Element with CDBG grant for Senior Minor Home Rehabilitation Program for $40,908 annually.
- Issued building permits, in 2025, for 26 accessory dwelling units (ADUs) and 4 market-rate condominium units.
- Facilitated the City's first year receiving the Permanent Local Housing Allocation (PLHA) Program Year 5 funds, with an allocation of $18,579 for the Senior MHRP
- Issued Design Review Permit for the designs and construction of 42 homes for The Meadows at Bailey Canyon project.
- Issued Tentative Tract Map and certified the Environmental Impact Report for 9-lot subdivision for Ginkgo Stonehouse project.
- Participated and adopted the Regional Objective Design Standards as part of the San Gabriel Valley Council of Governments Regional Early Action Planning program 2.0.
- Conducted Annual Review for conditional use permit for the adaptive reuse of the Villa Del Sol D'Oro.
- Conducted Annual Review for updated Master Plan for Alverno Heights Academy.
- Conducted Annual Reporting for Development Agreement with Meadows at Bailey Canyon Project.
- Continued participation in San Gabriel Valley Council of Governments Planning Directors Technical Advisory working group meetings.
- Continued participation in Southern California Association of Governments SCAG for Vehicle Miles Traveled Mitigation Measures subarea working group.
- Continued archival building permit and entitlement record digital scanning.
- Contracted with consultant to update Open Space and Conservation Elements in the General Plan to comply with AB 1425 and AB 1889.
- Held a community workshop for the Open Space and Conservation Elements General Plan update.
- Amended various municipal code sections relating to fire hardening updates, signs, and noise.
- Successfully submitted an application for the Caltrans Sustainable Transportation Communities for the Sierra Madre Multimodal Safe Transportation and Circulation Plan.
- Contracted with noise consultant to update City's Noise Ordinance.
- Processed four permits for rebuild of structures damaged and destroyed by the Eaton Fire.
- Equipped code enforcement officer with body camera and citation printer.
- Debuted the Planning and Community Preservation Department at the Wistaria Festival.

Department Goals FY 2026-2027

- Implement General Plan Update policies as prioritized by City Council.
- Implement programs in Strategic Plan as prioritized by City Council.
- Implement a coordinated staff work plan to participate in Southern California Association of Government's Local Data Exchange (LDX) for Connect SoCal 2050, including review of jurisdiction-specific data/map books, completion of the LDX Survey, and participation in meetings to provide accurate local input by the November 20, 2026 deadline.
- Update various zoning code ordinances and sections for better clarity for and understanding by the general public.
- Update various zoning code ordinances to achieve compliance with State mandates.
- Continue to process Stonegate Hillside Development Permit applications.
- Continue to process applications for Ginkgo at Grandview residential Development.

- Process building permits and other related permits and continue to implement the Development Agreement for 42 single-family homes within The Meadows at Bailey Canyon project.
- Conduct annual compliance reporting for Alverno Heights Academy.
- Continue ongoing building permit and entitlement record digital scanning.
- Implement, maintain, and update the online permitting and licensing system for business licenses, entitlements and post-entitlement permits.
- Implement AI plan checking software assistant for permit streamlining efforts.
- Implement public facing AI agent to provide 24/7 hub for department services.
- Implement a pre- and post-entitlement checklist for permit streamlining efforts.
- Implement street name and housing numbering policy.
- Contract with an on-call environmental consultant, certified arborist, and civil engineer to provide consultation and plan checking services for development projects.

Performance Measures

Performance Measures	ACTUAL FY 2024-2025	Estimate FY 2025-2026	Projected FY 2026-2027
Planning Commission Meetings	13	16	22
Planning Cases Processed	129	117	117
Plan Checks	212	330	330
Building Inspections	2542	2508	2600
Building Permits Issued	1113	1050	1050
Code Enforcement Cases	88	96	90
Business Licenses	982	723	800

Operational Highlights FY 2025-2026

Online Permitting and Plan Checking Platform

- Fully implemented online permitting and licensing software.

Accessory Dwelling Unit Applications

- Consistent with the 2021-2029 Housing Element the City reported accessory dwelling units (ADU) toward meeting Regional Housing Need Allocation for low-income housing unit production
- Processed 29 ADU applications

Municipal Code Text Amendments

- Amended Nosie Ordinance relating to allowable noise limits and refining definitions.
- Amended Discretionary Demolition Permit section to encourage fire hardening updates for older structures.
- Amended Sign Ordinance to clarify requirements for temporary signs and remove references to political and election signs.
- Amended Accessory Dwelling Unit Ordinance related to legislation updates.
- Amended Multi-Family Residential Zone sections to incorporate the Regional Objetive Design Standards.

Community Development Block Grant

- Completed 6 minor home rehabilitation projects for very low- to moderate income senior homeowners.

General Plan Updates

- Contracted with consultant to update Open Space and Conservation Elements in the General Plan to comply with AB 1425 and AB 1889.
- Held a community workshop for the Open Space and Conservation Elements General Plan update.

Community Outreach

- Debuted the Planning and Community Preservation Department at the Wistaria Festival.

Staffing

- The Department hired a part-time Planning Intern and full-time Permit Technician to provide support to professional planning staff

FISCAL YEAR 2026-27

DEPARTMENT PLANNING & COMM PRESERVATION DEPARTMENT

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	2,843,104
60008	INTERNAL SERVICE FUND-GENERAL PLAN UPDATE	50,000
	TOTAL RESOURCES	2,893,104

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	TOTAL
40000	DEVELOPMENT SERVICES	815,815	**2,077,289**	2,893,104
	TOTAL APPROPRIATIONS	**815,815**	**2,077,289**	**2,893,104**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	520,400	519,588	566,000	578,317	617,951	617,951
51130	OVERTIME WAGES	-	1,082	-	64	-	-
51202	PERS - EMPLOYER	41,800	40,440	46,000	45,737	48,063	48,063
51204	TERM LIFE INSURANCE	-	863	-	881	-	-
51206	DEFERRED COMP	5,700	6,100	7,000	8,175	6,825	6,825
51209	LIUNA PENSION EXPENSE	4,400	4,123	4,000	4,097	4,600	4,600
51300	HEALTH INSURANCE	60,900	59,279	62,000	52,252	66,501	66,501
51303	DISABILITY INSURANCE	-	3,345	-	3,354	-	-
51304	WORKERS COMP. INSURANCE	55,600	53,724	60,000	59,679	62,746	62,746
51400	MEDICARE - EMPLOYER PORTION	7,500	7,353	8,000	8,202	8,458	8,458
51402	STATE UNEMPLOYMENT INS.	1,200	784	1,000	1,239	672	672
	SALARY & BENEFITS TOTAL	**697,500**	**696,682**	**754,000**	**761,998**	**815,815**	**815,815**
52100	PROFESSIONAL-CONTRACT SERVICES	1,000,000	916,759	1,309,000	994,067	1,391,240	1,391,240
52200	CONTRACT SERVICES	5,000	5,849	25,000	32,159	-	-
52201	LEGAL SERVICES	56,000	33,839	56,000	61,918	67,200	67,200
52206	ADVERTISING	4,000	797	4,000	2,240	4,000	4,000
53100	OFFICE SUPPLIES	6,000	2,848	5,000	913	5,000	5,000
53102	PRINTING & DUPLICATION	3,000	1,916	2,000	-	2,000	2,000
53402	CONFERENCE & MEETING	11,200	5,711	12,000	7,341	12,000	12,000
53409	MEMBERSHIP/DUES/SUBSCRIPTION	3,000	1,166	3,000	-	3,000	3,000
53805	SOFTWARE LICENSE/MAINTENANCE FEES	2,029	4,079	3,000	-	56,900	56,900
53999	OTHER PURCHASED SUPPLIES	3,371	2,019	5,000	1,613	4,000	4,000
54100	ISF ALLOCATION / ADMINISTRATIVE	-	-	-	-	178,645	178,645
54300	ISF ALLOCATION / FACILITIES	-	-	-	-	95,067	95,067
54400	ISF ALLOCATION / TECHNOLOGY	-	-	-	-	120,678	120,678
54500	ISF ALLOCATION / PERSONNEL ADMIN	35,000	35,000	195,000	-	82,944	82,944
54600	ISF ALLOCATION / VEHICLE MAINT	-	-	-	-	40,551	40,551
54610	ISF ALLOCATION / EQUIP/VEH/MACH REPLACEMENT	-	-	-	-	14,063	14,063
	MAINTENANCE & OPERATIONS TOTAL	**1,128,600**	**1,009,983**	**1,619,000**	**1,100,250**	**2,077,289**	**2,077,289**
	TOTAL DEPARTMENT	**1,826,100**	**1,706,665**	**2,373,000**	**1,862,249**	**2,893,104**	**2,893,104**

Planning & Community Preservation Department Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**6.00**	**$ 2,158,000**	**$ 1,494,000**	**$ 664,000**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
Elimination of Temporary Part-Time Permit Technician		$ (20,000)	$ -	$ (20,000)
The Meadows Development Agreement Public Safety Contribution		$ -	$ (250,000)	$ 250,000
Uncategorized Capital Project Fund Expenses		$ (175,000)	$ -	$ (175,000)
One-Time Prior Year Expenditures and Revenues	0.00	$ (195,000)	$ (250,000)	$ 55,000
Adjustments to Costs of Ongoing Activities				
Salary and Benefit Adjustment		$ 60,245	$ -	$ 60,245
Allocated Charges		$ 531,949	$ -	$ 531,949
Reclass 1.0 FTE Assistant Planner to Associate Planner		$ 1,570	$ -	$ 1,570
Willdan Development Activity Contract Adjustment		$ 222,240	$ 715,000	$ (492,760)
Special Legal Services Contract Adjustment		$ 11,200	$ -	$ 11,200
Accela Software Subscription Costs (reallocated from IT ISF)		$ 35,500	$ -	$ 35,500
DigEPlan Software Subscription Costs (reallocated from IT ISF)		$ 10,000	$ -	$ 10,000
Axon Body Worn Camera - Code Enforcement		$ 3,000	$ -	$ 3,000
Reduction in Other Supplies		$ (1,000)	$ -	$ (1,000)
Adjustments to Costs of Ongoing Activities	0.00	$ 874,704	$ 715,000	$ 159,704
Total FY 26-27 Base Budget	**6.00**	**$ 2,837,704**	**$ 1,959,000**	**$ 878,704**
Budget Enhancements				
Grading and Drainage Permit Contract Services		$ 20,000	$ 23,000	$ (3,000)
Environmental Review Contract Services		$ 30,000	$ 34,500	$ (4,500)
Green Halo Demolition Permit Software Subscription Costs		$ 5,400	$ -	$ 5,400
Total Budget Enhancements	0.00	$ 55,400	$ 57,500	$ (2,100)
Total FY 26-27 Proposed Budget	**6.00**	**$ 2,893,104**	**$ 2,016,500**	**$ 876,604**

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City of Sierra Madre

Village of the Foothills

Library
&
Community Services
Department

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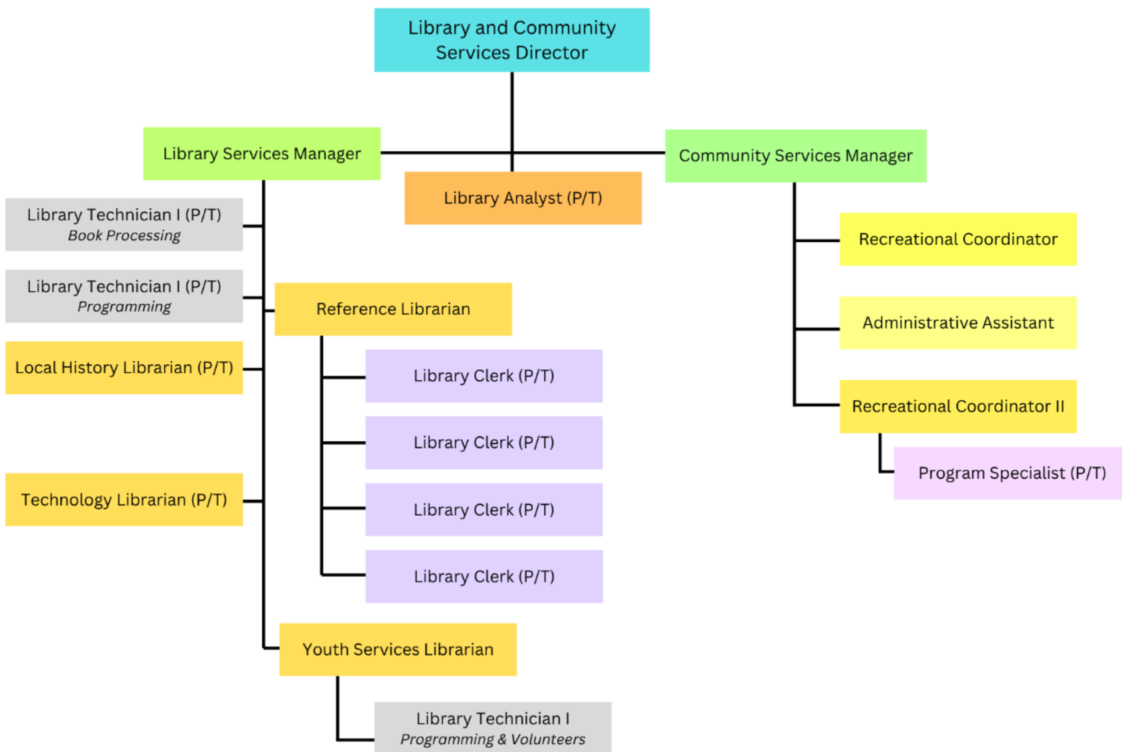
LIBRARY AND COMMUNITY SERVICES

The Library & Community Services Department enhances the quality of life for Sierra Madre residents and visitors by providing opportunities for lifelong learning, recreation, cultural enrichment, community engagement, and access to information. The Department is committed to creating a vibrant, connected, and healthy community through programs, services, facilities, and resources that serve residents of all ages.



Library and Community Services Department Overview

Operating under the direction of the Director of Library & Community Services, the Department combines the services and expertise of the Sierra Madre Public Library and Community Services divisions. Together, staff provide library services, educational programming, special events, recreational opportunities, senior services, youth engagement, historical preservation, and community partnerships that foster civic pride and lifelong learning.

The Library Services Division provides free and equitable access to books, media, technology, digital resources, educational programming, and local history collections. Library staff maintain physical and electronic collections, promote literacy and lifelong learning, preserve historical archives, and provide programs that encourage reading, technology skills, cultural awareness, and community connection.

The Community Services Division provides recreational programs, special events, senior services, facility and field use coordination, youth activities, and community engagement opportunities. The division oversees partnerships with local sports organizations, the Sierra Madre-Pasadena YMCA, and numerous community organizations to deliver programs and services that promote health, wellness, recreation, and social connection.

Together, the Department strives to create welcoming spaces and meaningful experiences that educate, inspire, connect, and enrich the community.

Library Services Division

Division Overview

The Library provides services that are "a supplement to the formal system of free public education, and a source of information and inspiration to persons of all ages, and a resource for continuing education and re-education beyond the years of formal education,…" (California Education Code)

The division operates under the direction of the Director of Library and Community Services. Library staff consists of five full-time and seven part-time employees providing 43 hours of public open hours per week. The Library provides access to current book and media materials through physical and electronic collections. The Library also produces programs focusing on reading, literacy, technology, and cultural growth, and maintains the City's historical archives.

FISCAL YEAR 2026-27

DEPARTMENT LIBRARY & COMMUNITY SERVICES DEPARTMENT
DIVISION LIBRARY SERVICES

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	1,196,362
39002	GIFT & MEMORIAL	15,000
39006	FRIENDS OF THE LIBRARY	63,000
	TOTAL RESOURCES	**1,274,362**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	TOTAL
90000	LIBRARY	881,027	393,335	1,274,362
	TOTAL APPROPRIATIONS	**881,027**	**393,335**	**1,274,362**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	356,200	361,614	399,000	382,281	487,927	487,927
51120	WAGES PART-TIME	130,400	150,031	149,000	144,398	188,045	188,045
51130	OVERTIME WAGES	-	164	-	-	-	-
51202	PERS - EMPLOYER	34,500	57,115	43,000	41,127	48,421	48,421
51204	TERM LIFE INSURANCE	-	672	-	700	-	-
51206	DEFERRED COMP	3,200	3,200	3,000	3,488	4,550	4,550
51209	LIUNA PENSION EXPENSE	3,500	3,629	4,000	3,938	4,056	4,056
51300	HEALTH INSURANCE	50,500	51,190	51,000	61,880	71,931	71,931
51303	DISABILITY INSURANCE	-	2,180	-	2,098	-	-
51304	WORKERS COMP. INSURANCE	49,100	49,577	54,000	51,631	65,092	65,092
51400	MEDICARE - EMPLOYER PORTION	7,100	7,131	8,000	7,142	9,438	9,438
51402	STATE UNEMPLOYMENT INS.	1,600	1,320	2,000	1,495	1,568	1,568
	SALARY & BENEFITS TOTAL	**636,100**	**687,822**	**713,000**	**700,176**	**881,027**	**881,027**
52100	PROFESSIONAL-CONTRACT SERVICES	35,300	25,946	38,000	32,861	49,541	46,000
53100	OFFICE SUPPLIES	8,500	8,312	9,000	4,575	8,350	8,350
53103	COMPUTER SUPPLIES	600	615	1,000	366	600	600
53402	CONFERENCE & MEETING	4,500	6,424	6,000	7,901	5,500	5,500
53404	MILEAGE REIMBURSEMENT	500	314	-	5	900	900
53406	BOOKS AND REFERENCE	80,000	68,372	76,000	65,166	88,000	88,000
53409	MEMBERSHIP/DUES/SUBSCRIPTION	4,300	3,752	3,000	3,759	4,415	4,500
53501	PERIODICALS	9,100	9,032	10,000	1,493	10,250	10,300
53999	OTHER PURCHASED SUPPLIES	24,000	31,243	29,000	24,130	32,500	47,500
54100	ISF ALLOCATION / ADMINISTRATIVE	-	-	-	-	67,997	67,997
54300	ISF ALLOCATION / FACILITIES					36,185	36,185
54400	ISF ALLOCATION / TECHNOLOGY					45,933	45,933
54500	ISF ALLOCATION / PERSONNEL ADMIN	-	-	-	-	31,570	31,570
54600	ISF ALLOCATION / VEHICLE MAINT					-	-
	MAINTENANCE & OPERATIONS TOTAL	**166,800**	**154,012**	**172,000**	**140,257**	**381,741**	**393,335**
	TOTAL DIVISION	**802,900**	**841,834**	**885,000**	**840,433**	**1,262,768**	**1,274,362**

Library Services Board/Committee Liaisons

The Division serves as liaison to the:

- Library Board of Trustees
- Friends of the Sierra Madre Public Library
- Sierra Madre Historical Preservation Society
- Sierra Madre Library Foundation

Library Mission & Vision Statement

- **Mission Statement**: It is the mission of Sierra Madre Public Library to provide free and equal access to information, ideas, technology, and the joy of reading to educate and empower our diverse community.
- **Vision Statement**: The Sierra Madre Public Library aspires to offer the community endless possibilities through enriched experiences; building an awareness and involvement in the community.

Accomplishments for FY 2025-2026

- Obtained an extension for the $10,000,000 Targeted State Grant moving the grant expenditure deadline date from March 31, 2026, to May 31, 2026.
- Managed state reporting for two grants totaling $10,669,210.
- Coordinated the purchase of Furniture, Fixtures, and Equipment (FF&E) with the Friends of the Sierra Madre Library and the Sierra Madre Library Foundation.
- Awarded a consulting services contract to TSK Architects for furniture, fixtures, and equipment services.
- Projected Completion of Library remodel and expansion at 440 W Sierra Madre Blvd.
- Moved Library from temporary location back to 440 W Sierra Madre Blvd.
- Grand reopening of Library scheduled for June 6, 2026.
- Employee Development:

  - City Librarian Leila Regan, Associate Librarian Chelsea Lee and Library Technician Julie Imahara attended the 2025 American Library Association Annual Conference in Philadelphia, PA.
  - Several staff members attended the 2025 California Library Association Annual Conference in Riverside, CA.
  - Staff are encouraged to participate in the California Library Association with memberships funded by the Library.
  - Began quarterly self-defense classes as part of de-escalation training.
  - City Librarian reclassified to Directory of Library Services.
  - Library Director Leila Regan and Associate Librarian Debbie Roberts spoke as panelists at the 2026 California Association of Museums Annual Conference.
- Continued programming partnerships with local departments like the Fire Department for Fire Prevention Week and local non-profits like Sierra Madre Environmental Action Council for Bailey Canyon Nature Walks.
- Facilitated the addition of 2 Youth Commissioners to the Library Board of Trustees.

Objectives for FY 2026-2027

- Re-evaluate programming, events, and services in the renovated building.
- Evaluate solar panels installed on expansion roof to create a solar back-up battery/generator.
- Evaluate solar panels over the parking lot to make the Library eligible for a net zero energy building.
- Evaluate for an EV Charger (building is prepped for one).
- Continue to update Library procedures in renovated building.
- Increase staff for renovated building.
- Maintain free eResources so residents of Sierra Madre and beyond can:
  - Stream movies, TV Shows, and Documentaries on Kanopy
  - Check out ebooks, eaudiobooks, and online graphic novels and comics with Libby and ComicsPlus
  - Stream music on Freegal
  - Learn a new language on Mango
  - Get Homework Help from HelpNow (Brianfuse)
  - Prep for College with CollegeNow (Brainfuse)
  - Land that job with JobNow (Brainfuse)
  - And more!
- Evaluate Homebound services to get Library items to people who can't leave their homes.

Performance Measures

Performance Measures	Actual FY 2023-2024*	Actual FY 2024–2025**	Projected FY 2025-2026***	Targeted FY 2026-2027
Library Materials Circulation	91,294	92,990	58,629	88,000
Library Programs Presented	315	365	160	315
Teen Volunteers	59	56	34	50
Adult Volunteers	10	9	10	10

*Library closed from October 14, 2023 to January, 2024 to relocate to a temporary location. Remainder of fiscal year Library operated with only 1/3 of current collection.
**Library operating from temporary location with 1/3 of collection, limited onsite programming.

*** Library operating from temporary location with 1/3 of collection, limited onsite programming. Library will be closed February 2, 2026 to June 6, 2026 to relocate back to 440 W Sierra Madre Blvd.

Library Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**8.15**	**$ 885,000**	**$ -**	**$ 885,000**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
N/A				$ -
One-Time Prior Year Expenditures and Revenues	0.00	$ -	$ -	$ -
Adjustments to Costs of Ongoing Activities				
Salary and Benefit Adjustment		$ 147,925	$ -	$ 147,925
Allocated Charges		$ 181,685	$ -	$ 181,685
Reclass 1.0 FTE Management Analyst to Library Services Manager		$ 1,102	$ -	$ 1,102
Professional Services Contract Adjustment		$ 4,000	$ -	$ 4,000
Books, Reference Materials, & Periodicals		$ 13,800	$ -	$ 13,800
Other Purchased Supplies		$ 18,500	$ -	$ 18,500
Conferences & Meetings		$ (650)	$ -	$ (650)
Adjustments to Costs of Ongoing Activities	0.00	$ 366,362	$ -	$ 366,362
Total FY 26-27 Base Budget	**8.15**	**$ 1,251,362**	**$ -**	**$ 1,251,362**
Budget Enhancements				
Add 0.45 FTE Library Technician	0.45	$ 19,000	$ -	$ 19,000
Calendar/Reservation System for Library & Community Services		$ 4,000	$ -	$ 4,000
Total Budget Enhancements	0.45	$ 23,000	$ -	$ 23,000
Total FY 26-27 Proposed Budget	**8.60**	**$ 1,274,362**	**$ -**	**$ 1,274,362**

Community Services Division

Division Overview

The Community Services Division works as a collaborative thriving workforce to… *"Create A Healthier Community Through People, Parks, Programs"* …and so it inherits the goal of providing positive experiences and opportunities to the community for engagement, recreation, personal growth, cultural & physical enrichment, and essential hands-on learning activities.

The Division operates under the direction of the Library and Community Services Director. The Community Services Team consists of four full-time and one part-time employees providing administrative and operational support for filming, special events, and senior services.

Community Services oversees the lease agreement with the Sierra Madre-Pasadena YMCA pertaining to the Youth Activity Center and the Aquatics Center. The Department also serves as a partner with the City's three youth sports leagues, including Sierra Madre Little League, Sierra Madre Girls Softball Association, and the Pony Colt League.

Additionally, residents are provided access to programs focusing on the values of recreation, including positive alternatives for children and youth to reduce crime and mischief especially during non-school hours; it increases social connections while promoting access to outdoor spaces for children and adults, learning through play and being active; it promotes arts, culture, and fosters interactive therapy through crafts, exercise, and multi-generational group activities; and offers parks as a form of serenity and the inspiration of nature and outdoor spaces by preserving natural and cultural resources in our community.

FISCAL YEAR 2026-27

DEPARTMENT LIBRARY & COMMUNITY SERVICES DEPARTMENT
DIVISION COMMUNITY SERVICES

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	576,739
37003	DONATIONS-RECREATION	2,000
37004	LOCAL TRANSPORTATION/PROP A	7,000
37006	SENIOR CENTER	35,000
37008	YAC	10,000
	TOTAL RESOURCES	**630,739**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	TOTAL
70000	COMMUNITY SERVICES	391,092	69,230	460,322
72000	SENIOR SERVICES	-	35,000	35,000
74000	YOUTH ACTIVITIES	-	10,000	10,000
75000	FILMING SERVICES	23,517	-	23,517
76000	COMMUNITY ARTS	-	2,000	2,000
79002	EVENT - CONCERTS IN THE PARK	-	10,000	10,000
79003	EVENT - EXCURSIONS	-	5,200	5,200
79004	EVENT - HALLOWEEN	-	4,500	4,500
79007	EVENT - MOUNT WILSON TR RACE	-	70,000	70,000
79012	EVENT - 4TH OF JULY	-	5,200	5,200
79014	EVENT - FAMILY NIGHT UNDER STARS	-	5,000	5,000
	TOTAL APPROPRIATIONS	**414,609**	**216,130**	**630,739**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	239,000	227,282	256,000	231,217	257,124	257,124
51120	WAGES PART-TIME	7,450	16,405	37,000	23,800	37,224	37,224
51130	OVERTIME WAGES	-	1,604	-	-	-	-
51202	PERS - EMPLOYER	27,300	21,030	25,000	21,384	23,721	23,721
51204	TERM LIFE INSURANCE	-	578	-	615	-	-
51206	DEFERRED COMP	2,600	3,700	4,000	3,525	3,900	3,900
51209	LIUNA PENSION EXPENSE	900	815	1,000	934	954	954
51300	HEALTH INSURANCE	52,600	42,228	44,000	49,946	59,175	59,175
51303	DISABILITY INSURANCE	-	1,706	-	2,030	-	-
51304	WORKERS COMP. INSURANCE	25,100	22,754	26,000	23,664	27,807	27,807
51400	MEDICARE - EMPLOYER PORTION	3,800	3,164	4,000	3,144	4,032	4,032
51402	STATE UNEMPLOYMENT INS.	1,200	812	-	736	672	672
	SALARY & BENEFITS TOTAL	**359,950**	**342,079**	**397,000**	**360,996**	**414,609**	**414,609**
52100	PROFESSIONAL-CONTRACT SERVICES	20,100	19,906	17,000	3,806	17,000	17,000
52205	EMPLOYEE TRAINING	1,200	250	2,000	-	2,000	2,000
52999	OTHER PURCHASED SERVICES	42,500	32,511	87,000	67,549	67,400	107,400
53100	OFFICE SUPPLIES	600	597	1,000	90	1,000	1,000
53303	UNIFORMS	900	846	1,000	-	1,000	1,000
53402	CONFERENCE & MEETING	5,800	5,761	6,000	2,406	6,000	6,000
53409	MEMBERSHIP/DUES/SUBSCRIPTION	1,800	855	1,000	1,103	1,000	1,000
53999	OTHER PURCHASED SUPPLIES	16,900	26,543	26,000	31,156	37,500	37,500
54100	ISF ALLOCATION / ADMINISTRATIVE	-	-	-	-	14,518	14,518
54500	ISF ALLOCATION/PERSONNEL ADMIN	-	-	-	-	7,726	7,726
54400	ISF ALLOCATION / TECHNOLOGY	-	-	-	-	9,807	9,807
54600	ISF ALLOCATION / EQUIP/VEH/MACH MAINT	-	-	-	-	6,741	6,741
54610	ISF ALLOCATION / EQUIP/VEH/MACH REPLA	-	-	-	-	3,295	3,295
54300	ISF ALLOCATION / FACILITIES	-	-	-	-	1,143	1,143
56010	IMPROVEMENTS O/T BUILDINGS	179,800	59,199	-	-	-	-
	MAINTENANCE & OPERATIONS TOTAL	**269,600**	**146,467**	**141,000**	**106,109**	**176,130**	**216,130**
	TOTAL DIVISION	**629,550**	**488,546**	**538,000**	**467,106**	**590,739**	**630,739**

Community Services Board/Committee Liaisons

The Division serves as liaison to the:

- Community Services Commission
- Senior Community Commission
- Special Events Committees
- Assigned Park Projects

Community Services Mission Statement

The Mission of the Sierra Madre Community Services Department is to provide safe facilities, quality services, and programs that are affordable, open, and friendly to enrich the overall quality of life for all visitors and residents.

Accomplishments for FY 2025-2026

- Advancement of social media outlets, branding efforts, and traditional news media to promote Community Services Department.
- Expanded special events with Latino Heritage Festival
- Mount Wilson Trail Race 5k – Race Day successfully operated October 4, 2025
- Halloween Happenings Spooktacular Downtown trick-or-treating, Halloween Parade and Costume Contest and Carnival at Memorial Park.
- 3rd & 4th of July Festivities had in excess of 10,000 visitors and filled 100+ parade entries.
- Completed tennis court conversion to pickleball courts at Sierra Vista Park
- Community Services and Library merged to form the Library & Community Services Department
- Updated the Field Use Agreement with SMLL, SMP, and SMGSA

- Created a new Special Event Permit Policy for city and community member events
- Created a Field Use Allocation Policy for City Baseball/Softball Fields

Objectives for FY 2026 – 2027

- Find funding proposals for park development, restoration, and enhancement of state and local parks and recreational facilities
- Continue exploring ideas to increase participation of baby boomers, active & older seniors (classes, physical/nutrition programs, excursions) in community services department activities
- Advancement of social media outlets, branding efforts, and traditional news media to promote Community Services Department
- Maintain "good standing" with County Regional Parks & Open Space District to secure funding sources for development projects, facilities maintenance, and park improvements.
- Continue to introduce new and relevant programming in the Hart Park House Senior Center.
- Begin planning process for the Parks and Facilities Master Plan, and the Youth Master Plan through Community Services Commission.
- Staff Training & Leadership Development through networking opportunities with conferences: National Recreation & Parks Association (NRPA); California Parks & Recreation Society (CPRS).
- Increase/maintain department staff levels to meet industry standards and expand public services.
- Creation and implementation of Community Workshops and Classes
- Analyze the feasibility of moving the Community Garden to a new location
- Find additional avenues of marketing within and outside the city; more banner pole locations, garbage can advertisements, newspapers etc…
- Use Measure A funding for Capital Improvement Projects (CIP) for the renovation and conversion of the Sierra Vista tennis courts to pickleball courts

Performance Measures

Performance Measures	Actual FY 2024-2025	Projected FY 2025-2026	Projected FY 2026-2027
Park Programs Presented	30	30	32
Park Programs Attendance	14,000 – 16,000	16,000-17,000	16,000-18,000
Senior Class Programs Attendance	6,000	6000	7000
Senior Lunches Served	1000	1000	1,100
Hart Park House Senior Center and Senior Community Commission Special Events Senior Programs	Older American Reception Community Yard Sale AARP Tax Services Legal Social Services Lunch 'n Learn Senior Gardening Classes Chair Yoga Senior Walk & Talk Hula & Polynesian Dance Seniors Tea & Talk, Book Club Senior Game Time Senior Cinema Senior Excursions Seniors Rock Concert Senior Monthly Bingo Senior Socials		

	(Winter Holiday Luncheon, Senior Luau, Valentine's Day, Spring Social) (Senior YWCA Lunch Program);

Community Services and Community Services Commission Year-Round Special Events & Family Recreation Programs	Latino Heritage Festival Concerts in the Park Community Movies in the Park Community Night under the Stars Community Bike Ride & Wellness Fair Mt. Wilson Trail Race & 5k 3rd & 4th of July Parade & Festivities Halloween Happenings & Downtown Trick-or-Treating Pickle Ball Conversion/ Capital Improvement Project

Community Services Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**4.45**	**$ 750,600**	**$ -**	**$ 750,600**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
Uncategorized Capital Fund Expenditures		$ (225,600)		$ (225,600)
One-Time Prior Year Expenditures and Revenues	**0.00**	**$ (225,600)**	**$ -**	**$ (225,600)**
Adjustments to Costs of Ongoing Activities				
Salary and Benefit Adjustment		$ 9,829	$ -	$ 9,829
Allocated Charges		$ 43,230	$ -	$ 43,230
Reclass 1.0 FTE Community Services Supervisor to Community Services Manager		$ 7,780	$ -	$ 7,780
Special Event Supplies & Materials		$ 44,900	$ -	$ 44,900
Adjustments to Costs of Ongoing Activities	0.00	$ 105,739	$ -	$ 105,739
Total FY 26-27 Base Budget	**4.45**	**$ 630,739**	**$ -**	**$ 630,739**
Budget Enhancements				
N/A				
Total Budget Enhancements	0.00	$ -	$ -	$ -
Total FY 26-27 Proposed Budget	**4.45**	**$ 630,739**	**$ -**	**$ 630,739**

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City of Sierra Madre

Village of the Foothills

Public Works Department

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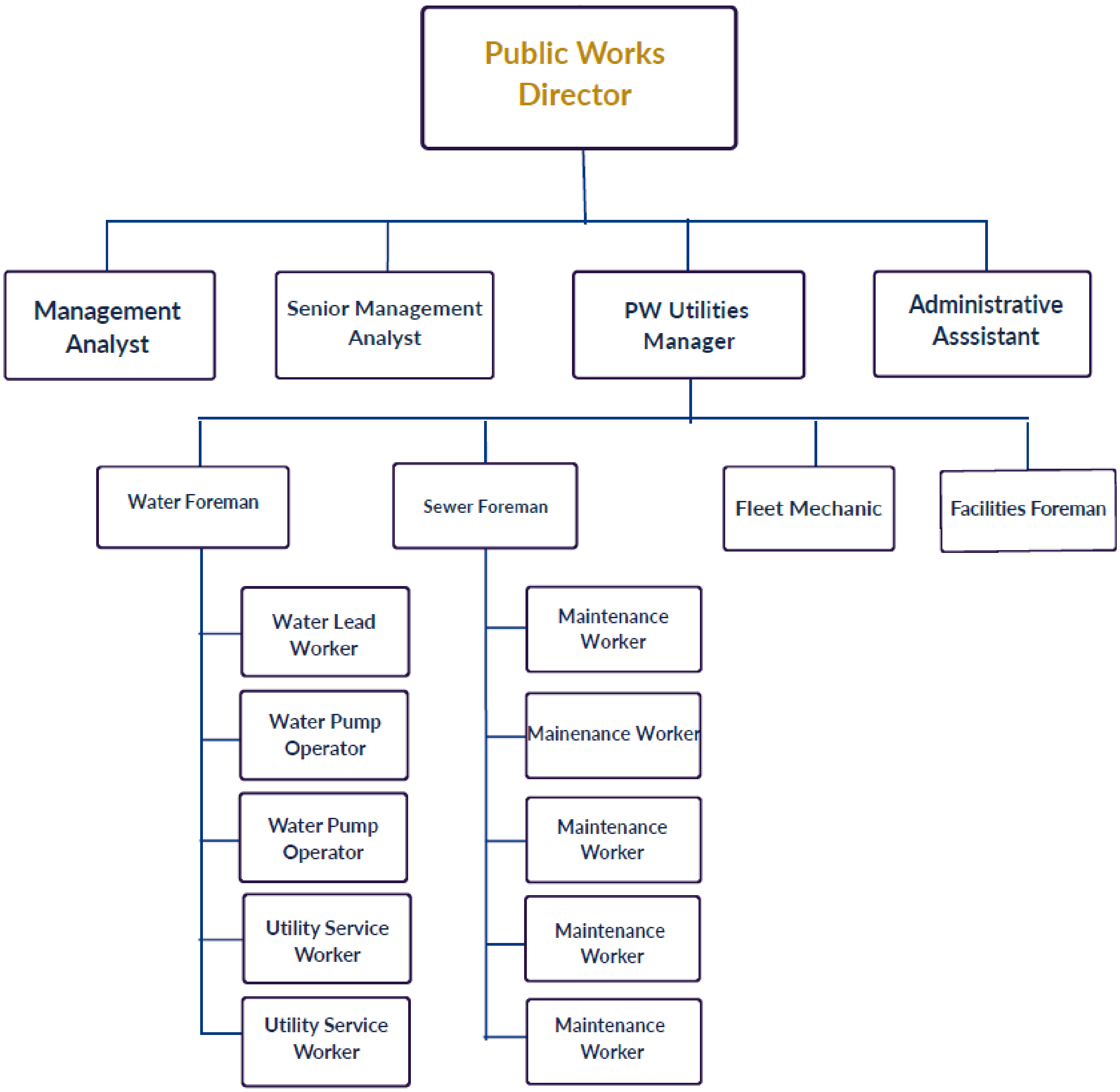
PUBLIC WORKS DEPARTMENT

The Public Works Department provides essential municipal services and maintains the infrastructure systems that support Sierra Madre residents, businesses, visitors, and City departments. Its responsibilities include public facilities, parks, utilities, environmental programs, public rights-of-way, and related operational assets.



Public Works Department Overview

The Public Works Department maintains, improves, and protects the City's core public infrastructure. Its work supports public safety, mobility, environmental compliance, emergency preparedness, and the long-term condition of City assets. These assets include facilities, parks, urban forests, vehicle fleet, public transportation, and the water and sewer systems.

The Department consists of 18 full-time positions in Public Works Operations and 8 full-time employees in Utility Services, with 3 positions currently vacant in Operations. Public Works is maintenance, landscape maintenance, tree trimming, grant-funded improvements, emergency generators, basin maintenance, and utilities. It also serves as the City's primary operational liaison with major utility and franchise providers. These include Southern California Edison, Southern California Gas Company, Athens Services, Spectrum, Frontier Communications, San Gabriel Valley Municipal Water District, Rio Hondo/San Gabriel River Watershed Management JPA, UBER Transit, West Coast Arborists, and Clean Power Alliance.

During FY 2025-2026, the Department strengthened infrastructure delivery, emergency readiness, utility reliability, field operations, contract administration, and project management. It also led to storm response and debris mitigation. Major work included capital projects, grant funding, procurement modernization, engineering standards, and daily maintenance across City facilities, parks, streets, trails, utilities, and public spaces.

The Public Works Department is organized into four divisions:
1. Public Works Operations
2. Water Operations
3. Sewer Operations
4. Capital Projects and Purchases

Public Works Department Mission Statement
To provide reliable, safe, cost-effective, and responsive infrastructure services that support public health, safety, mobility, environmental quality, and water reliability in Sierra Madre. Through professional field operations, capital planning, environmental stewardship, emergency readiness, and accountable contract administration, the Department maintains and improves public assets used by residents, businesses, visitors, and City departments.

FISCAL YEAR 2026-27

DEPARTMENT PUBLIC WORKS DEPARTMENT

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	1,908,762
27001	STATE PARK DEPT OGALS FUND	138,216
32005	LIGHTING DISTRICT #1 - OAKWOOD/VISTA	1,400
32012	DWN LANDSCAPING LIGHTING MAINT DISTRICT	190,175
34006	DEV IMPACT FEES - QUIMBY	125,000
34007	DEV IMPACT FEES - TRANSPORTATION	216,549
34008	DEV IMPACT FEES - WATER	155,755
34009	DEV IMPACT FEES - SEWER	-
37004	LOCAL TRANSPORTATION/PROP A	197,336
37007	SM COMMUNITY FOUNDATION	58,900
37009	LOCAL TRANSIT PROGRAM/PROP C	352,142
38001	CA BEVERAGE CONTAINER GRANT	3,650
38003	CLEAN AIR FUND (AQMD)	55,000
38004	ENVIRONMENTAL FUND	364,350
38005	GAS TAX FUND	567,404
38006	BIKEWAY/SIDEWALK FUND (TDA)	13,000
38007	MEASURE R	270,788
38012	MEASURE M	445,159
38013	RMRA	827,218
38015	MEASURE W	208,500
40000	CAPITAL PROJECTS FUND	160,000
71000	WATER FUND	9,987,530
72000	SEWER FUND	1,062,964
	TOTAL RESOURCES	**17,309,797**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	TOTAL
80000	PUBLIC WORKS	150,815	793,032	180,000	1,123,847
81100	WATER	874,618	4,611,792	4,501,120	9,987,530
81200	SEWER	473,236	485,728	104,000	1,062,964
81201	STORM WATER/NPDES	-	208,500	-	208,500
82000	PUBLIC WORKS/ENGINEERING	-	6,000	-	6,000
83000	GENERAL MAINTENANCE	-	190,175	-	190,175
83100	FLEET MAINTENANCE	-	3,650	-	3,650
83200	FACILITIES MAINTENANCE	-	-	247,116	247,116
83300	PARK MAINTENANCE	-	316,000	1,074,050	1,390,050
83500	STREET MAINTENANCE	403,433	231,350	2,093,440	2,728,223
83600	SIDEWALK MAINTENANCE	-	-	13,000	13,000
85000	CAPITAL IMPROVEMENT	-	-	348,742	348,742
	TOTAL APPROPRIATIONS	**1,902,102**	**6,846,227**	**8,561,468**	**17,309,797**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	1,173,500	1,158,267	1,271,000	1,220,018	1,298,223	1,298,223
51130	OVERTIME WAGES	-	75,775	30,000	74,553	50,000	50,000
51202	PERS - EMPLOYER	123,000	120,382	134,000	123,810	131,911	131,911
51204	TERM LIFE INSURANCE	-	889	-	942	-	-
51206	DEFERRED COMP	13,500	8,910	9,000	8,275	11,050	11,050
51209	LIUNA PENSION EXPENSE	15,700	15,611	15,000	15,909	16,754	16,754
51300	HEALTH INSURANCE	202,000	200,550	200,000	174,511	207,448	207,448
51303	DISABILITY INSURANCE	-	1,558	-	1,727	-	-
51304	WORKERS COMP. INSURANCE	146,700	149,385	159,000	152,146	167,507	167,507
51400	MEDICARE - EMPLOYER PORTION	16,400	16,983	19,000	17,770	17,388	17,388
51402	STATE UNEMPLOYMENT INS.	2,800	2,154	2,000	3,049	1,820	1,820
	SALARY & BENEFITS TOTAL	**1,693,600**	**1,750,466**	**1,839,000**	**1,792,709**	**1,902,102**	**1,902,102**
52001	SERVICES FROM OTHER AGENCIES	226,500	239,639	259,100	50,750	465,300	465,300
52100	PROFESSIONAL-CONTRACT SERVICES	60,950	56,360	155,500	674,393	1,201,675	1,201,675
52200	CONTRACT SERVICES	599,700	382,770	890,377	-	-	-
52201	LEGAL SERVICES	26,000	24,175	23,000	21,992	24,150	24,150
52203	DIAL-A-RIDE	225,000	30,771	100,000	-	-	-
52205	EMPLOYEE TRAINING	18,000	11,441	27,000	6,380	15,500	15,500
52302	EQUIPMENT MAINTENANCE	18,000	7,002	15,000	6,585	5,000	5,000
52303	GROUNDS MAINTENANCE CONTRACT/SERVICE	16,700	12,675	26,000	12,045	30,000	30,000
52401	PERMIT/FEES	70,000	45,951	73,500	48,147	40,000	40,000
53001	MATERIALS & SUPPLIES	10,000	8,423	9,000	(6,047)	36,000	36,000
53100	OFFICE SUPPLIES	6,500	4,265	6,500	2,508	9,500	9,500
53101	POSTAGE	3,500	1,962	4,000	-	4,000	4,000
53102	PRINTING & DUPLICATION	4,200	4,233	5,000	-	5,000	5,000
53200	MAINTENANCE SUPPLIES	150,000	125,339	202,000	136,512	164,500	164,500
53202	BUILDING MAINTENANCE	4,800	1,385	4,000	(0)	5,000	5,000
53205	EQUIPMENT MAINTENANCE	20,500	14,393	21,500	2,829	16,000	16,000
53206	SMALL TOOLS	48,250	44,021	55,000	32,741	18,500	18,500
53208	STREET MAINTENANCE MATERIALS	-	1,846	-	165	-	-
53209	VEHICLE MAINTENANCE SUPPLIES/PARTS	220,000	164,504	225,000	19,152	263,000	263,000
53212	WATER TREATMENT SUPPLIES/PARTS	20,000	20,440	40,000	23,103	-	-
53402	CONFERENCE & MEETING	5,000	1,954	5,000	2,140	6,000	6,000
53409	MEMBERSHIP/DUES/SUBSCRIPTION	8,400	7,190	9,700	11,203	9,300	9,300
53601	PURCHASED WATER FROM OUTSIDE AGENCY	660,000	516,120	660,000	-	720,000	720,000
53999	OTHER PURCHASED SUPPLIES	-	10,000	5,000	7,500	3,650	3,650
54100	ISF ALLOCATION / ADMINISTRATIVE	191,850	191,850	307,000	-	951,513	951,513
54300	ISF ALLOCATION / FACILITIES	162,000	162,000	228,030	-	506,352	506,352
54400	ISF ALLOCATION / TECHNOLOGY	207,300	207,300	189,750	-	642,765	642,765
54500	ISF ALLOCATION / PERSONNEL ADMIN	100,800	100,800	188,925	-	441,781	441,781
54600	ISF ALLOCATION / VEHICLE MAINT	139,650	139,650	151,000	-	215,986	215,986
54610	ISF ALLOCATION / EQUIP/VEH/MACH REPLACEMENT	-	-	-	-	74,905	74,905
55003	ELECTRICITY	790,000	917,170	914,000	763,856	970,850	970,850
	MAINTENANCE & OPERATIONS TOTAL	**4,013,600**	**3,455,629**	**4,799,882**	**1,815,953**	**6,846,227**	**6,846,227**
56002	BUILDING AND BLDG IMPROVEMTS	-	-	-	-	50,000	50,000
56006	AUTOMOTIVE EQUIPMENT	-	-	-	-	55,000	55,000
56009	EQUIPMENT	173,200	44,258	113,268	83,979	58,900	58,900
56010	IMPROVEMENTS O/T BUILDINGS	1,682,602	355,771	3,409,418	171,809	3,547,706	3,547,706
56011	WELLS. PUMPS.WATER DIST SYS	1,634,800	133,028	2,402,000	1,276,515	4,501,120	4,501,120
56015	STREET IMPROVEMENT	249,200	-	498,000	-	348,742	348,742
	CAPITAL OUTLAY TOTAL	**3,739,802**	**533,057**	**6,422,686**	**1,532,302**	**8,561,468**	**8,561,468**
	TOTAL DEPARTMENT	**9,447,002**	**5,739,151**	**13,061,568**	**5,140,964**	**17,309,797**	**17,309,797**

Public Works Operations Division

Division Overview

The Public Works Operations Division carries out the Department's day-to-day maintenance, capital project delivery, regulatory compliance, and long-term infrastructure planning. It manages field operations, contract administration, engineering support, facility maintenance, park maintenance, landscape care, storm readiness, transportation programs, street programs, City Yard operations, and interdepartmental service requests.

Public Works Operations is responsible for the following core functions:

- Street, sidewalk, curb, gutter, signage, crosswalk, parking lot, and public right-of-way maintenance.
- Storm drain inspection, basin coordination, debris mitigation, pre-storm preparation, and post-storm recovery.
- Facility, park, public restroom, irrigation, lighting, landscape, and tree maintenance coordination.
- Capital project planning, engineering coordination, plan review, construction oversight, and contract administration.
- Grant development and grant-funded project coordination for transportation, parks, trails, water, utilities, and sustainability projects.
- Environmental compliance, stormwater support, solid waste coordination, tree preservation, and wildlife ordinance coordination.
- Fleet, equipment, emergency generator, and City Yard operational readiness planning.
- Support for major City events, community events, emergency response, and interdepartmental work orders.

Accomplishments for FY 2025-2026

- Completed the Woodland Drive Water Main Replacement and paving project, restoring roadway access and upgrading aging water infrastructure in the canyon corridor.
- Completed the Sierra Keys Avenue Water Main Replacement Project.
- Completed the Sierra Vista Park Playground Enhancement Project and supported final improvements related to the Sierra Vista Park pickleball courts.
- Brought the Tesla Charging Station project at the South Baldwin Public Parking Lot from construction through energization and public launch. Staff managed utility coordination, stakeholder notification, scheduled outages, and vault installation.
- Submitted a $1,000,000 Proposition A Capital Reserve request to LA Metro for the Sierra Madre Transit Hub and Passenger Amenity Modernization Project.
- Coordinated with Clean Power Alliance on Energized Communities, Power Ready 1, and Power Ready 2 funding opportunities. These efforts support the expansion of EV charging infrastructure and emergency solar power opportunities for City Hall, the Public Safety Building, and the new Library.
- Strengthened flood and debris-flow resilience at the Yucca Rail and Timber Structure through debris removal, gate stabilization, secondary mitigation construction, and post-storm monitoring.
- Partnered with Alert California and emergency management agencies to expand remote monitoring for debris flow, wildfire, and emergency situational awareness.
- Modernized procurement and contracting through the PlanetBids transition, revised encroachment and excavation permit language, updated insurance requirements, and stronger contract compliance review.
- Restored SB1/RMRA funding eligibility, completed annual RMRA expenditure reporting, and advanced CalSMART registration to protect current and future street funding.

- Launched a review of Municipal Code Chapter 12.28 on address assignment standards to resolve conflicts with the Master Fee Schedule and streamline ADU and multi-unit addressing requests.
- Adopted the 2021 Greenbook as the City's baseline standard for water, sewer, roadway, driveway, encroachment, and excavation work, and began applying it across projects.
- Selected and procured GIS and asset management software to modernize work orders, infrastructure inventory, service-request tracking, citizen reporting, and capital planning workflows.
- Advanced Enterprise Fleet planning through vehicle inventory, odometer reporting, departmental assignments, and right-sizing analysis to guide future replacement recommendations.
- Right-sized emergency power planning for City Hall and the City Yard generators using verified Southern California Edison load data.
- Led facility planning, bid preparation, and condition assessments for the Community Center/YMCA elevator, the Aquatic Center pool and deck rehabilitation, the Public Safety Building, and Library renovation support.
- Delivered street safety improvements, including crosswalk repainting, traffic-visibility upgrades, red-curb planning, LED-enhanced stop sign evaluation, and school-zone safety coordination with the Police Department.
- Supported major City and community events with logistics and maintenance. Events included the Wistaria Festival, Winter Fest, Candlelight Walk, Art Festival, Carnival in the Park, Mount Wilson Trail Race, and Little League parade.
- Supported implementation of Ordinance 1453 in coordination with Code Enforcement, addressing wildlife feeding and improperly secured trash receptacles.
- Presented proposed updates to the Natural Resources Commission for Tree Protection and Preservation provisions of the Sierra Madre Municipal Code, better aligning tree protection with fire safety, drought resilience, and environmental stewardship.

Objectives for FY 2026-2027

- Deploy the new GIS and asset management system to improve infrastructure tracking, field documentation, service-request management, citizen reporting, preventative maintenance scheduling, and capital planning.
- Update the Facilities Master Plan and Pavement Management Plan to prioritize projects by condition, risk, regulatory need, funding eligibility, lifecycle cost, and community impact.
- Strengthen emergency resilience through the City Yard 1 MW generator project, City Hall generator replacement, emergency rental generator planning, debris basin maintenance, Alert California camera coordination, storm drain preparedness, and Vactor truck replacement.
- Expand the street rehabilitation program, with greater emphasis on preventative maintenance, pavement preservation, and cost-effective lifecycle management.
- Repair sidewalks and curb ramps using ADA assessment data, field inspections, and trip-hazard priorities to improve accessibility and reduce liability exposure.
- Continue crosswalk, signage, red-curb, and school-zone safety improvements, including AB 413 compliance planning in coordination with the Police Department.
- Deliver priority capital and facility projects with stronger engineering support, procurement, inspection, and project management practices.
- Pursue grant and regional funding for EV charging, fleet electrification, transit-stop modernization, solar and battery infrastructure, park restoration, trail restoration, and related sustainability projects.
- Sustain compliance with NPDES Municipal Permit requirements through stormwater monitoring, debris basin coordination, solid-waste and organics coordination, Tree

Protection and Preservation policy work, wildlife ordinance support, and grant-funded restoration projects.
- Solicit and administer key maintenance contracts for tree trimming, janitorial services, landscape maintenance, on-call engineering, asphalt patching, emergency tree services, and on-call electrical, mechanical, and plumbing support.

Performance Measures

Street/Sewer Division	Actual FY 2024-2025	Actual FY 2025-2026	Projected FY 2026-2027
Potholes repaired (each)	830	440	500
Installed new sidewalk (sq. ft.)	2,000	3,700	1,000
Replaced damaged sidewalk (sq. ft.)	2,000	500	1,000
Temporary sidewalk repairs (each)	50	50	100
Streets resurfaced (sq. ft.)	140,000	55,000	100,000
Streets slurry sealed (sq. ft.)	27,000	1,000	50,000
Curb and gutter repaired/replaced (lf)	100	100	500
Public Works service requests resolved	206	275	300
Trees trimmed	47	45	50
Trees removed	15	30	10
Trees planted	15	24	25
Trees inspected	50	68	50
Community events setup/supported	20	15	25
Encroachment applications	94	117	100
Excavation applications	16	12	15
Grading plan checks	25	20	25

Public Works Maintenance Division Budget Reconciliation - General Fund, Internal Services & Special Revenue

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**9.00**	**$ 7,336,018**	**$ -**	**$ 7,336,018**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
Landscapre & Lighting District Parking Lot Pavement		$ (57,000)	$ -	$ (57,000)
Uncategorized Capital Improvement Projects		$ (4,432,686)	$ -	$ (4,432,686)
One-Time Prior Year Expenditures and Revenues	0.00	$ (4,489,686)	$ -	$ (4,489,686)
Adjustments to Costs of Ongoing Activities				
Salary and Benefit Adjustment		$ (76,353)	$ -	$ (76,353)
Allocated Charges		$ 617,428	$ -	$ 617,428
Utilities Charges		$ 27,900	$ -	$ 27,900
Conferences & Meetings Adjustments		$ 2,000	$ -	$ 2,000
Materials & Equipment Adjustments		$ (37,000)	$ -	$ (37,000)
Other Purchased Supplies		$ 7,050	$ -	$ 7,050
GIS Asset Management		$ 25,000	$ -	$ 25,000
Tree Maintenance Services Increase		$ 70,000	$ -	$ 70,000
Janitorial Services Adjustments		$ 15,000	$ -	$ 15,000
Landscape Maintenance Adjustments		$ 16,675	$ -	$ 16,675
Dial-A-Ride Service Elimination		$ (400,000)	$ -	$ (400,000)
Enterprise Lease Payments		$ 260,000	$ -	$ 260,000
Uber Transit Program Costs		$ 168,000	$ -	$ 168,000
Capital Improvement Projects		$ 4,060,348	$ -	$ 4,060,348
Other Adjustments to Costs		$ (1,343,077)	$ -	$ (1,343,077)
Adjustments to Costs of Ongoing Activities	0.00	$ 3,412,971	$ -	$ 3,412,971
Total FY 26-27 Base Budget	**9.00**	**$ 6,259,303**	**$ -**	**$ 6,259,303**
Budget Enhancements				
		$ -	$ -	$ -
Total Budget Enhancements	0.00	$ -	$ -	$ -
Total FY 26-27 Proposed Budget	**9.00**	**$ 6,259,303**	**$ -**	**$ 6,259,303**

Water Operations Division

Division Overview

The Water Operations Division delivers high-quality drinking water to approximately 11,100 residents in Sierra Madre. It operates and maintains the City's water production, treatment, storage, distribution, metering, and compliance systems. The Division also continues to diversify the City's supply portfolio to safeguard reliability during drought, regulatory constraints, emergencies, and infrastructure disruptions.

Water rights account for approximately 45 percent of the City's water from the local groundwater aquifer. An additional 55 percent of the City's supply is imported from the San Gabriel Valley Municipal Water District. Imported water is allowed to percolate into the ground, where it supplements the local groundwater aquifer. Water is produced by four groundwater wells and one natural spring and distributed through more than 55 miles of distribution mains to over 3,800 metered connections.

Accomplishments for FY 2025-2026

- Imported 1,350 acre-feet of water for groundwater recharge, maintaining aquifer levels in line with Raymond Basin Management Board operating guidelines.
- Received a $50,000 grant from the San Gabriel Valley Municipal Water District for advanced acoustic leak-detection loggers, enabling earlier leak identification and faster response.
- Installed more than 1,400 linear feet of new mainline on Lima Street, replacing aging pipe and improving distribution reliability.
- Repaired approximately 425 distribution leaks Citywide, protecting system integrity and minimizing water loss.
- Replaced 250 aging meters to improve billing accuracy, operational efficiency, and customer service.
- Exercised 380 system valves as part of annual preventative maintenance.
- Expanded Advanced Metering Infrastructure and continued rollout of the Sensus Analytics customer portal.
- Completed weekly, monthly, quarterly, and Title 22 water sampling. Staff also performed hydrant flushing, fire flow testing, reservoir inspections, GAC filter maintenance, and sanitary survey preparation.
- Completed the A-side media change-out on the Granular Activated Carbon filter, sustaining compliance with drinking water quality standards.
- Began rehabilitation of Well No. 4 to improve long-term groundwater production reliability.

Objectives for FY 2026-2027

- Continue replacing aging water mains to reduce system losses, improve reliability, and protect long-term distribution integrity.
- Complete rehabilitation of Well No. 4 and begin rehabilitation of Well No. 3 to strengthen operational reliability and long-term groundwater production capacity.
- Update the Water System Master Plan and Hydraulic Model to assess system operation, identify future capital projects, and prioritize infrastructure needs by condition, capacity, reliability, and risk.
- Advance Water Main Plant Pump Station and Generator planning with on-call engineering support.
- Purchase an asphalt roller for leak-patch repairs to improve compaction and reduce patch failure.
- Purchase a concrete grinder to correct raised and uneven concrete more efficiently.

- Continue working with the City of Arcadia and regional water agencies to bring the joint well in the Main San Gabriel Basin online and open the interconnection for Main Basin groundwater supplies.
- Continue water conservation and regulatory compliance efforts, monitoring water-use efficiency and meeting State water management requirements.
- Advance the West Tunnel Water Treatment Enhancements and Tunnels Lining Project when water reductions allow.

Performance Measures

Water Division	Actual FY 2024-2025	Actual FY 2025-2026	Projected FY 2026-2027
Distribution Main Replaced (lf)	5,000	1,400	2,000
Repaired service leaks	68	80	85
Repaired mainline leaks	338	370	300
Valves exercised	350	380	350
Hydrants flushed	360	360	360
Meters replaced	400	250	300
AMI radios installed (replacement)	15	5	5
New services installed	10	20	20
Water produced (gallons)	780 MG	780 MG	780 MG
Water spreading (acre feet)	1,524 AF	1,350 AF	1,350 AF
Water meter readings (automated)	45,600	45,600	45,600

Public Works Water Division Budget Reconciliation - Water Fund

	Positions (FTE)	Expenditures	Revenues	Net
Prior Year Budget	**9.00**	**$ 7,885,540**	**$ 7,376,000**	**$ 509,540**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
Uncategorized Capital Improvement Projects		$ (2,402,000)	$ -	$ (2,402,000)
One-Time Prior Year Expenditures and Revenues	0.00	$ (2,402,000)	$ -	$ (2,402,000)
Adjustments to Costs of Ongoing Activities				
Salary & Benefit Adjustments		$ (418,025)	$ -	$ (418,025)
Allocated Charges		$ 1,081,991	$ -	$ 1,081,991
Revenue Adjustment		$ -	$ 609,000	$ (609,000)
Reallocation of Debt Service Payment to Non-Departmental		$ (674,000)	$ -	$ (674,000)
Reallocation of UAL Payment to Non-Departmental		$ (158,000)	$ -	$ (158,000)
Legal Services Adjustment		$ (28,800)	$ -	$ (28,800)
Utilities Charges		$ 43,700	$ -	$ 43,700
Capital Improvement Projects		$ 4,501,120	$ -	$ 4,501,120
Other Adjustments to Costs		$ 4	$ -	$ 4
Adjustments to Costs of Ongoing Activities	0.00	$ 4,347,990	$ 609,000	$ 3,738,990
Total FY 26-27 Base Budget	**9.00**	**$ 9,831,530**	**$ 7,985,000**	**$ 1,846,530**
Budget Enhancements				
Water System Master Plan & Hydraulic Model update		$ 150,000	$ -	$ 150,000
Safety Equipment		$ 6,000	$ -	$ 6,000
Total Budget Enhancements	0.00	$ 156,000	$ -	$ 156,000
Total FY 26-27 Proposed Budget	**9.00**	**$ 9,987,530**	**$ 7,985,000**	**$ 2,002,530**

Sewer Operations Division

Division Overview

The Sewer Operations Division maintains roughly 186,000 feet of sewer mains and 833 manholes. Staff performs preventive maintenance, repairs, condition assessments, camera inspections, and engineering evaluations of sewer facilities. The Division also administers the City's sewer ordinances and construction programs and approves new connections to the system.

The Division's FY 2026-2027 work plan centers on proactive maintenance, condition assessment, system master planning, manhole treatment, field technology, and targeted rehabilitation, all aimed at reducing service interruptions and sustaining long-term reliability in wastewater collection.

Accomplishments for FY 2025-2026

- Cleaned 85,000 linear feet of sewer mainline through annual preventative maintenance.
- Completed 20,000 linear feet of sewer CCTV inspection to support recordkeeping, condition assessment, and repair planning.
- Completed 200 manhole inspections to assess condition, safety, and function.
- Responded to sewer backups, verified repairs with follow-up camera inspections, and supported storm-related drainage and utility coordination.
- Coordinated sewer and utility field work across Public Works Operations, Water Operations, contractors, and development projects.

Objectives for FY 2026-2027

- Update the Sewer System Master Plan and Hydraulic Model to assess the condition, capacity, and long-term needs of the wastewater collection system.
- Use the Sewer System Master Plan to target critical infrastructure improvements and establish a prioritized framework for reliability and future maintenance.
- Continue proactive maintenance by cleaning 100 percent of the City's sewer system.
- Camera-inspect approximately 25 percent of sewer mains to catch structural deficiencies before they cause failures.
- Put GIS and asset management software into the field on Toughbooks and related technology to improve documentation and maintenance tracking.
- Continue manhole spraying and treatment to control pests and improve working conditions.
- Fund wastewater infrastructure repairs to replace aging and failing sewer mains and manholes, guided by condition data and master plan priorities.

Performance Measures

Sewer Division	Actual FY 2024-2025	Actual FY 2025-2026	Projected FY 2026-2027
Sewer mains cleaned (lf)	103,000	85,000	120,000
Manholes inspected	259	200	250
Camera inspection (lf)	30,000	20,000	40,000

Public Works Sewer Division Budget Reconciliation - Sewer Fund

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**1.00**	**$ 1,038,815**	**$ 1,358,000**	**$ (319,185)**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
N/A				
One-Time Prior Year Expenditures and Revenues	0.00	$ -	$ -	$ -
Adjustments to Costs of Ongoing Activities				
Salary and Benefit Adjustment		$ (65,548)	$ -	$ (65,548)
Allocated Charges		$ (37,589)	$ -	$ (37,589)
Reclassification 70% of the Fleet Mechanic' Salary & Benefits	0.70	$ 5,817	$ -	$ 5,817
Reallocation of 0.30 FTE City Mechanic		$ (68,031)	$ -	$ (68,031)
Revenue Adjustment		$ -	$ 17,000	$ (17,000)
Reallocation of UAL Payment to Non-Departmental		$ (14,000)	$ -	$ (14,000)
GIS Asset Management		$ 25,000	$ -	$ 25,000
Professional Services Contract Adjustment		$ (47,500)	$ -	$ (47,500)
Tools & Maintenance		$ (5,000)	$ -	$ (5,000)
Legal Services Adjustment		$ (23,000)	$ -	$ (23,000)
Capital Improvement Projects		$ 104,000	$ -	$ 104,000
Adjustments to Costs of Ongoing Activities	0.70	$ (125,851)	$ 17,000	$ (142,851)
Total FY 26-27 Base Budget	**1.70**	**$ 912,964**	**$ 1,375,000**	**$ (462,036)**
Budget Enhancements				
Wastewater System Master Plan & Hydraulic Model update		$ 150,000	$ -	$ 150,000
Total Budget Enhancements	0.00	$ 150,000	$ -	$ 150,000
Total FY 26-27 Proposed Budget	**1.70**	**$ 1,062,964**	**$ 1,375,000**	**$ (312,036)**

Capital Projects and Purchases Division

Division Overview

The Capital Projects and Purchases Division directs the City's major infrastructure investments while preserving funding for operations and service levels that meet City Council goals. The capital program is refreshed annually to reflect Council priorities, current cost estimates, operating impacts, available funding sources, and long-term infrastructure needs.

The capital budget has two components: Capital Projects and Capital Purchases. Capital Projects are primarily construction-related activities with a useful life greater than one year. Capital Purchases are major pieces of equipment necessary for general operations, have a useful life greater than one year, and are valued at $5,000 or more per unit. Preparing the capital program requires identifying available revenue sources, including debt, federal grants, state grants, existing reserves, enterprise funds, special revenue funds, internal service funds, and Capital Pay-As-You-Go.

Accomplishments for FY 2025-2026

- Continued street and parking-area rehabilitation funded by Proposition C, Measure R, Gas Tax, the Road Maintenance and Rehabilitation Account, Measure M, development fees, transportation fees, and the Capital Projects Fund.
- Completed or advanced major roadway and parking improvements at Woodland Drive, the Mariposa parking lot, the Auburn parking lot, and priority street-repair locations.
- Moved facilities projects into planning and bidding, including the Community Center/YMCA elevator, Aquatic Center pool and deck repairs, City Hall generator replacement, City Hall ADA parking, and restroom improvements.
- Managed FEMA, insurance, lease, and facility documentation tied to YMCA pool impacts and repair responsibilities.
- Supported the Library renovation through plan review, site inspections, payment tracking, and project documentation.
- Advanced water-system capital planning across water main replacement, Well No. 4 rehabilitation, water main lining, pressure-regulating valve upgrades, the Auburn Steel Tank evaluation, Well No. 6 rehabilitation, and City Yard backup generator planning.
- Aligned capital project planning with grant opportunities, regulatory requirements, emergency readiness, accessibility needs, pavement-condition data, water-system reliability, and long-term operating impacts.

