SPECIAL EVENT PERMIT FOR SKAGIT COUNTY ROADS

*Please submit with all required items at least **30** days prior to event*

The Applicant, _____,

requests that Skagit County Public Works permit the use of the following County Road(s);

_____ _____

_____ _____

_____ _____

_____ _____

for the Special Event known as _____.

The Event will take place on the _____ of _____, 20_____,

between the hours of _____ am / pm and _____ am / pm.

Staging for the Event will be located at _____ and will include sufficient off-street parking for all participants, officials, and spectators.

The Applicant has included in this application packet **Proof of Liability Insurance** for a minimum of **$1,000,000.00** naming **Skagit County, 1800 Continental Place, Mount Vernon, WA 98273** as an additional insured for the event. The Applicant has further included a **Route and Staging Area Map** for the Event.

Skagit County Public Works strongly requests that events adhere to the following guidelines

- Event Officials shall provide adequate traffic control using ANSI Class 2 high-visibility safety vests for the Event and notify the Skagit County Sheriff's Office for possible assistance
- That the Applicant, wherever possible, limit the use of routes that "double-back" along the same roadway for the safety of its participants and Skagit County motorists.
- Participants shall obey the traffic laws in Skagit County (*e.g. No four-abreast bicycle riding*)
- Participants shall allow farm equipment and emergency vehicles to pass quickly and safely
- Participants shall respect all public and private property along the route

For further information and/or questions please contact Traffic Engineering at **360-416-1400** between the hours of 7:30 a.m. and 4:30 p.m. or email **traffic@skagitcountywa.gov**. Please contact the Traffic Unit of the Skagit County **Sheriff's Office** for Deputy assistance at **360-416-1911**.

_____ _____

Signature * Permit Approved by

_____ _____

Name* Title

_____ _____

Sponsoring Organization* Date

_____

Address*

_____

City, ST, Zip*

_____

Phone*

_____

Email **Required information*

For Office Use Only

- ☐ *Proof of Insurance $1,000,000 min.*
- ☐ *Route & Staging Area Map*
- ☐ *Completed & Signed Application*
- ☐ *Sheriff's Office Notified*
- ☐ *Operations/Maintenance Notified*