RESOLUTION #

ADOPTION OF REVISIONS TO SKAGIT COUNTY PUBLIC HEALTH DEPARTMENT SCHEDULE OF CHARGES

WHEREAS, RCW 70.05.060(7), relating to the powers and duties of local boards of health, provides that such boards shall "establish fee schedules for issuing or renewing licenses or permits, or for such other services as are authorized by law and the rules and regulations of the State Board of Health," provided that "such fees for services shall not exceed the actual cost of providing any such services"; and

WHEREAS, it is advisable to revise fees for the Environmental Public Health and Vital Records Divisions to reflect the actual cost of providing those services; consistent with applicable state laws and regulations; and

WHEREAS, the Department Director recommends that the schedule of charges is adjusted as in the attached Proposed Public Health Schedule of Charges to reflect department costs for services; and

WHEREAS, a presentation calling for a public hearing was held on September 8th, 2026, opening a four-week period for public comment; and

WHEREAS, Notice of Public Hearing was published in the Skagit Valley Herald on September 15th and 22nd, 2026; and

WHEREAS, the draft Schedule of Charges, supporting information and comment opportunity were published on the Skagit County website beginning September 8th, 2026; and

WHEREAS, a public hearing was held on October 5th, 2026, at approximately 2:00pm to take public comment;

NOW, THEREFORE, BE IT RESOLVED AND HEREBY ORDERED that the revisions to the Skagit County Public Health Schedule of Charges as presented in Attachment A be adopted, effective January 1, 2027.

PASSED this 12 **day of** October, **2026.**

SKAGIT COUNTY BOARD OF HEALTH

Peter Browning, Chair

Ron Wesen, Commissioner

Joe Burns, Commissioner

SKAGIT COUNTY COMMISSIONERS SEAL COURT STATE OF WASHINGTON

Attest:

Clerk of the Board

Approved as to form:

Melinda Miller (Sep 30, 2026 15:23:10 PDT)

Civil Deputy Prosecuting Attorney

Approved as to Content:

Monica Negrila (Sep 30, 2026 13:55:49 PDT)

Department Head

2027 Skagit County Public Health Schedule of Charges

Effective January 1, 2027

Public Health is proposing updates to its fee schedule to more closely align fees with the cost of providing services and support the long-term sustainability of fee-supported programs. The Environmental Health services identified for increased fees to move toward better alignment with the cost of providing services include:

- Retail Food Safety permitting and inspections
- On-Site Sewage
- Drinking Water permitting
- *Hourly rates for miscellaneous Environmental Health services

*Hourly Rate: Some fees are based on the time required to provide a service. These fees may also change when the Environmental Health hourly rate is updated. The current hourly rate is $195 per hour.

The Board of Health may adopt a revised schedule of charges when necessary to more accurately reflect the actual costs of providing services. Fees will not exceed actual cost of services.

Key	
	No changes from 2027 fee schedule published in 2025
	Structural update to fee
	Fee update due to change in calculated hourly rate

ENVIRONMENTAL HEALTH DIVISION	
Environmental Health Division - Hourly Charge	$195
ANNUAL FOOD ESTABLISHMENT PERMITS **Fixed, Mobile, and Independent Catering**	**2027**
Risk Level 1	$495
Risk Level 2	$825
Risk Level 3	$950
Surcharge for High Volume (> 75 seats or drive-up window), Catering, or Additional Area (Each)	$270
Commissary kitchen	$155
Pro-rated permit fees for managers adding new licenses are calculated by multiplying the fee to be added by the quarters of the year remaining until expiration of the initial permit.	Pro-rated fee
TEMPORARY AND SEASONAL FOOD ESTABLISHMENTS	**2027**
Exempt from permit – application review	$55
Temporary Food Establishment, Single-event, Low-risk Menu	$195
Temporary Food Establishment, Single Event, Standard Menu	$280
Temporary Food Establishment, Seasonal at Single Location, Low-risk Menu	$395
Temporary Food Establishment, Seasonal at Single Location, Standard Menu	$535
Food Sampler/Demonstrator – Low-risk Menu	$100
Temporary Food Establishment, Multi-event/Multi-location, Low-risk Menu	$425
Temporary Food Establishment, Multi-event/Multi-location, Standard Menu	$580
Umbrella Permit for Temporary Food Event, max 10 participants (first 3 hours)	$570
Additional hours after three hours.	Hourly rate
Late Fee – application submitted 10 to 6 business days before event	$90
Late Fee – application submitted ≤ 5 business days before event	$175
Temporary food vendor operating without permit	Double Permit Fee plus amount equal to ≤ 5-day late fee
FOOD & BEVERAGE WORKER PERMITS	**2027**
Food & beverage workers permit	$10.00 (or as set by WAC 246-217-025)
Food & beverage workers permit (Reprint of active card)	$ 5.00
Certified Food Protection Manager – Class (includes book & exam) (cost per student, minimum 10 per class)	$220
Certified Food Protection Manager – Retest or proctoring only (includes exam), each	$50