Objectives for FY 2026-2027

- Update and prioritize the five-year Capital Improvement Plan by strategic goals, asset condition, risk, regulatory need, available funding, and lifecycle cost.
- Use the updated Pavement Management Plan to drive the Streets Capital Improvement Program and future rehabilitation priorities.
- Deliver the FY 2027 street rehabilitation program, including S. Mountain Trail, Kaia Lane, Monterey Lane, Auburn Lane, Las Rocas, Orange Drive, and Valle Vista Drive.
- Advance the Water Capital Improvement Program across water main replacement, Well No. 4 rehabilitation, water main lining, pressure-regulating valve upgrades, the Auburn Steel Tank evaluation, Water Main Plant Pump Station planning, Well No. 6 rehabilitation, and City Yard backup generator replacement.
- Advance wastewater infrastructure repair and sewer master planning to guide future main and manhole rehabilitation.
- Deliver facilities, parks, accessibility, active transportation, EV charging, and emergency power projects through coordinated engineering, procurement, inspection, and funding management.

- Evaluate every new facility and acquisition for its operating-budget impact, including staff time, utilities, maintenance, replacement schedules, and service levels.
- Establish planned replacement and maintenance schedules for equipment purchases, including the asphalt roller, concrete grinder, field technology, safety equipment, and emergency generators.

FY 2026-2027 Capital Improvement Program Summary

The summary below reflects the capital improvement sheets prepared for the FY 2026-2027 budget process, grouped by Public Works program area.

Project No.	Project Title	Fund	Status	FY 2027	5-Year CIP Total	Total
FA-26001	**Community Center Elevator**	**10000 - General Fund**	**Design**	**$675,000**	**$750,000**	**$750,000**
FA-26002	Aquatic Center Pool/Deck Resurfacing	10000 - General Fund	Design	$0	$324,050	$324,050
FA-26003	Lizzie's Trail Inn & Richardson House	27001 - Calif. State Parks Dept. Grants & Local Services	Design	$138,216	$184,666	$184,666
FA-26004	City Hall Generator Replacement	60001 - Facilities ISF	Construction	$330,563	$330,563	$330,563
FA-27001	Active Transportation Improvements	34007 - Transportation Fee	Construction	$75,000	$75,000	$75,000
FA-27002	City Hall ADA Parking Spaces	SB-1186 License Fees	Design	$50,000	$50,000	$50,000
FA-27003	Memorial Park Restroom Remodel	34006 - Quimby Fees	Design	$50,000	$50,000	$50,000
FA-27004	Sierra Vista Park Restroom Remodel	34006 - Quimby Fees	Design	$75,000	$75,000	$75,000
FA-27005	EV Charging Station	38003 - Clean Air Fund (AQMD)	Design	$55,000	$55,000	$55,000
IT-27001	Cyber Security Initiatives	60003 - Technology ISF	Implementation	$45,000	$45,000	$45,000
IT-27002	Data Center Refresh - 10 GIG Updates	60003 - Technology ISF	Implementation	$25,000	$25,000	$25,000
OP-27001	Asphalt Roller	71000 - Water Enterprise Fund	Purchase	$60,000	$60,000	$60,000
OP-27002	Concrete Grinder	71000 - Water Enterprise Fund	Purchase	$8,000	$8,000	$8,000
SR-26001	S. Mountain Trail Street Rehabilitation	Multiple	Design	$492,660	$492,660	$492,660

Project No.	Project Title	Fund	Status	FY 2027	5-Year CIP Total	Total
SR-26002	Kaia Ln. Street Rehabilitation	Multiple	Design	$126,810	$126,810	$126,810
SR-26003	Monterey Ln. Street Rehabilitation	Multiple	Design	$455,112	$455,112	$455,112
SR-26004	Auburn Ln. Street Rehabilitation	Multiple	Design	$200,160	$200,160	$200,160
SR-26005	Las Rocas Street Rehabilitation	Multiple	Design	$208,800	$208,800	$208,800
SR-27001	Orange Drive Street Rehabilitation	Multiple	Design	$283,284	$283,284	$283,284
SR-27002	Valle Vista Dr. Street Rehabilitation	Multiple	Design	$444,600	$444,600	$444,600
WS-26001	Water Main Replacement Project	71000 - Water Enterprise Fund	Recurring	$2,523,000	$8,523,000	$8,657,000
WS-26002	Well No. 4 Rehabilitation	71000 - Water Enterprise Fund	Construction	$1,161,375	$1,161,375	$1,161,375
WS-26007	Well No. 6 Rehabilitation	71000 - Water Enterprise Fund	Construction	$200,000	$200,000	$200,000
WS-27001	Water Main Lining Project	71000 - Water Enterprise Fund	Design	$300,000	$300,000	$300,000
WS-27002	Pressure Regulating Valve Upgrades	71000 - Water Enterprise Fund	Construction	$100,000	$100,000	$100,000
WS-27003	Auburn Steel Tank Rehabilitation	71000 - Water Enterprise Fund	Design	$47,500	$475,000	$475,000
WS-27004	Water Main Plant Pump Station	71000 - Water Enterprise Fund	Design	$150,000	$150,000	$150,000
WS-27006	City Yard Back-up Generator	71000 - Water Enterprise Fund	Design	$175,000	$1,750,000	$175,000
WW-27001	Wastewater Infrastructure Improv.	72000 - Sewer Enterprise Fund	Construction	$100,000	$200,000	$100,000

Budget Enhancement Summary

The FY 2026-2027 Public Works budget enhancements target deferred infrastructure planning, field technology, preventative maintenance, equipment needs, public safety, and service-level support. Key one-time enhancements include master plan updates for water, sewer, and pavement management. Other one-time investments include the asphalt roller, concrete grinder, EV charging station, Yucca and Floral debris basin maintenance, crew safety equipment, Toughbooks for GIS and asset management field use, and on-call contractor support.

Key ongoing enhancements include landscape maintenance, janitorial maintenance, tree services, emergency tree services, and sewer manhole spraying. These services are needed to hold current service levels and reduce operational risk. Together, these investments advance the City's strategic emphasis on organizational sustainability, technology-driven efficiency, service excellence, community communication, public education, and long-term infrastructure stewardship.

City of Sierra Madre, California

Village of the Foothills

Internal Services

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Overview

The Internal Service Funds (ISFs) account for those functions that are shared by all or most City departments. They include: Administration, Personnel & Risk Management, Information Technology, Equipment Replacement, Equipment Maintenance, and Facilities Maintenance.

These costs are distributed/allocated among the departments based on the departments' share or percentage of the prior year budget.

Functions/Objectives:

Administration

The general administration costs of the City, which includes the costs of the Administration and City Clerk divisions of the City Manager's Office, and partial cost from the Finance Department.

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
60002	INTERNAL SERVICE FUND-ADMINISTRATION	2,275,798
	TOTAL RESOURCES	**2,275,798**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	TOTAL
12000	CITY CLERK	311,578	142,700	75,000	529,278
31100	GENERAL ADMIN	-	19,700	-	19,700
31500	CITY MANAGER OFFICE - ADMIN	605,689	142,700	-	748,389
32000	FINANCE DEPARTMENT	822,801	155,630	-	978,431
	TOTAL APPROPRIATIONS	**1,740,068**	**460,730**	**75,000**	**2,275,798**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	604,500	602,293	617,000	567,229	1,298,919	1,298,919
51130	SALARIES OVERTIME	-	28	-	-	-	-
51202	PERS - EMPLOYER	66,500	59,876	60,000	50,609	134,172	134,172
51204	TERM LIFE INSURANCE	-	745	-	717	-	-
51206	DEFERRED COMP	6,600	6,666	7,000	6,140	15,808	15,808
51208	PENSION EXPENSE	-	60,339	-	-	-	-
51209	LIUNA PENSION EXPENSE	1,600	1,602	2,000	1,675	2,826	2,826
51300	HEALTH INSURANCE	70,100	51,553	54,000	44,748	148,818	148,818
51303	DISABILITY INSURANCE	-	3,883	-	3,613	-	-
51304	WORKERS COMP. INSURANCE	64,500	57,285	66,000	49,246	120,894	120,894
51400	MEDICARE - EMPLOYER PORTION	8,700	8,360	9,000	7,878	17,530	17,530
51402	STATE UNEMPLOYMENT INS.	800	573	1,000	784	1,101	1,101
51900	ACCRUED PAYROLL	-	(41,260)	-	-	-	-
	SALARY & BENEFITS TOTAL	**823,300**	**811,943**	**816,000**	**732,639**	**1,740,068**	**1,740,068**
52100	PROFESSIONAL-CONTRACT SERVICES	92,300	92,629	105,000	112,080	222,200	222,200
52200	CONTRACT SERVICES	1,500	1,260	60,000	74,645	-	-
52204	ORDINANCE RECODIFICATION	-	-	-	-	24,700	24,700
52206	ADVERTISING	-	-	-	-	12,000	12,000
52207	ELECTION SERVICES	-	-	-	-	100,500	100,500
53100	OFFICE SUPPLIES	10,000	5,884	9,000	6,719	5,500	5,500
53101	POSTAGE	12,000	15,387	14,000	12,920	14,000	14,000
53102	PRINTING & DUPLICATION	14,000	5,617	17,000	4,761	1,500	1,500
53402	CONFERENCE & MEETING	29,000	22,741	29,000	7,381	27,730	27,730
53409	MEMBERSHIP/DUES/SUBSCRIPTION	29,800	30,691	35,000	40,667	39,700	39,700
53999	OTHER PURCHASED SUPPLIES	7,500	6,836	11,000	10,590	11,200	11,200
54703	BANK SERVICE FEES	15,000	9,538	5,000	3,691	1,700	1,700
	MAINTENANCE & OPERATIONS TOTAL	**211,100**	**190,584**	**285,000**	**273,455**	**460,730**	**460,730**
56009	EQUIPMENT	-	-	-	-	75,000	75,000
	CAPITAL OUTLAY TOTAL	**-**	**-**	**-**	**-**	**75,000**	**75,000**
	TOTAL DIVISION	**1,034,400**	**1,002,527**	**1,101,000**	**1,006,094**	**2,275,798**	**2,275,798**

Personnel & Risk Management

The costs of the Human Resources and Risk Management division of the City Manager's Office, which includes the City's self-insurance costs of general liability and workers compensation.

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
60007	INTERNAL SERVICES FUND - PERSONNEL AND RISKING MANAGEMENT	2,536,786
	TOTAL RESOURCES	**2,536,786**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	TOTAL
31607	CITY MANAGER OFFICE - PERSONNEL	378,639	2,158,148	2,536,786
	TOTAL APPROPRIATIONS	**378,639**	**2,158,148**	**2,536,786**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	109,900	113,722	125,000	129,006	205,758	205,758
51120	WAGES PART-TIME	12,000	10,148	19,000	9,919	-	-
51130	OVERTIME WAGES	-	1,905	-	667	-	-
51202	PERS - EMPLOYER	9,000	9,002	10,000	10,382	20,870	20,870
51203	PERS SURVIVOR BENEFIT	2,200	4,659	-	8,065	-	-
51204	TERM LIFE INSURANCE	-	220	-	224	-	-
51206	DEFERRED COMP	1,200	1,175	1,000	1,125	2,184	2,184
51207	PERS UNFUNDED LIABILITY	-	5,324	-	33,868	-	-
51209	LIUNA PENSION EXPENSE	-	2,158	2,000	2,511	2,564	2,564
51300	HEALTH INSURANCE	21,500	25,709	21,000	21,432	28,473	28,473
51302	RETIREES' HEALTH INSURANCE	102,000	100,985	101,000	75,469	96,000	96,000
51303	DISABILITY INSURANCE	-	31	-	-	-	-
51304	WORKERS COMP. INSURANCE	11,000	12,020	14,000	13,546	19,676	19,676
51400	MEDICARE - EMPLOYER PORTION	1,600	1,798	2,000	1,989	2,853	2,853
51402	STATE UNEMPLOYMENT INS.	550	409	-	516	262	262
	SALARY & BENEFITS TOTAL	**270,950**	**289,264**	**295,000**	**308,717**	**378,639**	**378,639**
52100	PROFESSIONAL-CONTRACT SERVICES	115,000	39,162	145,000	34,744	68,500	68,500
52106	DOT/PHYSICALS	13,000	7,218	13,000	4,605	10,000	10,000
52200	CONTRACT SERVICES	7,500	28,008	24,100	40,888	-	-
52201	LEGAL SERVICES	40,000	41,717	383,500	220,889	150,000	150,000
52205	EMPLOYEE TRAINING	6,000	6,123	6,000	248	5,000	5,000
52206	ADVERTISING	2,000	-	3,000	2,082	2,000	2,000
53101	POSTAGE	300	5	-	23	100	100
53300	SAFETY EQUIPMENT & SUPPLIES	1,500	1,652	2,000	934	1,000	1,000
53303	UNIFORMS	1,500	1,500	2,000	2,687	2,000	2,000
53401	TUITION REIMBURSEMENT	55,200	14,241	30,000	8,889	30,000	30,000
53402	CONFERENCE & MEETING	5,000	5,448	5,000	1,346	5,000	5,000
53403	VOLUNTEER/EMPLOYEE RECOGNITN	12,000	12,442	2,400	3,241	12,500	12,500
53404	MILEAGE REIMBURSEMENT	300	-	-	-	500	500
53407	OTHER EMPLOYEE REIMBURSEMENTS	-	-	-	-	500	500
53409	MEMBERSHIP/DUES/SUBSCRIPTION	10,000	8,931	5,000	3,917	5,000	5,000
53999	OTHER PURCHASED SUPPLIES	2,000	1,843	2,000	1,521	2,000	2,000
54801	JOINT POWERS INSURANCE AUTH	1,300,000	1,285,548	1,418,000	1,420,304	1,617,920	1,617,920
54805	CLAIMS AND SETTLEMENTS	180,000	216,249	150,000	57,682	246,127	246,127
	MAINTENANCE & OPERATIONS TOTAL	**1,751,300**	**1,670,086**	**2,191,000**	**1,803,999**	**2,158,148**	**2,158,148**
	TOTAL DIVISION	**2,022,250**	**1,959,350**	**2,486,000**	**2,112,716**	**2,536,786**	**2,536,786**

Information Technology

The costs of the Information Technology (IT) division of the City Manager's Office, which includes all IT related services and supplies costs.

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
60003	INTERNAL SERVICES FUND - INFORMATION TECHNOLOGY	1,409,931
	TOTAL RESOURCES	**1,409,931**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	TOTAL
30000	INFORMATION TECHNOLOGY	533,671	715,860	160,400	1,409,931
	TOTAL APPROPRIATIONS	**533,671**	**715,860**	**160,400**	**1,409,931**

OBJECT CODE	**EXPENDITURE CLASSIFICATION**	**FY 2024-2025 AMENDED BUDGET**	**FY 2024-25 ACTUALS**	**FY 2025-2026 AMENDED BUDGET**	**FY2025-2026 PROJECTED ACTUALS**	**FY 2026-2027 PROPOSED BUDGET**	**FY 2026-2027 ADOPTED BUDGET**
51110	SALARIES - FULL-TIME	293,500	312,750	351,000	373,830	394,310	394,310
51202	PERS - EMPLOYER	34,600	33,126	39,000	36,836	45,551	45,551
51204	TERM LIFE INSURANCE	-	444	-	503	-	-
51206	DEFERRED COMP	2,600	3,230	4,000	3,600	4,108	4,108
51300	HEALTH INSURANCE	33,100	32,551	45,000	39,477	46,385	46,385
51303	DISABILITY INSURANCE	-	3,139	-	3,249	-	-
51304	WORKERS COMP. INSURANCE	29,300	28,828	35,000	32,637	37,554	37,554
51400	MEDICARE - EMPLOYER PORTION	4,300	4,282	5,000	5,165	5,445	5,445
51402	STATE UNEMPLOYMENT INS.	350	336	1,000	536	317	317
	SALARY & BENEFITS TOTAL	**397,750**	**418,687**	**480,000**	**495,833**	**533,671**	**533,671**
52100	PROFESSIONAL-CONTRACT SERVICES	118,000	99,250	153,772	127,868	207,000	207,000
52200	CONTRACT SERVICES	279,000	225,476	191,000	220,055	-	-
53100	OFFICE SUPPLIES	-	-	-	-	2,000	2,000
53101	POSTAGE	-	-	4,000	2,005	4,000	4,000
53102	PRINTING & DUPLICATION	-	-	5,000	3,271	4,500	4,500
53103	COMPUTER SUPPLIES	45,000	46,486	40,000	19,239	37,000	37,000
53210	EQUIPMENT RENTAL/LEASING	36,000	21,416	36,000	21,159	28,000	28,000
53402	CONFERENCE & MEETING	12,000	10,161	19,000	6,345	12,750	12,750
53409	MEMBERSHIP/DUES/SUBSCRIPTION	300	1,110	2,000	2,325	3,560	3,560
53503	ELECTRONIC LICENSES/REFERENCE	-	-	135,000	155,096	161,250	161,250
53801	COMPUTER HARDWARE -NONCAPITALIZED	15,000	13,752	15,000	-	16,900	16,900
55005	TELEPHONE	232,000	260,685	260,000	267,493	238,900	238,900
	MAINTENANCE & OPERATIONS TOTAL	**737,300**	**678,336**	**860,772**	**824,856**	**715,860**	**715,860**
56009	EQUIPMENT	164,000	77,918	215,731	153,252	160,400	160,400
	CAPITAL OUTLAY TOTAL	**164,000**	**77,918**	**215,731**	**153,252**	**160,400**	**160,400**
	TOTAL DIVISION	**1,299,050**	**1,174,941**	**1,556,503**	**1,473,941**	**1,409,931**	**1,409,931**

Equipment Replacement

The fund's complete name is Equipment/Vehicle/Machinery Replacement fund, which comprises all acquisition, assembling and unfitting costs associated in the purchase and the replacement of all City equipment, vehicle and machinery.

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
60010	INTERNAL SERVICES FUND - EQUIPMENT REPLACEMENT	633,000
	TOTAL RESOURCES	**633,000**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	TOTAL
31610	ISF - EQUIP/VEH/MACH REPLACEMENT	0	260,000	373,000	633,000
	TOTAL APPROPRIATIONS	**0**	**260,000**	**373,000**	**633,000**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
52500	VEHICLE LEASE PAYMENT	0	0	0	0	260,000	260,000
	MAINTENANCE & OPERATIONS TOTAL	**-**	**-**	**-**	**-**	**260,000**	**260,000**
56009	EQUIPMENT	0	0	0	0	373,000	373,000
	CAPITAL OUTLAY TOTAL	**-**	**-**	**-**	**-**	**373,000**	**373,000**
	TOTAL DIVISION	**-**	**-**	**-**	**-**	**633,000**	**633,000**

Equipment Maintenance

The fund's complete name is Equipment/Vehicle/Machinery Maintenance fund, which includes all services and supplies costs associated with the repair and maintenance of City owned equipment, vehicle and machinery.

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
60000	INTERNAL SERVICES FUND - EQUIPMENT MAINTENANCE	440,777
	TOTAL RESOURCES	**440,777**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	TOTAL
31600	ISF - EQUIP/VEH/MACH MAINTENANCE	142,277	298,500	440,777
	TOTAL APPROPRIATIONS	**142,277**	**298,500**	**440,777**

OBJECT CODE	**EXPENDITURE CLASSIFICATION**	**FY 2024-2025 AMENDED BUDGET**	**FY 2024-25 ACTUALS**	**FY 2025-2026 AMENDED BUDGET**	**FY2025-2026 PROJECTED ACTUALS**	**FY 2026-2027 PROPOSED BUDGET**	**FY 2026-2027 ADOPTED BUDGET**
51110	SALARIES - FULL-TIME	122,100	101,226	104,000	93,082	102,794	102,794
51130	OVERTIME WAGES	-	1,767	-	-	-	-
51202	PERS - EMPLOYER	10,200	8,224	9,000	7,178	9,641	9,641
51204	TERM LIFE INSURANCE	-	174	-	151	-	-
51206	DEFERRED COMP	1,800	1,250	1,000	922	1,365	1,365
51209	LIUNA PENSION EXPENSE	1,400	1,304	1,000	1,315	404	404
51300	HEALTH INSURANCE	16,200	14,983	15,000	12,119	15,791	15,791
51303	DISABILITY INSURANCE	-	341	-	186	-	-
51304	WORKERS COMP. INSURANCE	15,300	12,890	14,000	11,494	10,770	10,770
51400	MEDICARE - EMPLOYER PORTION	1,800	1,465	2,000	1,335	1,399	1,399
51402	STATE UNEMPLOYMENT INS.	300	146	-	196	112	112
51900	ACCRUED PAYROLL	-	697	-	-	-	-
	SALARY & BENEFITS TOTAL	**169,100**	**144,465**	**146,000**	**127,980**	**142,277**	**142,277**
52100	PROFESSIONAL SERVICES	30,000	34,498	-	2,193	-	-
52200	CONTRACT SERVICES	60,000	25,651	60,000	8,101	-	-
52401	PERMIT/FEES	13,000	9,115	16,000	10,835	17,000	17,000
53205	SMALL TOOLS	1,000	254	1,000	475	1,500	1,500
53208	VEHICLE MAINTENANCE SUPPLIES/PARTS	80,000	93,087	105,000	87,600	105,000	105,000
55001	GASOLINE	170,000	102,512	170,000	97,913	175,000	175,000
	MAINTENANCE & OPERATIONS TOTAL	**354,000**	**265,116**	**352,000**	**207,116**	**298,500**	**298,500**
	TOTAL DIVISION	**523,100**	**409,582**	**498,000**	**335,096**	**440,777**	**440,777**

Facilities Management

City Facilities include all real properties, improvements/fixtures of the City. The fund includes all services and supplies costs associated with the acquisition, repair and maintenance of all such City properties.

