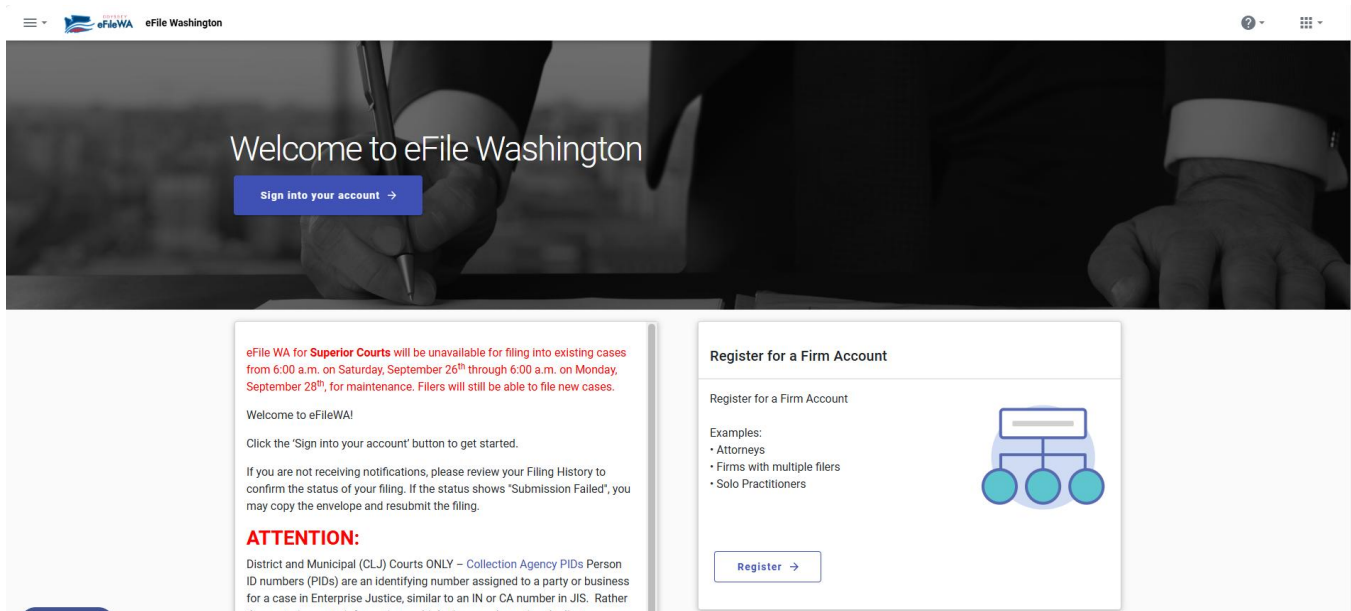


eFile & Serve

eFileWA filer site: <https://efilewa.tylertech.cloud/OfsEfsp/ui/landing?returnUrl=%2Fdashboard>



Waiver Accounts

There is no cost for Criminal subsequent filings for Washington Courts of Limited Jurisdiction. When registering your firm account, please be sure to create a waiver payment account. For detailed instructions on creating a waiver payment account, please reference Section 9 of the [Firm Administrator User Guide](#).

Lead Attorney Designation

Filers can designate themselves as the lead attorney for a party when filing into a case. This designation only needs to be completed once per case. When filing a Notice of Appearance (NOA), selecting yourself as the lead attorney will automatically assign you as the Attorney of Record (AOR) in Enterprise Justice. If this step is done incorrectly, submitted envelopes may generate errors, causing processing delays or possible rejection by the court. A training video is available that provides step-by-step instructions on how to designate yourself as a lead attorney: [Adding Yourself as the Lead Attorney | Videos & Movies on Vimeo](#).

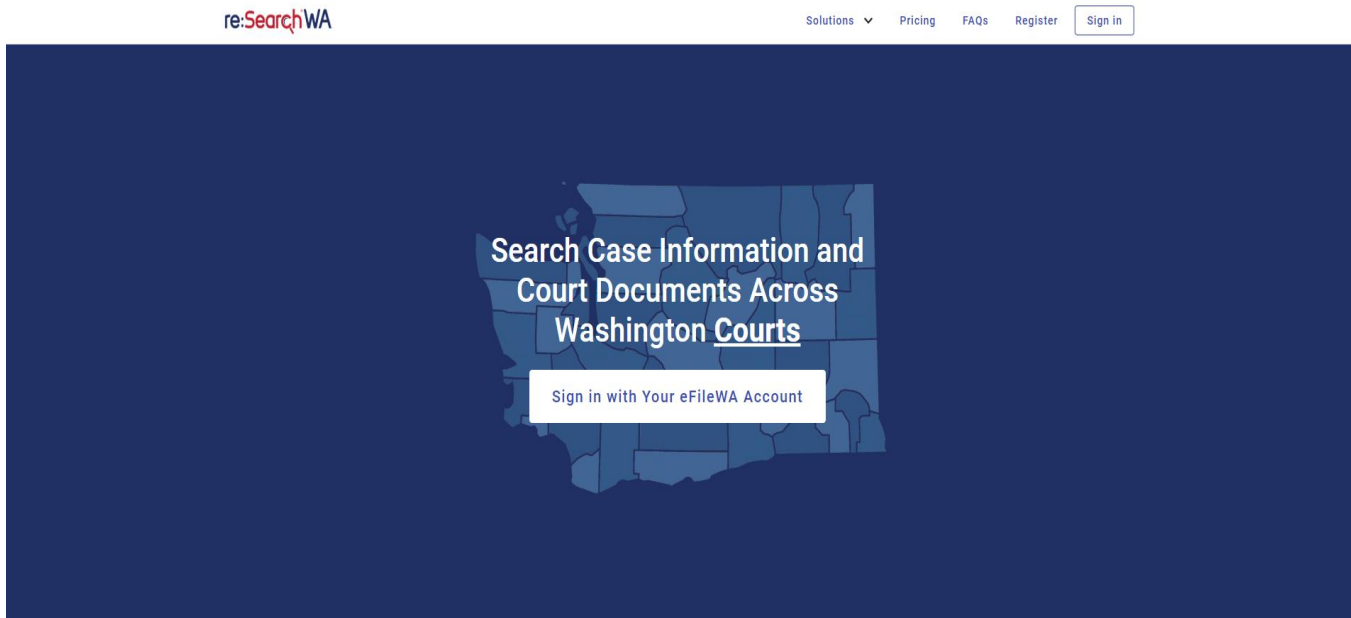
Filing Multiple Documents

When filing multiple documents, please be sure to file each document using separate filing codes and not as attachments to a single document. Documents should only be filed as an attachment if they are secondary to the originally filed document. If this step is done incorrectly, submitted envelopes with multiple documents on one filing code may be rejected by the court.

For additional training videos and eFileWA resources please visit: [eFileWA | Court E-Filing Solution for Washington](#).

re:Search

re:Search site: <https://researchwa.tylerhost.net/CourtRecordsSearch/ui/Home>



General overview

re:Search is the online portal that allows attorneys and the public to view case information and documents for Washington Courts of Limited Jurisdiction using Enterprise Justice. There is no cost to access or use re:Search for Washington Courts of Limited Jurisdiction cases. An eFileWA account is required to access re:Search.

Access to confidential documents

Attorneys who have filed a Notice of Appearance (NOA) and are listed as the Attorney of Record (AOR) in Enterprise Justice will have access to confidential case documents.

Additional Services

There are additional paid services available in re:Search, but they are not required. These services are completely optional.

Training resources and additional re:SearchWA information

Please reference the re:SearchWA Attorney User Guide for more information:
[re:SearchWA Attorney User Guide | Review 360](#)