FOOD ESTABLISHMENT REINSPECTION or CLOSURE	2027
Reinspection to assure correction of violations 1	$350
Reinspection to assure correction of violations 2	$410
Suspension of permit (includes office conference, plan of correction and reinspection following reopening)	$855
FOOD ESTABLISHMENT PLAN REVIEW (includes one pre-opening inspection, subject to additional hourly charge)	**2027**
Tier 1 (Change in Permit Holder - continuous operation)	$520
Tier 2 (Significant remodel or re-opening establishment closed ≤1 year)	$745
Tier 3 (New Construction, conversion of existing building, or reopening establishment closed >1 year)	$1,080
Tier 4 - Menu change/single-equipment review for currently-permitted establishments	Hourly Rate
Any food establishment plan review over 5 hours or requiring additional site inspection(s)	Hourly Rate

Pools, Spas, & Living Environment	
SWIMMING POOL & SPA	**2027**
Risk Level 1 -- Seasonal (6 or fewer consecutive months) water recreation facility	$355
Risk Level 2 – Water recreation facility open entire year, General or Limited Purpose pool or spa	$530
Additional water feature – seasonal (6 or fewer consecutive months)	$135
Additional water feature – open entire year	$210
Pre-operational inspection of newly constructed or remodeled water recreation facility	$395
Change in ownership review & inspection of a water recreation facility (first 2 hours)	$390
Pool or spa reinspection (after a closure for major violation)	$320
Pool or spa permit suspension (after closure for ongoing major violations, includes office conference, plan of correction, and one re-opening inspection)	$740
LIVING ENVIRONMENT	**2027**
Day or youth camp permit	$330
Reinspection fee	$320
Suspension of Permit	$740

Liquid Waste	
LIQUID WASTE PROGRAM FEES All liquid waste program fees subject to additional hourly charges	**2027**
Additional fee for establishments list in SCC 12.05.163 with on-site sewage system (≤ 5 OSS)	$160
Additional fee for establishments list in SCC 12.05.163 with on-site sewage system (5-25 OSS)	$285
Additional fee for establishments list in SCC 12.05.163 with on-site sewage system (> 25 OSS)	$360
PROVIDER CERTIFICATION	**2027**
On-site Sewage System Installer certification	$360
Liquid Waste Pumper Certification	$360
Operations & Maintenance Specialist Certification	$360
Late renewal of Certification (30 days past-due)	$360
PERMITTING - *The following fees are collected through Planning Development Services at permit application intake*	**2027**
Permit design review – New System (up to 2 revisions)	$825
Permit design review – Repair (up to 2 revisions)	$750
Permit design review – Redesign	$595
Permit design review – Expiration Date Extension	$360
Site Evaluation (1-2 evaluations at same site, same visit)	$540
Multiple Evaluations at Same Site (charged per site after first 2)	$175
New Tank Permit	$385
Wet Season Review (up to 6 visits)	$685
Reinspection	$490
Abandonment	$175
Plan Review for Planning & Development permits or plans (Boundary Line Adjustments, Land Disturbance Activity, Building Permits, etc.)	$215
Residential Site Plan Review (limited to half hour review, additional work requires hourly rate)	$98
MISCELLANOUS LIQUID WASTE	**2027**
Fee to Process Class A Waiver from 246-272A (up to 1 hr)	$195
Fee to Process Class C Waiver from 246-272A WAC (up to 5 hours)	$975
Fee to Process Variance from SCC 12.05 (up to 5 hours)	$975
Homeowner Installation	$660
Product Development Permit (PDP) – initial application. (first 5 hours review, hourly thereafter)	$975
Product Development Permit – annual operating permit for PDP	$785

Drinking Water – Quality & Quantity	
DRINKING WATER- QUALITY & QUANTITY (All water program fees subject to additional hourly charges)	
Group A Water Systems	**2027**
Well Site Inspection (Group A public system)	$1,160
Group A TNC water system - Santiary Survey	$1,000
Group A NTNC or Community water system – Sanitary Survey	$1,500
Group A water system evaluation (water file review)	$345
Group A water system evaluation (land division or land use project) (first 4 hours)	$780
Group B Water Systems - Quality & Quantity	**2027**
Residential two-connection (first 4 hours)	$780
Group B water system evaluation (water file review)	$1,035
Group B waster system - Land division (first 6 hours)	$1,170
Well Site Inspection (Group B public system)	$1,160
Group B Water System – Sanitary Survey	$1,860
Group B Annual Operating Permit	$255
Individual Drinking Water Well - Quality & Quantity	**2027**
Individual well – (water file review) with 1 field visit	$975
Individual well – (Land division or land use project) with 1 site visit (first 6 hours)	$1,170
Additional staff hours after initial 6 hours	Hourly rate
Other Drinking Water Fees	**2027**
Individual water supply evaluation (alternative source) (first 6 hours)	$1,170
Additional staff hours after initial 5 hours	Hourly rate
Additional fee for licensee with a Group B on-site water supply	$255
Plan Review for Planning & Development permits or plans (Boundary Line Adjustments, Land Disturbance Activity, Building Permits, etc.)	$215
Residential Site Plan Review (limited to half hour review, additional work requires hourly rate)	$98

Solid & Hazardous Waste	
SOLID & HAZARDOUS WASTE PROGRAM	**2027**
Fee on municipal solid waste collected in Skagit County & disposed at a public or private solid waste disposal facility or intermodal site. Phased fee structure	$3.80 Per Ton
Inert Landfill annual permit	$3,860
Limited Purpose Landfill annual permit (subject to additional hourly charge after first 20 hours)	**2027**
Category 1 – waste only generated on site and from single source, less than 1,000 tons annually. Active or going through closure activities. Up to 20 hours, then additional hourly rate	$2,570
Category 2 – waste from off site and/or greater than 1,000 tons annually	$6,430
Municipal Waste Landfill annual permit	$7,710
Energy Recovery or Incinerator annual permit	$6,430
Post closure municipal solid waste landfill annual permit (per WAC 173-304)	$1,300
Active methane gas extraction system permit	$1,280
Moderate risk waste fixed facility annual permit	$1,020
Compaction or drop box site annual permit	$520
Transfer station annual permit	$2,570
Composting site annual permit	**2027**
Category 1 -- small volume operation -- up to 5,000 cubic yards of compost processed and/or removed from site per year	$380
Category 2 – medium volume operation -- between 5,000 and 25,000 cubic yards of compost processed and/or removed from site per year	$840
Category 3 – large volume operation -- between 25,000 and 70,000 cubic yards of compost processed and/or removed from site per year	$1,100
Category 4 - Complex Composting site– complex feedstocks and/or greater than 70,000 cubic yards of materials processed or removed from site per year	$2,570
Land Application Site Annual Permit	**2027**
Category 1 - Land application - less than 5,000 cubic yards of materials, restricted to yard debris, animal manures, and vegetative wastes feedstocks	$380
Category 2 -- Land application between 5,000 cubic yards and 15,000 cubic yards, restricted to yard debris, animal manures and vegetative waste feedstocks	$900
Category 3 - Land application – greater than 15,000 cubic yards and/or including complex feedstocks annual permit	$2,570
Contaminated soils, vector waste decant, street sweepings and dredge material handling site annual permit	$900
Solid waste piles storage or treatment (putrescible, mixed materials, and municipal solid wastes) annual permit OR greater than 10,000 cubic yards annual permit	$2,570
Solid waste piles storage or treatment (less than 10,000 cubic yards) annual permit	$1,020

Recycling and material recovery facility (less than 10,000 cubic yards processed)	$780
Recycling and material recovery facility (more than 10,000 cubic yards processed)	$1,280
Waste tire storage annual permit	$1,160
Septage handling and treatment site annual permit	$1,280
Conditional solid waste permit per Chapter173-350 WAC and/or SCC 12.16	$960
Other solid waste annual permit not covered above	$900
Solid waste facility reinspection fee	$320
Junk Vehicle affidavit (each)	$60

School Plan Review	
SCHOOLS Plan Review (includes one pre-opening inspection, subject to additional hourly charge)	**2027**
Site review, first hour	Hourly Rate
New school campus or new building (includes portables), first 5 hours	$975
Remodel to existing building (includes relocation of portable within same school district), first 3 hours	$585
Playground, new or remodel, first 2 hours	$390

General & Miscellaneous	
GENERAL – ALL ENVIRONMENTAL HEALTH PROGRAMS – billed at hourly rate unless otherwise specified.	**2027**
Environmental Health review of Architectural/engineering (camp, recreational water, drinking water supply, or service requested by an owner/operator or mandated by law) First three hours	$585
Additional hours after three	Hourly Rate
Pre-application fee for solid waste handling facilities such as transfer station, compost, land application, and contaminated soils treatment --up to 20 hours	$3,900
Additional hours after initial 20	Hourly Rate
Additional inspections or review required for approval of permit, compliance with regulations, or other meeting by special request.	Hourly Rate
Drug-contaminated property clean-up plan review (does not include recording fees and/or sample analysis costs)	Hourly Rate
Solid waste handling and disposal sites and septage handling and treatment sites including review of reports, applications, and engineering drawings	Hourly Rate
Inspections and report review of conditionally exempt solid waste sites	Hourly Rate
Waste designation review and determination – first hour; additional hours at hourly rate	Hourly Rate
Technical Assistance, file review,	Hourly Rate

Review of public or Individual water system information, or site inspection, not covered by other charges	Hourly Rate
MISCELLANEOUS FEES	**2027**
Delinquent permit renewal 30 days overdue (monthly charge)	$75
Delinquent fine or other fee 30 days overdue (monthly charge)	$75
NSF check charge (Subject to collection agency referral, where additional fees may apply)	$25
SEPA review, publishing and other public notices as required by law, in addition to permit application and staff hourly fees	Cost of service
Recording Fees	Cost of service
Laboratory sampling and analysis	Cost of service
Equipment Rental	$25 deposit plus $5 per day
Equipment Rental – lost equipment	Greater of $100 or replacement cost of equipment

Civil Penalties & Fines CIVIL PENALTIES & FINES (FINES MAY BE ASSESSED DAILY)	
FOOD	**2027**
Violation of SCC 12.36, Food Establishments	$250
SWIMMING POOL & SPA	**2027**
Violation of RCW 70.90, Water Recreation Facilities	$250
LIQUID WASTE	**2027**
Violation of SCC 12.05, On-Site Sewage Code	$250
Failure to complete operations and maintenance inspection	$75
Failing on-site sewage disposal system	$250
Liquid waste/sewage violation involving properties served by municipal sewer system or a sewer district; fine can be applied daily	$250
SOLID AND HAZARDOUS WASTE	**2027**
Littering or failure to contain garbage	$250
Minor illegal dumping violation	$500
Major illegal dumping violation	$1,000
Poultry BMP violation	$300
Dead animal disposal violation (per animal)	$400
Solid Waste Code Permit Violation or other code violation not covered above	$1,000
Site clean-up ordered by Health Officer	Cost of clean up
DRINKING WATER	**2027**
Public water system violation (where Skagit County has responsibility – each day a separate violation)	$250

OTHER	2027
Administration Fee (non-refundable)	$195
Violation of RCW 70.160.050 – Washington State Clean Indoor Air Act	$100
Appeal to Skagit County Board of Health of Health Officer Decision	$825
Variance/waiver application to permit or code requirements (first five hours)	$975
Additional hours over 5	Hourly rate
Food Program variance without HACCP requests only (first two hours)	$390
Additional hours after two	Hourly Rate
Food Program variance with HACCP or other special process approval as required by WAC 246-215-08210 (first 5 hours)	$975
Additional hours after five	Hourly Rate
Secure Medicine Return (Hourly Rate if additional hours are required)	$125

VITAL RECORDS DIVISION Sliding Fee Scale Does Not Apply. Fees set according to RCW 70.58A.560. Once issued, certificates are not refundable.	
Certified copy of birth (cost for each copy)	$25 or as revised according to RCW 70.58A.560
Certified copy of death (cost for each copy)	$25 or as revised according to RCW 70.58A.560
Re-issued Corrected Certified copy of death (cost for each copy)	$10
Search Fee/Administrative Fee	$5
Same Day Processing Fee	$5
Funeral Home Death Record Review	$10

DEPARTMENT OTHER	
NSF Check Charge	$25
Subject to referral to collection agency, where additional fees may apply	
Late Fee – Outstanding Invoice Payment (monthly fee)	$75
Subject to referral to collection agency, where additional fees may apply	
Credit card processing fee	3%