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
60001	INTERNAL SERVICES FUND - FACILITIES MANAGEMENT	1,396,227
	TOTAL RESOURCES	**1,396,227**

DIVISION NUMBER	DIVISION TITLE	SALARY & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	TOTAL
31601	ISF - FACILITIES MANAGEMENT	213,614	852,050	330,563	1,396,227
	TOTAL APPROPRIATIONS	**213,614**	**852,050**	**330,563**	**1,396,227**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 ADOPTED BUDGET
51110	SALARIES - FULL-TIME	71,400	55,232	66,000	51,002	149,271	149,271
51202	PERS - EMPLOYER	7,300	5,586	7,000	5,133	17,563	17,563
51204	TERM LIFE INSURANCE	-	106	-	98	-	-
51206	DEFERRED COMP	1,500	985	1,000	780	1,235	1,235
51209	LIUNA PENSION EXPENSE	-	-	-		1,244	1,244
51300	HEALTH INSURANCE	12,200	10,873	12,000	9,061	25,071	25,071
51303	DISABILITY INSURANCE	-	586	-	509	-	-
51304	WORKERS COMP. INSURANCE	7,000	5,082	7,000	4,348	17,018	17,018
51400	MEDICARE - EMPLOYER PORTION	1,100	760	1,000	704	2,017	2,017
51402	STATE UNEMPLOYMENT INS.	200	56	-	80	196	196
51900	ACCRUED PAYROLL	-	(324)	-	-	-	-
	SALARY & BENEFITS TOTAL	**100,700**	**78,942**	**94,000**	**71,716**	**213,614**	**213,614**
52200	CONTRACT SERVICES	131,833	132,873	225,000	157,689	466,000	466,000
52301	BUILDING MAINTENANCE	28,168	27,651	35,000	30,984	6,000	6,000
52401	PERMIT/FEES	-	675	4,000	4,271	-	-
53200	MAINTENANCE SUPPLIES	40,000	28,489	36,000	23,388	36,000	36,000
53201	BUILDING MAINTENANCE	-	-	-	825	-	-
53205	SMALL TOOLS	2,000	1,662	2,000	-	5,000	5,000
53303	UNIFORMS	27,000	21,259	19,000	17,729	23,000	23,000
55002	WATER/SEWER	195,000	176,528	150,000	195,715	157,500	157,500
55003	ELECTRICITY	170,000	161,836	140,000	129,729	147,000	147,000
55004	NATURAL GAS	10,000	10,915	11,000	9,501	11,550	11,550
	MAINTENANCE & OPERATIONS TOTAL	**604,000**	**561,888**	**622,000**	**569,831**	**852,050**	**852,050**
56010	IMPROVEMENTS O/T BUILDINGS	127,500	47,449	102,000	84,241	202,100	330,563
	CAPITAL OUTLAY TOTAL	**127,500**	**47,449**	**102,000**	**84,241**	**202,100**	**330,563**
	TOTAL DIVISION	**832,200**	**688,279**	**818,000**	**725,787**	**1,267,764**	**1,396,227**

City of Sierra Madre, California

Village of the Foothills

Non-Departmental

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Overview

The Non-Departmental activities include accounting for Retirement and Debt Services costs.

Functions/Objectives:

Retirement

The retirement costs include the annual pension unfunded accrued liability (UAL) and discretionary payments.

Debt Services

The debt services costs include two outstanding City debts:
- 2017 Installment Agreement bond, and
- San Gabriel Valley Municipal Water District loan

FISCAL YEAR 2026-27
DEPARTMENT NON-DEPARTMENTAL

FUND NUMBER	FUND TITLE	ADOPTED TOTAL
10000	GENERAL FUND	1,157,772
71000	WATER	864,441
72000	SEWER	27,914
	TOTAL	**2,050,127**

OBJECT CODE	EXPENDITURE CLASSIFICATION	FY 2024-2025 AMENDED BUDGET	FY 2024-25 ACTUALS	FY 2025-2026 AMENDED BUDGET	FY2025-2026 PROJECTED ACTUALS	FY 2026-2027 PROPOSED BUDGET	FY 2026-2027 CITY MANAGER RECOMMENDED	FY 2026-2027 ADOPTED BUDGET
51207	PERS UNFUNDED LIABILITY	605,700	571,125	881,848	689,696	1,220,578	1,220,578	1,220,578
58001	PRINCIPAL - BONDS	-	255,844	-	673,878	688,549	688,549	688,549
58002	INTEREST EXPENSE	173,497	170,677	158,000	81,358	141,000	141,000	141,000
	TOTAL	**779,197**	**997,646**	**1,039,848**	**1,444,932**	**2,050,127**	**2,050,127**	**2,050,127**

Non-Departmental Budget Reconciliation

	Positions (FTE)	Expenditures	Revenues	Net
FY 25-26 Adopted Budget	**0.00**	**$ -**	**$ -**	**$ -**
Base Adjustments				
One-Time Prior Year Expenditures and Revenues Deleted				
N/A				
One-Time Prior Year Expenditures and Revenues	0.00	$ -	$ -	$ -
Adjustments to Costs of Ongoing Activities				
PERS Unfunded Liability		$ 1,220,578	$ -	$ 1,220,578
Principal Bond Payment		$ 688,549		$ 688,549
Interest Expenses		$ 141,000	$ -	$ 141,000
Adjustments to Costs of Ongoing Activities	0.00	$ 2,050,127	$ -	$ 2,050,127
Total FY 26-27 Base Budget	**0.00**	**$ 2,050,127**	**$ -**	**$ 2,050,127**
Budget Enhancements				
N/A				
Total Budget Enhancements	0.00	$ -	$ -	$ -
Total FY 26-27 Proposed Budget	**0.00**	**$ 2,050,127**	**$ -**	**$ 2,050,127**

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City of Sierra Madre, California

Village of the Foothills

Capital Improvement Program

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FY 26-27 Capital Improvement Program (CIP)

A. Definition of Capital Expenditures

For the City of Sierra Madre, capital expenditures are outlays for the acquisition, construction, replacement, or major repair of physical assets with a useful life exceeding one year and a minimum capitalization threshold of $5,000 per asset. This includes infrastructure, facilities, equipment, and major technology investments, whether financed through the operating budget or a separate capital budget.

B. INFORMATION TECHNOLGY – TECHNOLOGY INFRASTRUCTURE MAINTENANCE

B1.1 - PROJECT DESCRIPTION: *This project provides funding for the design, configuration and procurement of Cyber Security System - SEIM, used to detect and analyze data across all city infrastructure.*

B1.2 Funding Source: 60003 – Internal Service Fund - Technology

B1.3 Justification / Rationale: This project addresses critical Cyber Security issues across the entire City Network Infrastructure. Estimated Useful Life:

B1.4 Impact on Operating Budget: One time purchase expenditure.

B2 - PROJECT DESCRIPTION: *10-Gigabit Network Installation* – Expands network capacity for faster communications, improved data sharing, and support for future technology enhancements.

B2.1 Funding Source: 60003 – Internal Service Fund - Technology

B2.2 Justification / Rationale: This project addresses critical operational, safety, and compliance needs, ensuring efficient service delivery and alignment with strategic infrastructure goals.

B2.3 Estimated Useful Life:

B2.4 Impact on Operating Budget: Minimal ongoing cost increase; potential reductions in maintenance or operational downtime.

C. PUBLIC WORKS – STREET RESURFACING & REHABILITATION PROJECT

C1 PROJECT DESCRIPTION: *Annual Street Improvement Program* – This ongoing capital program funds the repair and resurfacing of City streets to maintain safety and extend pavement life. Development Impact Fees will be used to offset a portion of project costs, ensuring that new development contributes its fair share toward infrastructure needs. The identified streets are: S. Mountain Trail, Kaia Ln., Monterey Ln., Auburn Ln., Los Rocas Dr., Orange Dr., Valle Vista Dr.

C1.2 Funding Source: 34007 - Development Fees – Transportation, 37009 - Local Transit Program / Proposition C, 38005 - Gas Tax Fund, 38007 - Measure R, 38012 - Measure M, 38013

- Road Maintenance And Rehabilitation Account (RMRA), 40000 - Capital Projects Fund

C1.3 Justification / Rationale: Repaving and rehabilitation improve pavement D1.3 conditions, enhance safety, reduce future maintenance costs, and lower liability exposure associated with deteriorated surfaces, aligning projects with adopted pavement management and safety improvement plans.

C1.4 Estimated Useful Life: Typical street resurfacing has a useful life of 15–20 years.

C1.5. Impact on Operating Budget: Reduces future annual maintenance costs by extending pavement life and postponing expensive repairs. Improves utility efficiency through smoother road surfaces, and decreases claims from vehicle and pedestrian incidents.

D. WATER UTILITIES – WATER SYSTEM IMPROVEMENTS

D1. PROJECT DESCRIPTION: *Annual Water Main Replacement* Program and Water Main Lining– This recurring capital project addresses the replacement of aging or undersized water mains throughout the City to improve water system reliability, reduce leaks, and support long-term infrastructure sustainability. *Cross-County Water Main Lining Project* – This project involves installing protective lining within key cross-county water mains that traverse difficult terrain. The lining will enhance pipeline durability, reduce the risk of failures, and extend the service life of critical infrastructure in hard-to-access areas.

E1.2. Funding Source: 71000 – Water Fund

E1.3. Justification / Rationale: Replacing aging water mains and rehabilitating wells address regulatory requirements, water loss, and service disruption risks. Lining mains improves corrosion control and system reliability.

E1.4. Estimated Useful Life: Water mains typically last 50+ years with proper maintenance; lining extends useful life of existing pipes by 20+ years.

E1.5. Impact on Operating Budget: Reduces emergency repair and water loss costs, extends asset life, and lowers risk of service interruptions.

E2. PROJECT DESCRIPTION: This project provides funding for the rehabilitation and replacement of miscellaneous equipment associated with Well No. 4 to restore and improve its operational performance, reliability, and efficiency. The pumping equipment was removed in late 2025 after staff observed reduced production capacity and excessive vibration during emergency operations. Following the removal of the equipment, evaluations were conducted and project specifications were developed to address the identified deficiencies.
The proposed improvements will rehabilitate critical well infrastructure to ensure the continued availability of this groundwater source as part of the City's potable water system, particularly during periods of peak demand and emergency conditions. Well No. 4 is located behind Heasley Field.

E2.2. Funding Source: 71000 – Water Fund

E2.3. Justification / Rationale: Rehabilitating water wells improves operational efficiency, reducing electrical pumping costs, and extending the useful lifecycle of the well.

E2.4. Estimated Useful Life: Water wells can last 50 plus years.

E2.5. Impact on Operating Budget: Reduces emergency repair and electrical pumping costs, extends asset life, and lowers risk of service interruptions.

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<u>E3. PROJECT DESCRIPTION</u>: *This project provides funding for the replacement of water system Pressure Regulating Valves, to ensure proper operation to maintain and control water system pressure. FY 2027 locations include 677 Brookside Ln., 696 Woodland Dr., and 125 E. Carter.*

E3.2. Funding Source: 71000 – Water Fund

E3.3. Justification / Rationale: Replacing Pressure regulating valves improves system pressure control and reduces the potential for failure, which can lead potential water main leaks or ruptures.

E3.4. Estimated Useful Life: Pressure Regulators can last 15 - 20 years.

E3.5. Impact on Operating Budget: Reduces emergency repair, potential water main breaks, and lowers risk of service interruptions.

<u>F4. PROJECT DESCRIPTION</u>: This project provides funding for the structural and seismic evaluation, design, and rehabilitation of the Auburn Steel Water Tank. The evaluation will assess the current condition of the facility and identify any structural deficiencies or seismic vulnerabilities requiring corrective action. Based on the findings, engineering design services will be undertaken to develop rehabilitation improvements necessary to ensure the tank continues to meet applicable regulatory standards and operational requirements.

The proposed rehabilitation will enhance the reliability, safety, and resilience of this critical water storage facility, helping to maintain adequate water supply, pressure, and emergency fire flow capacity for the community.

F4.2. Funding Source: 71000 – Water Fund

F4.3. Justification / Rationale: Rehabilitating this reservoir will provide structural integrity and reliability and extend the useful life of the reservoir

F4.4. Estimated Useful Life: With regular maintenance and rehabilitation steel reservoirs can last 50 -70 years.

F4.5. Impact on Operating Budget: Reduces emergency repair, and lowers risk of service interruptions.

<u>G5. PROJECT DESCRIPTION</u>: This project provides funding for the replacement of a non-operational pump station that has reached the end of its useful service life. The existing facility is no longer capable of reliably performing its intended function, creating operational challenges and increasing the risk of service disruptions.

The proposed improvements will include the design, procurement, and installation of a new pump station equipped with modern mechanical, electrical, and control components. Replacement of the pump station will restore system reliability, improve operational efficiency, reduce maintenance requirements, and ensure the continued delivery of essential utility services to the community.

G5.2. Funding Source: 71000 – Water Fund

G5.3. Justification / Rationale: Rehabilitating this pump station will provide reliable water pumping from the central City Yard location to higher elevations of the City, which will provide for consistent pressure throughout the system

G5.4. Estimated Useful Life: With regular maintenance and rehabilitation steel reservoirs can last 30 -50 years structural..

G5.5. Impact on Operating Budget: Reduces emergency repair and lowers risk of service interruptions.

H6. PROJECT DESCRIPTION: This project provides funding for the removal and comprehensive evaluation of the existing pump assembly to determine its overall condition and operational performance. Based on the findings of the assessment, necessary repairs, rehabilitation, or replacement of worn or damaged components will be completed to restore reliability and efficiency. The proposed work is intended to extend the useful life of the equipment, minimize the risk of unexpected failures, and ensure the continued delivery of essential utility services. Timely evaluation and repair of the pump assembly will help maintain system performance while reducing the likelihood of more significant and costly repairs in the future.

H6.2. Funding Source: 71000 – Water Fund

H6.3. Justification / Rationale: Rehabilitating water wells improves operational efficiency, reducing electrical pumping costs, and extending the useful lifecycle of the well.

H6.4. Estimated Useful Life: Water wells can last 50 plus years.

H6.5. Impact on Operating Budget: Reduces emergency repair and electrical pumping costs, extends asset life, and lowers risk of service interruptions.

I7. PROJECT DESCRIPTION: This project provides funding for the replacement of a non-operational stationary generator that has reached the end of its useful service life. The existing generator is no longer capable of providing reliable backup power during utility outages, creating potential risks to the continuity of critical operations and essential services.
The proposed project will include the procurement and installation of a new stationary generator, along with any associated electrical, structural, and control system modifications necessary to support its operation. Replacement of the generator will improve system reliability and resilience, ensure the availability of emergency power during planned or unplanned outages, and enhance the City's ability to maintain uninterrupted service to the community.

I7.2. Funding Source: 71000 – Water Fund

I7.3. Justification / Rationale: Replacement of this non-operational standby emergency generator will provide operational continuity at the City Yard, including water wells, main pumping plant and fuel station.

I7.4. Estimated Useful Life: Water wells can last 20 – 25 years.

I7.5. Impact on Operating Budget: Reduces the potential for needing to rent a portable generator, which could be challenging to locate due to size.

J8. PROJECT DESCRIPTION: This project provides funding for the purchase of an asphalt roller to support the City's water utility maintenance operations. The equipment will be utilized to achieve proper compaction of asphalt patches following water leak repairs and other utility-related excavations within the public right-of-way.
The acquisition of this equipment will improve the quality and durability of pavement restorations, enhance public safety by reducing settlement and roadway deficiencies, and increase operational efficiency by allowing City crews to complete repairs using in-house resources.

J8.2. Funding Source: 71000 – Water Fund

J8.3. Justification / Rationale: Purchase of this asphalt roller will improve the patch repairs from water leaks, thereby reducing instances of potholes forming.

J8.4. Estimated Useful Life: Water wells can last 10 - 15 years.

J8.5. Impact on Operating Budget: Reduces the potential for staff needing to go out and patch sinking repair patches, also reducing the potential for Claims for Damages.

K9. PROJECT DESCRIPTION: This project provides funding for the purchase of a concrete grinder to facilitate the removal of surface imperfections, uneven joints, and uplifted sections of concrete sidewalks and other pedestrian pathways. The equipment will enable City crews to address trip hazards and restore compliant walking surfaces in a timely and cost-effective manner.
The acquisition of this equipment will enhance public safety, improve accessibility, reduce the City's reliance on outside contractors for minor concrete repairs, and increase the efficiency of routine maintenance operations.

K9.2. Funding Source: 71000 – Water Fund

K9.3. Justification / Rationale: Purchase of this concrete grinder will allow staff to make efficient repairs to sidewalks, curbs and gutters where concrete has uplifted.

K9.4. Estimated Useful Life: Concrete grinders can last 10 - 15 years with proper maintenance.

K9.5. Impact on Operating Budget: Reduces the potential for trip and fall Claims for Damages.

L. SEWER UTILITIES – INFRASTRUCTURE REPAIRS

L1. PROJECT DESCRIPTION: *Wastewater Infrastructure Repair* – This project addresses critical repair needs at high-priority locations (“hot spots”) identified in the City’s Sewer Master Plan. Specific segments will be selected based on operational urgency and field assessments conducted by the Sewer Foreman to ensure efficient use of resources and system reliability.

L2. Funding Source: 72000 – Sewer Enterprise Fund

L3. Justification / Rationale: Timely rehabilitation of sewer infrastructure reduces the risk of system failures, sanitary sewer overflows, and costly emergency repairs. Improvements extend the service life of the sewer network, enhance operational efficiency, and protect public health and the environment. By addressing problem areas proactively, the City also reduces potential liability and aligns work with the adopted Sewer Master Plan and safety improvement goals.

L4. Estimated Useful Life: Sewer line repairs and rehabilitation typically extend service life by 50 years or more, depending on materials used and soil conditions, .

L5. Impact on Operating Budget: Reduces future annual maintenance and emergency response costs by preventing recurring blockages and structural failures. Improves flow efficiency, reduces infiltration and inflow, and minimizes the potential for property damage or regulatory penalties.

M. PUBLIC WORKS – CITY HALL GENERATOR

M1.1 PROJECT DESCRIPTION: This project will replace the non-operational emergency generator at the Public Safety building and City Hall complex. *During a series of power outages in late August and early September 2025, the emergency backup generator serving the City Hall/Public Safety Building failed to operate as intended. The existing generator is more than 80 years old and has significantly exceeded its useful service life, resulting in diminished reliability and an increased risk of failure during emergency events. Recognizing the critical need for dependable backup power at this essential facility, the City awarded a contract for generator replacement in 2026. However, due to significant lead times associated with the procurement and delivery of the new generator equipment, project implementation has been deferred to Fiscal Year 2027. Completion of this project will enhance the resilience of City Hall and Public Safety operations by ensuring the availability of emergency power during planned and unplanned utility outages.*

M1.2 Funding Source: 60001 - Internal Services Fund - Facilities Management

M1.3. Justification / Rationale: The existing emergency generator is more than 80 years old and is no longer operational.

M1.4. Estimated Useful Life: Emergency standby generators life cycle is 15–25 years, with scheduled maintenance.

M1.5 Impact on Operating Budget: The City is currently renting a portable emergency generator, until the new generator is installed.

M2. PUBLIC WORKS – COMMUNITY RECREATION CENTER UPGRADES

N2.1 PROJECT DESCRIPTION: *Replacement of the EXISTING BUILDING ELEVATOR* and *Modernization of Pool Systems* at the City-owned Community Recreation Center, located at 611 E. Sierra Madre Boulevard in Sierra Madre and operated by the Pasadena–Sierra Madre YMCA. The project will improve accessibility, enhance aquatic facility performance, and ensure both amenities meet current regulatory and safety standards.

N2.2 Funding Source: 10000 – General Fund Reserves

N2.3 Justification / Rationale: These improvements will bring the facility into compliance with the Americans with Disabilities Act (ADA), meet current safety and accessibility standards, reduce operational risks, and accommodate the growing demand for recreation programs.

N2.4 Estimated Useful Life: Elevator: 25 or more years with routine maintenance. Pool system upgrades: approximately 20 years with proper care.

N2.5 Impact on Operating Budget: Expected to lower maintenance and repair costs, improve energy and water efficiency in pool operations, and support expanded programming and rental opportunities that may generate additional revenue.

O3. PUBLIC WORKS – LIZZY'S TRAIL INN & RICHARDSON HOUSE

O3.1 PROJECT DESCRIPTION: Design and construction for the rehabilitation and improvement of the historic *Lizzy's Trail Inn and Richardson House*. The project will address structural repairs, ADA-compliant accessibility upgrades, and modernization of building systems to enhance safety, preserve historical features, and facilitate expanded public programming, tours, and educational use.

O3.2 Funding Source: 27001 – California State Parks Department Grant (OGALS)

O3.3 Justification / Rationale: This investment preserves two of Sierra Madre's most significant cultural and historical assets while ensuring compliance with accessibility standards. Restoring and upgrading these facilities will safeguard local heritage, support tourism, and provide enhanced venues for community events, cultural programming, and educational initiatives.

O3.4 Estimated Useful Life: Major structural and systems rehabilitation is expected to provide 30 or more years of service with regular preventive maintenance.

O3.5 Impact on Operating Budget: Modernized systems and durable materials will help reduce ongoing maintenance demands and associated costs. Expanded programming and event capabilities may also generate revenue opportunities to help offset operating expenses.

P4. PUBLIC WORKS – ACTIVE TRANSPORTATION IMPROVEMENTS

P4.1 PROJECT DESCRIPTION: *This project provides funding for various improvements and enhancements that support active transportation throughout the City of Sierra Madre. The program is intended to improve safety, accessibility, and connectivity for pedestrians, bicyclists, and transit users by investing in infrastructure that encourages alternative modes of transportation.*

Eligible improvements may include the installation of bicycle racks and other non-vehicular amenities, bicycle lane enhancements, crosswalk visibility and safety upgrades, and improvements to regional transit bus stop locations. These investments are intended to promote multimodal mobility, enhance the user experience for non-motorized travelers, and support the City's goals related to sustainability, public health, and transportation accessibility.

P4.2 Funding Source: 34007 - Development Fees - Transportation

P4.3 Justification / Rationale: This project addresses the need for bike lane improvements for safety, improved and standardized bike racks, crosswalk safety enhancements and regional bust stop location enhancements.

P4.4 Estimated Useful Life: Bike lane striping/markings have a 1 - 8 years life cycle, bike racks 10 – 20 years and bus stop enclosures 15 – 25 years.

P4.5 Impact on Operating Budget: Minimal increase in maintenance costs; potential future savings through lower repair frequency.

Q5. PUBLIC WORKS – MEMORIAL PARK PUBLIC RESTROOMS

Q5.1 PROJECT DESCRIPTION: *Remodel of Memorial Park Outside Restrooms* to ensure full compliance with the Americans with Disabilities Act (ADA), improve sanitation and hygiene standards, and enhance usability for community members and visitors during City-sponsored events and public gatherings. The project will include accessibility upgrades, fixture replacements, improved ventilation, durable finishes, and water-efficient plumbing to create a cleaner and more functional facility.

Q5.2 Funding Source: 34006 – Development Impact Fees - Quimby

Q5.3 Justification / Rationale: The renovation addresses long-standing accessibility deficiencies and outdated infrastructure, improving compliance with federal requirements, supporting public health objectives, and enhancing the overall experience for park users. Upgraded facilities will encourage greater park usage, improve event capacity, and reflect positively on the City's public spaces.

Q5.4 Estimated Useful Life: Restroom facility improvements are expected to have a useful life of 20 or more years with regular maintenance.

Q5.5 Impact on Operating Budget: Expected to reduce ongoing custodial and repair costs through the use of durable, low-maintenance materials and water-efficient fixtures. Improved energy and water efficiency may also result in lower utility expenses.

R6. PUBLIC WORKS – SIERRA VISTA PARK PUBLIC RESTROOMS

R6.1 PROJECT DESCRIPTION: *This project provides funding for the evaluation, design, and remodel or reconstruction of the restroom facilities at Sierra Vista Park. The existing restroom facilities serving Heasley Field, and potentially Dapper Field, experience significant use by residents and visitors utilizing the park, playgrounds, sports fields, and other recreational amenities.*
The project will assess the condition and functionality of the existing facilities and develop improvements necessary to enhance accessibility, safety, operational efficiency, and user experience. The proposed upgrades are intended to provide modern, reliable, and ADA-compliant restroom facilities that adequately serve the recreational needs of the community while supporting the long-term sustainability of the City's park infrastructure.

R6.2 Funding Source:34006 – Development Impact Fees - Quimby

R6.3 Justification / Rationale: The renovation addresses long-standing accessibility deficiencies and outdated infrastructure, improving compliance with federal requirements, supporting public health objectives, and enhancing the overall experience for park users. Upgraded facilities will encourage greater park usage, improve event capacity, and reflect positively on the City's public spaces.

R6.4 Estimated Useful Life: Restroom facility improvements are expected to have a useful life of 20 or more years with regular maintenance.

R6.5 Impact on Operating Budget: Expected to reduce ongoing custodial and repair costs through the use of durable, low-maintenance materials and water-efficient fixtures. Improved energy and water efficiency may also result in lower utility expenses.

S7. PUBLIC WORKS – CITY HALL ADA PARKING SPACES

S7.1 PROJECT DESCRIPTION: *The ADA Parking Space Project is funded through fees collected pursuant to Senate Bill (SB) 1186, which are assessed by local jurisdictions in conjunction with the issuance or renewal of certain business licenses and permits. Under the*

provisions of SB 1186, local agencies retain ninety percent (90%) of the collected fees, while the remaining ten percent (10%) is remitted to the Division of the State Architect.
These funds are restricted for use on construction-related accessibility improvements at businesses and public facilities that are open to the public. The proposed project utilizes these dedicated funds to improve accessibility through the construction, rehabilitation, or enhancement of Americans with Disabilities Act (ADA)-compliant parking spaces and associated access improvements, thereby promoting equitable access and compliance with applicable accessibility standards.

S7.2 Funding Source: SB – 1186 Fees

S7.3 Justification / Rationale: The existing ADA parking spaces in the City Hall parking lot do meet code requirements of no greater than 2.0% slope.

S7.4 Estimated Useful Life: Striping and markings have a useful life of 1 – 8 years. Slurry seals for maintenance have a useful life of 5 – 7 years, and asphalt paving 15 – 20 years.

S7.5 Impact on Operating Budget: Reduces the potential for having a Claim for Damages of Notice of Violation for non-compliance.

T8. PUBLIC WORKS – EV CHARGING STATION

T8.1 PROJECT DESCRIPTION: *This project provides funding for the design and installation of electric vehicle (EV) charging infrastructure at City facilities. The installation of EV charging stations will support the City's transition toward fleet electrification by providing the necessary infrastructure to accommodate current and future electric fleet vehicles.*
The project advances the City's sustainability and climate action objectives by reducing greenhouse gas emissions, improving energy efficiency, and decreasing reliance on conventional fuel sources. Establishing EV charging capabilities will also position the City to implement a phased replacement of its fleet with electric vehicles as older vehicles reach the end of their useful service lives.

T8.2 Funding Source: 38003 – Clean Air Fund (AQMD)

T8.3 Justification / Rationale: This project will provide for EV Charging infrastructure at the City Yard and/or City Hall, which will allow the City to move towards its goal of incorporating EV vehicles into its fleet, by having charging infrastructure in place.

T8.4 Estimated Useful Life: The operational life cycle of an EV charging station is 8 – 15 years depending on usage.

T8.5 Impact on Operating Budget: Reduced fuel and maintenance costs as vehicles are changed out form gasoline to EV.

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Capital Improvement Program Summary — FY 2026-2027

Dept	Capital Purchase / Project	Fund	Account Number	FY 2025-26 Carry Over	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	Note
PW	Asphalt Roller	Water	71000.81100.56011	-	$60,000	-	-	-	-	Enhance the department's efficiency, reduce long-term costs, and improve the quality and durability of asphalt repairs.
PW	Concrete Grinder	Equipment ISF	60010.83100.56009	-	$8,000	-	-	-	-	Enhance the department's efficiency and reduce liability from trip-and-fall hazards from small sidewalk uplifts.
Total Equipment				-	**$68,000**	-	-	-	-	
PW	Lizzie's Trail Inn & Richardson House	Grant Funded	27001.83200.56010	-	$138,216	-	-	-	-	Carryover of design contract plus construction costs.
PW	City Hall ADA Parking Stall Resurface and Rail	SB 1186 Fees	10000.83200.56002	-	$50,000	-	-	-	-	Using Planning's SB 1186 fee. May also use general government facility impact fee.
PW	Memorial Park Restroom Remodel	Quimby Fees	34006.80000.56010	-	$50,000	-	-	-	-	Remodel of Memorial Park / Hart House public restrooms.
PW	Sierra Vista Park Restroom Remodel	Quimby Fees	34006.80000.56010	-	$75,000	-	-	-	-	Remodel of Sierra Vista Park public restrooms.
PW	Aquatic Center Elevator	General Fund	10000.83300.56010	-	$750,000	-	-	-	-	Repair or replace elevator at the Community Center.
PW	Aquatic Center Pools	General Fund	10000.83300.56010	-	$324,050	-	-	-	-	Repair and rehabilitate Aquatic Center pools.
PW	Active Transportation	Transportation Fee	34007.83500.56010	-	$75,000	-	-	-	-	Active Transportation funding for various aspects, such as bus stops, bike racks, and crosswalks.
PW	City Hall Generator	Facilities ISF	60001.83200.56011	-	$330,563	-	-	-	-	Replacement of a non-operational stationary generator at City Hall.
PW	EV Charging Station	Clean Air Fund	38003.80000.56006	-	$55,000	-	-	-	-	Installation of EV charging stations through the Clean Air Fund (AQMD).
Total Facility Improvements				-	**$1,847,829**	-	-	-	-	
IT	Desktop Refresh	Technology ISF	60003.30000.56009	-	$45,000	-	-	-	-	Replacement of 25 percent of the City's computers used by City employees.
IT	Cyber Security Initiatives - SIEM Implementation	Technology ISF	60003.30000.56009	-	$45,000	-	-	-	-	Design, configuration, and procurement of Cyber Security System (SIEM), used to detect and analyze data across all City infrastructure.
IT	Data Center Refresh - 10 GIG Updates	Technology ISF	60003.30000.56009	-	$25,000	-	-	-	-	Upgrading networking infrastructure from 1 GIG to 10 GIG. Vital to the efficiency and security of software programs utilized by all City departments.
IT	IdP Implementation	Technology ISF	60003.30000.56009	-	$18,000	-	-	-	-	Design, configuration, and procurement of an Identity Provider to support secure authentication for City staff.
IT	SSO Implementation	Technology ISF	60003.30000.56009	-	$8,000	-	-	-	-	Single Sign-On to support consistency of authentication for Microsoft 365 access.

Dept	Capital Purchase / Project	Fund	Account Number	FY 2025-26 Carry Over	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	Note
IT	ZTNA Implementation	Technology ISF	60003.30000.56009	-	$6,000	-	-	-	-	Zero Trust Network Access for secure remote access for police vehicle MDCs and other field systems.
Total Information Technology Improvements				**-**	**$147,000**	**-**	**-**	**-**	**-**	
Sewer	Wastewater Infrastructure Repair	Sewer	72000.81200.56010	-	$100,000	$100,000	-	-	-	Various repairs to wastewater infrastructure, pipelines, and/or manholes.
Total Wastewater Improvements				**-**	**$100,000**	**$100,000**	**-**	**-**	**-**	
PW	Street Rehabilitation Project (SR-26001 through SR-27002)	Various	34007.83500.56010 $141,548 | 37009.85000.56015 $348,742 | 38005.83500.56010 $117,911 | 38007.83500.56010 $270,788 | 38012.83500.56010 $445,159 | 38013.83500.56010 $727,278 | 40000.83500.56010 $160,000	-	$2,211,426	-	-	-	-	Annual street rehabilitation program covering seven segments. Development Impact Fees cover a portion of the project.
Total Street Resurfacing or Replacement				**-**	**$2,211,426**	**-**	**-**	**-**	**-**	
Utilities	Water Main Replacement Project	Water / DIF-Water	71000.81100.56011 $2,367,245 | 34008.83500.56010 $155,755	-	$2,523,000	$1,500,000	$1,500,000	$1,500,000	$1,500,000	Annual water main replacement projects.
Utilities	Water Main Lining	Water	71000.81100.56011	-	$300,000	-	-	-	-	Install lining to the cross-country water mains through tough areas of the system.
Utilities	PRV Upgrades	Water	71000.81100.56011	-	$100,000	-	-	-	-	Replacement of existing pressure regulating valves which have reached their useful lifecycle.
Utilities	Auburn Steel Tank Rehabilitation	Water	71000.81100.56011	-	$47,500	$427,500	-	-	-	Structural and seismic evaluation and rehabilitation of the Auburn Steel Water Tank.
Utilities	Main Plant Pump Station	Water	71000.81100.56011	-	$150,000	$1,350,000	-	-	-	Replacement of a non-operational pump station.
Utilities	Well No. 4 Rehabilitation	Water	71000.81100.56011	-	$1,161,375	-	-	-	-	Rehabilitation and replacement of miscellaneous equipment on Well No. 4 to restore and improve operational performance and efficiency.
Utilities	Well No. 6 Rehabilitation	Water	71000.81100.56011	-	$200,000	-	-	-	-	Removal and evaluation of pump assembly, and necessary repairs.
Utilities	City Yard Back-up Generator	Water	71000.81100.56011	-	$175,000	$1,575,000	-	-	-	Replacement of a non-operational stationary generator.
Total Water System Improvements				**-**	**$4,656,875**	**$4,852,500**	**$1,500,000**	**$1,500,000**	**$1,500,000**	
TOTAL CAPITAL PURCHASES / PROJECTS				**-**	**$9,031,130**	**$4,952,500**	**$1,500,000**	**$1,500,000**	**$1,500,000**	

City of Sierra Madre, California

Village of the Foothills

Equipment

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Project Title	Asphalt Roller
Project Number	OP-27001
Project Category	Other Improvements/Purchases (OP)
Project Location	N/A
Fund	71000 - Water Enterprise Fund
Department	Public Works
Status	Purchase
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the purchase of an asphalt roller which will be utilized for rolling compaction of water leak asphalt repair patches.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
71000 - Water Enterprise Fund	-	-	-	$60,000	-	-	-	-	$60,000	-	$60,000
Total	**-**	**-**	**-**	**$60,000**	**-**	**-**	**-**	**-**	**$60,000**	**-**	**$60,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Other	-	-	-	$60,000	-	-	-	-	$60,000	-	$60,000
Total	**-**	**-**	**-**	**$60,000**	**-**	**-**	**-**	**-**	**$60,000**	**-**	**$60,000**

Project Title	Concrete Grinder
Project Number	OP-27002
Project Category	Other Improvements/Purchases (OP)
Project Location	N/A
Fund	60010 - Equipment ISF
Department	Public Works
Status	Purchase
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the purchase of a concrete grinder for grinding imperfections and lifted areas of concrete.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
60010 - Equipment ISF	-	-	-	$8,000	-	-	-	-	$8,000	-	$8,000
Total	**-**	**-**	**-**	**$8,000**	**-**	**-**	**-**	**-**	**$8,000**	**-**	**$8,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Other	-	-	-	$8,000	-	-	-	-	$8,000	-	$8,000
Total	**-**	**-**	**-**	**$8,000**	**-**	**-**	**-**	**-**	**$8,000**	**-**	**$8,000**

City of Sierra Madre, California

Village of the Foothills

Facilities

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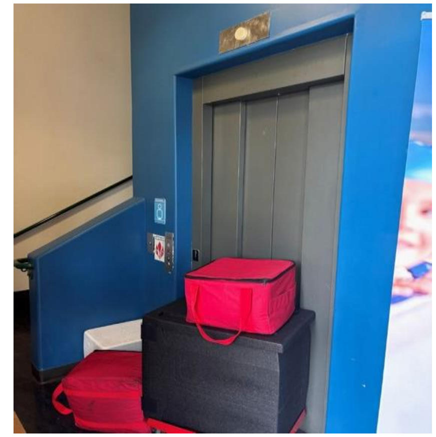
Project Title	Community Center Elevator
Project Number	FA-26001
Project Category	Facility Improvements (FA)
Project Location	611 E. Sierra Madre Blvd.
Fund	10000 - General Fund
Department	Public Works
Status	Design
Initial Project Start	July 1, 2025
Initial Project Completion	June 30, 2026
Revised Project Start	April 15, 2026
Revised Project Completion	June 30, 2027



Project Description	This project provides funding for the repair and/or replacement of the elevator at the Sierra Madre Recreation Center (currently leased to the YMCA). The elevator is essential for Americans with Disabilities (ADA) compliance in the building and allows access to the second floor of the facility.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
10000 - General Fund	-	$750,000	-	$750,000	-	-	-	-	$750,000	-	$750,000
Total	**-**	**$750,000**	**-**	**$750,000**	**-**	**-**	**-**	**-**	**$750,000**	**-**	**$750,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Engineering	-	$75,000	-	$75,000	-	-	-	-	$75,000	-	$75,000
Construction	-	$675,000	-	$675,000	-	-	-	-	$675,000	-	$675,000
Total	**-**	**$750,000**	**-**	**$750,000**	**-**	**-**	**-**	**-**	**$750,000**	**-**	**$750,000**

Project Title	Aquatic Center Pool/Deck Resurfacing
Project Number	FA-26002
Project Category	Facility Improvements (FA)
Project Location	611 E. Sierra Madre Blvd.
Fund	10000 - General Fund
Department	Public Works
Status	Design
Initial Project Start	July 1, 2025
Initial Project Completion	June 30, 2026
Revised Project Start	March 1, 2026
Revised Project Completion	December 31, 2026

Project Description	This project provides funding for the repair of the main pool deck and the plaster surfaces of both the main and small pools at the Sierra Madre Aquatics Facility. This is a priority project, as currently the Los Angeles County Health Department has issued the City notices of corrective actions that must be completed early in FY 2027.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
10000 - General Fund	-	$150,000	$324,050	-	-	-	-	-	-	-	$324,050
Total	**-**	**$150,000**	**$324,050**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**$324,050**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Construction	-	-	$324,050	-	-	-	-	-	-	-	$324,050
Total	**-**	**-**	**$324,050**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**$324,050**

Project Title	Lizzie's Trail Inn & Richardson House
Project Number	FA-26003
Project Category	Facility Improvements (FA)
Project Location	167 E. Mira Monte
Fund	27001 - Calif. State Parks Dept. Grants & Local Services
Department	Library & Community Services
Status	Design
Initial Project Start	July 1, 2025
Initial Project Completion	June 30, 2026
Revised Project Start	N/A
Revised Project Completion	June 30, 2027

Project Description	The work aims to stabilize structures, replace roofing, manage tree interference, and preserve the historic character of both sites. The project is designed to provide a 20-30 year solution for building longevity. The project is funded through a Reimbursable Grant from the California State Parks Department of Grants & Local Services (OGALS) in the amount of $184,666.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
27001 - State Parks Dept. OGALS Grant	-	$184,666	$46,450	$138,216	-	-	-	-	$138,216	-	$184,666
Total	**-**	**$184,666**	**$46,450**	**$138,216**	**-**	**-**	**-**	**-**	**$138,216**	**-**	**$184,666**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	$77,500	$46,450	$31,050	-	-	-	-	$31,050	-	$77,500
Construction	-	$107,166	-	$107,166	-	-	-	-	$107,166	-	$107,166
Total	**-**	**$184,666**	**$46,450**	**$138,216**	**-**	**-**	**-**	**-**	**$138,216**	**-**	**$184,666**

Project Title	City Hall Generator Replacement
Project Number	FA-26004
Project Category	Facility Improvements (FA)
Project Location	232 W. Sierra Madre Blvd.
Fund	60001 - Facilities ISF
Department	Public Works
Status	Construction
Initial Project Start	September 1, 2025
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	During a series of outages in late August and early September 2025, the City Hall/Public Safety Building emergency backup generator failed. The generator is over 80 years old and well past its useful life. In 2026, a contract was awarded; however, due to significant lead times for generator acquisition, project implementation is being deferred to FY 2027.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
60001 - Facilities ISF	-	$330,563	-	$330,563	-	-	-	-	$330,563	-	$330,563
Total	**-**	**$330,563**	**-**	**$330,563**	**-**	**-**	**-**	**-**	**$330,563**	**-**	**$330,563**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Construction	-	$330,563	-	$330,563	-	-	-	-	$330,563	-	$330,563
Total	**-**	**$330,563**	**-**	**$330,563**	**-**	**-**	**-**	**-**	**$330,563**	**-**	**$330,563**

Project Title	Active Transportation Improvements
Project Number	FA-27001
Project Category	Facility Improvements (FA)
Project Location	Citywide
Fund	34007 - Transportation Fee
Department	Public Works
Status	Construction
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for various improvements and enhancements for Active Transportation within the City of Sierra Madre. The installation of non-vehicular amenities, such as bike racks, bike lane improvements, crosswalk safety enhancements, and regional transportation bus stop locations will be targeted for the use of this funding.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
34007 - Transportation Fee	-	-	-	$75,000	-	-	-	-	$75,000	-	$75,000
Total	**-**	**-**	**-**	**$75,000**	**-**	**-**	**-**	**-**	**$75,000**	**-**	**$75,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Construction	-	-	-	$75,000	-	-	-	-	$75,000	-	$75,000
Total	**-**	**-**	**-**	**$75,000**	**-**	**-**	**-**	**-**	**$75,000**	**-**	**$75,000**

Project Title	City Hall ADA Parking Spaces
Project Number	FA-27002
Project Category	Facility Improvements (FA)
Project Location	City Hall Parking Lot
Fund	SB-1186 License Fees
Department	Public Works
Status	Design
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	The ADA Parking Space project is funded through SB 1186 License Fees, which are collected by City governments for local business licenses or permits. Local jurisdictions retain 90 percent of the fees and 10 percent is remitted to the Division of the State Architect. The funds are required to be used for construction-related accessibility requirements at businesses and facilities that are open to the public.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
SB-1186 License Fees	-	-	-	$50,000	-	-	-	-	$50,000	-	$50,000
Total	**-**	**-**	**-**	**$50,000**	**-**	**-**	**-**	**-**	**$50,000**	**-**	**$50,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	-	-	$15,000	-	-	-	-	$15,000	-	$15,000
Construction	-	-	-	$35,000	-	-	-	-	$35,000	-	$35,000
Total	**-**	**-**	**-**	**$50,000**	**-**	**-**	**-**	**-**	**$50,000**	**-**	**$50,000**

Project Title	Memorial Park Restroom Remodel
Project Number	FA-27003
Project Category	Park Improvements (PA)
Project Location	Memorial Park
Fund	34006 - Quimby Fees
Department	Library & Community Services
Status	Design
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the design and remodel, construction, and repurposing of the restroom facilities at Memorial Park. The restrooms adjoined to the historic Hart Park House Senior Center are often closed during events due to sanitary failures.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
34006 - Quimby Fees	-	-	-	$50,000	-	-	-	-	$50,000	-	$50,000
Total	**-**	**-**	**-**	**$50,000**	**-**	**-**	**-**	**-**	**$50,000**	**-**	**$50,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	-	-	$7,500	-	-	-	-	$7,500	-	$7,500
Construction	-	-	-	$42,500	-	-	-	-	$42,500	-	$42,500
Total	**-**	**-**	**-**	**$50,000**	**-**	**-**	**-**	**-**	**$50,000**	**-**	**$50,000**

Project Title	Sierra Vista Park Restroom Remodel
Project Number	FA-27004
Project Category	Park Improvements (PA)
Project Location	Sierra Vista Park
Fund	34006 - Quimby Fees
Department	Library & Community Services
Status	Design
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the evaluation, design, and remodel or construction of the restroom facilities at Sierra Vista Park. The bathrooms at Heasley Field (and potentially Dapper Field) are heavily used by residents and visitors to the park, playgrounds, and sports fields.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
34006 - Quimby Fees	-	-	-	$75,000	-	-	-	-	$75,000	-	$75,000
Total	**-**	**-**	**-**	**$75,000**	**-**	**-**	**-**	**-**	**$75,000**	**-**	**$75,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	-	-	$7,500	-	-	-	-	$7,500	-	$7,500
Construction	-	-	-	$67,500	-	-	-	-	$67,500	-	$67,500
Total	**-**	**-**	**-**	**$75,000**	**-**	**-**	**-**	**-**	**$75,000**	**-**	**$75,000**

Project Title	EV Charging Station
Project Number	FA-27005
Project Category	Facility Improvements (FA)
Project Location	Sierra Vista Park
Fund	38003 - Clean Air Fund (AQMD)
Department	Public Works
Status	Design
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the installation of EV charging stations. This will assist the City in moving towards fleet electrification.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
38003 - Clean Air Fund (AQMD)	-	-	-	$55,000	-	-	-	-	$55,000	-	$55,000
Total	**-**	**-**	**-**	**$55,000**	**-**	**-**	**-**	**-**	**$55,000**	**-**	**$55,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	-	-	$10,000	-	-	-	-	$10,000	-	$10,000
Construction	-	-	-	$45,000	-	-	-	-	$45,000	-	$45,000
Total	**-**	**-**	**-**	**$55,000**	**-**	**-**	**-**	**-**	**$55,000**	**-**	**$55,000**

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City of Sierra Madre, California

Village of the Foothills

Information Technology

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Project Title	Desktop Refresh
Project Number	IT-27001
Project Category	Information and Technology (IT)
Project Location	City Hall
Fund	60003 - Technology ISF
Department	Information Technology
Status	Implementation
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the replacement of 25 percent of the City's computers used by City employees.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
60003 - Technology ISF	-	-	-	$45,000	-	-	-	-	$45,000	-	$45,000
Total	**-**	**-**	**-**	**$45,000**	**-**	**-**	**-**	**-**	**$45,000**	**-**	**$45,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Installation	-	-	-	$45,000	-	-	-	-	$45,000	-	$45,000
Total	**-**	**-**	**-**	**$45,000**	**-**	**-**	**-**	**-**	**$45,000**	**-**	**$45,000**

Project Title	Cyber Security Initiatives
Project Number	IT-27002
Project Category	Information and Technology (IT)
Project Location	City Hall
Fund	60003 - Technology ISF
Department	Information Technology
Status	Implementation
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the design, configuration, and procurement of a Cyber Security System (SIEM), used to detect and analyze data across all City infrastructure.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
60003 - Technology ISF	-	-	-	$45,000	-	-	-	-	$45,000	-	$45,000
Total	**-**	**-**	**-**	**$45,000**	**-**	**-**	**-**	**-**	**$45,000**	**-**	**$45,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Installation	-	-	-	$45,000	-	-	-	-	$45,000	-	$45,000
Total	**-**	**-**	**-**	**$45,000**	**-**	**-**	**-**	**-**	**$45,000**	**-**	**$45,000**

Project Title	Data Center Refresh - 10 GIG Updates
Project Number	IT-27003
Project Category	Information and Technology (IT)
Project Location	City Hall
Fund	60003 - Technology ISF
Department	Information Technology
Status	Implementation
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the Data Center Refresh, upgrading networking infrastructure from 1 GIG to 10 GIG. This project is vital to the efficiency and security of the various software programs utilized by all City departments.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
60003 - Technology ISF	-	-	-	$25,000	-	-	-	-	$25,000	-	$25,000
Total	**-**	**-**	**-**	**$25,000**	**-**	**-**	**-**	**-**	**$25,000**	**-**	**$25,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Installation	-	-	-	$25,000	-	-	-	-	$25,000	-	$25,000
Total	**-**	**-**	**-**	**$25,000**	**-**	**-**	**-**	**-**	**$25,000**	**-**	**$25,000**

Project Title	IdP Implementation
Project Number	IT-27004
Project Category	Information and Technology (IT)
Project Location	City Hall
Fund	60003 - Technology ISF
Department	Information Technology
Status	Implementation
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the design, configuration, and procurement of an Identity Provider (IdP) to support secure authentication for City staff.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
60003 - Technology ISF	-	-	-	$18,000	-	-	-	-	$18,000	-	$18,000
Total	**-**	**-**	**-**	**$18,000**	**-**	**-**	**-**	**-**	**$18,000**	**-**	**$18,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Installation	-	-	-	$18,000	-	-	-	-	$18,000	-	$18,000
Total	**-**	**-**	**-**	**$18,000**	**-**	**-**	**-**	**-**	**$18,000**	**-**	**$18,000**

Project Title	SSO Implementation
Project Number	IT-27005
Project Category	Information and Technology (IT)
Project Location	City Hall
Fund	60003 - Technology ISF
Department	Information Technology
Status	Implementation
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the design, configuration, and procurement of Single Sign-On (SSO) to support consistency of authentication for Microsoft 365 access and strengthen security against credential compromise and unauthorized access.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
60003 - Technology ISF	-	-	-	$8,000	-	-	-	-	$8,000	-	$8,000
Total	**-**	**-**	**-**	**$8,000**	**-**	**-**	**-**	**-**	**$8,000**	**-**	**$8,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Installation	-	-	-	$8,000	-	-	-	-	$8,000	-	$8,000
Total	**-**	**-**	**-**	**$8,000**	**-**	**-**	**-**	**-**	**$8,000**	**-**	**$8,000**

Project Title	ZTNA Implementation
Project Number	IT-27006
Project Category	Information and Technology (IT)
Project Location	City Hall
Fund	60003 - Technology ISF
Department	Information Technology
Status	Implementation
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the design, configuration, and procurement of a Zero Trust Network Access (ZTNA) system for secure remote access for police vehicle Mobile Data Computers (MDCs) and other field systems that handle sensitive law enforcement data.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
60003 - Technology ISF	-	-	-	$6,000	-	-	-	-	$6,000	-	$6,000
Total	**-**	**-**	**-**	**$6,000**	**-**	**-**	**-**	**-**	**$6,000**	**-**	**$6,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Installation	-	-	-	$6,000	-	-	-	-	$6,000	-	$6,000
Total	**-**	**-**	**-**	**$6,000**	**-**	**-**	**-**	**-**	**$6,000**	**-**	**$6,000**

City of Sierra Madre, California

Village of the Foothills

Sewer / Wastewater

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Project Title	Wastewater Infrastructure Improvements
Project Number	WW-27001
Project Category	Wastewater Improvements (WW)
Project Location	Citywide
Fund	72000 - Sewer Enterprise Fund
Department	Public Works
Status	Construction
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the replacement of aging and ineffective wastewater infrastructure, including sewer mains and manholes. Locations and methodology will be determined by the current Sanitary Sewer Master Plan, which protects the health and safety of the community's residents and commercial entities.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
72000 - Sewer Enterprise Fund	-	-	-	$100,000	$100,000	-	-	-	$200,000	-	$200,000
Total	**-**	**-**	**-**	**$100,000**	**$100,000**	**-**	**-**	**-**	**$200,000**	**-**	**$200,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Construction	-	-	-	$100,000	$100,000	-	-	-	$200,000	-	$200,000
Total	**-**	**-**	**-**	**$100,000**	**$100,000**	**-**	**-**	**-**	**$200,000**	**-**	**$200,000**

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City of Sierra Madre, California

Village of the Foothills

Streets

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Project Title	S. Mountain Trail Street Rehabilitation
Project Number	SR-26001
Project Category	Street Resurfacing or Replacement (SR)
Project Location	S. Mountain Trail (Lowell to Orange Grove)
Fund	Multiple
Department	Public Works
Status	Design
Initial Project Start	July 1, 2025
Initial Project Completion	June 30, 2026
Revised Project Start	July 1, 2026
Revised Project Completion	June 30, 2027

Project Description	This project provides funding for the maintenance and rehabilitation of S. Mountain Trail Avenue, Lowell Avenue to Orange Grove Avenue. The PCI was 74 for Lowell to Bonita and 79 for Bonita to Orange Grove. Funded from various funds: Prop C, Gas Tax, Measure R, Measure M, RMRA, Development Impact Fees, and the Capital Projects Fund. This project was originally budgeted in FY 2026 and is being carried over to FY 2027.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
34007 - Transportation Fee	-	$31,537	-	$31,537	-	-	-	-	$31,537	-	$31,537
37009 - Prop C Local Transit	-	$77,692	-	$77,692	-	-	-	-	$77,692	-	$77,692
38005 - Gas Tax Fund	-	$26,291	-	$26,291	-	-	-	-	$26,291	-	$26,291
38012 - Measure M	-	$99,172	-	$99,172	-	-	-	-	$99,172	-	$99,172
38007 - Measure R	-	$60,325	-	$60,325	-	-	-	-	$60,325	-	$60,325
38013 - RMRA	-	$161,999	-	$161,999	-	-	-	-	$161,999	-	$161,999
40000 - Capital Projects Fund	-	$35,644	-	$35,644	-	-	-	-	$35,644	-	$35,644
Total	**-**	**$492,660**	**-**	**$492,660**	**-**	**-**	**-**	**-**	**$492,660**	**-**	**$492,660**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	$45,160	-	$45,160	-	-	-	-	$45,160	-	$45,160
Construction	-	$447,500	-	$447,500	-	-	-	-	$447,500	-	$447,500
Total	**-**	**$492,660**	**-**	**$492,660**	**-**	**-**	**-**	**-**	**$492,660**	**-**	**$492,660**

Project Title	Kaia Lane Street Rehabilitation
Project Number	SR-26002
Project Category	Street Resurfacing or Replacement (SR)
Project Location	Kaia Ln.
Fund	Multiple
Department	Public Works
Status	Design
Initial Project Start	July 1, 2025
Initial Project Completion	June 30, 2026
Revised Project Start	July 1, 2026
Revised Project Completion	June 30, 2027

Project Description	This project provides funding for the maintenance and rehabilitation of Kaia Lane from Arno Drive to the cul-de-sac. Funded from various funds: Prop C, Gas Tax, Measure R, Measure M, RMRA, Development Impact Fees, and the Capital Projects Fund. This project was originally budgeted in FY 2026 and is being carried over to FY 2027.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
34007 - Transportation Fee	-	$8,117	-	$8,117	-	-	-	-	$8,117	-	$8,117
37009 - Prop C Local Transit	-	$20,001	-	$20,001	-	-	-	-	$20,001	-	$20,001
38005 - Gas Tax Fund	-	$6,767	-	$6,767	-	-	-	-	$6,767	-	$6,767
38012 - Measure M	-	$25,526	-	$25,526	-	-	-	-	$25,526	-	$25,526
38007 - Measure R	-	$15,527	-	$15,527	-	-	-	-	$15,527	-	$15,527
38013 - RMRA	-	$41,698	-	$41,698	-	-	-	-	$41,698	-	$41,698
40000 - Capital Projects Fund	-	$9,174	-	$9,174	-	-	-	-	$9,174	-	$9,174
Total	**-**	**$126,810**	**-**	**$126,810**	**-**	**-**	**-**	**-**	**$126,810**	**-**	**$126,810**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	$11,624	-	$11,624	-	-	-	-	$11,624	-	$11,624
Construction	-	$115,186	-	$115,186	-	-	-	-	$115,186	-	$115,186
Total	**-**	**$126,810**	**-**	**$126,810**	**-**	**-**	**-**	**-**	**$126,810**	**-**	**$126,810**

Project Title	Monterey Lane Street Rehabilitation
Project Number	SR-26003
Project Category	Street Resurfacing or Replacement (SR)
Project Location	Monterey Ln.
Fund	Multiple
Department	Public Works
Status	Design
Initial Project Start	July 1, 2025
Initial Project Completion	June 30, 2026
Revised Project Start	July 1, 2026
Revised Project Completion	June 30, 2027

Project Description	This project provides funding for the maintenance and rehabilitation of Monterey Lane from Sierra Madre Boulevard to the cul-de-sac. The PCI for this street was 58 from the 2023 Pavement Management Plan. Funded from various funds: Prop C, Gas Tax, Measure R, Measure M, RMRA, Development Impact Fees, and the Capital Projects Fund. This project was originally budgeted in FY 2026 and is being carried over to FY 2027.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
34007 - Transportation Fee	-	$29,130	-	$29,130	-	-	-	-	$29,130	-	$29,130
37009 - Prop C Local Transit	-	$71,771	-	$71,771	-	-	-	-	$71,771	-	$71,771
38005 - Gas Tax Fund	-	$24,272	-	$24,272	-	-	-	-	$24,272	-	$24,272
38012 - Measure M	-	$91,616	-	$91,616	-	-	-	-	$91,616	-	$91,616
38007 - Measure R	-	$55,728	-	$55,728	-	-	-	-	$55,728	-	$55,728
38013 - RMRA	-	$149,667	-	$149,667	-	-	-	-	$149,667	-	$149,667
40000 - Capital Projects Fund	-	$32,928	-	$32,928	-	-	-	-	$32,928	-	$32,928
Total	**-**	**$455,112**	**-**	**$455,112**	**-**	**-**	**-**	**-**	**$455,112**	**-**	**$455,112**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	$41,719	-	$41,719	-	-	-	-	$41,719	-	$41,719
Construction	-	$413,393	-	$413,393	-	-	-	-	$413,393	-	$413,393
Total	**-**	**$455,112**	**-**	**$455,112**	**-**	**-**	**-**	**-**	**$455,112**	**-**	**$455,112**

Project Title	Auburn Lane Street Rehabilitation
Project Number	SR-26004
Project Category	Street Resurfacing or Replacement (SR)
Project Location	Auburn Ln.
Fund	Multiple
Department	Public Works
Status	Design
Initial Project Start	July 1, 2025
Initial Project Completion	June 30, 2026
Revised Project Start	July 1, 2026
Revised Project Completion	June 30, 2027

Project Description	This project provides funding for the maintenance and rehabilitation of Auburn Lane. The PCI for this street was 45 from the 2023 Pavement Management Plan. Funded from various funds: Prop C, Gas Tax, Measure R, Measure M, RMRA, Development Impact Fees, and the Capital Projects Fund. This project was originally budgeted in FY 2026 and is being carried over to FY 2027.

FUNDING SOURCES	**Prior Years**	**FY 2026 Budget**	**FY 2026 Estimate**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**5-Year CIP Total**	**Beyond 5-Year Total**	**Total**
34007 - Transportation Fee	-	$12,811	-	$12,811	-	-	-	-	$12,811	-	$12,811
37009 - Prop C Local Transit	-	$31,565	-	$31,565	-	-	-	-	$31,565	-	$31,565
38005 - Gas Tax Fund	-	$10,676	-	$10,676	-	-	-	-	$10,676	-	$10,676
38012 - Measure M	-	$40,292	-	$40,292	-	-	-	-	$40,292	-	$40,292
38007 - Measure R	-	$24,509	-	$24,509	-	-	-	-	$24,509	-	$24,509
38013 - RMRA	-	$65,826	-	$65,826	-	-	-	-	$65,826	-	$65,826
40000 - Capital Projects Fund	-	$14,481	-	$14,481	-	-	-	-	$14,481	-	$14,481
Total	**-**	**$200,160**	**-**	**$200,160**	**-**	**-**	**-**	**-**	**$200,160**	**-**	**$200,160**

PROJECT USES	**Prior Years**	**FY 2026 Budget**	**FY 2026 Estimate**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**5-Year CIP Total**	**Beyond 5-Year Total**	**Total**
Design	-	$18,348	-	$18,348	-	-	-	-	$18,348	-	$18,348
Construction	-	$181,812	-	$181,812	-	-	-	-	$181,812	-	$181,812
Total	**-**	**$200,160**	**-**	**$200,160**	**-**	**-**	**-**	**-**	**$200,160**	**-**	**$200,160**

Project Title	Las Rocas Street Rehabilitation
Project Number	SR-26005
Project Category	Street Resurfacing or Replacement (SR)
Project Location	Las Rocas St.
Fund	Multiple
Department	Public Works
Status	Design
Initial Project Start	July 1, 2025
Initial Project Completion	June 30, 2026
Revised Project Start	July 1, 2026
Revised Project Completion	June 30, 2027

Project Description	This project provides funding for the maintenance and rehabilitation of Las Rocas Drive from Sycamore Place to Canon Drive. The PCI for this street was 33 from the 2023 Pavement Management Plan. Funded from various funds: Prop C, Gas Tax, Measure R, Measure M, RMRA, Development Impact Fees, and the Capital Projects Fund. This project was originally budgeted in FY 2026 and is being carried over to FY 2027.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
34007 - Transportation Fee	-	$13,364	-	$13,364	-	-	-	-	$13,364	-	$13,364
37009 - Prop C Local Transit	-	$32,927	-	$32,927	-	-	-	-	$32,927	-	$32,927
38005 - Gas Tax Fund	-	$11,136	-	$11,136	-	-	-	-	$11,136	-	$11,136
38012 - Measure M	-	$42,031	-	$42,031	-	-	-	-	$42,031	-	$42,031
38007 - Measure R	-	$25,567	-	$25,567	-	-	-	-	$25,567	-	$25,567
38013 - RMRA	-	$68,665	-	$68,665	-	-	-	-	$68,665	-	$68,665
40000 - Capital Projects Fund	-	$15,110	-	$15,110	-	-	-	-	$15,110	-	$15,110
Total	**-**	**$208,800**	**-**	**$208,800**	**-**	**-**	**-**	**-**	**$208,800**	**-**	**$208,800**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	$19,001	-	$19,001	-	-	-	-	$19,001	-	$19,001
Construction	-	$189,799	-	$189,799	-	-	-	-	$189,799	-	$189,799
Total	**-**	**$208,800**	**-**	**$208,800**	**-**	**-**	**-**	**-**	**$208,800**	**-**	**$208,800**

Project Title	Orange Drive Street Rehabilitation
Project Number	SR-27001
Project Category	Street Resurfacing or Replacement (SR)
Project Location	Orange Dr.
Fund	Multiple
Department	Public Works
Status	Design
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the maintenance and rehabilitation of Orange Drive from Canyon Crest to Skyland Drive. The PCI for this street was 33 from the 2023 Pavement Management Plan. Funded from various funds: Prop C, Gas Tax, Measure R, Measure M, RMRA, Development Impact Fees, and the Capital Projects Fund.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
34007 - Transportation Fee	-	-	-	$18,132	-	-	-	-	$18,132	-	$18,132
37009 - Prop C Local Transit	-	-	-	$44,673	-	-	-	-	$44,673	-	$44,673
38005 - Gas Tax Fund	-	-	-	$15,107	-	-	-	-	$15,107	-	$15,107
38012 - Measure M	-	-	-	$57,024	-	-	-	-	$57,024	-	$57,024
38007 - Measure R	-	-	-	$34,691	-	-	-	-	$34,691	-	$34,691
38013 - RMRA	-	-	-	$93,161	-	-	-	-	$93,161	-	$93,161
40000 - Capital Projects Fund	-	-	-	$20,496	-	-	-	-	$20,496	-	$20,496
Total	**-**	**-**	**-**	**$283,284**	**-**	**-**	**-**	**-**	**$283,284**	**-**	**$283,284**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	-	-	$25,968	-	-	-	-	$25,968	-	$25,968
Construction	-	-	-	$257,316	-	-	-	-	$257,316	-	$257,316
Total	**-**	**-**	**-**	**$283,284**	**-**	**-**	**-**	**-**	**$283,284**	**-**	**$283,284**

Project Title	Valle Vista Drive Street Rehabilitation
Project Number	SR-27002
Project Category	Street Resurfacing or Replacement (SR)
Project Location	Valle Vista Dr.
Fund	Multiple
Department	Public Works
Status	Design
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the maintenance and rehabilitation of Valle Vista Drive. The PCI for this street was 51 and 39 from the 2023 Pavement Management Plan. Funded from various funds: Prop C, Gas Tax, Measure R, Measure M, RMRA, Development Impact Fees, and the Capital Projects Fund.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
34007 - Transportation Fee	-	-	-	$28,457	-	-	-	-	$28,457	-	$28,457
37009 - Prop C Local Transit	-	-	-	$70,113	-	-	-	-	$70,113	-	$70,113
38005 - Gas Tax Fund	-	-	-	$23,662	-	-	-	-	$23,662	-	$23,662
38012 - Measure M	-	-	-	$89,498	-	-	-	-	$89,498	-	$89,498
38007 - Measure R	-	-	-	$54,441	-	-	-	-	$54,441	-	$54,441
38013 - RMRA	-	-	-	$146,262	-	-	-	-	$146,262	-	$146,262
40000 - Capital Projects Fund	-	-	-	$32,167	-	-	-	-	$32,167	-	$32,167
Total	**-**	**-**	**-**	**$444,600**	**-**	**-**	**-**	**-**	**$444,600**	**-**	**$444,600**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	-	-	$40,755	-	-	-	-	$40,755	-	$40,755
Construction	-	-	-	$403,845	-	-	-	-	$403,845	-	$403,845
Total	**-**	**-**	**-**	**$444,600**	**-**	**-**	**-**	**-**	**$444,600**	**-**	**$444,600**

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City of Sierra Madre, California

Village of the Foothills

Water System

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Project Title	Water Main Replacement Project
Project Number	WS-26001
Project Category	Water System Improvements (WS)
Project Location	Citywide
Fund	71000 - Water Enterprise Fund
Department	Public Works
Status	Recurring
Initial Project Start	June 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the replacement of water mains which have exceeded their life cycle, or water mains which are experiencing recurring leaks. FY 2026 projects were N. Lima Street and W. Carter Avenue, which will be constructed in conjunction with the Meadows Development project and re-alignment of Carter Avenue. S. Mountain Trail is in design. FY 2027 projects will be S. Mountain Trail (construction) and W. Grandview (design and construction).

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
71000 - Water Enterprise Fund	-	$1,500,000	$134,000	$2,523,000	$1,500,000	$1,500,000	$1,500,000	$1,500,000	$8,523,000	-	$8,657,000
Total	**-**	**$1,500,000**	**$134,000**	**$2,523,000**	**$1,500,000**	**$1,500,000**	**$1,500,000**	**$1,500,000**	**$8,523,000**	**-**	**$8,657,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Engineering	-	$150,000	$134,000	$150,000	$150,000	$150,000	$150,000	$150,000	$750,000	-	$884,000
Construction	-	$1,350,000	-	$2,373,000	$1,350,000	$1,350,000	$1,350,000	$1,350,000	$7,773,000	-	$7,773,000
Total	**-**	**$1,500,000**	**$134,000**	**$2,523,000**	**$1,500,000**	**$1,500,000**	**$1,500,000**	**$1,500,000**	**$8,523,000**	**-**	**$8,657,000**

Project Title	Well No. 4 Rehabilitation
Project Number	WS-26002
Project Category	Water System Improvements (WS)
Project Location	621 E. Sierra Madre Blvd.
Fund	71000 - Water Enterprise Fund
Department	Public Works
Status	Construction
Initial Project Start	July 1, 2025
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the rehabilitation and replacement of miscellaneous equipment on Well No. 4 to restore and improve operational performance and efficiency. The pumping equipment was originally pulled in late 2025 due to reduced performance and vibration under emergency operations. Specifications were developed thereunder. The well is located behind Heasley Field.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
71000 - Water Enterprise Fund	-	$1,161,375	-	$1,161,375	-	-	-	-	$1,161,375	-	$1,161,375
Total	**-**	**$1,161,375**	**-**	**$1,161,375**	**-**	**-**	**-**	**-**	**$1,161,375**	**-**	**$1,161,375**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Construction	-	$1,161,375	-	$1,161,375	-	-	-	-	$1,161,375	-	$1,161,375
Total	**-**	**$1,161,375**	**-**	**$1,161,375**	**-**	**-**	**-**	**-**	**$1,161,375**	**-**	**$1,161,375**

Project Title	Water Main Lining Project
Project Number	WS-27001
Project Category	Water System Improvements (WS)
Project Location	Citywide
Fund	71000 - Water Enterprise Fund
Department	Public Works
Status	Design
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the lining of water mains which are experiencing recurring leaks, but are in challenging areas for full excavation and replacement.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
71000 - Water Enterprise Fund	-	-	-	$300,000	-	-	-	-	$300,000	-	$300,000
Total	**-**	**-**	**-**	**$300,000**	**-**	**-**	**-**	**-**	**$300,000**	**-**	**$300,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Engineering	-	-	-	$50,000	-	-	-	-	$50,000	-	$50,000
Construction	-	-	-	$250,000	-	-	-	-	$250,000	-	$250,000
Total	**-**	**-**	**-**	**$300,000**	**-**	**-**	**-**	**-**	**$300,000**	**-**	**$300,000**

Project Title	Pressure Regulating Valve Upgrades
Project Number	WS-27002
Project Category	Water System Improvements (WS)
Project Location	Multiple
Fund	71000 - Water Enterprise Fund
Department	Public Works
Status	Construction
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	June 30, 2027

Project Description	This project provides funding for the replacement of water system pressure regulating valves, to ensure proper operation to maintain and control water system pressure. FY 2027 locations include 677 Brookside Lane, 696 Woodland Drive, and 125 E. Carter Avenue.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
71000 - Water Enterprise Fund	-	-	-	$100,000	-	-	-	-	$100,000	-	$100,000
Total	**-**	**-**	**-**	**$100,000**	**-**	**-**	**-**	**-**	**$100,000**	**-**	**$100,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Construction	-	-	-	$100,000	-	-	-	-	$100,000	-	$100,000
Total	**-**	**-**	**-**	**$100,000**	**-**	**-**	**-**	**-**	**$100,000**	**-**	**$100,000**

Project Title	Auburn Steel Tank Rehabilitation
Project Number	WS-27003
Project Category	Water System Improvements (WS)
Project Location	435 Mt. Wilson Trail
Fund	71000 - Water Enterprise Fund
Department	Public Works
Status	Design
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2028
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the structural and seismic evaluation, design, and rehabilitation of the Auburn Steel Water Tank.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
71000 - Water Enterprise Fund	-	-	-	$47,500	$427,500	-	-	-	$475,000	-	$475,000
Total	**-**	**-**	**-**	**$47,500**	**$427,500**	**-**	**-**	**-**	**$475,000**	**-**	**$475,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	-	-	$47,500	-	-	-	-	$47,500	-	$47,500
Construction	-	-	-	-	$356,250	-	-	-	$356,250	-	$356,250
Other	-	-	-	-	$71,250	-	-	-	$71,250	-	$71,250
Total	**-**	**-**	**-**	**$47,500**	**$427,500**	**-**	**-**	**-**	**$475,000**	**-**	**$475,000**

Project Title	Water Main Plant Pump Station
Project Number	WS-27004
Project Category	Water System Improvements (WS)
Project Location	621 E. Sierra Madre Blvd.
Fund	71000 - Water Enterprise Fund
Department	Public Works
Status	Design
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2028
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the replacement of a non-operational pump station.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
71000 - Water Enterprise Fund	-	-	-	$150,000	$1,350,000	-	-	-	$1,500,000	-	$1,500,000
Total	**-**	**-**	**-**	**$150,000**	**$1,350,000**	**-**	**-**	**-**	**$1,500,000**	**-**	**$1,500,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Design	-	-	-	$150,000	-	-	-	-	$150,000	-	$150,000
Construction	-	-	-	-	$1,125,000	-	-	-	$1,125,000	-	$1,125,000
Other	-	-	-	-	$225,000	-	-	-	$225,000	-	$225,000
Total	**-**	**-**	**-**	**$150,000**	**$1,350,000**	**-**	**-**	**-**	**$1,500,000**	**-**	**$1,500,000**

Project Title	Well No. 6 Rehabilitation
Project Number	WS-26007
Project Category	Water System Improvements (WS)
Project Location	611 E. Sierra Madre Blvd.
Fund	71000 - Water Enterprise Fund
Department	Public Works
Status	Construction
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2027
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the removal and evaluation of the pump assembly, and to make necessary repairs.

FUNDING SOURCES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
71000 - Water Enterprise Fund	-	-	-	$200,000	-	-	-	-	$200,000	-	$200,000
Total	**-**	**-**	**-**	**$200,000**	**-**	**-**	**-**	**-**	**$200,000**	**-**	**$200,000**

PROJECT USES	Prior Years	FY 2026 Budget	FY 2026 Estimate	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	5-Year CIP Total	Beyond 5-Year Total	Total
Construction	-	-	-	$200,000	-	-	-	-	$200,000	-	$200,000
Total	**-**	**-**	**-**	**$200,000**	**-**	**-**	**-**	**-**	**$200,000**	**-**	**$200,000**

Project Title	City Yard Back-up Generator
Project Number	WS-27006
Project Category	Water System Improvements (WS)
Project Location	621 E. Sierra Madre Blvd.
Fund	71000 - Water Enterprise Fund
Department	Public Works
Status	Design
Initial Project Start	July 1, 2026
Initial Project Completion	June 30, 2028
Revised Project Start	N/A
Revised Project Completion	N/A

Project Description	This project provides funding for the replacement of a non-operational stationary generator.

FUNDING SOURCES	**Prior Years**	**FY 2026 Budget**	**FY 2026 Estimate**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**5-Year CIP Total**	**Beyond 5-Year Total**	**Total**
71000 - Water Enterprise Fund	-	-	-	$175,000	$1,575,000	-	-	-	$1,750,000	-	$1,750,000
Total	**-**	**-**	**-**	**$175,000**	**$1,575,000**	**-**	**-**	**-**	**$1,750,000**	**-**	**$1,750,000**

PROJECT USES	**Prior Years**	**FY 2026 Budget**	**FY 2026 Estimate**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**5-Year CIP Total**	**Beyond 5-Year Total**	**Total**
Engineering	-	-	-	$175,000	-	-	-	-	$175,000	-	$175,000
Construction	-	-	-	-	$1,312,500	-	-	-	$1,312,500	-	$1,312,500
Other	-	-	-	-	$262,500	-	-	-	$262,500	-	$262,500
Total	**-**	**-**	**-**	**$175,000**	**$1,575,000**	**-**	**-**	**-**	**$1,750,000**	**-**	**$1,750,000**

City of Sierra Madre

Village of the Foothills

Appendix

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A

Accrual Basis of Accounting: Revenues are recognized when both measurable and available; expenditures are recorded when services have been substantially performed or goods have been received and the liabilities incurred.
Actual: A cost sustained in fact, on the basis of costs incurred, as distinguished from forecasted or estimated costs.
Ad-Hoc: For the specific purpose, case, or situation at hand and for no other. Ad-Hoc are usually used in reference to City Council committees and commission to limit terms, scope or purpose.
Ad Valorem Tax: (which means "according to its value.") A tax based on the assessed value of real estate or personal property. In the State of California, Proposition 4 limits Ad Valorem taxes. Proposition 13 limits property tax to 1 percent of the assessed valuation of the property.
Adopted Budget: The official budget as approved by the City Council at the start of each fiscal year.
Agency Fund: An account for assets held by the City in a trustee capacity or an agent for individuals, private organizations, other governmental units, and/or other funds.
Amended Budget: Represents the adopted budget including changes made during the year.
Appropriation: An authorization by the City Council to make expenditures and/or expenses and to incur obligations for a specific purpose within a specific time frame.
Assessed Valuation: The value of real property that a taxing authority places upon personal property for the purposes of taxation.
Assessment Improvement District: A designated area receiving services for common grounds benefiting property owners such as median landscaping.
Asset: Any item of economic value owned by an individual or corporation, especially that which could be converted to cash. Examples are cash, securities, accounts receivable, inventory, office equipment, and other property. On a balance sheet, assets are equal to the sum of liabilities, and fund balance.
Audit: Conducted by an independent Certified Public Accounting (CPA) firm, the primary objective of an audit is to determine if the City's Financial Statements present the City's financial position fairly and results of operations are in conformity with generally accepted accounting principles.

B

Balanced Budget: A budget in which total budgeted resources, including revenues, transfers in from other funds, and unallocated fund balance from previous years meet or exceed total budgeted use of resources including expenditures and transfers out to other funds.
Biennial: Occurring every two years. The City typically adopts a biennial budget covering two fiscal years.
Bond: A written promise issued by the City to pay a specific sum of principal amount, at a specific date(s) in the future, together with periodic interest at a special rate to raise capital, usually to pay for the construction of long-term infrastructure projects. Two major types of bonds include General Obligation Bonds and Revenue Bonds.
Bond Proceeds: Funds received from the sale or issuance of bonds.

Bonded Debt: The amount at which a bond or note is bought or sold above its par value or face value without including accrued interest.
Budget: A plan of financial operation comprised of estimated expenditures for a given period (usually a single fiscal year) and the proposed means of financing the expenditures (through revenues).
Budget Preparation: Process by which the fiscal spending plan is prepared by City staff for presentation as the City Manager's Recommended Budget to the City Council.
Budget Review Process: Process by which the Recommended Budget is discussed and finalized in Public Meeting by the City Manager and City Council.

C

Capital Budget: A financial plan showing planned expenses, and revenues associated with those expenses, for purchase or construction of capital improvements which have a useful life of over one year. The City of Sierra Madre prepares a five-year plan called the Capital Improvement Program (CIP) Budget. Appropriations are added to projects each fiscal year as the CIP is adopted.
Capital Expenditures: Money spent to purchase or construct capital improvement projects and purchases as approved in the CIP budget.
Capital Improvements: A permanent physical addition to the City's assets including the design, construction, and/or purchase of lands buildings, facilities, or major renovations.
Capital Outlay: A budget appropriation category for equipment having a unit cost of more than $5,000 and an estimated useful life of over one year.
Cash Basis Accounting: Style of accounting in which revenues and expenses are recognized when they are received or disbursed rather than when they are earned or incurred.
Charges for Services: Reimbursement for services rendered to the public or to some other program/fund in the City.
Consumer Price Index (CIP)
Consumer Price Index (CPI): A measure used to reflect the change in the price of goods and services.
Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as natural emergencies.

D

Debt Service: The payment of principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.
Debt Service Requirements: The amount of money required to pay interest on outstanding debt and required contributions to accumulate moneys for future retirement of bonds.
Deficit: An excess of expenditures or expenses over revenues (resources).
Designated Fund Balance: A portion of unreserved fund balance designated by City policy for a specific future use.
Deferred Compensation: An agreement between an employer and an employee under which the employee will receive compensation during periods in which he or she is no longer working – after retirement, death and/or disability.
Department: A major organizational group of the City with overall management responsibility for an operation or a group of related operations within a functional area.

Departmental Expenditures: Planned spending by individual departments in the City associated with the provision of services and programs to the public.
Direct Costs: Expenses associated with the actual provision of a service or program.
Division: An organizational subgroup of a department.

E

Encumbrance: A legal obligation or commitment to expend resources in the future for a service or item, such as a long-term contract or purchase order. The use of encumbrances helps prevent overspending and provides officials with information on the amount of money remaining to be spent.
Enterprise Fund: Governmental entities that operate in a manner similar to, and provide services competitive with, those of private business enterprises. Enterprises are self-supporting - service fees rather than taxes or transfers are used to fund the business on a continuing basis.
Entitlements: Payments to which local governmental units are entitled, pursuant to an allocation formula determined by the agency providing the monies, usually the State or the Federal government.
Expenditure / Expense: The term 'expenditure' refers to the outflow of funds paid or to be paid for an asset obtained or goods and services received regardless of when the expenditure is actually paid. This term applies to Governmental Funds. The term 'expense' is used for Enterprise and Internal Service Funds. Fees for Services: Charges paid to the City by users of a service to help support the costs of providing that service.

F

Fiduciary Fund: Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.
Fiscal Accountability: The responsibility of government to justify that their actions in the current period have complied with public decisions concerning the raising and spending of public moneys in the short term (budgetary year).
Fiscal Year (FY): The twelve month period on which the budget is planned. The City's fiscal year begins July 1 and ends June 30 of the following year.
Franchise: The right or license granted to an individual or group to market a company's goods or services in a particular territory.
Full Time Equivalent (FTE): The conversion of part-time employee hours to an equivalent of a full-time position. For example: one person working half time would count as 0.5 FTE.
Fund: A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts, recording resources, related liabilities, obligations and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.
Fund Balance: A term used to express the equity (assets minus liabilities) of governmental fund and fiduciary fund types.

G

Gann Appropriations Limit: Article XIII-B of the California State Constitution provides limits regarding the total amount of appropriations in any fiscal year from tax proceeds.

General Fund: That fund into which the general (non-earmarked) revenues of the City are deposited and from which monies are appropriated to pay the general expenses of the City.
General Obligation Bond (G.O.): A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a vote of two thirds of voters in the case of local governments or a simple majority for state issuance.
Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.
Government Accounting Standards Board (GASB): A private, non-profit organization established in 1984; responsible for setting generally accepted accounting principals for state and local governments.
Governmental Fund Types: Funds generally used to account for tax-supported activities.
Grant: Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

I

Impact Fees: Fees charged to developers to cover, in whole or in part, the anticipated costs of improvements that will be necessary as a result of the development.
Information Technology (IT): A term that encompasses all forms of technology used to create, store, exchange and utilize information in its various forms including business data, conversations, still images, and multimedia presentations. The term information technology includes computers, ancillary equipment, software, firmware and similar procedures, services (including support services), and related resources. In the City organization, the IT is a division of Administrative Services which provides support of internal and external technology support.
Infrastructure: Long-lived assets that normally are stationary in nature and normally can be preserved for a significant greater number of years than most capital assets. They can be defined as physical facilities, on which an entire community depends, such as sewers, storm drains, streets, buildings, utility lines and parks. The City follows GASB 34 for the recording of Infrastructure Assets.
Interfund Transfers: Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.
Intergovernmental Revenue: Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).
Internal Services Charges: Charges used to account for the services provided by one department to another on a cost-reimbursement basis. These charges are accounted for in separate funds: Facilities, Fleet, Administration, Information Technology, Worker's Compensation, and Self-Insurance.

J

JPA (Joint Powers Authority): A JPA is formed when it is to the advantage of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility. The City participates in JPIA, Joint Powers Insurance Authority, for Worker's Compensation and Other General Liability Insurance.

L

Levy: To impose or assess a tax on a person or property. The City's ability to levy taxes is restricted by State law.
Liability: A claim on the assets of an entity.
Local Agency Investment Fund (LAIF): An investment pool managed by the State of California.
Long-term Debt: Debt with a maturity of more than one year after the date of issue.

M

Modified Accrual Basis: The accrual basis of accounting where revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period. All governmental funds and agency funds are accounted for using the modified accrual basis of accounting.
Municipal Code: A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc.

N

Net Pension Obligation: Term used in connection with defined benefit pension plans. The cumulative difference between annual pension cost and the employer's contributions to the plan.
Non-Personnel: City operations and capital purchases and projects exclusive of personnel (salary and benefits) costs.

O

Object: A term used in connection with the classification of expenditures.
Operating Budget: The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, materials, and capital assets required to maintain service levels.
Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, such as transfers from the General Fund to a Special Revenue or Capital Projects Fund.
Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law.
Organization Chart: A pictorial representation of the administrative and functional structure of a City unit.
Original Budget: The first completed appropriations budget (adopted budget).

Other Post Employment Benefits (OPEB): The promise of health (medical, dental and vision) benefits after retirement from the City.

P

Performance Measures: Data collected regarding program results, which indicate the level of achievement of a desired result.
Personnel Expenses: Compensation paid to, or on behalf of, City employees for salaries and wages, overtime and benefits.
Policy: A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principal.
Program: A grouping of activities organized to accomplish basic goals and objectives.
Principal: The face value of a bond, exclusive of interest.
Property Tax: A tax levied on real estate and personal property.
Proprietary Fund: Funds that focus on the determination of operating income, changes in met assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise and internal services funds.
Public Employees Retirement System (PERS): Statewide retirement system that covers full-time City employees.
Public Financing Authority: The Sierra Madre Financing Authority (SMFA) is a component unit of the City of Sierra Madre and the Sierra Madre Community Redevelopment Agency formed for the purpose of issuing bonds to provide financial assistance to the City and Agency.

R

Reappropriation: The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year.
Recommended Budget: The draft financial budget document detailing the City Manager's recommended spending plan for the next fiscal year. The Recommended Budget is reviewed and modified by the City Council before formal adoption as the Adopted Operating Budget.
Regular Employees: City employees, usually full-time, who receive some form of medical, dental and retirement benefits.
Reserves: (also known as restricted fund balance) – the portion of a fund's balance that is restricted for a specific purpose by legislative or legal requirements.
Resolution: A special order of the City Council which has a lower legal standing than an ordinance.
Resources: Supply of funds to be used in paying for planned expenditures.
Restricted Fund Balance: The portion of a governmental fund balance (or net assets) that is not available for appropriation, but is ear marked by the City Council for a specific use.
Revenue: Moneys that the City receives as income such as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, rents and interest income.
Revenue Bond: A municipal bond whose debt service is payable solely from the revenues received from operating the facilities acquired or constructed with the proceeds of the bonds.

Risk Management: A managed approach to protecting an organization's assets against accidental loss in the most economical manner.

S

Sales Tax: A tax on the purchase of goods and services.
Special Assessment: A compulsory levy made against certain properties to defray all or part of the costs of a specific capital improvement or service deemed to benefit primarily those properties.
Special Revenue Fund: Funds that account for the proceeds of specific revenue sources (other than expendable trusts or capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

T

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons for property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges.
Timeliness: The principle that financial reporting must be issued soon enough after the reported events to affect decisions.

U

Unrestricted Fund Balance: The portion of a governmental fund balance (or net assets) that is available for appropriation. The amount listed in fund balance is assumed to be unrestricted unless set aside in "Restricted Fund Balance".
User Charges/Fees: The payment of a fee for direct receipt of a service by the party benefiting from the service.
Utility Users Tax (UUT): A tax imposed on users for various utilities in the City including Telephone, Gas, Electric and Water/Sewer services.

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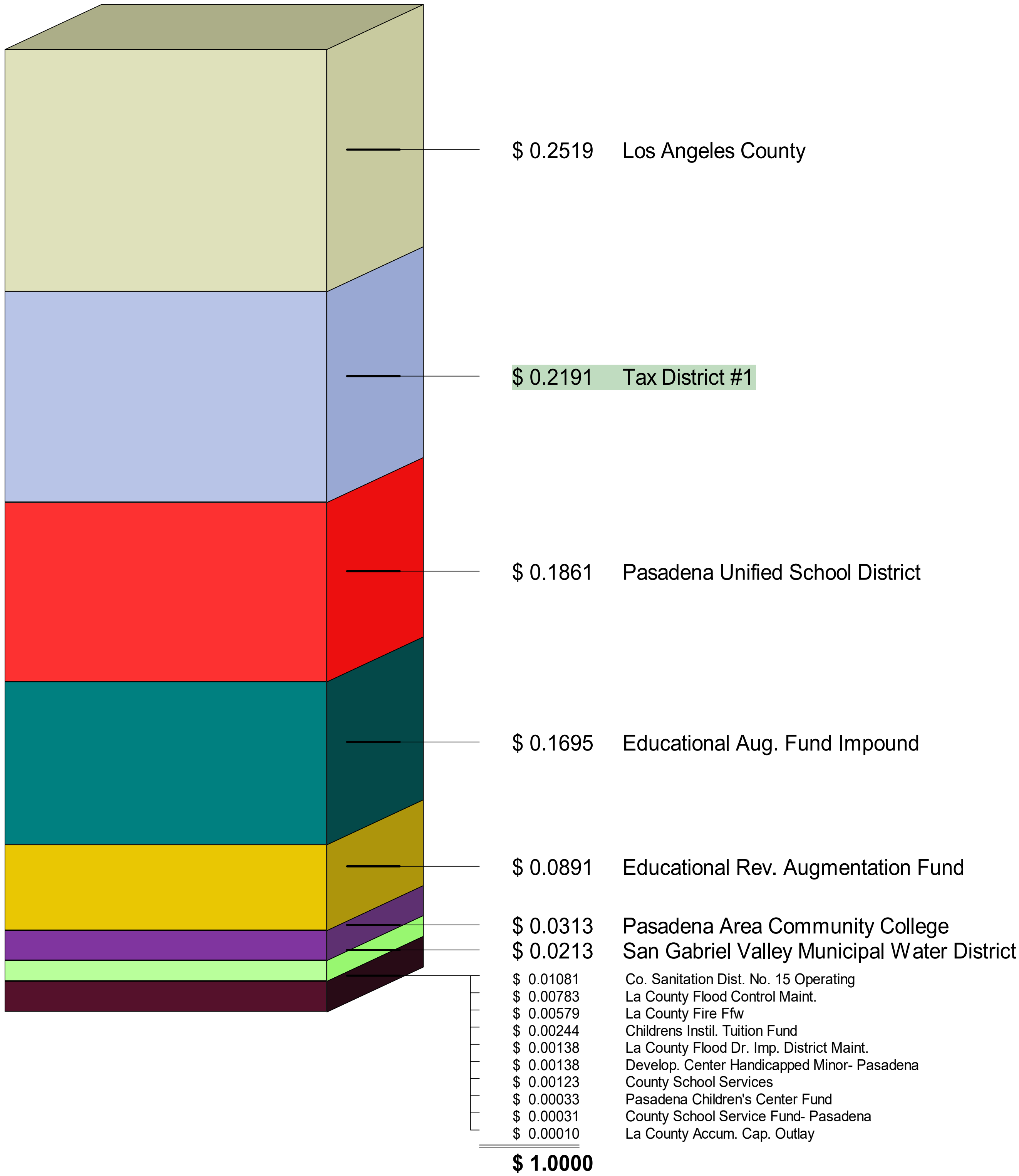
THE CITY OF SIERRA MADRE
PROPERTY TAX DOLLAR BREAKDOWN



ATI (Annual Tax Increment) Ratios for Tax Rate Area 07516, Excluding Redevelopment Factors & Additional Debt Service

Data Source: Los Angeles County Assessor 2023/24 Annual Tax Increment Tables Prepared On 8/19/2024 By MV

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