



Authorized Signatory and Representative Definitions

(A) According to 40 CFR 122.22, the following are defined as an Authorized Signatory and Authorized Representative:

- (1) **For a corporation.** By a responsible corporate officer. For the purpose of this section, a responsible corporate officer (Authorized Signatory) means:
 - (i) A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or
 - (ii) The manager of one or more manufacturing, production, or operating facilities, provided, the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- (2) **For a partnership or sole proprietorship.** By a general partner or the proprietor, respectively

(B) All reports required by permits, and other information requested by the Director shall be signed by a person described in [paragraph \(A\)](#) of this section, or by a duly authorized representative of that person. A person is a duly Authorized Representative only if:

- (1) The authorization is made in writing by a person described in [paragraph \(A\)](#) of this section;
- (2) The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity such as the position of plant manager, operator of a well or a well field, superintendent, position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the company, (A duly authorized representative may thus be either a named individual or any individual occupying a named position.) and,
- (3) The written authorization is submitted to the Control Authority.

- (C) **Changes to authorization.** If an authorization under [paragraph \(B\)](#) of this section is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, a new authorization satisfying the requirements of [paragraph \(B\)](#) of this section must be submitted prior to or together with any reports, information, or applications to be signed by an authorized representative.
- (D) **Certification.** Any person signing a document under [paragraph \(A\)](#) or [\(B\)](#) of this section shall make the following certification:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."



Authorized Signatory Form

Industrial Facility Name:	
Industrial Facility Address:	
Industrial Facility Permit Number:	

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Authorized Signatory Name:	
Authorized Signatory Title:	
Authorized Signatory Phone/email:	
Signature:	Date :

Authorized Representative Name:	
Authorized Representative Title:	
Authorized Representative Phone/email:	
Signature:	Date: