



City of Sierra Madre

Planning & Community Preservation Department

232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

(626)355-7138

July 30, 2026

Alex Jimenez
Bethany Church of Sierra Madre
93 N. Baldwin Ave

RE: Approval of Temporary Use Permit [TUP 26-05]

A request to host a Carnival Fundraiser

Please consider this letter as approval of your request for the subject Temporary Use Permit. The approved permit is for a Carnival Fundraiser to be held at 93 N. Baldwin Ave. This event will take place from August 28, 2026, to August 30, 2026, which includes the following set up and breakdown times:

- Friday, August 28th - 5:00pm-10:00pm
- Saturday, August 29th - 2:00pm-11:00pm
- Sunday, August 30th - 2:00pm-10:00pm

This Temporary Use Permit is granted pursuant to the application submitted, the findings for approval and the conditions of approval on file with the Planning & Community Preservation Department.

Please call me with any questions (626) 355-7135 regarding this or any other matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Joshua Wolf".

Joshua Wolf
Senior Planner of Planning & Community Preservation

Cc: Michael Bruckner, City Manager
Brian Dickinson, Public Works Director
Gustavo Barrientos, Police Chief
Brent Bartlett, Fire Chief

Attachments:

1. Temporary Use Permit (TUP 26-05) Findings for Approval
2. Temporary Use Permit (TUP 26-05) Conditions of Approval

TEMPORARY USE PERMIT [TUP 26-05]

93 N. Baldwin Ave
Carnival Fundraiser

Findings for Approval

Pursuant to Sierra Madre Municipal Code Section 17.88.050(A)(1), for applications for uses that do not have the purpose of engaging in constitutionally protected expression, temporary use permits may be approved pursuant to the provisions of this chapter only upon the making of the following findings:

Non-Commercial Use

1. **That the temporary use is compatible with the applicable provisions of this code;** in that the applicant has followed the procedures of the Temporary Use Permit process. Pursuant to SMMC 17.88.020.B(1), the use may be permitted to occur at the property, located outside the central core area, for a period not to exceed twenty-four hours, inclusive of setup and takedown operations.
2. **The temporary use is a reasonable use of land given the purposes of the general plan, the land use designation and the zone in which the temporary use would be located;** in that the use is limited to two times per year and will not change the underlying land use of the site. Within the calendar year, the location has not applied for any temporary uses. Additionally, the conditions of approval require compliance with all other provisions of the Municipal Code.
3. **That the temporary use will not impede the reasonable use of the plan or the orderly development of land in the immediate vicinity;** in that the applicant has followed the procedures of the Temporary Use Permit process, including providing notice to neighboring residences, and the conditions of approval require compliance with all other provisions of the Municipal Code.
4. **That the temporary use will not endanger the public health, safety or welfare;** in that the conditions of approval require compliance with all provisions of the Municipal Code with regard to health, safety and welfare.
5. **The applicant has not violated a condition of a prior temporary use permit within a 24-month period;** there are no prior violations of conditions of a prior temporary use permit filed by Alex Jimenez at 93 N. Baldwin Ave. within a 24-month period prior the proposed start date of the temporary use.

TEMPORARY USE PERMIT [TUP 26-05]

93 N. Baldwin Ave
Carnival Fundraiser

Conditions of Approval

1. The subject Temporary Use Permit is valid from **August 28, 2026, to August 30, 2026**, including the following setup and breakdown times:
 - **Friday, August 28th - 5:00pm-10:00pm**
 - **Saturday, August 29th - 2:00pm-11:00pm**
 - **Sunday, August 30th - 2:00pm-10:00pm**
2. No materials used for the subject event shall be nailed or taped to any street tree or lamppost.
3. At the close of the event, the applicant shall remove and dispose of all materials used or associated with the subject event.
4. The applicant shall conform to all provisions of the Sierra Madre Municipal Code, including general noise regulation pursuant to SMMC 9.32.030.
5. All parking for the use authorized by this Temporary Use Permit shall be subject to Chapter 10.24 of the Sierra Madre Municipal Code.
6. The Fire Department and Building Official will conduct an inspection of the event prior to any guest or patron arrival.
7. An Electrical Permit will be required for the generator and connections thereto to power the rides.
8. The ride operator shall provide the state identification number of all rides to the Building Official or his designee.
9. All lighting in connection with the use authorized by this Temporary Use Permit shall be shielded and directed in such a manner as to not directly impact surrounding properties.
10. Any encroachment on public property, including the placement of signs or related merchandise, requires approval by the Public Works Department in conjunction with the Department of Planning & Community Preservation.
11. A requirement to have an event monitor on-site for the duration of the event. Event monitor will serve as the liaison between the applicant, the city, residents, and businesses on the day of the event and will confirm that the applicant is abiding by the terms of this temporary use permit and municipal code including noise regulation pursuant to SMMC 9.32.100.

(End of Conditions)